

**INSTALLATION AND INTEGRATION OF THE FDOT-OWNED VEHICLE-TO-EVERYTHING
(V2X) DATA EXCHANGE PLATFORM (DEP)
Request for Proposals**

Questions and Responses

Question #1: What documentation for DBE participation needs to be supplied with the RFP? As we do not yet have a cost or definitive scope of work until uses cases are selected, how should we determine a percentage?

Response: Appendix D.1 and Appendix D.2 should be completed based on your estimate of the percentage of work to be completed by DBE consultants/subcontractors. Final DBE percentages for individual consultants/subcontractors can be updated during contract negotiations with the selected consultant.

Question #2: The RFP mentions needing to include Appendices C-J in our proposal. Appendices D,1, D.2, G.1, H.1, H.2, J all have places to sign and fill in information, but the other sections do not. Do we need to acknowledge these appendices somewhere in the proposal text?

Response: Yes, please include acknowledgement of Title VI Assurances referenced in Appendix C and ability to comply with the Required State Clauses & Flowdown Provision from the Texas Department of Transportation in Appendix I of the sample contract.

Question #3: The RFP and contract wording contain references to both fixed price and T&M contract types. As this contract scope is work for hire with an unknown scope of work, are we correct in assuming it would be a T&M contract with a contract ceiling?

Response: NCTCOG intends to award a Fixed Priced / Milestone Based contract. During contract negotiations, NCTCOG will modify the contract to more consistently reference a fixed price/milestone-based payment arrangement.

Question #4: Are original signatures and notary seals required if the in-hand submittal is a flash drive?

Response: No, NCTCOG does not require original signatures or notary seals.

Question #5: With regard to NCTCOG's Affirmative Action Plan data requests, if the company has successfully completed a current (within the last 3 years) OFCCP Corporate Management Compliance Evaluation with no findings, would the OFCCP letter satisfy the Affirmative Action data requested herein?

Response: NCTCOG requires specific information from a consultant's Affirmative Action Plan. The OFCCP letter will likely not include the details needed. Please provide the information identified in Question #6.

Question #6: With respect to NCTCOG's Affirmative Action Plan data request for utilization analysis, please specify what data is required and if the percent of women and percent of minorities in the company workforce will satisfy your requirement. If additional workforce breakdown is required, please specify the requested format/data.

Response: Proposers should provide a policy statement and utilization of the consultant's workforce which includes the number and percentage of employees who would be classified as minorities, including both women and ethnic minorities. In addition, indication of the number and percent in professional versus nonprofessional positions and/or indication of the number and percent in administrative versus clerical positions should be provided.

Question #7: With respect to NCTCOG's Affirmative Action Plan data request, please specify if NCTCOG's utilization analysis requires availability/incumbency data and the format/data required.

Response: A utilization analysis of the current and available workforce should be provided. For format and data required, please see response to Question #6.