



# North Central Texas Council of Governments

## EXECUTIVE BOARD AGENDA

October 24, 2024 | 1:00 pm

**Physical Location of Meeting:** NCTCOG Offices, Centerpoint II Conference Center  
616 Six Flags Drive, Arlington, TX 76011, Transportation Council Room

**Method of Meeting:** Via Videoconference

The NCTCOG Executive Board meeting is posted as a videoconference meeting. The presiding officer shall be present at the physical location, which shall be open to the public during open portions of the meeting. Members of the public may attend in person or view the livestream via <http://nctcog.swagit.com/live>. The meeting will be recorded and posted later on NCTCOG's website <http://nctcog.swagit.com/executive-board/>

### Executive Board

1. \_\_\_\_\_ Chris Hill
2. \_\_\_\_\_ Victoria Johnson
3. \_\_\_\_\_ Jennifer Justice
4. \_\_\_\_\_ Bill Heidemann
5. \_\_\_\_\_ David Bristol
6. \_\_\_\_\_ Carlos Flores
7. \_\_\_\_\_ T.J. Gilmore
8. \_\_\_\_\_ Bowie Hogg
9. \_\_\_\_\_ Rick Horne

10. \_\_\_\_\_ Brandon J. Huckabee
11. \_\_\_\_\_ Clay Jenkins
12. \_\_\_\_\_ Todd Little
13. \_\_\_\_\_ Cara Mendelsohn
14. \_\_\_\_\_ Bobbie Mitchell
15. \_\_\_\_\_ Tim O'Hare
16. \_\_\_\_\_ Kameron Raburn
17. \_\_\_\_\_ Nick Stanley
18. \_\_\_\_\_ Victoria Neave Criado

### Staff

- |                        |                    |
|------------------------|--------------------|
| _____ Mike Eastland    | _____ Jerri Watson |
| _____ Monte Mercer     |                    |
| _____ Sue Alvarez      |                    |
| _____ Tim Barbee       |                    |
| _____ Doni Green       |                    |
| _____ Maribel Martinez |                    |
| _____ Michael Morris   |                    |
| _____ Phedra Redifer   |                    |
| _____ Randy Richardson |                    |
| _____ Christy Williams |                    |

### **REGULAR SESSION: 1:00 pm**

Call to order time: \_\_\_\_\_

Pledge to the United States and Texas Flags

### **Public Comment on Agenda Items (Must be physically present)**

*Members of the public may comment on any item(s) on today's agenda at this time. If speaking, please announce your name, city of residence and the agenda item(s) on which you are commenting. A maximum three (3) minutes is permitted per speaker. At the conclusion of this item, no further opportunities for public comment will be provided for the duration of the meeting.*

### **CONSENT AGENDA ITEMS:**

Motion/Second	Item #	Name of Item
_____/____	1	<b>Approval of Minutes</b>
_____/____	2	<b>Resolution to Review and Approve NCTCOG's Investment Policy - Randy Richardson</b>
_____/____	3	<b>Resolution to Accept and Approve the Quarterly Investment Report - Randy Richardson</b>
_____/____	4	<b>Resolution Authorizing Contracts for Roadway Materials - Randy Richardson</b>
_____/____	5	<b>Resolution Authorizing a Contract for Electric Motors/Pumps Repair &amp; Service - Randy Richardson</b>

- \_\_\_/\_\_\_ 6 Resolution Authorizing New Greenville Workforce Center Lease - Phedra Redifer
- \_\_\_/\_\_\_ 7 Resolution Amending Contract Authorization with Lippert Components, Inc. for Registered Apprenticeship Training - Phedra Redifer
- \_\_\_/\_\_\_ 8 Resolution Endorsing Submittal of Application to FEMA for the GY2024 Regional Catastrophic Preparedness Grant Program (RCPGP) and Acceptance of Funding - Maribel Martinez
- \_\_\_/\_\_\_ 9 Resolution Authorizing a Contract with The Olson Group for Homeland Security Exercise Consulting Services - Maribel Martinez
- \_\_\_/\_\_\_ 10 Resolution Authorizing a Contract with Halff Associates, Inc., for the Transportation and Stormwater Infrastructure Project - Susan Alvarez
- \_\_\_/\_\_\_ 11 Resolution Authorizing Agreements for Federal Transit Administration Funding - Michael Morris
- \_\_\_/\_\_\_ 12 Resolution Endorsing Grant Application to the Department of Defense for the Community Noise Mitigation Program - Michael Morris
- \_\_\_/\_\_\_ 13 Resolution Authorizing Grant Agreement for the Federal Highway Administration Charging and Fueling Infrastructure Community Program - Michael Morris
- \_\_\_/\_\_\_ 14 Resolution Authorizing Agreements for Local Air Quality Planning Activities Funded with Texas Commission on Environmental Quality Rider 7 Funds - Michael Morris

**ITEMS FOR INDIVIDUAL CONSIDERATION:**

- \_\_\_/\_\_\_ 15 Resolution Authorizing Contracts with Model 1 Commercial Vehicles, Inc. and TRC Engineering Services, LLC for Transit Vehicles for Small Transit Providers - Michael Morris
- \_\_\_/\_\_\_ 16 Resolution Authorizing Additional Staff Position for the Aging Department - Doni Green

**MISCELLANEOUS:**

- 17 FY 2024 Discretionary Grant Award Status
- 18 Future Calendar and Attendance

**EXECUTIVE SESSION:**

Time: \_\_\_\_\_

The Executive Board will convene in Executive Session pursuant to Open Meetings Act Section 551.074 to deliberate regarding personnel matters:

- Performance Review of Executive Director and Consideration of Compensation

**CLOSE EXECUTIVE SESSION** Time: \_\_\_\_\_

**RECONVENE REGULAR SESSION** Time: \_\_\_\_\_

**ACTION**

Motion/Second	Item #	Name of Item
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____/____	<b>19</b>	<b>Performance Review of Executive Director and Consideration of Compensation</b>
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**Adjournment:** \_\_\_\_\_

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE BOARD MEETING**

Minutes — September 26, 2024

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

The NCTCOG Executive Board meeting was conducted as a videoconference meeting that was live broadcast at <https://nctcog.swagit.com/live>. The presiding officer, Vice President Johnson, was present at the physical location, 616 Six Flags Drive, Arlington, Texas, which was open to the public during all open portions of the meeting.

Vice President Johnson called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:00 pm on September 26, 2024. Mike Eastland took attendance and determined that a quorum was physically present.

**Members of the Board Present:**

- |                     |                        |
|---------------------|------------------------|
| 1. Victoria Johnson | 9. Brandon J. Huckabee |
| 2. Jennifer Justice | 10. Todd Little        |
| 3. Bill Heidemann   | 11. Cara Mendelsohn    |
| 4. David Bristol    | 12. Bobbie Mitchell    |
| 5. Carlos Flores    | 13. Tim O'Hare         |
| 6. T.J. Gilmore     | 14. Kameron Raburn     |
| 7. Bowie Hogg (V)   | 15. Nick Stanley (V)   |
| 8. Rick Horne       |                        |

**Members of the Board Absent:**

1. Chris Hill
2. Clay Jenkins
3. Victoria Neave Criado

**Members of the Staff Present:**

Mike Eastland, Monte Mercer, Susan Alvarez, Doni Green, Michael Morris, Maribel Martinez, Phedra Redifer, Randy Richardson, Jerri Watson, Ken Kirkpatrick, James Powell, Michael Bort, Tom McLain, Todd Tanner, Tim Howell, Dan Kessler, Richard Michael, Lisa Sack, Jason Smith, Crysta Guzman, Ernest Huffman, Ezra Pratt, Lori Clark, Emily Beckham, Whitney Vandiver, Brandon Wheeler, Kristen Torres

**Visitors Present:**

none

**REGULAR SESSION**

**PUBLIC COMMENT ON AGENDA ITEMS**

Vice President Johnson opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, she proceeded with the meeting.

**CONSENT AGENDA ITEMS:**

Items 1 - 14 were posted on the agenda as Consent Items.

**Item 1      Approval of Minutes**

- Item 2      **Resolution Authorizing a Contract Extension with Wise County Committee on Aging for Title III Federal Services**  
 Board authorization was requested to extend the current contract with Wise County Committee on Aging for Title III nutrition and transportation services until December 31, 2024. The existing contract expires on September 30, 2024, and the extension will enable staff to issue a new Call for Projects, evaluate the proposals, and obtain Board approval to enter into agreement(s) with the successful applicant(s).
- Item 3      **Resolution Authorizing Contracts for Road and Highway Asset Management**  
 Board authorization was requested to enter contractual agreements with Blynco, Inc., GoodRoads, Inc., and Vialytics Americas, Inc. to provide Road and Highway Asset Management Software Services for maximum five (5) year terms through the North Central Texas Council of Governments' TXShare cooperative purchasing program. The contracts will retain the services of firms that leverage machine-learning in a secure communications environment. A Request for Proposals was issued and received four (4) submissions. Following evaluation by a committee comprised of NCTCOG staff and the City of Fort Worth, contracts with the selected firms are recommended award.
- Item 4      **Resolution Endorsing the FY25 Contract Renewal Amendment with the State Energy Conservation Office**  
 Board endorsement was requested for a one-year, \$250,000 contract renewal amendment with the State Energy Conservation Office for Fiscal Year 2025. The contract will be funded through a \$50,000 (20%) local match of in-kind and cash match contributions and will be jointly executed by the Environment and Development Department and the Transportation Department.
- Item 5      **Resolution Authorizing a Contract with Highland Economics LLC for the Transportation and Stormwater Infrastructure Project**  
 Board authorization was requested to contract with Highland Economics LLC, in an amount not to exceed \$132,000, in environmental economics consulting services to support the expansion of the integrated Transportation and Stormwater Infrastructure (TSI) project in the upper Trinity River Basin. This joint effort between NCTCOG's Environment and Development and Transportation departments is funded by the Texas General Land Office at a project cost of \$3,973,930. The work will assess the cost-benefit of using nature-based solutions integrated into the transportation infrastructure to mitigate future flood risk.
- Item 6      **Resolution Endorsing Grant Application Submittal to the U.S. Department of Agriculture for the Composting Food Waste Reduction Grant Opportunity**  
 Board endorsement was requested for a grant application submittal to the U.S. Department of Agriculture for the Composting Food Waste Reduction Grant Opportunity between NCTCOG and the City of Dallas for approximately \$300,000 in funding. These funds will be incorporated into the appropriate fiscal year(s) budget. Required local match funds in the amount of \$75,000 will be provided by the regional participants. This project aims to collect commercial food waste, process and compost it, then redistribute the compost to local urban agricultural producers and community gardens. This opportunity also supports a commitment made to host the 9-game 2026 FIFA World Cup Series with broadcasting and ancillary team support. As part of this commitment, the region has been challenged by FIFA to implement environmentally sustainable actions that drive lasting, systemic change to support the games.
- Item 7      **Resolution Authorizing FY2025 Purchase of Computer Hardware, Software, and Information Technology Contract Services for the Agency**  
 Board authorization was requested to approve the purchase of computer hardware, software, and related services in the FY2025 Information Technology Infrastructure and Services Purchase Plan in the amount of \$3,473,000.

Item 8

**Resolution Endorsing Submittal of Fiscal Year 2023-2024 Railroad Crossing Elimination Program Application to the Federal Railroad Administration**


Board endorsement was requested for submittal of the FY 2023-2024 Railroad Crossing Elimination Program application to the Federal Railroad Administration (FRA) in the amount of \$20,000,000, as detailed in Attachment 1. In collaboration with the FRA and partner agencies, staff will identify the most efficient approaches to allocate the available funds to the region. The intention is for TxDOT to serve as the implementing agent for the Ennis Avenue/UPRR Grade Separation project.

Attachment 1

PROJECT			COST / FUNDING STATUS						
TITLE	NEW	E / W	NON-FEDERAL			FEDERAL			TOTAL COST
			NCTCOG City / County	Other Public	Private (Rail) *	NCTCOG	Other	RCEP Grant	
SUBMITTED BY NCTCOG									
Ennis Avenue (Business US 287)	Yes	East	\$7,000,000 <sup>1</sup>	\$12,360,000 (TxDOT) <sup>2</sup>	\$2,000,000 (UPRR)	\$21,440,000 <sup>3</sup>	\$2,000,000 (TxDOT) <sup>4</sup>	\$20,000,000	\$64,800,000

\* Railroad contributions to be confirmed.

1. City of Ennis - \$7M (+ \$5M NCTCOG loan to be repaid by the City, not counted in total)
2. State matching funds and State right-of-way (ROW) funds
3. Category 2 & Surface Transportation Block Grant (STBG) funds
4. District Discretionary (Category 11 funds)


 Railroad Crossing Elimination Program
 1

Item 9

**Resolution Authorizing a Contract with AVI-SPL for the Purchase, Maintenance, and Monitoring of Audio/Video Equipment in the Transportation Council Room**

Board authorization was requested to enter a contractual agreement with AVI-SPL for the purchase of audio/visual equipment, including ongoing support for a three-year period in an amount not to exceed \$260,000. The source of funds is RTC Local with no local match required. The equipment will replace older equipment in the Transportation Council Room utilizing video streaming services for various meetings.

Item 10

**Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives in Fiscal Year 2025**

Board authorization was requested to enter into agreements with various multimedia outlets for the purchase and placement of education campaigns initiated in Fiscal Year 2025 for Transportation Department Initiatives in an amount up to \$1,779,750, as reflected in Attachment 1.

Attachment 1

Purchase and Placement of Education Campaigns for Transportation Initiatives for FY2025					
Program Name	Funding Source	Funding Amount	Match Source	Match Total	Total
Public Involvement	TPF/STBG/EPA/RTR/RTC Local/FHWA/Private	\$ 359,500	TDCs/Local/Private	71,550	\$ 385,750
Drive Aware North Texas (SAFETY)	STBG	\$ 300,000	TDCs	60,000	\$ 300,000
Bicycle/Pedestrian Safety (Look Out Texans) (SAFETY)	STBG	\$ 405,000	TDCs	81,000	\$ 405,000
Unmanned Aircraft Safety (SAFETY)	RTC Local	\$ 4,000	N/A	-	\$ 4,000
Freight North Texas (SAFETY)	STBG	\$ 150,000	TDCs	30,000	\$ 150,000
Congestion Management Program (CONGESTION RELIEF)	STBG	\$ 250,000	TDCs	50,000	\$ 250,000
Ozone Season Emissions Reduction Campaign (Air North Texas) (AIR QUALITY)	STBG	\$ 205,000	TDCs	41,000	\$ 205,000
Car Care Awareness (AIR QUALITY)	STBG	\$ 40,000	TDCs	8,000	\$ 40,000
Flexible Funding*	STBG/CMAQ/TPF/FTA/RTR/LOCAL/RTC LOCAL/FHWA	\$ 40,000	TDCs/TBD	10,000	\$ 40,000
<b>OVERALL TOTAL</b>		<b>\$ 1,753,500</b>		<b>351,550</b>	<b>\$ 1,779,750</b>

- Item 11**      **Resolution Approving an Agreement with the City of Fort Worth to Implement Broadband Technology Along the East Rosedale Avenue and East Lancaster Avenue Corridors**  
Item 11 was pulled from the Consent Agenda by Councilmember Mendelsohn for Individual Consideration.
- Item 12**      **Resolution Authorizing Use of Regional Transportation Council Local Funds for North Texas Advanced Air Mobility and Uncrewed Aviation Systems**  
Board authorization was requested for use of \$1,700,000 in Regional Transportation Council (RTC) Local funds to support ongoing efforts in Advanced Air Mobility (AAM) and Uncrewed Aviation Systems within North Texas. The funds were approved by the RTC at its September 12, 2024, meeting. This funding will enable continued collaboration with regional airports, local jurisdictions, and other partners to further the deployment of AAM operations in the North Texas area.
- Item 13**      **Appointments to Department of Environment and Development Advisory Committees**  
Board approval was requested to appoint advisory Councils and Committees to the Public Works Council, Regional Codes Coordinating Committee, Resource Conservation Council, and the Water Resources Council.
- Item 14**      **Status Update on NCTCOG Regional SolSmart Designation**  
Item 14 was pulled from the Consent Agenda by Vice President Johnson for Individual Consideration.

Upon a Motion by Judge Little (seconded by Mayor Heidemann), the Board unanimously approved the Consent Agenda Items 1 – 10 and 12 – 13 as posted. Exception items: Item 11 was pulled by Councilmember Mendelsohn and Item 14 was pulled by Vice President Johnson for Individual Consideration.

**ITEMS FOR INDIVIDUAL CONSIDERATION:**

- Item 11**      **Resolution Approving an Agreement with the City of Fort Worth to Implement Broadband Technology Along the East Rosedale Avenue and East Lancaster Avenue Corridors**

Item 11 was pulled from the Consent Agenda by Councilmember Mendelsohn for Individual Consideration.

Michael Morris, Director of Transportation, requested Board approval to enter a contractual agreement with the City of Fort Worth. The agreement would implement broadband technology along the East Rosedale Avenue and East Lancaster Avenue corridors, at a cost not to exceed \$3,000,000 in Surface Transportation Block Grant Program funds. This funding would be matched with \$600,000 in Regional Transportation Council Transportation Development Credits.

Mr. Morris explained that the project has three key components:

1. Providing equal internet access as a Travel Demand Management Tool
2. Including a planning and design phase to identify infrastructure needs and service subscription offerings within the corridor
3. Focusing on expanding digital navigation training services to help residents develop skills for using this new service.

Councilmember Mendelsohn expressed her disagreement with the use of Transportation funds for a broadband project. Councilmember Flores stated that the City of Fort Worth was in favor of this pilot project.

Exhibit: 2024-09-11-TR

Upon a Motion by Councilmember Flores (seconded by Commissioner Mitchell), the Board approved the resolution as presented, with Councilmember Mendelsohn, Judge O’Hare, and Judge Huckabee voting no and Mayor Raburn abstaining.



**Item 14 Status Update on NCTCOG Regional SolSmart Designation**

Item 14 was pulled from the Consent Agenda by Vice President Johnson for Individual Consideration.

Susan Alvarez, Director of Environment and Development provided an update on SolSmart, a national solar energy designation program. SolSmart is led by the Interstate Renewable Energy Council (IREC) and the International City/County Management Association (ICMA), with funding from the U.S. Department of Energy Solar Energy Technologies Office.

The program has two key components:

1. SolSmart provides no-cost technical assistance to help local governments adopt best practices for expanding solar energy use in their communities.
2. The program recognizes and celebrates these solar-friendly communities with SolSmart designations at the Platinum, Gold, Silver, and Bronze levels.

As a result of its solar efforts and resources, the North Central Texas Council of Governments (NCTCOG) has recently been upgraded to a regional Silver SolSmart designation.

Exhibit: 2024-09-14-ED

This item was a status report and did not require a vote.

**Item 15 Conduct a Public Hearing Regarding the Annual Fiscal Program for FY2025 and Consider a Resolution to Approve and Adopt the Annual Fiscal Program**

Randy Richardson, Director of Administration, reminded the Board that the Finance Committee had been provided an in-depth presentation of the proposed budget at last month's meeting and that the Board was given a less detailed briefing at the regular meeting on that same day. He then provided an overview of the revenue sources and expenditures associated with the proposed FY 2025 Annual Budget of \$329,801,532. Vice President Johnson then opened the public hearing. There were no public comments or questions, and the public hearing was closed. The Board was requested to adopt a resolution approving the Fiscal Program.

Exhibit: 2024-09-15-AA

Upon a Motion by Mayor Heidemann (seconded by Judge Little), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 16 Resolution Authorizing Amendment to the Contract with HNTB Corporation to Complete the National Environmental Policy Act Process for the Dallas to Fort Worth High-Speed Transportation Connections Study**

Michael Morris, Director of Transportation, requested to amend the contract between NCTCOG and HNTB Corporation. The amendment would add \$1,650,343 in Surface Transportation Block Grant Program funds to the current \$12,099,657 contract, for a new total not-to-exceed amount of \$13,750,000. This includes \$2,750,000 in Regional Transportation Development Credits in lieu of local match. This additional funding will enable HNTB to conduct advance engineering on an alternative route to the west of downtown Dallas.

The additional funds will ensure sufficient resources are available for NCTCOG's contract with HNTB to complete the National Environmental Policy Act process for a high-speed rail corridor between Fort Worth and Dallas. HNTB has committed to maintaining a 31.3 percent Disadvantaged Business Enterprise (DBE) goal.

Exhibit: 2024-09-16-TR

Upon a Motion by Councilmember Justice (seconded by Mayor Heidemann), the Board approved the resolution as presented, with Judge Little, Mayor Raburn, Judge O'Hare, and Judge Huckabee voting no.

**Item 17 Status Report on Metropolitan Planning Organization Revolver Funds and Regional Transportation Council Local Pool**

Michael Morris, Director of Transportation, presented a semi-annual status report on the Metropolitan Planning Organization Revolver Funds and Regional Transportation Council Local Pool. A summary of the status of the Permanent MPO Revolver, the Temporary MPO Revolver, and the RTC Local Fund Pool is detailed in Attachment 1 below.

Attachment 1

<b>Permanent MPO Revolver Balance (as of 9/6/2024)</b>	<b>\$ 5,195,618</b>
<b>Permanent MPO Revolver</b>	<b>\$ 15,000,000</b>
From Dallas County	\$ 5,623,000
From City of Dallas	\$ 4,377,000
From DART Funding Partnership (\$10M total, split between Primary and Temporary MPO Revolver)	\$ 5,000,000
<b>Permanent MPO Revolver Interest</b>	<b>\$ 308,359</b>
Interest Earned	\$ 308,359
<b>Permanent MPO Revolver Utilization (as of 9/6/2024)</b>	<b>\$ 10,112,742</b>
<b>Temporary MPO Revolver Balance (as of 9/6/2024)</b>	<b>\$ 10,343,961</b>
<b>Temporary MPO Revolver Receipts</b>	<b>\$ 10,000,000</b>
DART Funding Partnership (\$10M total, split between Primary and Temporary MPO Revolver)	\$ 5,000,000
DART Funding (\$40M total, split between Temporary MPO Revolver and RTC Local Fund - received 2/20/2024)	\$ 5,000,000
<b>Temporary MPO Revolver Interest</b>	<b>\$ 343,961</b>
Interest Earned	\$ 343,961
<b>Temporary MPO Revolver Utilization (as of 9/6/2024)</b>	<b>\$ -</b>
<b>RTC Local Fund Pool Balance (as of 8/2/2024)</b>	<b>\$ 106,489,974</b>
<b>RTC Local Fund Receipts</b>	<b>\$ 95,000,000</b>
DART Funding (\$40M total, split between Temporary MPO Revolver and RTC Local Fund - received 2/20/2024)	\$ 35,000,000
Collin County Funding (received 2/29/2024)	\$ 60,000,000
<b>RTC Local Fund Interest</b>	<b>\$ 11,489,974</b>
Interest Earned (includes interest earned from Historical RTC Local receipts)	\$ 11,489,974
<b>Committed Funds</b>	<b>\$ -</b>
<b>Historical RTC Local Fund Pool Uncommitted Balance (as of 9/6/2024)</b>	<b>\$ 2,558,728</b>
<b>Historical RTC Local Fund Pool Receipts</b>	<b>\$ 129,044,604</b>
Receipts	\$ 129,044,604
<b>Committed Funds</b>	<b>\$ 126,485,876</b>
Completed Projects	\$ 98,669,728
Unused Funding from Complete Projects (pending closeout and decommitment)	\$ (6,884,506)
In Progress Projects	\$ 29,981,764
Committed for future SD/Landbanking Projects	\$ 4,718,890

Exhibit: 2024-09-17-TR

This item was a status report and did not require a vote.

**MISCELLANEOUS:**

**Item 18 Attendance and Calendar**

The Board was provided with a Calendar of meeting and a record of Attendance. Mike Eastland announced that the December Board meeting would be cancelled.

Vice President Johnson adjourned the meeting at 2:24 pm.

Approved by:

Checked by:

\_\_\_\_\_  
Victoria Johnson, Vice President  
North Central Texas Council of Governments  
Councilmember, City of Burleson

\_\_\_\_\_  
Mike Eastland, Executive Director  
North Central Texas Council of Governments



**North Central Texas Council of Governments**

***Item 2***

*Exhibit: 2024-10-02-AA*

Meeting Date: October 24, 2024

Submitted By: Randy Richardson  
Director of Administration

Item Title: Resolution to Review and Approve NCTCOG's Investment Policy

In accordance with the Public Funds Investment Act (PFIA), a public entity's investment policy must be reviewed annually by its governing body. The North Central Texas Council of Governments Investment Policy, which includes a listing of authorized brokers, is enclosed for Executive Board review. Staff is not recommending any changes.

I will be available at the Executive Board meeting to answer any questions.

**(1) The Authorized Brokers/Dealers list is updated each year based on the City of Arlington approved list. There are no changes that affect NCTCOG's list.**

**RESOLUTION TO REVIEW AND APPROVE NCTCOG'S INVESTMENT POLICY**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, the Public Funds Investment Act requires public entities to develop written investment policies and strategies reviewed and approved annually by the governing body; and,

**WHEREAS**, the Public Funds Investment Act requires the governing body or designated investment committee of public entities to review and adopt annually a list of qualified brokers authorized to engage in investment transactions with the entity; and,

**WHEREAS**, the NCTCOG Investment Policy, which includes a listing of authorized brokers, has been presented to and reviewed by the Executive Board; and,

**WHEREAS**, the Executive Board finds the policy to provide for the safe and prudent investment of funds.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board approves the Investment Policy as included in **Attachment 1.**

**Section 2.** NCTCOG staff is authorized to take such investment actions as the approved policy permits with authorized brokers.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

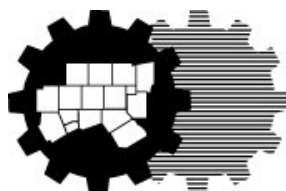
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Chris Hill, President  
North Central Texas Council of Governments  
County Judge, Collin County

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 24, 2024.

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Jennifer Justice, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Richardson



# **Investment Policy**

North Central Texas  
Council of Governments

October 16, 2024

## INVESTMENT POLICY

### I. POLICY

It is the policy of the North Central Council of Governments (NCTCOG) that after allowing for the anticipated cash flow requirements of NCTCOG and giving due consideration to the safety and risk of investment, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to NCTCOG funds. The NCTCOG's investment portfolio shall be designed and managed in a manner designed to maximize this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the primary objectives of:

- \* **Safety** and preservation of principal
- \* Maintenance of sufficient **liquidity** to meet operating needs
- \* **Public trust** from prudent investment activities
- \* Optimization of **interest earnings** on the portfolio

### II. PURPOSE

The purpose of this investment policy is to comply with applicable statutes, rules, regulations and Chapter 2256 of the Government Code ("Public Funds Investment Act"), which requires NCTCOG to adopt a written investment policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the NCTCOG's funds.

### III. SCOPE

This Investment Policy shall govern the investment of all financial assets of NCTCOG. These funds are accounted for in the NCTCOG's Annual Comprehensive Financial Report (ACFR) and include:

- General Fund
- Special Revenue Funds <sup>(1)</sup>
- Internal Service Funds
- Enterprise Funds
- Any new fund created by NCTCOG, unless specifically exempted from this Policy by the Executive Board or by law.

<sup>(1)</sup> Includes funds of the North Central Texas Emergency Communications District

NCTCOG may consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this policy does not apply to the assets administered for the benefit of NCTCOG by outside agencies under deferred compensation programs.

The following investment strategies are the guidelines to investment of the funds of NCTCOG. All investments, when aggregated together, must be within the diversification parameters listed with the authorized investments. From time to time, on a temporary basis, the actual investments within one fund or another may vary slightly from its underlying strategy. However, these deviations should only be temporary and easily corrected.

- **Operating funds** include the general fund, internal service funds, and enterprise funds. These funds are necessary for the day to day operations of the NCTCOG's programs. Due to their short-term nature, these funds need to be available when needed. These funds will be invested in instruments authorized by this policy with a maturity not exceeding 180 days.
- **Advance funds** include any designated local, state, or federal advance funding within special revenue funds. These funds are necessary for the implementation of the NCTCOG's programs and tend to be short-term to mid-term in nature. These funds will be invested in instruments authorized by this policy with a maturity matched with programmatic needs not exceeding 365 days.
- **Designated funds** include programmed local funding within special revenue funds. These funds tend to be longer term in nature and not needed for immediate use. These funds will be invested in instruments authorized by this policy with a maturity matched with programmatic needs not exceeding two (2) years.

#### IV. INVESTMENT OBJECTIVES

NCTCOG shall manage and invest its cash with four primary objectives, listed in order of priority: **safety, liquidity, public trust, and yield, expressed as optimization of interest earnings**. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

NCTCOG shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum earnings on short-term investment of cash.

##### **Safety [PFIA 2256.005(b)(2)]**

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

- **Credit Risk and Concentration of Credit Risk** – NCTCOG will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, and concentration of credit risk, the risk of loss attributed to the magnitude of investment in a single issuer, by:
  - Limiting investments to the safest types of investments
  - Pre-qualifying the financial institutions and broker/dealers with which NCTCOG will do business
  - Diversifying the investment portfolio so that potential losses on individual issuers will be minimized.
- **Interest Rate Risk** – NCTCOG will manage the risk that the interest earnings and the market value of investments in the portfolio will fall due to changes in general interest rates by limiting the

maximum weighted average maturity of the investment portfolio to 365 days. NCTCOG will, in addition,:

- o Structure the investment portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate investments prior to maturity.
- o Invest operating funds primarily in certificates of deposit, shorter-term securities, money market mutual funds, or local government investment pools functioning as money market mutual funds.
- o Diversify maturities and staggering purchase dates to minimize the impact of market movements over time.

**Liquidity [PFIA 2256.005(b)(2)]**

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in shares of money market mutual funds or local government investment pools that offer same-day liquidity. In addition, a portion of the portfolio may consist of securities with active secondary or resale markets.

**Public Trust**

All participants in NCTCOG's investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in NCTCOG's ability to govern effectively.

**Yield (Optimization of Interest Earnings) [PFIA 2256.005(b)(3)]**

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

## **V. RESPONSIBILITY AND CONTROL**

**Delegation of Authority [PFIA 2256.005(f)]**

In accordance with applicable statutes, rules, regulations and the Public Funds Investment Act, the Board designates the Director of Administration as NCTCOG's Investment Officer. An Investment Officer or designee is authorized to execute investment transactions on behalf of NCTCOG. No person may engage in an investment transaction or the management of NCTCOG funds except as provided under the terms of this Investment Policy as approved by the Board. The investment authority granted to the investing officers is effective until rescinded by the Board.

**Quality and Capability of Investment Management [PFIA 2256.005(b)(3)]**

NCTCOG shall provide periodic training in investments for the designated investment officer(s) and other investment personnel through courses and seminars offered by professional organizations, associations, and other independent sources in order to insure the quality and capability of investment management in compliance with the Public Funds Investment Act.

**Training Requirement [PFIA 2256.008 – Local Governments]**

In accordance with applicable statutes, rules, regulations and the Public Funds Investment Act, designated Investment Officers shall attend an investment training session no less often than once every



two years commencing on the first day of NCTCOG's fiscal year and consisting of the two consecutive fiscal years following that date. and shall receive not less than 10 hours of instruction relating to investment responsibilities. A newly appointed Investment Officer must attend a training session of at least 10 hours of instruction within twelve months of the date the officer took office or assumed the officer's duties. The investment training session shall be provided by an independent source approved by the Board (see Attachment). For purposes of this policy, an "independent source" from which investment training shall be obtained shall include a professional organization, an institution of higher education or any other sponsor other than a business organization with whom NCTCOG may engage in an investment transaction.

### **Internal Controls**

The Director of Administration is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of NCTCOG are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Director of Administration shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points.

- Control of collusion.
- Separation of transactions authority from accounting and record keeping.
- Custodial safekeeping.
- Avoidance of physical delivery securities.
- Clear delegation of authority to subordinate staff members.
- Written confirmation for all transactions for investments and wire transfers.
- Development of a wire transfer agreement with the depository bank or third party custodian.

### **Prudence [PFIA 2256.006]**

The standard of prudence to be applied by the Investment Officer shall be the "prudent investor" rule. This rule states that "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under NCTCOG's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment.
- Whether the investment decision was consistent with the written approved investment policy of NCTCOG.

### **Indemnification**

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

### **Ethics and Conflicts of Interest [PFIA 2256.005(i)]**

Officers and employees involved in the investment process shall refrain from personal business activity that would conflict with the proper execution and management of the investment program, or that would impair their ability to make impartial decisions. Employees and Investment Officers shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the NCTCOG.

An Investment Officer of NCTCOG who has a personal business relationship with an organization seeking to sell an investment to NCTCOG shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to NCTCOG shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the Board.

## **VI. SUITABLE AND AUTHORIZED INVESTMENTS**

### **Portfolio Management**

NCTCOG currently has a “buy and hold” portfolio strategy. Maturity dates are matched with cash flow requirements and investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal.
- Cash flow needs of NCTCOG require that the investment be liquidated.
- Portfolio restructuring to accommodate NCTCOG needs and requirements or to address market conditions.

### **Investments [PFIA 2256.005(b)(4)(A)]**

NCTCOG funds governed by this policy may be invested in the instruments described below, all of which are authorized by Chapter 2256 of the Government Code (Public Funds Investment Act). Investment of NCTCOG funds in any instrument or security not authorized for investment under the Act is prohibited. NCTCOG will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase.

#### **I. Authorized**

1. Obligations of the United States of America, its agencies and instrumentalities.
2. Certificates of Deposit issued by a depository institution that has its main office or a branch office in Texas. The certificate of deposit must be guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor and secured by obligations in a manner and amount as provided by law. In addition, certificates of deposit obtained through a depository institution that has its main office or a branch office in Texas and that contractually agrees to place the funds in federally insured depository institutions in accordance with the conditions prescribed in Section 2256.010(b) of the Public Funds Investment Act are authorized investments.
3. Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United States or its agencies and instrumentalities. These shall be pledged to NCTCOG, held in NCTCOG’s name, and deposited at the time the investment is made with NCTCOG or with a third party selected and approved by NCTCOG. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. A Master Repurchase Agreement must be signed by the bank/dealer prior to investment in a repurchase agreement. All

repurchase agreement transactions will be on a delivery vs. payment basis. Securities received for repurchase agreements must have a market value greater than or equal to 102 percent at the time funds are disbursed. (Sweep Accounts and/or Bond Proceeds)

4. Money Market Mutual funds that: 1) are registered and regulated by the Securities and Exchange Commission, 2) have a dollar weighted average stated maturity of 90 days or less, 3) seek to maintain a net asset value of \$1.00 per share, and 4) are rated AAA by at least one nationally recognized rating service.
5. Local government investment pools, which 1) meet the requirements of Chapter 2256.016 of the Public Funds Investment Act, 2) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, and 3) are authorized by resolution or ordinance by the Board. In addition, a local government investment pool created to function as a money market mutual fund must mark its portfolio to the market daily and, to the extent reasonably possible, stabilize at \$1.00 net asset value.

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating. (PFIA 2256.021)

**II. Not Authorized [PFIA 2256.009(b)(1-4)]**

Investments including interest-only or principal-only strips of obligations with underlying mortgage-backed security collateral, collateralized mortgage obligations with an inverse floating interest rate or a maturity date of over 10 years are strictly prohibited.

## **VII. INVESTMENT PARAMETERS**

**Maximum Maturities [PFIA 2256.005(b)(4)(B)]**

The longer the maturity of investments, the greater their price volatility. Therefore, it is NCTCOG's policy to concentrate its investment portfolio in shorter-term securities in order to limit principal risk caused by changes in interest rates.

NCTCOG attempts to match its investments with anticipated cash flow requirements. NCTCOG will not directly invest in securities maturing more than two (2) years from the date of purchase; however, the above described obligations, certificates, or agreements may be collateralized using longer dated investments.

Because no secondary market exists for repurchase agreements, the maximum maturity shall be 120 days except in the case of a flexible repurchase agreement for bond proceeds. The maximum maturity for such an investment shall be determined in accordance with project cash flow projections and the requirements of the governing bond ordinance.

The composite portfolio will have a weighted average maturity of 365 days or less. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security. [PFIA 2256.005(b)(4)(C)]

**Diversification [PFIA 2256.005(b)(3)]**

NCTCOG recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is managed through portfolio diversification that shall be achieved by the following general guidelines:

- Limiting investments to avoid over concentration in investments from a specific issuer or business sector (excluding U.S. Treasury securities and certificates of deposit that are fully insured and collateralized in accordance with state and federal law),
- Limiting investment in investments that have higher credit risks (example : commercial paper),
- Investing in investments with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

The following maximum limits, by instrument, are established for NCTCOG's portfolio:

1. U.S. Treasury Securities ..... 100%
2. U.S. Agencies and Instrumentalities ..... 85%
3. Certificates of Deposit ..... 100%
4. Repurchase Agreements <sup>(1)</sup>..... 20%
5. Money Market Mutual Funds <sup>(2)</sup> ..... 50%
6. Authorized Pools ..... 100%

<sup>(1)</sup> Excluding flexible repurchase agreements for bond proceeds investments

<sup>(2)</sup> No single investment in any one money market mutual fund which exceeds 10% of the total assets of the money market mutual fund

## VIII. SELECTION OF BANKS AND DEALERS

### **Depository [Chapter 105.017, Local Government Code]**

At least every 5 years a Depository shall be selected through the NCTCOG's banking services procurement process, which shall include a formal request for proposal (RFP). The selection of a depository will be determined by competitive bid and evaluation of bids will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law.
- The ability to provide requested information or financial statements for the periods specified.
- The ability to meet all requirements in the banking RFP.
- Complete response to all required items on the bid form
- Lowest net banking service cost, consistent with the ability to provide an appropriate level of service.
- The credit worthiness and financial stability of the bank.

### **Authorized Brokers/Dealers [PFIA 2256.025]**

NCTCOG shall, at least annually, review, revise, and adopt a list of qualified brokers/dealers and financial institutions authorized to engage in securities transactions with NCTCOG. A designated investment committee or Executive Board will at least annually review and adopt the list of qualified brokers/dealers (see Attachment). Those firms that request to become qualified bidders for securities transactions will be required to provide a completed broker/dealer questionnaire that provides information regarding creditworthiness, experience and reputation and 2) a certification stating the firm has received, read and understood NCTCOG's investment policy and agree to comply with the policy. Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories. All investment providers, including financial institutions, banks, money market mutual funds, and local government investment pools, must sign a certification acknowledging that the organization has received and reviewed NCTCOG's

investment policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by NCTCOG's policy. [PFIA 2256.005(k-l)]

#### **Competitive Bids**

It is the policy of NCTCOG to require competitive bidding for all individual security purchases and sales except for: a) transactions with money market mutual funds and local government investment pools and b) treasury and agency securities purchased at issue through an approved broker/dealer or financial institution.

#### **Delivery vs. Payment [PFIA 2256.005(b)(4)(E)]**

Securities shall be purchased using the **delivery vs. payment** method with the exception of investment pools and mutual funds. Funds will be released after notification that the purchased security has been received.

### **IX. CUSTODIAL CREDIT RISK MANAGEMENT**

#### **Safekeeping and Custodial Agreements**

NCTCOG shall contract with a bank or banks for the safekeeping of securities either owned by NCTCOG as part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by NCTCOG shall be held in NCTCOG's name as evidenced by safekeeping receipts of the institution holding the securities.

Collateral for deposits will be held by a third party custodian designated by NCTCOG and pledged to NCTCOG as evidenced by safekeeping receipts of the institution with which the collateral is deposited. Original safekeeping receipts shall be obtained. Collateral may be held by the depository bank's trust department, a Federal Reserve bank or branch of a Federal Reserve bank, a Federal Home Loan Bank, or a third party bank approved by NCTCOG.

#### **Collateral Policy [PFCA 2257.023]**

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of NCTCOG to require full collateralization of all NCTCOG funds on deposit with a depository bank, other than investments. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 105% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC. At its discretion, NCTCOG may require a higher level of collateralization for certain investment securities. Securities pledged as collateral shall be held by an independent third party with which NCTCOG has a current custodial agreement. The Deputy Executive Director is responsible for entering into collateralization agreements with third party custodians in compliance with this Policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to NCTCOG and retained. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

#### **Collateral Defined**

NCTCOG shall accept only the following types of collateral:

- Obligations of the United States or its agencies and instrumentalities
- Direct obligations of the state of Texas or its agencies and instrumentalities

- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States
- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent with a remaining maturity of ten (10) years or less
- A surety bond issued by an insurance company rated as to investment quality by a nationally recognized rating firm not less than A
- A letter of credit issued to NCTCOG by the Federal Home Loan Bank

**Subject to Audit**

All collateral shall be subject to inspection and audit by the NCTCOG or NCTCOG's independent auditors.

**X. PERFORMANCE**

**Performance Standards**

NCTCOG's investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio shall be designed with the objective of obtaining a rate of return through budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow requirements of NCTCOG.

**Performance Benchmark**

It is the policy of NCTCOG to purchase investments with maturity dates coinciding with cash flow needs. Through this strategy, NCTCOG shall seek to optimize interest earnings utilizing allowable investments available on the market at that time. Market value will be calculated on a quarterly basis on all securities owned and compared to current book value. NCTCOG's portfolio shall be designed with the objective of regularly meeting or exceeding the average rate of return on U.S. Treasury Bills at a maturity level comparable to NCTCOG's weighted average maturity in days.

**XI. REPORTING [PFIA 2256.023]**

**Methods**

The Investment Officer shall prepare an investment report on a quarterly basis that summarizes investment strategies employed in the most recent quarter and describes the portfolio in terms of investment securities, maturities, and shall explain the total investment return for the quarter.

The quarterly investment report shall include a summary statement of investment activity prepared in compliance with generally accepted accounting principals. This summary will be prepared in a manner that will allow NCTCOG to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the Board. The report will include the following:

- A listing of individual securities held at the end of the reporting period.
- Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.
- Additions and changes to the market value during the period.
- Average weighted yield to maturity of portfolio as compared to applicable benchmark.
- Listing of investments by maturity date.
- Fully accrued interest for the reporting period

- The percentage of the total portfolio that each type of investment represents.
- Statement of compliance of NCTCOG's investment portfolio with state law and the investment strategy and policy approved by the Board.

An independent auditor will perform a formal annual review of the quarterly reports with the results reported to the governing body [PFIA 2256.023(d)].

**Monitoring Market Value [PFIA 2256.005(b)(4)(D)]**

Market value of all securities in the portfolio will be determined on a quarterly basis. These values will be obtained from a reputable and independent source and disclosed to the governing body quarterly in a written report.

**XII. INVESTMENT POLICY ADOPTION [PFIA 2256.005(e)]**

NCTCOG's investment policy shall be adopted by resolution of the Board. It is NCTCOG's intent to comply with state laws and regulations. NCTCOG's investment policy shall be subject to revisions consistent with changing laws, regulations, and needs of NCTCOG. The Board shall adopt a resolution stating that it has reviewed the policy and investment strategies at least annually, approving any changes or modifications.

**Attachment**

**Authorized Brokers/Dealers**

FTN Financial  
Hilltop Securities  
SAMCO Capital Markets, Inc.

**Government Pools Authorized by Executive Board Resolution**

(TEXPOOL) Texas Local Government Investment Pool  
(TexSTAR) Texas Short Term Asset Reserve Program  
(LOGIC) Local Government Investment Cooperative

**Approved Providers of Public Funds Investment Act (PFIA) Training**

University of North Texas  
Government Finance Officers Association  
Government Finance Officers Association of Texas  
Government Treasurers Organization of Texas  
Texas State University  
Texas Municipal League  
North Central Texas Council of Governments





**North Central Texas Council of Governments**

***Item 3***

*Exhibit: 2024-10-03-AA*

Meeting Date: October 24, 2024

Submitted By: Randy Richardson  
Director of Administration

Item Title: Resolution to Accept and Approve the Quarterly Investment Report

An Investment Report, as required by the Investment Policy, is submitted for management and Executive Board review. This Investment Report provides information on the investment activity for the quarter ended September 30, 2024.

The following schedule, which complies with NCTCOG's Investment Policy and the Public Funds Investment Act, shows the average rate of return, cumulative transactions, beginning and ending balances for this quarter.

I will be available at the Board meeting to answer any questions.

**RESOLUTION TO ACCEPT AND APPROVE THE QUARTERLY INVESTMENT REPORT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG's Quarterly Investment Report for the quarter ended September 30, 2024, is hereby submitted in accordance with the Public Funds Investment Act; and,

**WHEREAS**, the Executive Board has reviewed the document and finds it to be in compliance with the Act.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board accepts and approves the Quarterly Investment Report for the quarter ended September 30, 2024.

**Section 2.** This resolution shall be in effect immediately upon its adoption.

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Chris Hill, President  
North Central Texas Council of Governments  
County Judge, Collin County

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 24, 2024

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Jennifer Justice, Secretary/Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Richardson

NCTCOG Quarterly Investment Report								
Fiscal Year 2024 Quarter 4								
Ended 9-30-2024								
Investment Portfolio Detail by Fund								
Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Fund	\$ 13,585,219.19	\$ 2,752,954.67	\$ (10,222,547.67)	\$ 150,776.03	\$ 6,266,402.22	3.03%
Logic	6049012001	General Fund	518.08	-	-	7.13	525.21	0.00%
TexStar	2200411110	General Fund	3,920,792.70	4,813,482.29	(1,209,419.12)	65,576.56	7,590,432.43	3.68%
<b>General Fund</b>			<b>\$ 17,506,529.97</b>	<b>\$ 7,566,436.96</b>	<b>\$ (11,431,966.79)</b>	<b>\$ 216,359.72</b>	<b>\$ 13,857,359.86</b>	<b>6.71%</b>
TexPool	2200400002	Solid Waste	\$ 1,133,935.58	\$ 1,122,547.67	\$ (283,121.57)	\$ 14,135.97	\$ 1,987,497.65	0.96%
TexPool	2200400005	9-1-1 Operating <sup>(1)</sup>	14,113,488.08	5,744,222.60	-	244,370.74	20,102,081.42	9.73%
TexPool	2200400007	Transportation Revenue Center 5 Funds	14,543,114.92	-	(451,382.90)	192,093.49	14,283,825.51	6.92%
TexStar	2200400009	TWDB Commit G1001314 NCTCOG Grant	3,269,805.60	-	(68,450.20)	43,307.22	3,244,662.62	1.57%
TexStar	2200411111	Transportation <sup>(2)</sup>	13,602,560.98	1,209,419.12	-	184,430.55	14,996,410.65	7.26%
TexStar	2200421009	Exchange Funds Principal Pooled <sup>(3)</sup>	126,700,309.56	-	(2,487,853.03)	1,674,370.74	125,886,827.27	60.96%
TexStar	2200431009	Exchange Funds Earnings Pooled <sup>(3)</sup>	10,315,604.59	1,674,370.74	-	144,264.89	12,134,240.22	5.88%
<b>Special Revenue Fund</b>			<b>\$ 183,678,819.31</b>	<b>\$ 9,750,560.13</b>	<b>\$ (3,290,807.70)</b>	<b>\$ 2,496,973.60</b>	<b>\$ 192,635,545.34</b>	<b>93.29%</b>
<b>Total</b>			<b>\$ 201,185,349.28</b>	<b>\$ 17,316,997.09</b>	<b>\$ (14,722,774.49)</b>	<b>\$ 2,713,333.32</b>	<b>\$ 206,492,905.20</b>	<b>100.00%</b>
Investment Portfolio Detail by Investment Type								
Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
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TexPool	2200400002	Solid Waste	1,133,935.58	1,122,547.67	(283,121.57)	14,135.97	1,987,497.65	0.96%
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TexPool	2200400009	TWDB Commit G1001314 NCTCOG Grant	3,269,805.60	-	(68,450.20)	43,307.22	3,244,662.62	1.57%
<b>TexPool</b>			<b>\$ 46,645,563.37</b>	<b>\$ 9,619,724.94</b>	<b>\$ (11,025,502.34)</b>	<b>\$ 644,683.45</b>	<b>\$ 45,884,469.42</b>	<b>22.22%</b>
Logic	6049012001	General Fund	\$ 518.08	\$ -	\$ -	\$ 7.13	\$ 525.21	0.00%
TexStar	2200411110	General Fund	\$ 3,920,792.70	\$ 4,813,482.29	\$ (1,209,419.12)	\$ 65,576.56	\$ 7,590,432.43	3.68%
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<b>TexStar</b>			<b>\$ 154,539,267.83</b>	<b>\$ 7,697,272.15</b>	<b>\$ (3,697,272.15)</b>	<b>\$ 2,068,642.74</b>	<b>\$ 160,607,910.57</b>	<b>77.78%</b>
<b>Total</b>			<b>\$ 201,185,349.28</b>	<b>\$ 17,316,997.09</b>	<b>\$ (14,722,774.49)</b>	<b>\$ 2,713,333.32</b>	<b>\$ 206,492,905.20</b>	<b>100.00%</b>

<sup>(1)</sup> North Central Texas Emergency Communications District Funds  
<sup>(2)</sup> Includes Permanent MPO Revolver Fund and Temporary MPO Revolver Fund  
<sup>(3)</sup> RTC Local Funds Pool

NCTCOG Quarterly Investment Report						
Fiscal Year 2024 Quarter 4						
Ended 9-30-2024						
Investment Portfolio Summary						
Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
General Fund	\$ 17,506,529.97	\$ 7,566,436.96	\$ (11,431,966.79)	\$ 216,359.72	\$ 13,857,359.86	6.71%
Special Revenue	183,678,819.31	9,750,560.13	(3,290,807.70)	2,496,973.60	192,635,545.34	93.29%
<b>Total</b>	<b>\$ 201,185,349.28</b>	<b>\$ 17,316,997.09</b>	<b>\$ (14,722,774.49)</b>	<b>\$ 2,713,333.32</b>	<b>\$ 206,492,905.20</b>	<b>100.00%</b>
Fiscal Year 2024 to Date						
Pool Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	\$ 30,421,030.46	\$ 51,142,502.77	\$ (37,688,227.62)	\$ 2,009,163.81	\$ 45,884,469.42	22.22%
Logic	496.62	-	-	28.59	525.21	0.00%
TexStar	40,667,888.73	147,155,150.97	(33,155,150.97)	5,940,021.84	160,607,910.57	77.78%
<b>Total</b>	<b>\$ 71,089,415.81</b>	<b>\$ 198,297,653.74</b>	<b>\$ (70,843,378.59)</b>	<b>\$ 7,949,214.24</b>	<b>\$ 206,492,905.20</b>	<b>100.00%</b>
Year to Date Interest						
Pool Description	Fiscal Year 2024			Fiscal Year 2023		
	General Fund	Special Revenue	Total	General Fund	Special Revenue	Total
TexPool	\$ 435,149.12	\$ 1,574,014.69	\$ 2,009,163.81	\$ 212,033.70	\$ 1,060,840.98	\$ 1,272,874.68
Logic	28.59	-	28.59	22.96	-	22.96
TexStar	577,944.09	5,362,077.75	5,940,021.84	475,042.37	1,378,242.84	1,853,285.21
<b>Total</b>	<b>\$ 1,013,121.80</b>	<b>\$ 6,936,092.44</b>	<b>\$ 7,949,214.24</b>	<b>\$ 687,099.03</b>	<b>\$ 2,439,083.82</b>	<b>\$ 3,126,182.85</b>
Interest Rate Averages						
Rate Description	September-2024	September-2023	FY 2024 Qtr 4	FY 2023 Qtr 4	FY 2024 thru September-2024	FY 2023 thru September-2023
90 Day T-Bill	4.7200%	5.3200%	4.9900%	5.2900%	5.1875%	4.7575%
TexPool	5.1637%	5.3218%	5.2596%	5.2501%	5.3174%	4.5404%
Logic	5.2340%	5.5168%	5.3382%	5.4291%	5.4508%	4.7679%
TexStar	5.1324%	5.3105%	5.2465%	5.2409%	5.2983%	4.5338%

All funds are invested in investment pools whose book and market value are the same.

Randy Richardson  Digitally signed by Randy Richardson  
Date: 2024.10.16 12:39:48 -05'00'

Director of Administration

# NCTCOG Quarterly Investment

Period ending: September 30, 2024  
Fiscal Year 2024  
Quarter 4  
Item #3

## Investment Portfolio by Fund for period ending September 30, 2024

### NCTCOG Portfolio Balance \$206,492,905

<u>General Fund</u>	<u>Special Revenue Fund</u> *
Beginning Balance = \$17,506,530	Beginning Balance = \$183,678,819
Quarterly activity = (3,865,530)	Quarterly activity = 6,459,752
Interest = 216,360	Interest = 2,496,974
Ending Balance = \$13,857,360	Ending Balance = \$192,635,545

TexStar average rate for the quarter =5.2465%  
TexPool average rate for the quarter =5.2596%

- ❖ \*Special Revenue are Program specific funds (Transportation 82%, E&D and 9 -1-1)
- ❖ All elements necessary for compliance with the Investment reporting law are included in the attached report of this Board item.



**North Central Texas Council of Governments**

***Item 4***

*Exhibit: 2024-10-04-AA*

Meeting Date: October 24, 2024

Submitted By: Randy Richardson  
Director of Administration

Item Title: Resolution Authorizing Contracts for Roadway Materials

This is a request to award contracts to Big City Crushed Concrete, Green Dream International, Innovative Roadway Solutions, and The Bargain Source for Roadway Materials through the North Central Texas Council of Governments TXShare cooperative purchasing program.

The purpose of the contracts is to retain the services of one or more firms that offer:

- Service Category #1: Earthen Materials
- Service Category #2: Asphalt Materials
- Service Category #3: Concrete Materials
- Service Category #4: Winterization Materials
- Service Category #5: Additional Offerings of Ancillary Materials

NCTCOG prepared and issued Request for Proposals (RFP) 2024-097 for Roadway Materials with the proposals due on August 22, 2024. Four (4) proposals were received and publicly opened. The proposals were evaluated by a committee comprised of representatives from Ellis County, City of University Park and an external consultant. Following evaluation, the Evaluation Committee is recommending contracts be awarded to:

- Big City Crushed Concrete for Categories #2 and #3
- Green Dream International for Category #1
- Innovative Roadway Solutions for Categories #2 and #5
- The Bargain Source for Categories #4 and #5

A draft resolution authorizing contracts with the aforementioned vendors for Roadway Materials for maximum five (5) year terms is attached for Executive Board consideration. If approved, the contracts will be available through the TXShare cooperative purchasing program to agencies throughout the United States for services in the geographic regions served by the awarded vendors.

I will be available at the Executive Board meeting should you have any questions.

RR

## RESOLUTION AUTHORIZING CONTRACTS FOR ROADWAY MATERIALS

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, a Request for Proposals (RFP) 2024-097 for Roadway Materials was advertised and proposals received on August 22, 2024; and,

**WHEREAS**, proposals were evaluated by a committee comprised of multiple member agencies and an external consultant; and,

**WHEREAS**, following evaluation, it is recommended that contracts be awarded to Big City Crushed Concrete, Green Dream International, Innovative Roadway Solutions, and The Bargain Source; and,

**WHEREAS**, these contracts are intended to be utilized by NCTCOG member governments and other participating entities as part of NCTCOG's TXShare Cooperative Purchasing Program; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this procurement #2024-097.

### **NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** Contracts between NCTCOG and Big City Crushed Concrete, Green Dream International, Innovative Roadway Solutions, and The Bargain Source, for Roadway Materials, for maximum five (5) year terms, be and are hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's TXShare Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Chris Hill, President  
North Central Texas Council of Governments  
County Judge, Collin County

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 24, 2024.

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Jennifer Justice, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Richardson

# Roadway Materials

TXSHARE COOPERATIVE PURCHASING PROGRAM  
RFP 2024 -097

Purpose – Retain firms to assist member entities with road materials and road repair/maintenance services. The desired outcome of this RFP is to retain a contractor(s) to supply municipalities, counties, school districts and other government agencies on an as -needed basis with the various types of materials and services listed below :

**Category #1: Earthen Materials**

**Category #2: Asphalt Materials**

**Category #3: Concrete Materials**

**Category #4: Winterization Materials**

**Category #5: Additional Offerings of Ancillary Materials**

TXShare Program – Cooperative Purchasing Program, available to public entities across Texas, as well as those NATIONWIDE, providing cooperative contracts and pricing for members with awarded vendors.

## Roadway Materials


RFP 2024-097



- Published – July 2024; received four (4) responsive proposals opened on August 22nd.
- Evaluation assistance from Ellis County, City of University Park, and an external consultant.

## Roadway Materials

RFP 2024-097




The Evaluation Committee recommends awarding contracts to the following four (4) vendors for maximum five (5) year terms:

- Big City Crushed Concrete for Categories #2 & #3
- Green Dream International for Category #1
- Innovative Roadway Solutions for Categories #2 & #5
- The Bargain Source for Categories #4 & #5

## Roadway Materials

RFP 2024-097





**North Central Texas Council of Governments**

***Item 5***

*Exhibit: 2024-10-05-AA*

Meeting Date: October 24, 2024

Submitted By: Randy Richardson  
Director of Administration

Item Title: Resolution Authorizing a Contract for Electric Motors/Pumps Repair & Service

This is a request to award a contract to Smith Pump Company for Electric Motors/Pumps, Repair & Service through the North Central Texas Council of Governments TXShare cooperative purchasing program.

The purpose of the contract is to retain the services of one or more firms that offer:

Category #1: Water and Wastewater Pumps & Equipment

Category #2: Electric Motors & Equipment

Category #3: Labor – Repairs

Category #4: Labor – Installation

Category #5: Ancillary Service, Maintenance, Equipment & Supplies

NCTCOG prepared and issued Request for Proposals (RFP) 2024-106 for Electric Motors/Pumps Repair & Service with the proposals due on September 4, 2024. Two (2) proposals were received and publicly opened. The proposals were evaluated by a committee comprised of representatives from the cities of Azle and McKinney. Following evaluation, the Evaluation Committee is recommending a contract be awarded to:

- Smith Pump Company, Inc. for all categories.

A draft resolution authorizing a contract with Smith Pump Company, Inc., for Electric Motors/Pumps Repair & Service for a maximum five (5) year term is attached for Executive Board consideration. If approved, the contract will be available through the TXShare cooperative purchasing program to agencies throughout the United States for services in the geographic regions served by the awarded vendor.

I will be available at the Executive Board meeting should you have any questions.

RR

**RESOLUTION AUTHORIZING A CONTRACT FOR ELECTRIC MOTORS/PUMPS REPAIR & SERVICE**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, a Request for Proposals (RFP) 2024-106 for Electric Motors/Pumps Repair & Service was advertised and proposals received on September 4, 2024; and,

**WHEREAS**, proposals were evaluated by a committee comprised of staff from multiple member agencies; and,

**WHEREAS**, following evaluation, it is recommended that a contract be awarded to Smith Pump Company, Inc.; and,

**WHEREAS**, this contract is intended to be utilized by NCTCOG member governments and other participating entities as part of NCTCOG's TXShare Cooperative Purchasing Program; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this procurement 2024-106.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A contract between NCTCOG and Smith Pump Company, Inc., for Electric Motor/Pumps Repair and Service for a maximum five (5) year term, be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's TXShare Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Chris Hill, President  
North Central Texas Council of Governments  
County Judge, Collin County

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 24, 2024.

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Jennifer Justice, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Richardson



## North Central Texas Council of Governments

### ***Item 6***

*Exhibit: 2024-10-06-WD*

Meeting Date: October 24, 2024

Submitted By: Phedra Redifer  
Director of Workforce Development

Item Title: Resolution Authorizing New Greenville Workforce Center Lease

The North Central Texas Council of Governments (NCTCOG), in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, currently operates a workforce center located on the 2nd and 3rd floors of the Greenville Exchange Building located at 2500 Stonewall Street in Greenville, Texas. The Center encompasses 9,141 square feet of office space at an average price of \$20.12 per square foot, with a lease term scheduled to expire on May 31, 2025. The building is owned by Hunt County.

This lease was approved for a short-term two (2) year lease extension effective May 9, 2023, to allow for post-pandemic customer traffic patterns to stabilize and for staff to develop a strategic and comprehensive approach to where and how many stand-alone Centers are located throughout the 14-County region. The current lease includes a termination option available at any time throughout the lease term with a 90-day notice to the landlord. Further extension options for this lease are not available due to Hunt County's own needs for this space.

Since the time of the lease extension described above, NCTCOG staff have negotiated terms for a new lease location as follows:

**Landlord:** ARCO Holdings Group, LLC

**Location:** 4601 King Street, Greenville, Texas

**Square footage:** 2,290

**Lease term:** Five (5) Years

**Base Rental Rate:** \$31.44 including base rent and tenant improvement allowance, excluding taxes, insurance, common area maintenance, tenant improvement amortization, janitorial and utilities. Base rental rate is flat (no escalation).

**Parking:** Eight (8) parking spots per one thousand (1,000) square feet (18 total)

Other benefits of the proposed location include access to a 2,000 square foot event room, and the landlord agreeing to manage tenant improvements. The lease would include an effective date of the later of March 1, 2025, or the time of substantial completion of tenant improvements.

NCTCOG's real estate broker, Avison Young, performed a current market survey of other comparable properties (Exhibit A) and confirmed the proposed terms are within the market price for the surrounding area.

This lease was recommended for approval by the Executive Committee of the North Central Texas Workforce Development Board on October 15, 2024.

A draft resolution authorizing a lease agreement with ARCO Holdings Group, LLC, is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

## RESOLUTION AUTHORIZING NEW GREENVILLE WORKFORCE CENTER LEASE

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG, in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, currently has a lease agreement with Hunt County, expiring May 31, 2025, for the operation of a workforce center located at 2500 Stonewall Street in Greenville, Texas; and,

**WHEREAS**, NCTCOG staff have located a potential new workforce center location in Greenville and negotiated favorable lease terms for 2,290 square feet of space at an average price per square foot not to exceed \$31.44 (including base rent and tenant improvement allowance, excluding taxes, insurance, common area maintenance, tenant improvement amortization, janitorial and utilities) which is considered within market rate for the Greenville area; and,

**WHEREAS**, this lease was recommended for approval by the Executive Committee of the North Central Texas Workforce Development Board on October 15, 2024.

### **NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A five (5) year lease agreement with ARCO Holdings Group, LLC, for approximately 2,290 square feet of office space located at 4601 King Street in Greenville, Texas, at a price not to exceed \$31.44 per square foot (including base rent and tenant improvement allowance, excluding taxes, insurance, common area maintenance, tenant improvement amortization, janitorial and utilities), be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute a lease agreement with ARCO Holdings Group, LLC, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Chris Hill, President  
North Central Texas Council of Governments  
County Judge, Collin County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 24, 2024.


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Jennifer Justice, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Richardson



**Exhibit A**  
**Comparison Chart - Retail & Office Property Proposals**  
Greenville, TX

8-Oct-24

Building Picture	Building Address/Name	Bldg. Size (sf)	Avail Space (sf)	% Leased	Avg. Base Rate (\$/sf)	Rate Type	OPEX* (\$/sf)	Gross Rate (\$/sf)	Gross Rate Incl. TI Amort	TI Allowance incl. In Rental Rate (\$/sf)	Parking Ratio	Yr. Built	Projected Monthly Rent (Gross)	Comments
	Traders Crossing 8110 Wesley Street	16,200	5,720	65%	\$40.81	NNN	\$5.70	\$46.51	\$46.51	\$70.00	7.00/1,000	1982	\$22,170	Ten year lease term only. Rental Rate escalates 3% annually. Tenant Finish costed out at \$75 PSF. Tenant must manage Tenant Finishout.
	Town South Shopping Center 5013-5101 Wesley	76,300	5,040	75%	\$16.99	NNN	\$3.90	\$20.89	\$38.32	\$20.00	8.00/1,000	Renovated 1983	\$16,094	Five year lease term. Rental Rate escalates 3% annually. Additional \$70 PSF TI required (\$17.43 PSF).
	4601 King Street	3,190	2,290	20%	\$31.44	NNN	\$6.55	\$37.99	\$37.99	\$65.50	8.00/1,000	1994	\$7,250	Five Year lease term. Rental Rate flat thru term. Landlord will manage tenant finish. Tenant has access to 2,000 SF Event Room.

\* OPEX incl. Jde's Taxes, Insurance & CAM

<b>Average Gross Rate (\$/sf)</b>	\$40.94
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# Resolution Authorizing New Greenville Workforce Center Lease

Phedra Redifer | October 24, 2024



## Background: Current Lease

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- **Location:** 2500 Stonewall St, 2<sup>nd</sup> & 3<sup>rd</sup> Floors
- **Square Feet:** 9,141
- **Average price Per Square Foot:** \$20.12
- **Expiration:** May 31, 2025
- **Extension Option:** Not available due to Hunt County's own needs for this space
- **Termination Option:** with 90-day notice to landlord
- **Rent includes:**
  - Base rent
  - Taxes
  - Insurance
  - Common Area Maintenance
  - Utilities





## Background: New Lease

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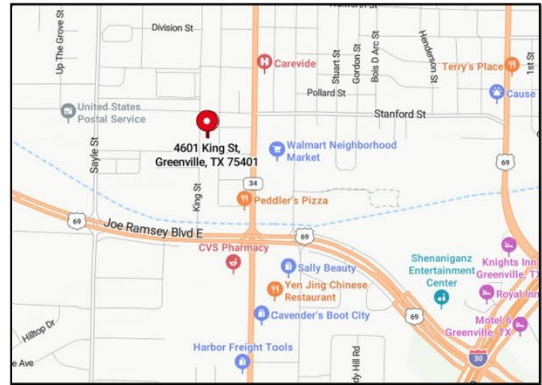
- **Location:** 4601 King Street
- **Square Feet:** 2,290
- **Average Price Per Square Foot:** \$31.44
- **Lease Term:** Five (5) Years
- **Effective Date:** later of March 1, 2025, or the time of substantial completion of tenant improvements
- **Rent includes:**
  - Base rent
  - Tenant improvement (TI) allowance
  - Access to 2,000 square foot event space
- **Rent excludes:** janitorial, utilities, TI amortization



## Basis for Recommendation

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- **Pricing:** Within market range of the Greenville area
- **Base Rental Rate:** No escalation
- **Tenant Finish:** Managed by landlord
- **Proximity to major roads and thoroughfares**
- **Access to 2,000 square foot event space**
- **Recommended for approval by Executive Committee of North Central Texas Workforce Development Board on October 15, 2024**



## Property Comparisons (Attachment A)

Building Picture	Building Address/Name	Bldg. Size (sf)	Avail Space (sf)	% Leased	Avg. Base Rate (\$/sf)	Rate Type	OPEX* (\$/sf)	Gross Rate (\$/sf)	Gross Rate Incl. TI Amort	TI Allowance incl. in Rental Rate (\$/sf)	Parking Ratio	Yr. Built	Projected Monthly Rent (Gross)	Comments
	Traders Crossing 8110 Wesley Street	16,200	5,720	65%	\$40.81	NNN	\$5.70	\$46.51	\$46.51	\$70.00	7.00/1,000	1982	\$22,170	Ten year lease term only. Rental Rate escalates 3% annually. Tenant Finish costed out at \$75 PSF. Tenant must manage Tenant Finishout.
	Town South Shopping Center 5013-5101 Wesley	76,300	5,040	75%	\$16.99	NNN	\$3.90	\$20.89	\$38.32	\$20.00	8.00/1,000	Renovated 1983	\$16,094	Five year lease term. Rental Rate escalates 3% annually. Additional \$70 PSF TI required (\$17.43 PSF).
	4601 King Street	3,190	2,290	20%	\$31.44	NNN	\$6.55	\$37.99	\$37.99	\$65.50	8.00/1,000	1994	\$7,250	Five Year lease term. Rental Rate flat thru term. Landlord will manage tenant finish. Tenant has access to 2,000 SF Event Room.

\* OPEX Includes Taxes, Insurance & CAM

Average Gross Rate (\$/sf) \$40.94



## Questions?

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**North Central Texas Council of Governments**

***Item 7***

*Exhibit: 2024-10-07-WD*

Meeting Date: October 24, 2024

Submitted By: Phedra Redifer  
Director of Workforce Development

Item Title: Resolution Amending Contract Authorization with Lippert Components, Inc. for Registered Apprenticeship Training

The North Central Texas Council of Governments (NCTCOG), in its capacity as Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (NCTWDB), was awarded funding under the Texas Workforce Commission Request for Applications (RFA) for the Apprenticeship Texas Expansion Grant. The Expansion Grant provides funding for registered apprenticeship training to help employers develop new and expand existing apprenticeship programs. Training services provided under the Expansion Grant are not required to be competitively procured per TWC guidance.

One of the Expansion Grant employer partners, Lippert Components, Inc., is providing apprenticeship training in the FastTrack Welding Registered Apprenticeship Program, increasing awareness and education about the program across the region to diverse candidate groups, and promoting sustainable career opportunities in the Advanced Manufacturing industry sector.

NCTCOG and Lippert Components, Inc. entered into a contract for apprenticeship training services on May 3<sup>rd</sup>, 2024 with a current term end date of April 30, 2025. Lippert Components, Inc. successfully completed services as outlined in their contract totaling \$90,000 and is seeking to expand to provide additional apprenticeship training opportunities. The NCTWDB Executive Committee, at its October 15, 2024, meeting, recommended that an additional \$50,000 be made available to Lippert to conduct additional training. A draft resolution amending the contract authorization with Lippert Components, Inc., by \$50,000, for a revised not to exceed amount of \$140,000, is attached for Executive Board consideration.

I will be available to answer any questions prior to requesting Board approval.

**RESOLUTION AMENDING CONTRACT AUTHORIZATION WITH LIPPERT COMPONENTS, INC. FOR REGISTERED APPRENTICESHIP TRAINING**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG, in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (NCTWDB), was awarded funding under the Texas Workforce Commission Request for Applications (RFA) for the Apprenticeship Texas Expansion Grant; and,

**WHEREAS**, NCTCOG and Lippert Components, Inc., entered into a contract for apprenticeship training services in May 2024; and,

**WHEREAS**, Lippert has successfully completed numerous apprenticeship trainings with the initial \$90,000 in funding and is eager to provide additional training opportunities; and,

**WHEREAS**, the NCTWDB Executive Committee has recommended an additional \$50,000 be made available to Lippert for these services.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** An amendment to the contract authorization between NCTCOG and Lippert Components, Inc., increasing the contract amount by \$50,000 for a revised total amount not to exceed of \$140,000, be and is hereby approved.
- Section 2.** The Executive Director or designee is authorized to execute agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments
- Section 3.** This resolution shall be in effect immediately upon its adoption.

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Chris Hill, President  
North Central Texas Council of Governments  
County Judge, Collin County

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 24, 2024.

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Jennifer Justice, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Richardson



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**Resolution: Funding Increase for Lippert  
Components, Inc. Registered Apprenticeship  
Contract**

Phedra Redifer, Executive Director | October 24, 2024



## **Apprenticeship Texas Expansion Grant Background**

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- In 2022, the North Central Texas Workforce Development Board was awarded an Apprenticeship Texas Expansion Grant (ATG) from the Texas Workforce Commission (TWC) in the amount of \$835,541.
- Funds are awarded through a TWC Request for Applications (RFA) to develop and expand Registered Apprenticeship Programs (RAPs).
- NCTCOG is the Administrative Entity, designated Grant Recipient, and Fiscal Agent for this award.
- Funding is available through April 2025.





## Lippert Components, Inc. ATG Partnership Overview

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- Lippert Components manufactures trailer parts and hitches and has a plant in Ellis County.
- NCTCOG provides funding through the Apprenticeship Texas Expansion (ATG) grant to offset costs of the Lippert Components Fast Track Welding Registered Apprenticeship Program Related Training Instruction.
- Original FY24 contract amount was \$90,000 for the training of 18 apprentices.
- Contract is fully-expended, and Lippert Components is seeking an increase of \$50,000 to train 10 additional apprentices.



## **Resolution: Funding Increase for Lippert Components, Inc. Registered Apprenticeship Contract**

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- Staff request the NCTCOG Executive Board's authorization to amend the Lippert Components, Inc. Registered Apprenticeship Contract to an amount not to exceed \$140,000.
- Recommended for approval by the Executive Committee of the North Central Texas Workforce Development Board on October 15, 2024.



## North Central Texas Council of Governments

### ***Item 8***

*Exhibit: 2024-10-08-EP*

Meeting Date: October 24, 2024

Submitted By: Maribel Martinez  
Director of Emergency Preparedness

Item Title: Resolution Endorsing Submittal of Application to FEMA for the GY2024 Regional Catastrophic Preparedness Grant Program (RCPGP) and Acceptance of Funding

The North Central Texas Council of Governments (NCTCOG) has applied for and was recently awarded the Federal Emergency Management Agency (FEMA) GY2024 Regional Catastrophic Preparedness Grant Program (RCPGP) focused on community resilience in the NCTCOG region with special consideration for disadvantaged communities. The grant will help build regional capacity to manage catastrophic incidents by improving and expanding collaboration for catastrophic incident preparedness.

Notifications to principal city or regions receiving the award were made in late September 2024. The NCTCOG region was one of six recipients selected nationwide. The federal performance period for projects under this FEMA GY2024 RCPGP is October 1, 2024, to September 30, 2027. The grant program is 100% federally funded with no local cost-share or match requirements. This funding is a part of the FEMA GY2024 Department of Homeland Security (DHS) Appropriations Act.

Impacts from regional catastrophic incidents have a profound effect on the entire North Texas region, as demonstrated through the COVID-19 pandemic, Hurricanes Harvey and Laura, Winter Storm Uri, and multiple severe storms and wildfires. This project will increase community resilience throughout the region through work completed in three different phases:

- Phase I will increase awareness of locally significant threats and hazards across the community, and provide knowledge and tools for mitigation, response, and recovery through training, workshops, and exercises.
- Phase II will focus on enhancing emergency response and evacuation plans for jurisdictions in our NCTCOG region with a focus on community resilience, the projected impact of climate change, and the needs of vulnerable populations.
- Phase III includes a two-day community resilience workshop for community leaders, emergency managers, and other key stakeholders to showcase deliverables, best practices, and areas for improvement based on the first two phases.

A draft resolution endorsing the application of the RCPGP and acceptance of approximately \$1,492,902 in FEMA GY2024 is attached for Executive Board consideration.

Staff will be present at the meeting to address any questions prior to requesting Board endorsement.

MM: jc

**RESOLUTION ENDORSING SUBMITTAL OF APPLICATION TO FEMA FOR THE GY2024 REGIONAL CATASTROPHIC PREPAREDNESS GRANT PROGRAM (RCPGP) AND ACCEPTANCE OF FUNDING**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG is working with local governments and others in building regional emergency preparedness capacity; and,

**WHEREAS**, the health, safety and welfare of people in North Central Texas is threatened by a variety of natural and technological hazards including severe weather and terrorism; and,

**WHEREAS**, NCTCOG applied for and was recently awarded the Federal Emergency Management Agency (FEMA) GY2024 Regional Catastrophic Preparedness Grant Program (RCPGP) focused on community resilience in the NCTCOG region with special consideration for disadvantaged communities; and,

**WHEREAS**, it is recommended the Executive Board endorse the grant application and authorize receipt of funding and any necessary agreements for these services.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board endorses the application to FEMA for the GY2024 Regional Catastrophic Preparedness Grant Program to improve community resiliency in the region and authorizes receipt of approximately \$1,492,902 in grand funding.

**Section 2.** These funds shall be incorporated into the appropriate fiscal year(s) budget.

**Section 3.** The Executive Director or designee is designated as the authorized official to apply for, accept, execute, reject, alter, or terminate the grant(s) and any subsequent or related agreements on behalf of and in the name of the North Central Texas Council of Governments.

**Section 4.** This resolution shall be in effect immediately upon its adoption.

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Chris Hill, President  
North Central Texas Council of Governments  
County Judge, Collin County

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on October 24, 2024.

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Jennifer Justice, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Richardson



**North Central Texas Council of Governments**

***Item 9***

*Exhibit: 2024-10-09-EP*

Meeting Date: October 24, 2024

Submitted By: Maribel Martinez  
Director of Emergency Preparedness

Item Title: Resolution Authorizing a Contract with The Olson Group for Homeland Security Exercise Consulting Services

The North Central Texas Council of Governments (NCTCOG) is requesting authorization to contract with The Olson Group, Ltd., to plan and conduct a regional full-scale Complex Coordinated Terrorist Attack (CCTA) exercise through funding provided by the homeland security grant program.

The purpose of this engagement is to retain the services of a vendor to conduct a regional, multi-discipline, multi-day, full-scale exercise on a CCTA scenario designed to test our regional resources and identify any potential gaps and improvement areas. The exercise will include multiple disciplines including emergency management, transportation, fire, law enforcement, health/medical, communications, intelligence, volunteers, and other partners including state and federal entities. The exercise will be a three-day exercise at multiple locations in the region to be conducted in the Fall of 2025.

NCTCOG prepared and issued a Request for Proposals (RFP) #2024-123 for Homeland Security Design Consulting Services with proposals due on September 19, 2024. Four (4) responsive proposals were received and publicly opened. The proposals were evaluated by a committee comprised of members from NCTCOG, the City of Dallas, the City of Arlington, and the City of Midlothian. Following evaluation, the Evaluation Committee is recommending a contract award to The Olson Group, Ltd.

A draft resolution authorizing a contract with The Olson Group, Ltd. for Homeland Security Exercise Design Consulting Services in an amount not to exceed \$465,000, is attached for Executive Board consideration.

Staff will be available at the Executive Board meeting should you have any questions.

MM: jc

**RESOLUTION AUTHORIZING A CONTRACT WITH THE OLSON GROUP FOR HOMELAND SECURITY EXERCISE CONSULTING SERVICES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, a Request for Proposals (RFP) #2024-123 for Homeland Security Design Consulting Services was advertised and proposals received on September 19, 2024; and,

**WHEREAS**, proposals were evaluated by a committee comprised of NCTCOG staff and member agencies; and,

**WHEREAS**, following evaluation, it is recommended that a contract be awarded to The Olson Group, Ltd.; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this procurement #2024-123.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A contract between NCTCOG and The Olson Group, Ltd. for exercise design services to plan and coordinate a regional, full-scale exercise for the region, in an amount not to exceed \$465,000, be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Chris Hill, President  
North Central Texas Council of Governments  
County Judge, Collin County

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on October 24, 2024.

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Jennifer Justice, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Richardson



**North Central Texas Council of Governments**

***Item 10***

*Exhibit: 2024-10-10-ED*

Meeting Date: October 24, 2024

Submitted By: Susan Alvarez, P.E., CFM  
Director, Environment and Development

Item Title: Resolution Authorizing a Contract with Halff Associates, Inc., for the Transportation and Stormwater Infrastructure Project

NCTCOG staff is seeking authorization to contract for hydrologic and hydraulic engineering and transportation planning consulting services in support of the Transportation and Stormwater Infrastructure Project for the North Study Area in the upper Trinity Basin.

This is a joint project between NCTCOG's Environment and Development and Transportation departments. This contract is a part of the project expansion that is being funded by the Texas General Land Office for a project cost of \$3,973,930. NCTCOG has executed the necessary funding agreements for the federal funds to support this project expansion.

This consultant agreement supports hydrologic and hydraulic engineering and transportation planning services in the North Study area of the project. This work will leverage latest methods and state-of-the-art technology to complete comprehensive flood-related studies in the North project area; the work also identifies strategies to integrate transportation and stormwater infrastructure into local planning. NCTCOG issued a Request for Proposals for these services on July 12, 2024, to receive qualified responses. NCTCOG received four (4) responses by the August 9, 2024, deadline.

The Evaluation Committee reviewed the proposals and is recommending award to Halff Associates, Inc., to perform the required services. A draft resolution authorizing a contract with Halff Associates, Inc., in an amount not to exceed \$2,177,620 is attached for Executive Board consideration.

I will be available to answer any questions regarding this resolution.

**RESOLUTION AUTHORIZING A CONTRACT WITH HALFF ASSOCIATES, INC., FOR THE TRANSPORTATION AND STORMWATER INFRASTRUCTURE PROJECT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been active for the last 50 years in promoting sound floodplain and watershed management; and,

**WHEREAS**, NCTCOG's Strategic Plan directs staff to identify and implement regional measures for a reduction of flooding through proper management of watersheds and stream corridors, and strategic conservation of open spaces within existing watersheds which will provide a network for ecological benefits, recreational opportunities, and the protection of existing water supply sources; and,

**WHEREAS**, the Integrated Watershed Based Planning for Regional Transportation and Stormwater Management in the Upper Trinity River Basin Project (i.e., Integrated Transportation and Stormwater Management Project) seeks to proactively engage communities in comprehensive planning efforts that integrate transportation, environmental, and stormwater needs in order to address the health, safety, and welfare concerns of the region while helping local governments manage their growth and development in a cost-effective manner; and,

**WHEREAS**, Community Development Block Grant mitigation funds were available in Presidentially Declared Areas for Texas following floods in 2015 and 2016; and,

**WHEREAS**, on September 28, 2023, the Executive Board endorsed submittal of the grant application and receipt of approximately \$4,000,000 from the Texas General Land Office to support the Integrated Transportation and Stormwater Management Project; and,

**WHEREAS**, on October 6, 2023, NCTCOG submitted a grant application to the Texas General Land Office; and,

**WHEREAS**, on June 5, 2024, the Texas General Land Office executed a grant agreement to provide financial assistance in the amount not-to-exceed \$3,973,930 to NCTCOG to finance a Community Development Block Grant flood mitigation project; and,

**WHEREAS**, NCTCOG issued a Request for Proposals for hydrologic and hydraulic engineering services and transportation planning services on July 12, 2024, to receive qualified responses from consulting firms to assist with hydrologic and hydraulic engineering and transportation planning and, following evaluation, the Evaluation Committee is recommending Halff Associates, Inc.; and,

**WHEREAS**, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.



**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** A contract between NCTCOG and Halff Associates, Inc., for hydrologic and hydraulic engineering and transportation planning consulting services supporting the expansion of the integrated Transportation and Stormwater Infrastructure (TSI) project in the North study area, in an amount not to exceed \$2,177,620, be and is hereby approved.
- Section 2.** The Executive Director or designee is authorized to execute necessary agreements with Halff Associates, Inc., in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

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Chris Hill, President  
North Central Texas Council of Governments  
County Judge, Collin County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 24, 2024.

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Jennifer Justice, Secretary/Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Richardson



## North Central Texas Council of Governments

### ***Item 11***

*Exhibit: 2024-10-11-TR*

Meeting Date: October 24, 2024

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Agreements for Federal Transit Administration Funding

The North Central Texas Council of Governments (NCTCOG) is a designated recipient for Federal Transit Administration (FTA) funds in the Dallas-Fort Worth-Arlington, Denton-Lewisville and McKinney-Frisco Urbanized Areas for the following two programs: Urbanized Area Formula Program, and Bus and Bus Facilities Program. On April 4, 2024, FTA published full Fiscal Year (FY) 2024 apportionments, which consisted of \$128 million for the Dallas-Fort Worth-Arlington, Denton-Lewisville, and McKinney-Frisco urbanized areas from these two programs. Consistent with the FY 2025–2028 Transportation Improvement Program approved by the Regional Transportation Council, \$11,682,925 of the regional total is available for NCTCOG to utilize and pass through for local public transit providers. Local funds from transit providers as well as Transportation Development Credits will be used as match for these federal funds.

The Urbanized Area Formula Program is \$120.2 million for the Dallas-Fort Worth-Arlington, Denton-Lewisville and McKinney-Frisco urbanized areas. NCTCOG will enter into a grant agreement with FTA for \$10,954,574 in FY 2024 Urbanized Area Formula Program funds. NCTCOG will retain \$5,367,732 of these funds for mobility management efforts, small transit provider needs, administration, and regional planning. The following transit providers will utilize the remainder of funds for service: City/County Transportation (Johnson County); Community Transit Services (Ellis and Navarro Counties); Public Transit Services (Parker and Palo Pinto Counties); Span, Inc. (Denton and Collin Counties); and STAR Transit (Kaufman, Rockwall, and Dallas Counties).

The Bus and Bus Facilities Program is \$7.7 million for the region. NCTCOG will enter into a grant agreement with FTA for \$728,351 in FY 2024 Bus and Bus Facilities Program funds. NCTCOG will utilize \$613,349 to purchase vehicles on behalf of small transit providers and \$115,002 for administrative purposes. Details about both programs are provided in Attachment 1.

In addition, the Regional Transportation Council approved Surface Transportation Block Grant Program funds in April 2023 for the Transit Driver Workforce Development and Training Program to address the shortage of transit drivers and the Regional Transit Coordination Program to increase regional coordination of transit services. Details are provided in Attachment 2. To carry out these initiatives, NCTCOG will need to enter into a grant agreement with FTA.

A draft resolution authorizing receipt of Urbanized Area Formula Program and Bus and Bus Facilities Program funds and the execution of necessary agreements with transit providers is attached for Executive Board consideration. These programs are made available to the citizens of greatest need and to subrecipients who often struggle to meet local cash match responsibilities. The draft resolution also includes authorization to enter into a grant agreement for \$1,500,000 in Surface Transportation Block Grant Program funds with the Federal Transit Administration. These funds will be matched with 200,000 Regional Transportation Council Transportation Development Credits. I will be available to answer any questions prior to requesting Board approval.

BG/ND

Attachment

## RESOLUTION AUTHORIZING AGREEMENTS FOR FEDERAL TRANSIT ADMINISTRATION FUNDING

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, NCTCOG is a designated recipient for Federal Transit Administration (FTA) Urbanized Area Formula Program, Enhanced Mobility of Seniors and Individuals with Disabilities Program, and Bus and Bus Facilities Program funds in the Dallas-Fort Worth-Arlington, Denton-Lewisville, and McKinney-Frisco Urbanized Areas, as delegated by the Governor of the State of Texas; and,

**WHEREAS**, Subtask 3.05 of the Fiscal Year (FY) 2024 and FY 2025 Unified Planning Work Program provides for NCTCOG to serve as the federal grantee for local public transit providers operating service in the Dallas-Fort Worth-Arlington, Denton-Lewisville, and McKinney-Frisco Urbanized Areas, with responsibilities of administration, grant management and compliance for FTA formula programs; and,

**WHEREAS**, Subtask 3.05 of the FY 2024 and FY 2025 Unified Planning Work Program supports the sustainability of transit services and solutions that move the region toward more comprehensive, coordinated, accessible, efficient, and effective public transit services; and,

**WHEREAS**, on September 12, 2024, the RTC approved for inclusion into the FY 2025-FY 2028 Transportation Improvement Program/Statewide Transportation Improvement Program the FY 2024 FTA formula program funds to local public transit providers operating service in the Dallas-Fort Worth-Arlington, Denton-Lewisville, and McKinney-Frisco Urbanized Areas for implementation of transit projects through coordination with NCTCOG, as the federal grantee; and,

**WHEREAS**, local public transit providers receiving funding will provide a local match utilizing local funds or Transportation Development Credits; and,

**WHEREAS**, on April 13, 2023, the Regional Transportation Council approved Surface Transportation Block Grant Program funds and associated match for the Transit Driver Workforce Development and Training Program to address the shortage of transit drivers and the Regional Transit Coordination Program to increase regional coordination of transit services.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** The North Central Texas Council of Governments is authorized to execute grant agreements with the Federal Transit Administration to receive approximately \$10,954,574 in FY 2024 Urbanized Area Formula Program funds and administer the program consistent with State and federal regulations.
- Section 2.** The North Central Texas Council of Governments is authorized to execute grant agreements with the Federal Transit Administration to receive approximately \$728,351 in FY 2024 Bus and Bus Facilities Program funds and administer the program consistent with State and federal regulations.
- Section 3.** Agreements or Amendments between NCTCOG and subrecipients in the aggregate amount in FTA formula funding outlined in Attachment 1, be and are hereby approved.
- Section 4.** The North Central Texas Council of Governments is authorized to execute grant agreements with the Federal Transit Administration to receive approximately \$1,500,0000 in Surface Transportation Block Grant Program funds matched with 200,000 Transportation Development Credits as outlined in Attachment 2.
- Section 5.** NCTCOG is authorized to receive the funds described in Sections 1-3.
- Section 6.** These funds and projects shall be incorporated into the appropriate fiscal year budgets, and Unified Planning Work Program, and other planning/administrative documents as appropriate.
- Section 7.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.
- Section 8.** This motion shall be in effect immediately upon its adoption.

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Chris Hill, President  
North Central Texas Council of Governments  
County Judge, Collin County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 24, 2024.

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Jennifer Justice, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Richardson

**ATTACHMENT 1**

**FISCAL YEAR 2024 FEDERAL TRANSIT ADMINISTRATION (FTA) FORMULA FUNDING**

**Urbanized Area Formula Program (Section 5307)**

<b>Designated Recipient</b>	<b>Federal Funds<sup>1</sup></b>	<b>TDCs<sup>2</sup></b>	<b>Local Funds</b>
North Central Texas Council of Governments: Dallas-Fort Worth-Arlington Urbanized Area <sup>3</sup>	\$ 5,367,732	1,073,549	\$ -
North Central Texas Council of Governments: Denton-Lewisville Urbanized Area	\$ 165,830	33,166	\$ -
North Central Texas Council of Governments: McKinney-Frisco Urbanized Area	\$ 84,457	16,892	\$ -
<b>Dallas-Fort Worth-Arlington Urbanized Area</b>			
<b>Subrecipient</b>	<b>Federal Funds</b>	<b>TDCs</b>	<b>Local Funds</b>
Subrecipients <sup>4</sup> -City of Cleburne (Johnson County) -Community Services Inc. (dba. Community Transit Services) (Ellis & Navarro Counties) -Public Transit Services (Parker and Palo Pinto Counties) -Span Transit (Denton County) -STAR Transit (Kaufman, Rockwall, and Dallas Counties)	\$ 5,336,555	606,933	\$ 2,301,900
<b>TOTAL</b>	<b>\$ 10,954,574</b>	<b>1,730,540</b>	<b>\$ 2,301,900</b>

<sup>1</sup> Federal funds include both capital and operating projects, which have different match requirements

<sup>2</sup> Transportation Development Credits (TDCs) for "Strategic Awards to Small Transit Providers" are credits (not dollars) used to leverage federal funds in lieu of local cash match. The result is the capital portion of the project will be 100% federally funded

<sup>3</sup> Funds used to support mobility management efforts, small transit provider needs, administration, and regional planning as directed in RTC actions

<sup>4</sup> The award amount to each subrecipient to be determined by RTC action

**Bus and Bus Facilities Program (Section 5339)**

<b>Dallas-Fort Worth-Arlington Urbanized Area</b>			
<b>Designated Recipient</b>	<b>Federal Funds</b>	<b>TDCs<sup>2</sup></b>	<b>Local Funds</b>
North Central Texas Council of Governments: Administrative	\$ 115,002	23,001	\$ -
North Central Texas Council of Governments <sup>1</sup>	\$ 613,349	112,670	\$ -
<b>TOTAL</b>	<b>\$ 728,351</b>	<b>145,671</b>	<b>\$ -</b>

<sup>1</sup> Funding to be used towards the purchase of vehicles on behalf of NCTCOG subrecipients

<sup>2</sup> Bus and Bus Facilities funds (Section 5339) require a 20% match for administration, but only a 15% match for the purchase of ADA-compliant vehicles

**Grand Total**

<b>Program</b>	<b>Federal Funds</b>	<b>TDCs</b>	<b>Local Funds</b>
Urbanized Area Formula Program (Section 5307)	\$ 10,954,574	1,730,540	\$ 2,301,900
Bus and Bus Facilities Program (Section 5339)	\$ 728,351	145,671	\$ -
<b>TOTAL</b>	<b>\$ 11,682,925</b>	<b>1,876,211</b>	<b>\$ 2,301,900</b>

**ATTACHMENT 2**

Program Name	Funding Source	Federal	Match Amount	
			Local	TDC
Regional Transit Coordination Program	STBG	\$ 1,000,000	\$0	200,000
Transit Driver Workforce Development and Training Program*	STBG	\$ 500,000	\$0	0
		<b>\$ 1,500,000</b>	<b>\$0</b>	<b>200,000</b>

\* 100% federally funded per federal legislation.





## North Central Texas Council of Governments

### ***Item 12***

*Exhibit: 2024-10-12-TR*

Meeting Date: October 24, 2024

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Endorsing Grant Applications to the Department of Defense for the Community Noise Mitigation Program

The Department of Defense has funding available through the Office of Local Defense Community Cooperation (OLDCC) for the Community Noise Mitigation Program. This program is intended to assist local governments impacted by military fixed-wing aviation noise through the installation of noise mitigating insulation at covered facilities, with specific funding set aside for reserve bases that have transitioned to a new type or model of aircraft. The Naval Air Station Joint Reserve Base Fort Worth (NAS JRB Fort Worth) is in the process of transitioning from F-16 to F-35 aircraft. Covered facilities eligible for the program include schools that are experiencing high levels of indoor noise as a result of the military aviation operations. Two Independent School Districts (ISDs) near NAS JRB Fort Worth are interested in participating: Lake Worth and White Settlement. The grant applications will include noise insulation construction in six facilities in these two ISDs.

NAS JRB Fort Worth is a critical economic generator for the Dallas-Fort Worth region. Lockheed Martin is collocated with the military installation and sharing the runway. This Lockheed Martin facility serves as the final assembly point for the F-35 Joint Strike Fighter. Together, NAS JRB Fort Worth and Lockheed Martin provide an approximate \$9 billion annual economic impact to the region.

The North Central Texas Council of Governments (NCTCOG) Executive Board has supported efforts to support compatible land-use planning in partnership with local governments surrounding NAS JRB Fort Worth in order to preserve the military mission in the event of any future Base Realignment and Closure. The NCTCOG Executive Board has also previously supported these efforts through the land banking program with a purchase of land directly at the end of the runway considered incompatible with military operations. These efforts have also focused on improving the quality of life for residents living near the military installation. A recommendation of the most recent Joint Land Use Study conducted for NAS JRB Fort Worth identified noise mitigation, specifically through a program that provides direct noise insulation in schools and other sensitive land uses, as a near-term recommendation to pursue. The Community Noise Mitigation Program will directly provide quality-of-life improvements for students and educators while improving the compatibility of communities near the base.

The grant application requires pre-acoustical testing to determine the indoor noise levels, as there are minimum noise level requirements to be eligible to apply for the grant. Due to the grant application deadline, NCTCOG entered into a personal services agreement in an amount of \$112,000 with Richard Salz to perform this work in advance of seeking Executive Board approval. Staff requests endorsement of this contract.

A second, but separate, component necessary to complete the grant application is the development of construction costs estimates. Under the Executive Director's delegated authority, NCTCOG entered into a contract with Core Construction Services of Texas, Inc. (through a purchasing cooperative) in an amount of \$18,136 for this purpose. These two contractors enable NCTCOG to develop the technical information and cost estimates to "size" the amount of funds to apply for in the grant applications.

The grant application deadline was October 22, 2024. The North Central Texas Council of Governments has submitted six grant applications under this funding opportunity. Each ISD facility will have a separate application per program guidelines. The applications fund noise insulation construction activities, such as replacement of windows and doors. NCTCOG will serve as the prime recipient. NCTCOG is requesting approximately \$4,000,000 in federal Department of Defense (DOD) funds. This grant opportunity requires a 10 percent match. RTC Local funds previously approved by the RTC as part of the Regional Joint Land Use Study will be used for 5 percent of the match. The Lake Worth and White Settlement ISDs will pay the remaining 5 percent portion of the local match. Staff also requests authorization to enter into an agreement with the DOD.

A draft resolution endorsing submittal of the grant applications to the DOD for the Community Noise Mitigation Program and endorsement of a personal services agreement in the amount of \$112,000 is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

AW:kw  
Attachment

**RESOLUTION ENDORSING GRANT APPLICATIONS TO THE DEPARTMENT OF DEFENSE  
FOR THE COMMUNITY NOISE MITIGATION PROGRAM**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region contains several military installations that significantly contribute to the regional economy; and,

**WHEREAS**, Subtask 5.09 of the Fiscal Year (FY) 2024 and FY2025 Unified Planning Work Program for Regional Transportation Planning includes regional military and community planning and implementation activities; and,

**WHEREAS**, NCTCOG conducted a Regional Joint Land Use Study for the Naval Air Station Fort Worth Joint Reserve Base and Texas Military Department facilities in North Texas that was completed in 2018; and,

**WHEREAS**, the Department of Defense Office of Local Defense Community Cooperation has issued a Notice of Funding Opportunity for the Community Noise Mitigation Program.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board endorses submittal of six grant applications for up to \$4,000,000 to the Department of Defense for the Community Noise Mitigation Program.

**Section 2.** NCTCOG is authorized to receive approximately \$4,000,000 from the Department of Defense.

**Section 3.** The NCTCOG Executive Board endorses a personal services agreement with Richard Salz in an amount not to exceed \$112,000 for acoustical testing to support the grant application to the Department of Defense for the Community Noise Mitigation Program.

**Section 4.** These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

**Section 5.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 6.** This resolution shall be in effect immediately upon its adoption.

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Chris Hill, President  
North Central Texas Council of Governments  
County Judge, Collin County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 24, 2024.

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Jennifer Justice, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Richardson



**North Central Texas Council of Governments**

***Item 13***

*Exhibit: 2024-10-13-TR*

Meeting Date: October 24, 2024

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Grant Agreement for the Federal Highway Administration Charging and Fueling Infrastructure Community Program

In 2023, the Federal Highway Administration (FHWA) offered \$350 million through the Charging and Fueling Infrastructure (CFI) Community Program to build electric vehicle (EV) charging stations throughout communities across the country, with focus on underserved areas. In response to this opportunity, the Regional Transportation Council and Executive Board approved submittal of the North Texas Equitable Electric Vehicle Infrastructure (NTx-EEVI) Project application in May 2023. Through this project, the North Central Texas Council of Governments (NCTCOG) applied on behalf of the 16-county region to deploy up to 100 EV charging station ports on public-sector properties that fill gaps in the existing charging network and meet other key program criteria. To expedite implementation, NCTCOG proposed to hire a consultant to assist local governments with permitting, zoning, utility coordination, and other processes that typically cause project delays. Additional project partners will include subrecipient public-sector agencies that will host EV charging stations on their properties, and private-sector vendor(s) who will be contracted to install, operate, and maintain charging stations.

FHWA awarded NCTCOG the maximum allowed grant amount. Through agreement negotiation with FHWA, staff has finalized an award budget of \$15 million in federal funds, with up to 759,471 regional Transportation Development Credits (TDCs) as match for Phase 1 activities, which include NCTCOG administrative and consultant costs; and matching funds of \$2,990,529 local contribution from private-sector vendor(s) contracted for Phase 2 activities, which includes acquisition, construction, installation, operations, or maintenance of the EV charging stations.

Staff will request Executive Board approval to execute a grant agreement to receive \$15 million in federal funding from the Federal Highway Administration (FHWA) for the Charging and Fueling Infrastructure (CFI) Community Program. Additional pass-through contracts and subawards to implement the project will be brought to the Executive Board for approval.

A draft resolution authorizing the agreement with FHWA is attached. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval. Additional details are attached.

JW:js  
Attachments

**RESOLUTION AUTHORIZING GRANT AGREEMENT FOR THE FEDERAL HIGHWAY ADMINISTRATION CHARGING AND FUELING INFRASTRUCTURE COMMUNITY PROGRAM**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and may soon enter into nonattainment for fine particulate matter (PM<sub>2.5</sub>), and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone, including electrification of the transportation system; and,

**WHEREAS**, Subtask 3.03 of the Fiscal Year (FY) 2024 and FY2025 Unified Planning Work Program for Regional Transportation Planning includes implementation of air quality initiatives; and,

**WHEREAS**, on May 25, 2023, the Executive Board approved submittal of a grant application for the North Texas Equitable Electric Vehicle Infrastructure (NTx-EEVI) Project under the FY 2022 and 2023 Charging and Fueling Infrastructure (CFI) Discretionary Grant Community Program to implement a project that would deploy publicly accessible charging infrastructure throughout the NCTCOG region and hire a consultant to assist local governments and expedite project implementation

**WHEREAS**, the Federal Highway Administration (FHWA) has awarded \$15 million in federal funding to the NTx-EEVI Project.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** NCTCOG is authorized to enter into an Agreement with FHWA for an amount of approximately \$15 million in federal funds with up to 759,471 regional Transportation Development Credits as funding match for development costs, and \$2,990,529 local match for the implementation of the Charging and Fueling Infrastructure Community Program project.

**Section 2.** These funds will be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program, and other planning/administrative documents as appropriate.

**Section 3.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 4.** This resolution shall be in effect immediately upon its adoption.

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Chris Hill, President  
North Central Texas Council of Governments  
County Judge, Collin County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 24, 2024.

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Jennifer Justice, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Richardson



## Resolution Authorizing Grant Agreement for the Federal Highway Administration Charging and Fueling Infrastructure: Community Program

Michael Morris, P.E.  
Director of Transportation

NCTCOG Executive Board  
October 24, 2024



# Project Overview

**RTC and Executive Board approved submittal of grant application in May 2023**

**Awarded \$15 million to build up to 100 EV charging ports regionwide**

Fill gaps in existing regional charging network

Prioritize focus areas with at least 50% in Justice40 locations

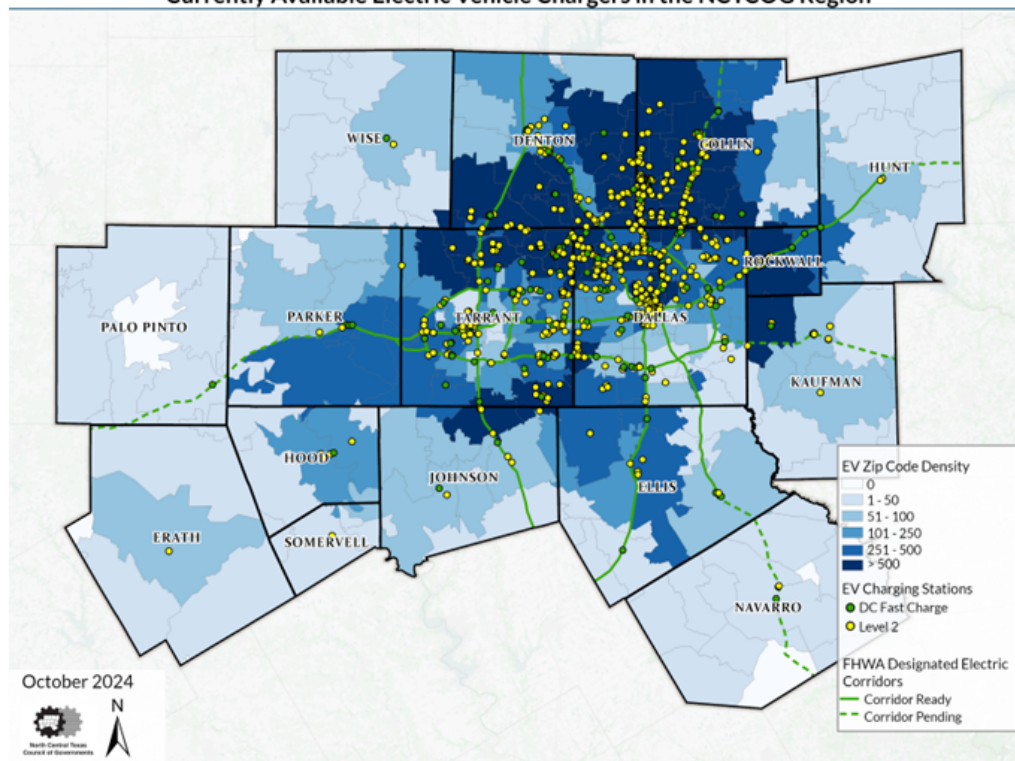
**Ensure timely project implementation**

Create specialized technical teams (EV Charging “Dream Team” consultant) to expedite requirements: zoning, permitting, codes, Buy America, NEPA



Resolution Authorizing Execution of Grant Agreement for the Federal Highway Administration Charging and Fueling Infrastructure: Community Program

Currently Available Electric Vehicle Chargers in the NCTCOG Region



# Project Budget

**Clarification received from FHWA: requirement for private sector to provide 20% non-federal share does not apply to “development phase” activities**

**Received RTC approval to modify project budget to use regional Transportation Development Credits (TDCs) as non-federal match for development phase activities, including NCTCOG administrative costs and specialized technical team (“Dream Team” consultants)**

	Original Proposal Budget	Requested Modification
<b>Total Project</b>	Up to \$18,750,000	Up to \$18,750,000
<b>Federal Funds</b>	Up to \$15,000,000	Up to \$15,000,000
<b>Matching Funds</b> <ul style="list-style-type: none"> <li>• “Development phase” match does not have to be secured through private sector</li> <li>• Match for acquisition, construction, installation, operations, and maintenance costs must be provided by private-sector entities (anticipate securing from selected vendors)</li> </ul>	Up to \$3,750,000	Up to \$2,990,529 and up to 759,471 TDCs





**North Central Texas Council of Governments**

***Item 14***

*Exhibit: 2024-10-14-TR*

Meeting Date: October 24, 2024

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Agreements for Local Air Quality Planning Activities  
Funded with Texas Commission on Environmental Quality Rider 7 Funds

The Texas Commission on Environmental Quality (TCEQ) administers funds for local air quality planning activities under Rider 7 of the agency's legislative appropriation. This funding can be used to inventory fine particulate matter (PM<sub>2.5</sub>)-related emissions, monitor PM<sub>2.5</sub>-related pollution levels, and to cover administrative costs. On February 7, 2024, the Environmental Protection Agency (EPA) strengthened the National Ambient Air Quality Standards for Particulate Matter (PM NAAQS) to protect millions of Americans from harmful and costly health impacts. EPA set the level of the primary (health-based) annual PM<sub>2.5</sub> standard from 12.0 to 9.0 micrograms per cubic meter. This change has the potential to bring Dallas and Tarrant Counties into non-attainment for this standard. Ellis County does not currently have an active monitoring device; the last available annual design value from 2021 is announced to be at 9.2 micrograms per cubic meter. The current discussed recommendation by the TCEQ is unclassifiable. All counties potentially being classified as non-attainment within the North Central Texas Council of Governments (NCTCOG) region are eligible to participate in this program.

To implement these initiatives, staff recommends awarding Kevin G. Overton up to \$80,000 to assist in PM<sub>2.5</sub> data collection and analysis to determine the current PM<sub>2.5</sub> pollution levels, spatial and temporal variability, as well as distinguish between particle transported into the region, background pollution and local contributions. Staff also recommends awarding up to \$320,000 to the Texas A&M Transportation Institute (TTI) to carry out monitoring of PM<sub>2.5</sub> and meteorological data at the respective monitoring stations, aiming for data for a consecutive year between October 2024 and October 2025. The remaining funds will be used for staff activities.

A draft resolution authorizing agreements to implement these initiatives is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

JN:js  
Attachment

**RESOLUTION AUTHORIZING AGREEMENTS FOR LOCAL AIR QUALITY PLANNING  
ACTIVITIES FUNDED WITH TEXAS COMMISSION ON ENVIRONMENTAL QUALITY RIDER  
7 FUNDS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone; and,

**WHEREAS**, Subtask 3.02 of the Fiscal Year (FY) 2024 and FY2025 Unified Planning Work Program for Regional Transportation Planning includes air quality planning initiatives; and,

**WHEREAS**, the Texas Commission on Environmental Quality (TCEQ) administers funds for local air quality planning activities under Rider 7 PM<sub>2.5</sub> of the agency's legislative appropriation; and,

**WHEREAS**, in June 2024, the NCTCOG Executive Board approved the receipt of TCEQ Rider 7 fine particulate matter (PM<sub>2.5</sub>) funds in the amount of \$488,995.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** An agreement between NCTCOG and Kevin G. Overton for an amount not to exceed \$80,000 in Texas Commission on Environmental Quality Rider 7 PM<sub>2.5</sub> funds, be and is hereby approved.

**Section 2.** An agreement between NCTCOG and the Texas A&M Transportation Institute for an amount not to exceed \$320,000 in Texas Commission on Environmental Quality Rider 7 PM<sub>2.5</sub> funds be and is hereby approved.

**Section 3.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 4.** This resolution shall be in effect immediately upon its adoption.

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Chris Hill, President  
North Central Texas Council of Governments  
County Judge, Collin County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 24, 2024.

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Jennifer Justice, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Richardson



**North Central Texas Council of Governments**

***Item 15***

*Exhibit: 2024-10-15-TR*

Meeting Date: October 24, 2024

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Contracts with Model 1 Commercial Vehicles, Inc. and TRC Engineering Services, LLC for Transit Vehicles for Small Transit Providers

The North Central Texas Council of Governments (NCTCOG), as the designated recipient for Federal Transit Administration (FTA) funding for North Central Texas, recently initiated two procurements. The first procurement was for transit vehicles for small transit providers to support urban transportation services and the second was for required in-plant inspection services. Both procurements will utilize FTA funds and Regional Transportation Council Transportation Development Credits (TDCs) in lieu of local cash match.

On March 1, 2024, NCTCOG issued a Request for Proposals (RFP) for qualified vendors to design, manufacture and deliver Americans with Disabilities Act (ADA) accessible light-duty cutaway buses. NCTCOG requested prices for a contract for 19 small light-duty cutaway vehicles. NCTCOG received proposals from two vendors. On April 24, 2024, the Vendor Selection Committee met and reviewed the proposals. The Committee recommended an award to Model 1 Commercial Vehicles, Inc. for light-duty cutaway transit vehicles.

FTA requires an in-plant inspector during the vehicle manufacturing process for procurements of more than 10 vehicles. NCTCOG issued a Request for Statement of Qualifications and Interest for In-plant Inspection Services on July 5, 2024. NCTCOG received statements of qualifications and interest from two vendors offering inspection services. On September 18, 2024, the Consultant Selection Committee met and reviewed the proposals. The Committee recommended award to TRC Engineering Services, LLC for inspection services.

A draft resolution authorizing contracts with Model 1 Commercial Vehicles, Inc. and TRC Engineering Services, LLC is attached for Executive Board consideration. The contract with Model 1 Commercial Vehicles, Inc., is for nineteen 19 light-duty cutaway buses, for a total amount not to exceed \$2,600,000. The contract for TRC Engineering Services, LLC is for a total amount not to exceed \$75,000. Regional Transportation Council Transportation Development Credits will be utilized as matching funds. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

HH/BG  
Attachment

**RESOLUTION AUTHORIZING CONTRACTS WITH MODEL 1 COMMERCIAL VEHICLES, INC. AND TRC ENGINEERING SERVICES, LLC FOR TRANSIT VEHICLES FOR SMALL TRANSIT PROVIDERS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, NCTCOG is a designated recipient for the Federal Transit Administration (FTA) Urbanized Area Formula Program and the Bus and Bus Facilities Program for the Dallas-Fort Worth-Arlington, Denton-Lewisville, and McKinney-Frisco Urbanized Areas, as delegated by the Governor of the State of Texas; and,

**WHEREAS**, Subtask 3.05 of the Fiscal Year (FY) 2024 and FY2025 Unified Planning Work Program Subtask 3.05 includes FTA Urban Funding for procurements for services and equipment, including buses, on behalf of subgrantees; and,

**WHEREAS**, NCTCOG initiated a transit cooperative vehicle procurement of a consultant, seeking qualified contractor(s) to design, manufacture, and deliver Americans with Disabilities Act accessible transit vehicles for small transit providers to support urban transportation services for the FTA grant programs, Urbanized Area Formula Program and the Bus and Bus Facilities Program; and,

**WHEREAS**, Model 1 Commercial Vehicles, Inc. has been recommended by the Consultant Selection Committee to design, manufacture, and deliver 19 light-duty cutaway buses; and,

**WHEREAS**, NCTCOG initiated a Request for Statement of Qualifications and Interest for In-plant Inspection Services related to the cooperative vehicle procurement for transit vehicles for small transit providers; and,

**WHEREAS**, TRC Engineering Services, LLC has been recommended by the Consultant Selection Committee to provide in-plant inspection services; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** A contract between NCTCOG and Model 1 Commercial Vehicles, Inc. to design, manufacture, and deliver 19 light-duty cutaway buses, for a total amount not to exceed \$2,600,000, be and is hereby approved.
- Section 2.** A contract between NCTCOG and TRC Engineering Services, LLC to provide in-plant inspection services for a total amount not to exceed \$75,000, be and is hereby approved.
- Section 3.** The Executive Director or designee of NCTCOG is authorized to execute contracts with Model 1 Commercial Vehicles, Inc. and TRC Engineering Services, LLC, in the name of the North Central Texas Council of Governments.
- Section 4.** This resolution shall be in effect immediately upon its adoption.

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Chris Hill, President  
North Central Texas Council of Governments  
County Judge, Collin County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 24, 2024.

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Jennifer Justice, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Richardson





**North Central Texas Council of Governments**

***Item 16***

*Exhibit: 2024-10-16-AG*

Meeting Date: October 24, 2024

Submitted By: Doni Green  
Director of Aging Programs

Item Title: Resolution Authorizing Additional Staff Position for the Aging Department

The North Central Texas Council of Governments (NCTCOG), in its capacity as the designated Area Agency on Aging (NCTAAA), was awarded a discretionary federal Alzheimer's Disease Programs Initiative (ADPI) grant in July 2021 and a state Grant to Improve Local Dementia Supports (GILDS) in September 2024. Currently, this work is performed by a part-time position who supports the ADPI grant and will be assigned additional responsibilities for the GILDS project.

The Aging Department wishes to restructure the part-time position as a full-time position. The incumbent will have responsibilities for providing both direct services (e.g., dementia training and education) and administrative supports for the ADPI and GILDS grants. Sufficient funds exist in the FY2025 budget to support this position.

A draft resolution authorizing an additional full-time staff equivalent (FTE) position for the Aging Department, for a total of thirty (30) FTEs, is attached for Executive Board consideration.

Should you or the Board have any questions, I will be present at the October 24<sup>th</sup> meeting. At that time, I will provide a brief status report on the ADPI grant and overview of GILDS objectives.

DG: CT

**RESOLUTION AUTHORIZING ADDITIONAL STAFF POSITION FOR THE AGING DEPARTMENT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Area Agency on Aging for State Planning Region 4A by the Texas Health and Human Services Commission (HHSC); and,

**WHEREAS**, NCTCOG has been awarded a federal grant from the Administration for Community Living to expand supports for people with dementia and their family members through the Dementia Friendly North Central/East Texas project; and,

**WHEREAS**, NCTCOG has been awarded a state Grant to Improve Local Dementia Supports (GILDS) from the Texas Department of State Health Services; and

**WHEREAS**, the Aging Department requires a full-time staff position to perform both grants' direct service and administrative responsibilities.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board authorizes one (1) additional full-time staff position for the Aging Department, for a total of thirty (30).

**Section 2.** This resolution shall be in effect immediately upon its adoption.

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Chris Hill, President  
North Central Texas Council of Governments  
County Judge, Collin County

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 24, 2024.

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Jennifer Justice, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Richardson

# Request to Reclassify Aging Grants and Contracts Coordinator II and Dementia Friendly Status Report

**Doni Green**

**October 24, 2024**



# Context

NCTCOG, through its Area Agency on Aging (NCTAAA) awarded two dementia-specific grants:

- Federal Alzheimer’s Disease Programs Initiative (ADPI) grant, with activities organized as “Dementia Friendly North Central/East Texas”
  - Engages Dementia Friendly Fort Worth, Parkland Health and Hospital System, James L. West, the Alzheimer’s Alliance of Smith County, and University of Texas at Austin as subrecipients
  - Serves entirety of North Central Texas/East Texas
- State Grants to Improve Local Dementia Support (GILDS)
  - Serves 14 counties surrounding, but not including, Dallas and Tarrant



**Dementia Friendly North Central/East Texas 800-272-3921**

# Dementia Friendly Direct Services

- Case management services for 67 people with dementia who live alone and 153 family caregivers of people with dementia, in both English and Spanish
- Individual behavioral consultation for family caregivers, in both English and Spanish
- Workshops for 564 family caregivers
  - **DEMENTIA Live**<sup>®</sup>  
Compassionate  
Touch<sup>®</sup>
  - Building Better Caregivers



# Dementia Friendly Direct Services

- Dementia training for professionals, including:
  - 515 cadets at the NCTCOG Regional Police Academy
  - 169 clinical staff at Parkland Health System and Christus Mother Frances Hospital (Tyler)
  - 110 clinical staff at Parkland Health and Hospital System
  - 138 home-delivered meal staff
  - 144 professionals who work with people living with intellectual/developmental disabilities
  - 707 health and social service professionals



**Dementia Friendly North Central/East Texas 800-272-3921**

# Spotlight on Dementia Friendly Fort Worth

- Gail Snider, executive director of Dementia Friendly Fort Worth, has provided full-day dementia training to all cadets at Regional Police Academy, using **DEMENTIA Live**<sup>®</sup> TM
- Topics include dementia causes/types, positive interactions, situational role play and resource implementation
- Outcomes include increased confidence, skill and understanding in responding to crisis situations
- Snider ([gsnider@dementiafriendlyfw.org](mailto:gsnider@dementiafriendlyfw.org)) will work with local first responders to adapt curriculum and provide live training



# Spotlight on Dementia Friendly Fort Worth





# Dementia Friendly Resource Inventory

- Building out on-line resource directory, located at: <https://www.nctcog.org/aging-services/dementia-friendly/resources-memory-loss-family-caregivers>, with hard-copy lists available in English and Spanish
  - Information on federal and state programs
  - Presentation archive
  - Fact sheets



# Grants to Improve Local Dementia Support Scope of Work

- Train staff to serve as resource specialists
- Conduct assessment of local resources and needs
- Refer people living with dementia and caregivers to community resources
- Strengthen referral relationships with healthcare providers and local organizations
- Provide dementia education

# Aging Wrap-Around Services

- Help identifying and accessing federal, state and local services, including counseling on Medicare and Medicaid
- In-home services, including respite care
- Caregiver counseling
- Caregiver support groups
- Community education for laypeople, caregivers, and professionals
  - Sponsored 60 dementia-related training programs during State Fiscal Year 2024, with 3,000+ participants

# Dementia Friendly Contact Information

- **800-272-3921**
- <https://www.nctcog.org/aging-services/dementia-friendly>



**Dementia Friendly North Central/East Texas**

**800-272-3921**



**North Central Texas Council of Governments**

***Item 17***

*Exhibit: 2024-10-17-AA*

Meeting Date: October 24, 2024

Submitted By: Randy Richardson  
Director of Administration

Item Title: FY2024 Discretionary Grant Award Status

Included in the Executive Board packet is the FY2024 Discretionary Grant Award Status tracked by each department.

Included within the report is:

- Department Name
- Grant Name
- Executive Committee Approval Date
- Requested Grant Award Amount
- Actual Grant Award Amount
- Status of Award: Awarded, Pending, Not Awarded

I will be available at the Executive Board meeting should you have any questions.

RR

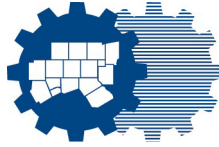
### FY2024 DISCRETIONARY GRANT AWARD STATUS

FY 2024 Discretionary Grant Award Status						
Department	Grant Name	Executive Board Request Date	Grant Requested Amount	Actual Grant Awarded Amount	Date of Award	
<b>Transportation</b>						
<b>Awarded</b>	Safe Streets and Roads for All (SS4A) Grant Program	06/22/23	\$ 5,000,000	\$ 4,000,000	12/13/23	
	Corridor Identification and Development (ID) Program	03/23/23	\$ 500,000	\$ 500,000	12/11/23	
	Electric Vehicle Charger Reliability and Accessibility Accelerator (RAA) Program	11/16/23	\$ 3,660,000	\$ 3,660,000	01/18/24	
	Reconnecting Communities and Neighborhoods (RCN) Program	09/28/23	\$ 95,000,000	\$ 80,000,000	03/14/24	
	Joint Office of Energy and Transportation Ride and Drive Electric Program	07/27/23	\$ 1,500,000	\$ 1,500,000	01/19/24	
	Charging and Fueling Infrastructure (CFI) Corridor Program	05/18/23	\$ 82,000,000	\$ 70,000,000	01/10/24	
	Charging and Fueling Infrastructure (CFI) Community Program	05/18/23	\$ 15,000,000	\$ 15,000,000	01/10/24	
	Diesel Emission Reduction Act (DERA) National Grants Program	11/16/23	\$ 3,280,000	\$ 2,999,155	05/07/24	
	Safe Streets and Roadways for All (SS4A)	04/25/24	\$ 5,000,000	\$ 5,000,000	09/05/24	
	<b>Subtotal Awarded</b>		<b>\$ 210,940,000</b>	<b>\$ 182,659,155</b>		
<b>Pending</b>	Clean Heavy-Duty Vehicles Grants	07/25/24	\$ 60,000,000			
	Congestion Relief Program	04/25/24	\$ 20,000,000			
	Multimodal Projects Discretionary Grant (MPDG) Program – RURAL Grant	04/25/24	\$ 34,130,000			
	Multimodal Projects Discretionary Grant (MPDG) Program – INFRA Grant	04/25/24	\$ 103,450,000			
	Advanced Transportation Technology and Innovation (ATTAIN) Program	01/25/24	\$ 10,000,000			
	Pilot Program for Transit-Oriented Development Strategic Plan	07/25/24	\$ 800,000			
	Railroad Crossing Elimination Program (RCEP)	09/26/24	\$ 20,000,000			
	<b>Subtotal Pending</b>		<b>\$ 248,380,000</b>			
<b>Not Awarded</b>	Multimodal Projects Discretionary Grant (MPDG) Program - INFRA/RURAL Grant	08/24/23	\$ 45,000,000			
	Multimodal Projects Discretionary Grant (MPDG) Program - INFRA Grant	08/24/23	\$ 80,000,000			
	Multimodal Projects Discretionary Grant (MPDG) Program - MEGA Grant	08/24/23	\$ 115,440,000			
	Strengthening Mobility and Revolutionizing Transportation (SMART) Grant Program	09/28/23	\$ 2,000,000			
	Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Program	02/22/24	\$ 25,000,000			
	Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Program	02/22/24	\$ 25,000,000			
	Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Program	02/22/24	\$ 20,000,000			
	Low- or No- Emissions Bus Grant Program	04/25/24	\$ 46,725,801			
	FY 2024 Safe Streets and Roads for All	08/22/24	\$ 1,600,000			
	Multimodal Projects Discretionary Grant (MPDG) Program – MEGA Grant	04/25/24	\$ 457,424,730			
	<b>Subtotal Not Awarded</b>		<b>\$ 818,190,531</b>			
	<b>TOTAL TRANSPORTATION</b>		<b>\$ 1,277,510,531</b>			
<b>Environment &amp; Development</b>						
<b>Awarded</b>	Transportation and Stormwater Infrastructure Project - North Study Area	09/28/23	\$ 4,000,000	\$ 3,973,930	06/05/24	
	<b>Subtotal Awarded</b>		<b>\$ 4,000,000</b>			
<b>Pending</b>	Food-Waste-to- Compost Grant; EcoEntertainment: Composting for DFW Entertainment Districts North Central Texas Council of Governments USDA-NRCS-NHQ-CFWR-24-NOFO0001412	09/28/24	\$ 300,000			
	Waste Analysis and Strategies for Transportation End-users (WASTE) DE-FOA-0003072 Control Number 3072-1557 North Central Texas FOG- to- Fuel Feasibility Study	09/28/24	\$ 650,000			
	<b>Subtotal Pending</b>		<b>\$ 950,000</b>			
<b>Not Awarded</b>	Recycling Education and Outreach Grant	01/26/23	\$ 2,000,000			
	<b>Subtotal Not Awarded</b>		<b>\$ 2,000,000</b>	<b>\$ 3,973,930</b>		
	<b>TOTAL ENVIRONMENT &amp; DEVELOPMENT</b>		<b>\$ 6,950,000</b>	<b>\$ 3,973,930</b>		
<b>Environment &amp; Development / Transportation</b>						
<b>Not Awarded</b>	Climate Pollution Reduction Grant Program: Implementation Grants General Competition (Opportunity # EPA-R-OAR-CFRGI-23-07)	03/28/24	\$ 199,000,000			
	<b>Subtotal Not Awarded</b>		<b>\$ 199,000,000</b>			
	<b>TOTAL ENVIRONMENT &amp; DEVELOPMENT / TRANSPORTATION</b>		<b>\$ 199,000,000</b>			
<b>Aging</b>						
<b>Awarded</b>	Aging and Disability Resource Center	01/25/24	\$ 450,000	\$ 327,194	04/18/24	
	Grants to Improve Local Dementia Support	06/27/24	\$ 150,000	\$ 149,999	09/11/24	
	<b>Subtotal Awarded</b>		<b>\$ 600,000</b>	<b>\$ 477,193</b>		
	<b>TOTAL AGING</b>		<b>\$ 600,000</b>	<b>\$ 477,193</b>		
	<b>GRAND TOTAL</b>		<b>\$ 1,484,060,531</b>	<b>\$ 187,110,278</b>		

## NCTCOG EXECUTIVE BOARD ATTENDANCE

June 2024 - May 2025

Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL	
Chris Hill President	P	P	P	A										3
Victoria Johnson Vice President	P	P	P	P										4
Jennifer Justice Secretary/Treasurer	P	P	P	P										4
Bill Heidemann Past President	P	P	P	P										4
David Bristol	P	A	V	P										3
Carlos Flores	P	V	P	P										4
T.J. Gilmore	P	P	P	P										4
Bowie Hogg	A	V	P	V										3
Rick Horne	P	P	V	P										4
Brandon J. Huckabee	P	P	P	P										4
Clay Jenkins	P	P	P	A										3
Todd Little	P	P	P	P										4
Cara Mendelsohn	P	V	P	P										4
Bobbie Mitchell	P	P	P	P										4
Tim O'Hare	P	P	P	P										4
Kameron Raburn	A	P	P	P										3
Nick Stanley	A	P	P	V										3
Victoria Neave Criado - Ex Officio, Non-Voting Member	A	A	A	A										0
<b>TOTAL PRESENT</b>	<b>14</b>	<b>16</b>	<b>17</b>	<b>15</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>62</b>
<b>Attendance Code:</b>	P=Present    A=Absent    V=Virtual    NM=No meeting    *Check previous the posted attendance sheet for that month													



**North Central Texas Council of Governments**

**2024-25 NCTCOG Executive Board Calendar**

Regular Meetings start at **1:00 pm** unless otherwise posted  
 Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

<b>November 21, 2024</b>	<i>Executive Board Meeting – NCTCOG Offices</i>
<b>December 19, 2024</b>	<i>CANCELLED</i>
<b>January 23, 2025</b>	Executive Board Meeting – NCTCOG Offices
<b>February 27, 2025</b>	Executive Board Meeting – NCTCOG Offices
<b>March 27, 2025</b>	Executive Board Meeting – NCTCOG Offices
<b>April 24, 2025</b>	Executive Board Meeting – NCTCOG Offices
<b>May 22, 2025</b>	Executive Board Meeting – NCTCOG Offices
<b>June 13, 2025</b>	<i>GENERAL ASSEMBLY</i>
<b>June 26, 2025</b>	Executive Board Meeting – NCTCOG Offices
<b>July 24, 2025</b>	Executive Board Meeting & NCTCOG Foundation Meeting – NCTCOG Offices
<b>August 28, 2025</b>	Executive Board Meeting – NCTCOG Offices
<b>September 25, 2025</b>	Executive Board Meeting – NCTCOG Offices
<b>October 23, 2025</b>	Executive Board Meeting – NCTCOG Offices
<b>November 20, 2025</b>	Executive Board Meeting – NCTCOG Offices
<b>December 18, 2025</b>	Executive Board Meeting – NCTCOG Offices