



North Central Texas Council of Governments

# SUMMARY

## **Sustainable Public Rights-of-Way Subcommittee**

Tuesday, February 4, 2020

1:30 PM, Regional Forum Room

NCTCOG Offices, CPII

616 Six Flags Drive, Arlington, Texas 76011

Co-Chair: Robert Woodbury, City of Cedar Hill

Co-Chair: Misty Christian, Kimley-Horn

### 1. **Welcome and Introductions.**

## **DISCUSSION ITEMS**

2. **Meeting Summary.** The December 10<sup>th</sup> meeting summary is available online for review and provided as a handout at the meeting. Approval will be sought at this meeting.

[The subcommittee reviewed the summary from December 10, 2019 and approved it.](#)

3. **Landscape Planning and Vegetation Maintenance BMPs.** The group will discuss BMPs for the first topic of the SPROW BMP Guidebook. The BMP Guidebook will include pros and cons lists, bullet lists, pictures, and matrices depending on what information is gathered and desired.
- a. Trees - discussion of design and construction challenges
    - i. Selecting appropriate species for size and placement
    - ii. Recommended planting techniques
    - iii. Maintenance
      1. Overhead Utilities
      2. Underground Utilities
    - iv. Irrigation Methods
    - v. Redevelopment Considerations
    - vi. Easements
      1. Landscape easements
      2. Utility Easements

[The intent of the guidebook is to help local governments make informed decisions. SPROW had created a Roadmap on the NCTCOG website with links to resources. This did not directly tell communities what the BMPs in this region are but point them to information on the topic. The Roadmap also did not convert well when NCTCOG updated their website and some of the links no longer work.](#)

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The Subcommittee discussed the lack of space in the ROW. There are utility easements or buffers that do not provide enough space for trees. There is a lot of competition for the space on the ROW and the Subcommittee will need to be innovative on ways to find room for trees and vegetation.

The Subcommittee wants to identify adequate street cross sections that accommodate trees and utilities in future meetings. This could include narrowing streets, utilizing Silva cells, or requiring a landscape setback on new development. The solutions provided in the Guidebook should have pros and cons lists so communities have all the information to make the best decision with their situation.

It was also mentioned that the group should create a tree guide that lists what trees work best in certain situations, like under utility lines or in the median. The Subcommittee called this a form-based tree guide, like form-based planning. The list should provide context to the trees like how tall/wide the trees grow, how heat resistant they are, and how much maintenance they need. Also the trees should be native to Texas, and native to the region would be even better.

To work on the form-based tree guide at the next meeting, organizations should submit their tree lists to NCTCOG. Olivia will provide a way for the group to collaborate online, most likely through Google Drive. If cities have ordinances that are valuable to this conversation they should share those as well.

## **OTHER BUSINESS AND ROUNDTABLE DISCUSSION**

### **4. Roundtable Discussion.**

Carol with Feldman Design Studios mentioned that the landscape architects are valuable to this group.

Seth with Oncor said he can find the right person to speak and answer questions if he knows the specific topic ahead of time.

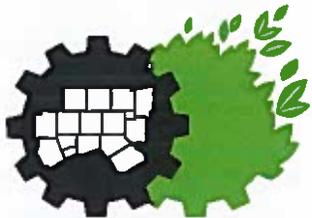
### **5. Schedule for the Next Meeting.** The Subcommittee will discuss the best time and frequency for the next meeting.

Olivia will make sure everyone who attended this meeting will get the meeting invitation to the next one once it is set.

### **6. Adjournment.**

If you have any questions regarding the meeting or agenda items, please contact Olivia Kale by phone at (817) 695-9213, or by email at [okale@nctcog.org](mailto:okale@nctcog.org).

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Barbara Bradford by phone at (817) 695-9231 or by email at [bbradford@nctcog.org](mailto:bbradford@nctcog.org), 72 hours in advance of the meeting. Reasonable accommodations will be made to assist your needs.



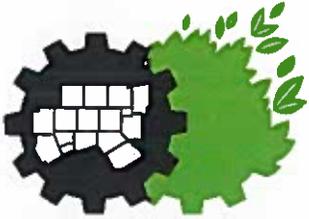
# SIGN-IN SHEET

Sustainable Public Rights of Way Subcommittee  
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 Regional Forum Room



NAME	ORGANIZATION	SIGNATURE
Jonathan Beckham	City of Lewisville	
Jon Bunner	City of Carrollton	
Misty Christian	Kimley-Horn	<i>[Handwritten Signature]</i>
Gerald Cosgrove	City of Plano	<i>[Handwritten Signature]</i>
Cathy Cunningham	Thomson-Reuters	
Dan Franke	City of Frisco	
Kevin Hurley	City of Dallas	
Don Knight	City of Dallas	
David Magana	City of Fort Worth	
Donna Manhart	City of Garland	
Tanner Ozdil	University of Texas Arlington	
Shawn Poe	City of Richardson	
Kelly Roark	City of Lewisville	
Eric Wilhite	Pacheco-Koch	
John Thompson	City of Frisco	
Robert Woodbury	City of Cedar Hill	<i>RGW</i>
<i>Matt Cordts, s. z h</i>	<i>TTF</i>	<i>[Handwritten Signature]</i>
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Seth Sampson	Oncor	<i>[Signature]</i>
ROBERT WOODBURY	CEDAR HILL	<i>[Signature]</i>
Renee Esses	City of Farmers Branch	<i>[Signature]</i>
Jennifer Paz	City of Farmers Branch	<i>[Signature]</i>
RAYMOND COFFMAN	CITY OF MANSFIELD	<i>[Signature]</i>
Module Berry	City of Lewisville	<i>[Signature]</i>
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Mike Kim	" "	
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Daniel Cunningham	Agrilife	<i>[Signature]</i>
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<sup>STEVEN.SMITH@MANSFIELDTEXAS.GOV</sup> STEVEN SMITH	City of Mansfield	<i>[Signature]</i>
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