



City of Fort Worth Right-of-Way Citation Program

Presented by: Jeff Underhill, Construction Superintendent

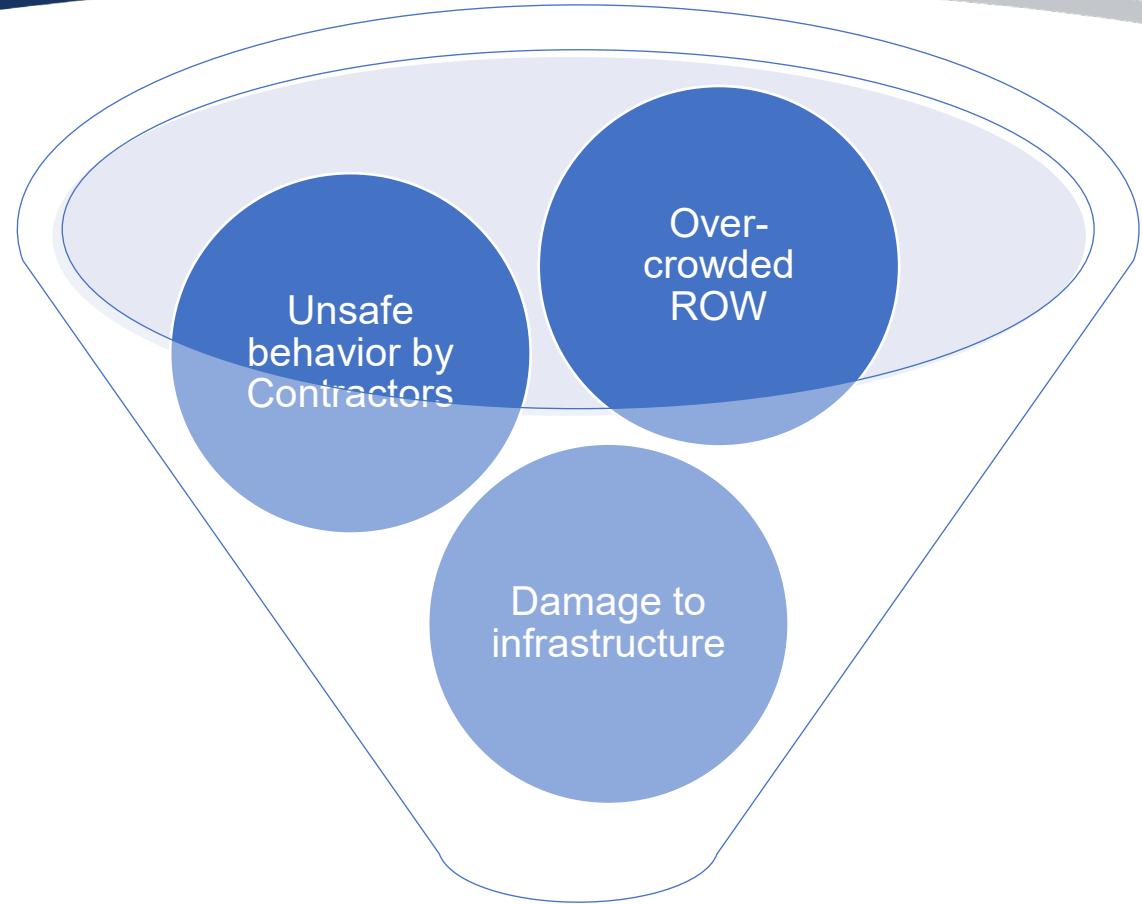
Date: 09/04/25

Agenda

1. Need for program
2. Background
3. Focus/Intent
4. Citation Codes
5. Guidelines
6. Report on Program
7. Lessons Learned
8. Next Steps



What led CFW to develop Citation Program?



City leadership – **Can fine contractors?**

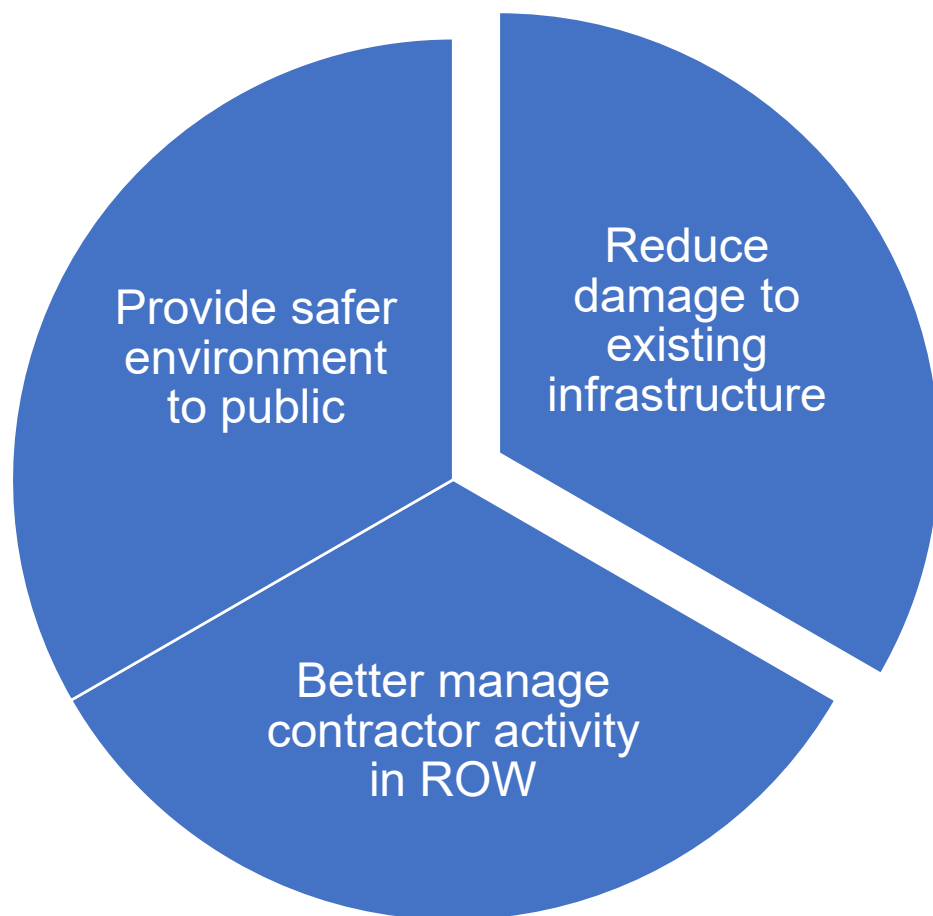
Background

Description	Date
Council Committee Brief of Development of Citation Program	12/9/22
Council approved Ord 26196-06-2023 allowing TPW ROW Inspection staff to issue citations for Contractors for violations	6/13/23
Judge approved 6 Citation “Action Codes”	7/14/23
TPW met with Stakeholders to share info re: Citation Program	9/9/23
Program started	10/1/23
First citation issued	12/18/23

Focus on Safety



Intent to:



Goal:

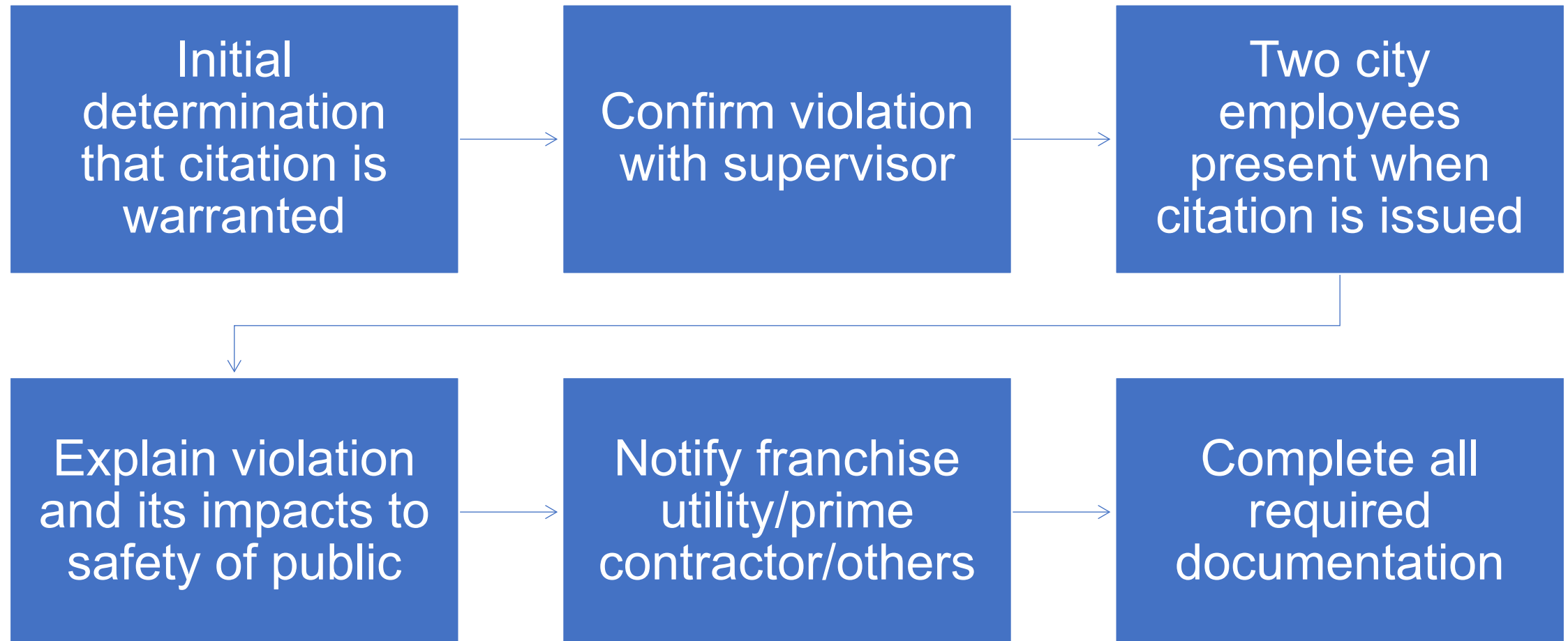
A large blue circle containing the text 'Deter unsafe/risky behavior' in white. This represents the overall goal of the project.

Deter
unsafe/risky
behavior

Citation Action Codes

Action Code	Description	Statute
85202P	WORKING IN THE RIGHT OF WAY – NO VALID PERMIT (EXPIRED OR NO PERMIT)	FWCC 30-20(a)(1)
85205P	WORKING IN THE RIGHT OF WAY – FAILURE TO COMPLY WITH PERMIT RESTRICTIONS OR REQUIREMENTS	FWCC 30-20(a)(2)
85206P	WORKING IN THE RIGHT OF WAY – DAMAGE TO PUBLIC STREETS, SIDEWALKS, OR ALLEYS	FWCC 30-20(b)(1)
85207P	WORKING IN THE RIGHT OF WAY – DAMAGE TO FACILITIES	FWCC 30-20(b)(2)

Citation Guidelines



Right-of-way Citations Program



PLEASE WAIT FIVE BUSINESS DAYS BEFORE APPEARING OR CONTACTING THE COURT
CITY OF FORT WORTH, TEXAS
GENERAL COMPLAINT CITATION

COURT COPY
6A096231

ON _____ DAY _____ YEAR _____ AT _____ HOUR _____

ISSUING OFFICER'S NAME _____ CLASS _____ COL _____ STATE _____
LICENSE NUMBER _____ ☐ YES ☐ NO

LAST NAME _____ FIRST NAME _____ INT. _____ JR. _____ SR. _____ III. _____

ID. NO. _____ DAY _____ YEAR _____ SEX _____ HEIGHT _____ WEIGHT _____ COLOR OF EYES _____ COLOR OF HAIR _____ RACE _____ CL. _____ CH. _____
CLASS _____ CL. _____ CH. _____

IDENTIFIED AS FOLLOWS: BY TEL. ☐ BY DEF. ☐ BY I.D. ☐

ADDRESS _____ CITY _____ STATE _____ ZIP _____

TEL. # _____ EMAIL _____

AT THE FOLLOWING COUNTY: TARRANT ☐ DENTON ☐ PARKER ☐ WISE ☐

VIOLATION LOCATION (INCLUDE BLOCK #) _____

NAME AND/OR TYPE OF PREMISES _____

VIOLATIONS	VIOL. CODE	ORDINANCE
A		<input type="checkbox"/> Y <input type="checkbox"/> N
B		<input type="checkbox"/> Y <input type="checkbox"/> N
C		<input type="checkbox"/> Y <input type="checkbox"/> N

SEARCH YES ☐ CONSENT YES ☐

REPORT NO. _____

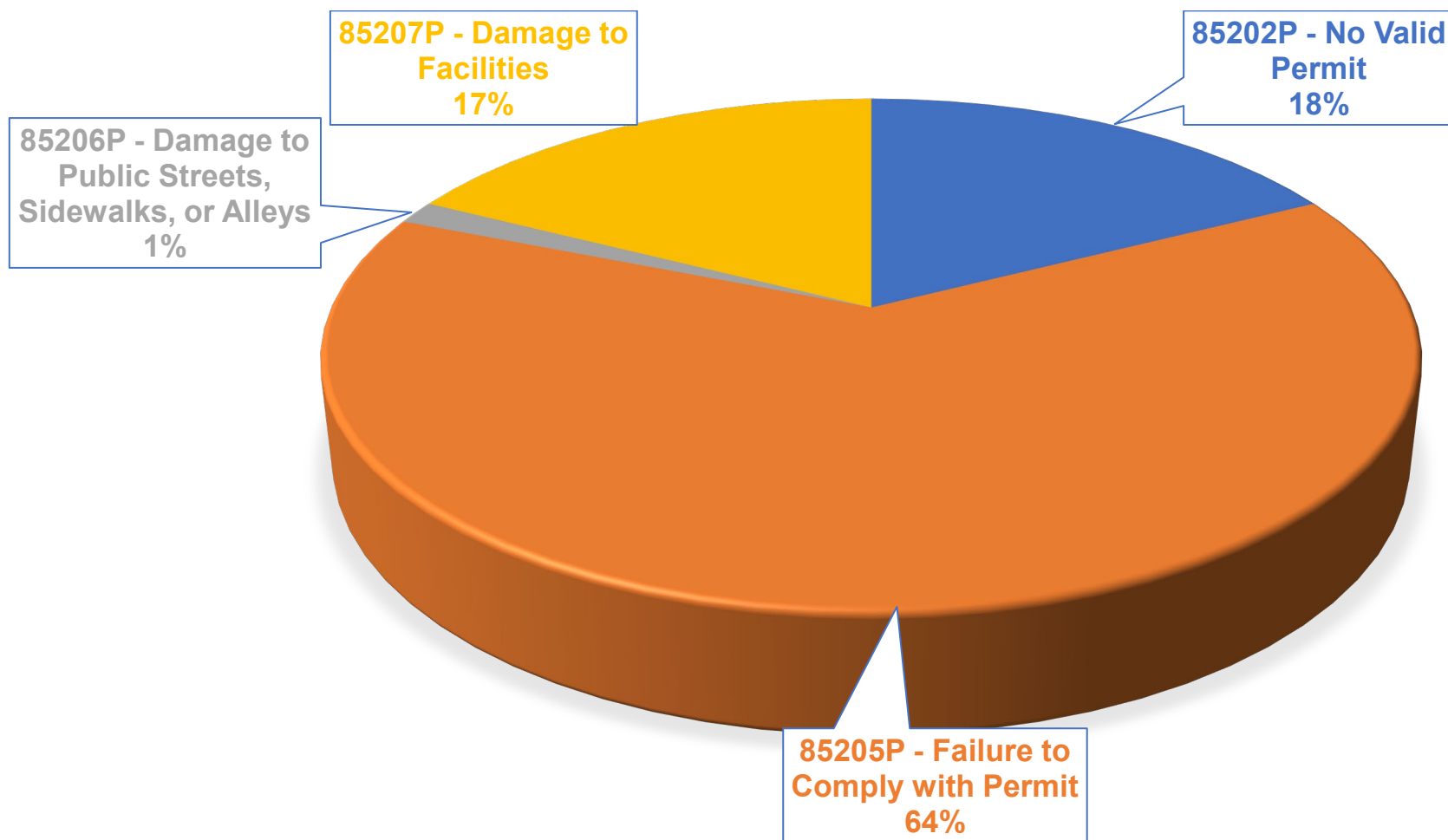
1st OFFICER _____ ID. NO. _____
2nd OFFICER _____ ID. NO. _____
Police _____
Vehicle _____
Number _____ Unit _____

I AGREE TO APPEAR WITHIN TWENTY-ONE DAYS AS DIRECTED: ☒ X

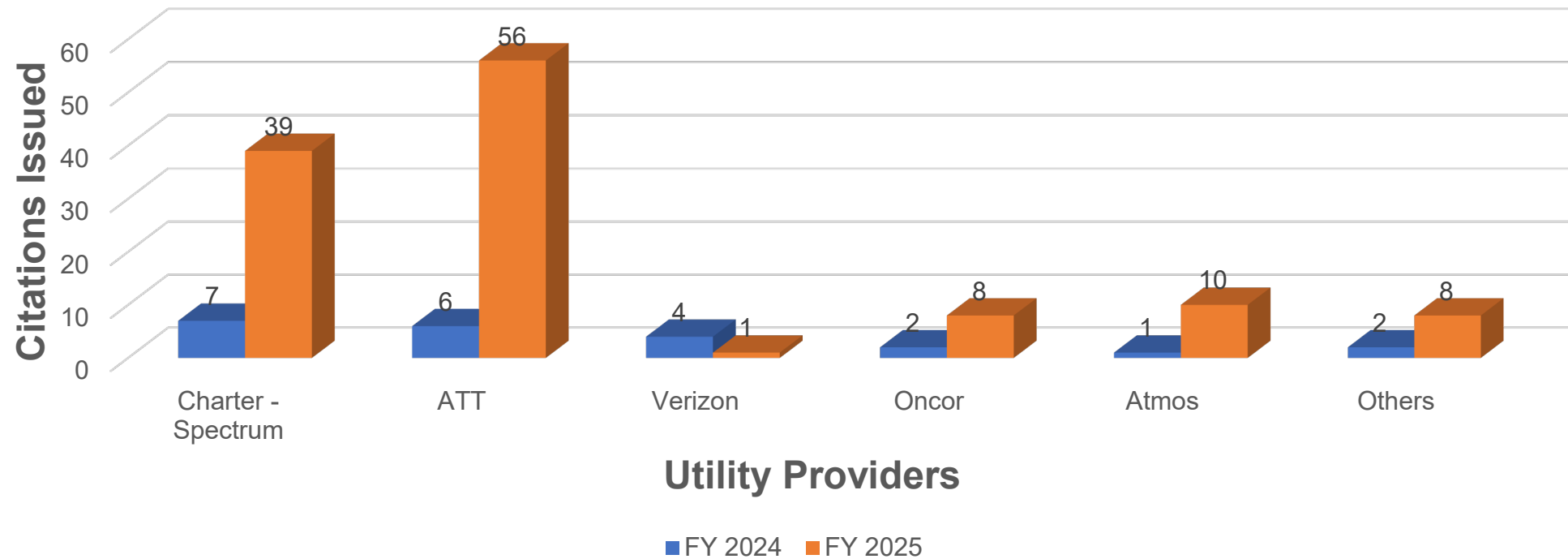
THIS IS NOT A PLEA OF GUILTY (NOT VOID IF UNSIGNED)
READ INSTRUCTIONS ON BACK OF CITATION
SIGNATURE OF JUVENILE (NOTICE OF OBLIGATION) _____

☐ PERSON IS YOUNGER THAN 17 YEARS OF AGE (ISSUING OFFICER MUST CHECK) 2021-01

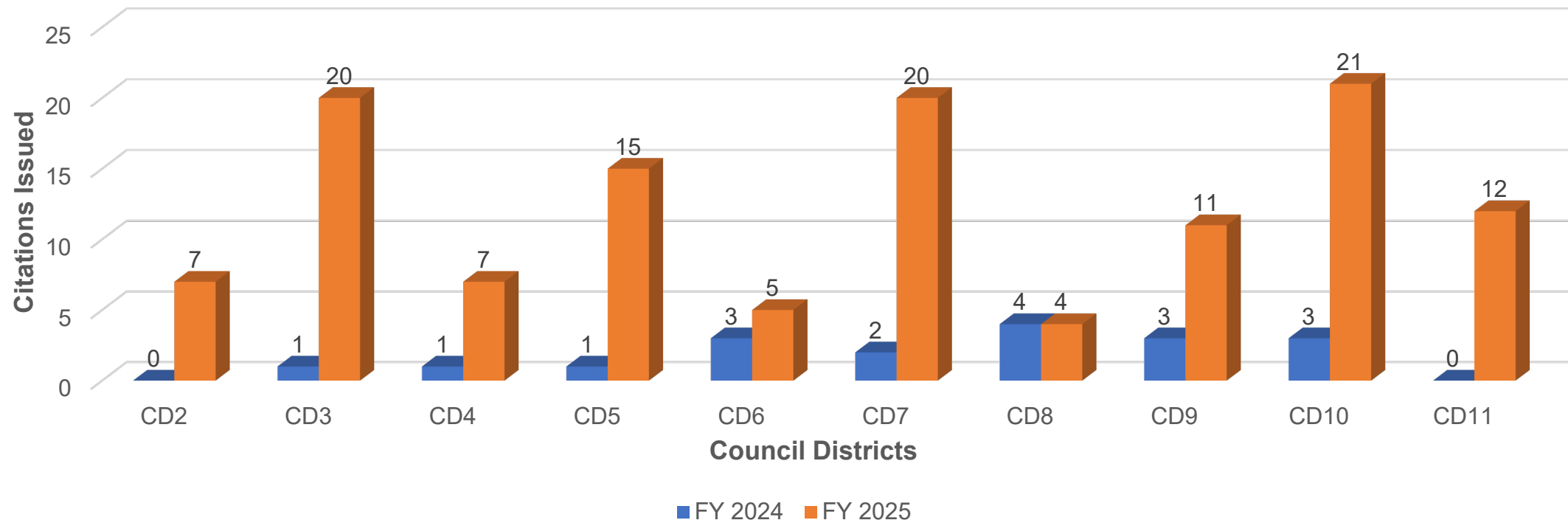
Citations (10/01/23 – 9/04/25)



Citations by Utility Providers



Citations by Council Districts

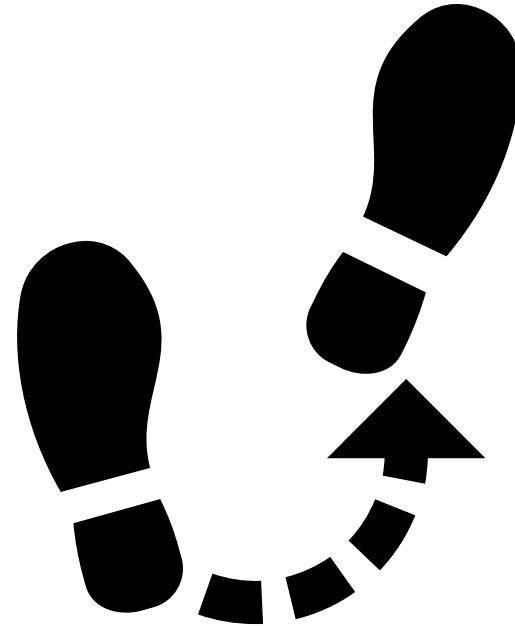


Lessons Learned

- There is a need for more attention to the work being done in the ROW
- The old saying “A picture is worth a thousand words” is true
- Documentation is key
- Communication is key with stakeholders

Next Steps

- Develop a comprehensive “Right-of-way Management Ordinance” in FY 26
 - Provide clear expectations
 - Document processes
 - Include more tools to help manage ROW



Questions?

Jeff Underhill

Construction Superintendent

TPW/ROWM Inspectors / Street Use Permits

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