

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — November 21, 2024

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

The NCTCOG Executive Board meeting was conducted as a videoconference meeting that was live broadcast at <https://nctcog.swagit.com/live>. The presiding officer, President Hill, was present at the physical location, 616 Six Flags Drive, Arlington, Texas, which was open to the public during all open portions of the meeting.

President Hill called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:00 pm on November 21, 2024. Mike Eastland took attendance and determined that a quorum was physically present.

Members of the Board Present:

- | | |
|---------------------|------------------------|
| 1. Chris Hill | 9. Brandon J. Huckabee |
| 2. Victoria Johnson | 10. Clay Jenkins |
| 3. Jennifer Justice | 11. Todd Little |
| 4. Bill Heidemann | 12. Cara Mendelsohn |
| 5. David Bristol | 13. Bobbie Mitchell |
| 6. Carlos Flores | 14. Tim O'Hare |
| 7. T.J. Gilmore | 15. Kameron Raburn |
| 8. Rick Horne | |

Members of the Board Absent:

1. Bowie Hogg
2. Nick Stanley
3. Victoria Neave Criado

Members of the Staff Present:

Mike Eastland, Monte Mercer, Susan Alvarez, Tim Barbee, Doni Green, Michael Morris, Phedra Redifer, Randy Richardson, Jerri Watson, Ken Kirkpatrick, James Powell, Michael Bort, Tom McLain, Chris Klaus, April Leger, Jessie Shadowens-James, Lori Clark, Donna Coggeshall, Jonathan Blackman, Carmen Morones, Natalie Bettger

Visitors Present:

Rob Barthen | GrantWorks; Tony Kay, Sr. Institutional Advisor | Mariner

REGULAR SESSION

PUBLIC COMMENT ON AGENDA ITEMS

President Hill opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

CONSENT AGENDA ITEMS:

Items 1 - 12 were posted on the agenda as Consent Items.

- Item 1 **Approval of Minutes**
- Item 2 **Resolution Authorizing Contracts for Fire Hydrant Painting Services**
Item 2 was pulled from the Consent Agenda Items by Councilmember Mendelsohn for Individual Consideration.

Item 3

Resolution Authorizing Contract for Cool Pavement Material & Application Services

Board authorization was requested to enter a five-year contract with Pavement Restoration, Inc., for categories 4 & 9 of the following Cool Pavement Material & Application Services utilizing the North Central Texas Council of Governments TXShare cooperative purchasing program:

- Service Category 1: Streetbond Durashield Pavement Coating (Material Only)
- Service Category 2: Streetbond Durashield Pavement Coating (Material & Application)
- Service Category 3: Pave Tech- Pollution-Remediating Polymerized Maltene Asphalt Rejuvenator (Material Only)
- Service Category 4: Pave Tech - Pollution-Remediating Polymerized Maltene Asphalt Rejuvenator (Material & Application)
- Service Category 5: Seal Master Solarpave Sealcoat (Material Only)
- Service Category 6: Seal Master Solarpave Sealcoat (Material & Application)
- Service Category 7: Cool Seal by Guardtop Solar Reflective Asphalt Based Sealcoat (Material Only)
- Service Category 8: Cool Seal by Guardtop Solar Reflective Asphalt Based Sealcoat (Material & Application)
- Service Category 9: Other Ancillary Material or Services

Item 4

Resolution Authorizing Contract for Concrete Pavement Panel Lifting Services

Board authorization was requested awarding a contract to Nor Tex Concrete Lift & Stabilization, Inc., for Concrete Pavement Panel Lifting Services through the North Central Texas Council of Governments TXShare cooperative purchasing program. The contract will retain services offering Pavement Lifting Services, Ancillary Services, Maintenance, Equipment and Supplies for a maximum of five years.

Item 5

Resolution Authorizing Contract for Wayfaring Signage

Board authorization was requested awarding a five (5) year term contract to CJ Horak Enterprises, Inc. dba Priority Signs for all categories for Wayfaring Signage through the North Central Texas Council of Governments TXShare cooperative purchasing program. The categories include fabrication, parks, stadium and campus signage, architectural signage, maintenance, repairs and installation, and other ancillary goods and services.

Item 6

Resolution Authorizing Contracts for Traffic Signal Maintenance & Repair Services

Board authorization was requested to award contracts to AM Signal, LLC, GridMatrix, Inc., and Paradigm Traffic Systems, Inc., for Traffic Signal Maintenance & Repair Services through the North Central Texas Council of Governments TXShare cooperative purchasing program. The five-year contracts will cover Preventative Maintenance, Emergency & Non-Emergency Repair, Ancillary Services, Maintenance, and Equipment and Supplies.

Item 7

Resolution Authorizing Contract for Benefits Consulting Services

The Public Employee Benefits Cooperative of North Texas (PEBC) requested board authorization for a five-year, \$1,800,000 contract with Holmes Murphy to provide benefits consulting services for its Employee Benefits Program. The PEBC offers medical, pharmacy, dental, vision, short-term disability, and life insurance coverage to its members, which include Dallas County, Denton County, North Texas Tollway Authority, Parker County, and Tarrant County.

Item 8

Resolution Authorizing an Agreement with Wise County Committee on Aging for Title III Federal Nutrition and Transportation Services

Board authorization was requested to enter a contractual agreement with Wise County Committee on Aging (WCCoA). This agreement would provide Title III nutrition and transportation services from January 1, 2025, through September 30, 2029. Under this performance-based contract, WCCoA will be paid on a unit rate basis for the actual work performed. The funding share for each county is determined by a productivity formula that was previously approved by the Executive Board. This formula considers factors such as the number of older adults living in the county, the number of low-income older adults, the prior three-year service units generated by the provider, and the county's square mileage (for transportation services only).

Item 9

Resolution Authorizing Contract with Halff Associates, Inc. to Conduct the State Highway 10/Hurst Boulevard Corridor Redevelopment Plan

Board authorization was requested to enter a consultant contract with Halff Associates, Inc., in an amount not-to-exceed \$350,000 in Regional Transportation Council (RTC) local funds, to develop a redevelopment plan for the State Highway 10/Hurst Boulevard Corridor. The plan will study the corridor and provide recommendations for land use redevelopment and multi-modal transportation improvements. The funding was approved by the RTC at its February 8, 2024 meeting. Halff Associates, Inc. has committed to meeting a 32.0% Disadvantaged Business Enterprise (DBE) participation goal for this project, which matches the DBE goal identified for this type of procurement.

Item 10

Resolution Authorizing a Contract with Southwest Research Institute for the Data Exchange Platform

Board authorization was requested to enter a contract with Southwest Research Institute (SwRI) for the Florida Department of Transportation's (FDOT) Vehicle-to-Everything (V2X) Data Exchange Platform. SwRI will deploy FDOT's V2X Data Exchange Platform as the foundation to develop a regional data hub for the Dallas-Fort Worth (DFW) metroplex. SwRI has committed to a Disadvantaged Business Enterprise (DBE) participation goal of 14.1% for this procurement.

The project is divided into two phases:

Phase 1: Development (not-to-exceed amount of \$1,050,000)

- This phase includes developing the concept of operations, system requirements, high-level system design, test plan, deployment plan, and use cases. It also includes an option to extend for Phase 2.

Phase 2: Implementation (not-to-exceed amount of \$10,000,000)

- This phase involves operating and maintaining the data exchange, with possible future enhancements.
- Implementation will occur on an annual basis for up to six years
- Includes approximately \$600,000 in web hosting services provided by Amazon Web Services
- Optional annual renewals are contingent on successful completion of Phase 1 and availability of funding approved by the Regional Transportation Council and Executive Board.

The Regional Transportation Council (RTC) has approved \$3,270,000 in Surface Transportation Block Grant Program funds and Transportation Development Credits to be used in lieu of a cash match. Of this amount, \$1,064,000 is currently covered by an executed funding agreement with the Texas Department of Transportation (TxDOT) and can be used for Phase 1 development costs. The remaining \$2,206,000 is allocated in fiscal years 2025 and 2026 and will require a separate funding agreement with TxDOT to be authorized. Annual extensions for later years are subject to future RTC funding awards.

Item 11 **Resolution Authorizing Contract with Kimley-Horn and Associates, Inc. to Develop Local Area Traffic Management Plans for the 2026 World Cup Event Locations**
Board authorization was requested to enter a contractual agreement with Kimley-Horn and Associates, Inc., for the development of local area traffic management plans for 2026 World Cup event locations. The not to exceed amount of \$1,000,000 in Regional Transportation Council (RTC) Local funds was approved by the RTC on October 17, 2024. Utilizing existing traffic management plans, Kimley-Horn and Associates, Inc. will consolidate and draft local area traffic management plans for the Dallas Stadium in Arlington, the Fan Festival at Fair Park in Dallas, and potentially the International Broadcasting Center at the Kay Bailey Hutchinson Convention Center in Dallas. Kimley-Horn and Associates, Inc. is committed to a 32% Disadvantaged Business Enterprise (DBE) participation goal, which matches the DBE goal identified for this type of procurement.

Item 12 **Resolutions Authorizing Contracts with Model 1 Commercial Vehicles, Inc. and EVEEO, Inc. for Electric Transit Vehicles for Small Transit Providers and In-plant Inspection Services**
Board authorization was requested to enter contractual agreements with two vendors:

1. Model 1 Commercial Vehicles, Inc. for an amount not to exceed \$1,100,000 (\$880,000 in Rebuilding America's Infrastructure with Sustainability and Equity (RAISE) funds and \$220,000 in Regional Toll Revenue (RTR) funds for eight (8) electric light-duty transit vehicles.
2. EVEEO, Inc. for an amount not to exceed \$155,000 (\$124,000 in FTA funds and \$31,000 in RTR funds) for In-Plant Inspection Services.

In October 2024, the Executive Board had previously approved a contract with Model 1 Commercial Vehicles, Inc. for nineteen (19) light-duty cutaway transit vehicles for small transit providers. However, the earlier action did not include the eight (8) electric vehicles, as staff was still working with the Federal Transit Administration (FTA) to secure the necessary funding. The FTA has now agreed to provide authorization for NCTCOG to proceed with the purchase of the electric vehicles and in-plant inspection services. The funding agreement details are being finalized, and the FTA anticipates signing the agreement by the end of the calendar year.

Upon a Motion by Councilmember Horne (seconded by Mayor Gilmore), the Board unanimously approved the Consent Agenda Items 1, and 3 – 12 as posted. Exception item: Item 2 was pulled by Councilmember Mendelsohn for Individual Consideration.

ITEMS FOR INDIVIDUAL CONSIDERATION:

Item 2 **Resolution Authorizing Contracts for Fire Hydrant Painting Services**

Item 2 was pulled from the Consent Agenda by Councilmember Mendelsohn for Individual Consideration.

Board authorization was requested by Jonathan Blackman, Sr. Operations Manager of Administration, to award the following contracts for Fire Hydrant Painting Services through the North Central Texas Council of Governments TXShare cooperative purchasing program for a maximum five-year terms:

- NTX Sandblasting LLC (DBA Texas Sandblasting)
- Prestige Building Group LLC
- TJ's Professional Painting and Construction, LLC

Ms. Mendelsohn asked about the pricing and if it included preparation and painting of the hydrant. Mr. Blackman provided the attached pricing structure for each vendor in the Exhibit below.

EXHIBIT 1 - BID PRICE WORKSHEET
Category 1: Fire Hydrant Painting Services (turnkey)

Item	Description	NTX Sandblasting, LLC			Prestige Building Group, LLC			TJ's Professional Painting and Construction, LLC		
		Unit List Price (Each)	% Discount off Current List Unit Price	Unit Net Price After Discount	Unit List Price (Each)	% Discount off Current List Unit Price	Unit Net Price After Discount	Unit List Price (Each)	% Discount off Current List Unit Price	Unit Net Price After Discount
Includes all labor, tools, equipment, materials, supplies and incidentals for Fire Hydrant Painting as outlined										
1	Primer, One Color, Clear Coat Bidder Notes:	\$ 420.00	10%	\$378.00	\$ 100.00	0%	\$100.00	\$ 313.68	5%	\$296.80
2	Primer, Two Colors, Clear Coat Bidder Notes:	\$ 455.00	10%	\$409.50	\$ 125.00	0%	\$125.00	\$ 347.37	5%	\$330.00
Category 1: Fire Hydrant Painting Services Customer Supplies Materials to Contractor Mobilization Fee: \$500 per trip										
Includes all labor, tools and equipment for Fire Hydrant Painting as outlined in Section 4: Specifications										
3	Bidder Notes: Primer, Two Colors, Clear Coat	\$ 400.00	10%	\$360.00	\$ 100.00	0%	\$100.00	\$ 280.00	5%	\$266.00
4	Bidder Notes:	\$ 425.00	10%	\$382.50	\$ 125.00	0%	\$125.00	\$ 299.47	5%	\$294.00
Category 2: Ancillary Goods and Service, Equipment & Supplies Mobilization Fee: \$60 per trip										
5	Describe Below:	\$ -	0%	\$0.00	NO BID	0%	NO BID	\$ -	0%	\$0.00
		\$ -	0%	\$0.00	NO BID	0%	NO BID	\$ -	0%	\$0.00
		\$ -	0%	\$0.00	NO BID	0%	NO BID	\$ -	0%	\$0.00

Exhibit: 2024-11-02-AA

Judge O'Hare entered the meeting.

Upon a Motion by Councilmember Mendelsohn (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 13 Resolution Authorizing Master Services Agreement for NCTCOG's Retirement Plan Recordkeeper & Related Services

Monte Mercer, Deputy Executive Director, requested Board authorization to enter a five-year Master Services Agreement with Empower Retirement, LLC and its affiliates. Empower would serve as the new recordkeeper and provider of related services for NCTCOG's Retirement Plan.

Mr. Mercer explained that MissionSquare, formerly the International City Managers Association-Retirement Corporation, has been NCTCOG's Retirement Plan recordkeeper since 1986. As Plan Sponsor and Administrator, MissionSquare has provided NCTCOG employees with information, education, reporting, and optional investment/advisory services.

To ensure NCTCOG meets its long-term strategic needs and provides the best value to employees, the organization issued a Request for Proposals in October 2023 for recordkeeper and related services. After evaluating seven proposals and interviewing the top two firms, the selection committee recommended Empower Retirement, LLC. The committee cited Empower's positive reputation with governmental plans, user-friendly technology, participant engagement, financial education resources, competitive pricing, and overall firm stability as key factors in their decision. As a wholly owned subsidiary of Great-West Lifeco, Empower is the second largest retirement services provider in the U.S. by total participants, administering over \$1.6 trillion in assets and serving approximately \$18.6 million plan participants across 401(a), 401(k), 403(b), and 457 plans. Empower is compensated through fees paid by employees and retirees as Plan participants. Empower's plan administration fee is 0.034% annually. The transition from MissionSquare to Empower is expected to be an approximately 160 days process.

Mr. Mercer stated that the Finance Committee had received a thorough presentation on NCTCOG's Retirement Plan and been given the opportunity to ask staff questions. He then asked Councilmember Johnson, the committee chair, to speak about the meeting.

Ms. Johnson thanked the staff for their thorough work and for providing the chance to review the plan. Mr. Mercer and Mr. Eastland also expressed their appreciation for the team's efforts in the process.

Exhibit: 2024-11-13-AA

Upon a Motion by Judge Little (seconded by Councilmember Johnson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 14 Resolution Authorizing Grant Agreement for the Federal Highway Administration Charging and Fueling Infrastructure Corridor Program and Subrecipient Agreement with Pilot Travel Centers, LLC

Michael Morris, the Director of Transportation, requested Board approval to execute two agreements. The first is a grant agreement to receive \$70 million in federal funding from the Federal Highway Administration (FHWA) for the Charging and Fueling Infrastructure (CFI) Corridor Program. The second is a subrecipient agreement with Pilot Travel Centers, LLC, who will provide the required \$17.5 million in non-federal matching funds.

The federal funds are capped at 80% reimbursement, and Pilot Travel Centers, LLC will be responsible for any cost overruns. The subaward agreement will transfer implementation responsibilities and project risk to Pilot Travel Centers, LLC. NCTCOG will retain \$500,000 to support staff expenses for project management and administration.

In May 2023, the Regional Transportation Council (RTC) had previously approved the submission of the Texas Hydrogen and Electric Freight Truck Infrastructure (Tx-HEFTI) Project application. This project aims to build up to five hydrogen refueling stations and an electric truck charging hub in partnership with Pilot Travel Centers, LLC and PACCAR, Inc. However, PACCAR, Inc. has since withdrawn its interest in the proposal after the RTC and Board approval.

These refueling and charging stations will be constructed as a network at existing Pilot Travel Center locations, primarily serving freight vehicles along the interstates that form the Texas Triangle (I-35, I-45, and I-10). Two of the zones (Dallas and Fort Worth) are within the NCTCOG region, while the remaining three zones (Southeast, Southwest, and West) are located outside the NCTCOG service area and will be implemented in collaboration with regional and local agencies in those areas.

Exhibit: 2024-11-14-TR

Upon a Motion by Councilmember Justice (seconded by Councilmember Johnson), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 15 Resolution Approving Forecast 2050 Regional Population and Employment Forecasts for the Dallas-Fort Worth Metropolitan Planning Area

Dan Kessler, Assistant Director of Transportation, requested board approval of the Forecast 2050 Regional Population and Employment Forecasts for the Dallas-Fort Worth Metropolitan Planning Area. These forecasts, developed by NCTCOG's Research and Information Services Department in cooperation with the Transportation Department and local governments, support the development of the Metropolitan Transportation Plan and a wide variety of transportation and infrastructure studies conducted by NCTCOG, state/local planning agencies, and local governments across the region.

Exhibit: 2024-11-15-TR

Upon a Motion by Mayor Gilmore (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

MISCELLANEOUS:

Item 16 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

EXECUTIVE SESSION:

President Hill called the Executive Session to order at 2:23 pm, pursuant to the Open Meetings Act, Section 551.074, to deliberate regarding personnel matters, specifically, Item 17: Possible Action Related to Matters Considered in Executive Session.

President Hill adjourned the Executive Session at 3:03 pm.

RECONVENE REGULAR SESSION:

President Hill reconvened the regular session at 3:04 pm.

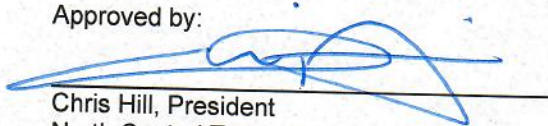
Item 17 Possible Action Related to Matters Considered in Executive Session

President Hill announced that no action was taken in the Executive Session. He stated that a committee comprised of Commissioner Mitchell, Councilmember Mendelsohn, Councilmember Johnson, Judge O'Hare and Judge Hill would meet to decide the firm they wanted to use for candidate selection of the Executive Director position based on Mr. Eastland's notice of intentions to retire at the end of March.

Additionally, President Hill and all the Board members congratulated Mr. Eastland on his retirement and thanked him for his legacy and service of 32 years with COG.

President Hill adjourned the meeting at 3:25 pm.

Approved by:



Chris Hill, President
North Central Texas Council of Governments
County Judge, Collin County

Checked by:



Mike Eastland, Executive Director
North Central Texas Council of Governments