North Central Texas Council Of Governments

DATE: April 30, 2007

TO: Honorable Mayors and County Judges County Commissioners City Managers and County Administrators Transportation Agency Officials Transit Operators

FROM: Michael Morris, P.E.

Director of Transportation

SUBJECT: 2007 RTC Comprehensive Development Agreement (CDA) Funding Initiative

With current State legislation allowing the use of Comprehensive Development Agreements (CDAs) for implementation of transportation facilities, new funding is being brought to the region through initial funding commitments by the private sector or the North Texas Tollway Authority. In an effort to advance projects, the Regional Transportation Council (RTC), serving as the transportation policy board of the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth area, is initiating a funding initiative to select projects using proceeds from the S.H.121 toll project.

A portion of these funds will be set aside for future Sustainable Development and Safety funding programs. The balance of funds will be available through this funding initiative to program air quality, transit, highway, and arterial projects. Project selection decisions will be based on the following priorities and emphasis areas:

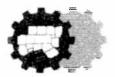
Priorities:

- Program Cost Overruns on Current Commitments
- Consider Projects Impacted by Federal Rescissions
- Set Aside Funding for Specific Initiatives (Sustainable Development, Safety)
- Program New Projects in Remaining Types (Air Quality, Transit, Highway, Arterial)

Emphasis Areas:

- Consideration of Local Government Desires and Evaluation of Purpose and Need for Each Project
- Partnerships that Leverage Available Funds
- Need for Project
- Interjurisdictional Projects
- Constructing a Transportation System (vs. Stand-Alone Projects)
- Implement Strategies Identified in Congestion Management Process (CMP)
- Projects that Involve Multiple Transportation Modes
- Consistency with the Metropolitan Transportation Plan and Air Quality Conformity
- Regional Significance of Facility

All projects submitted through this program must have a public agency sponsor. An individual from each agency is strongly encouraged to attend the CDA workshops being held in the next



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few weeks. See Attachment 1 for details regarding CDA workshop topics, dates, and locations. Projects selected under this program will be monitored for timely implementation in accordance with the RTC Milestones Policy.

Please review the enclosed attachment for a general outline of requested proposal content for the CDA Funding Initiative (Attachment 2). To be considered under the CDA Funding Initiative, please complete the electronic application form available at http://www.nctcog.org/trans/tip/cda. The completed application form and other required documents must be uploaded to the website above and two paper copies of a completed and signed application are due to North Central Texas Council of Governments offices by 5:00 p.m., June 29, 2007. Incomplete applications or those not received by the deadline will not be accepted. All paper copies should be sent to Christie Jestis, Principal Transportation Planner, NCTCOG, P.O. Box 5888, Arlington, Texas 76005-5888.

In accordance with the Call for Projects Procedures established in the RTC Bylaws, NCTCOG must have the submitted application "in hand" at the NCTCOG offices by the application deadline. Applications that are postmarked by the deadline do not constitute an on-time application. In addition, supplemental information will not be accepted after the application deadline. Applicants are encouraged to submit their applications far enough in advance of the submission deadline to allow NCTCOG staff to review applications for completeness. If desired, agencies can submit the enclosed "Intent to Submit" response card to NCTCOG, which entitles the agency to receive a reminder notice approximately two weeks before the deadline.

For more information on the CDA Funding Initiative, please contact Christie Jestis, Principal Transportation Planner, at (817) 608-2338 or cjestis@nctcog.org.

Michael Morris, P.E.

Enclosures

WE:jh

cc: Regional Transportation Council Representatives Surface Transportation Technical Committee Representatives CDA Task Force Meeting Attendees 2006-2007 UPWP Element 3.01 Project File

CDA Workshops

The North Central Texas Council of Governments and the Texas Department of Transportation invite you to a transportation funding workshop. If your agency plans to submit projects through the 2007 RTC CDA Funding Initiative, we strongly encourage you to attend.

This workshop will include an overview of:

- · CDA's,
- Funding available by County
- Funding eligibility,
- Application procedures,
- Project selection,
- Preparing cost estimates,
- Contracting with TxDOT,
- · Environmental review process,
- Accurate project scheduling,
- · Project modification procedures, and
- · Question and answer session.

It is highly recommended that project managers and others directly working on projects attend this workshop. Please mark your calendars for one of the following dates.

Monday, May 7, 2007:

North Central Texas Council of Governments Transportation Council Room 616 Six Flags Drive, Suite 200 Centerpoint Two Arlington, TX 76011

RSVP date: 05/04/07

Wednesday, May 9, 2007:

Parr Library 6200 Windhaven Pkwy Plano, TX 75093 RSVP date: 05/02/07

Tuesday, May 15, 2007:

Denton North Branch Library 3020 North Locust Street Denton, TX 76209 RSVP date: 05/08/07

Wednesday, May 16, 2007:

Richardson Civic Center Grand Hall 411 West Arapaho Road Suite 102 Richardson, TX 75080 RSVP date: 05/09/07 All workshops will cover the same information, so it is only necessary to attend one.

The workshops are scheduled from 9:00 a.m. to 5:00 p.m. with a break for lunch.

Please RSVP to Jill Hall at jhall@nctcog.org or 817-695-9207 one week prior to the workshop you plan to attend.

ROADWAY PROPOSAL CONTENT

Project Status - Existing project with cost-overrun or new project

Date of Construction and/or Last Major Reconstruction for Existing Projects - Provide year

Project Location – Project/facility name and project limits (from/to)

Photograph of Proposed Project or Project Area - Upload to website

Map of Project - Upload to website and provide paper copy

GIS Shapefile - Upload to website

Project Description – Include detailed description of improvements to be made (i.e., widen Street P from point A to point B, 2 to 4 lanes, divided/undivided roadway, urban/rural)

Project Type - Addition of lanes, new roadway, HOV

Highway Type - Freeway, tollway, managed/HOV, arterial

Project Length (in miles)

On-System/Off-System - Indicate if project is on or off the state highway system

Project Justification – Describe the purpose and need of the project, including any relevant information that will assist in the evaluation of this project.

Multimodal Elements - Describe any multimodal elements of the project

Project Phases to be Funded – Indicate the phases for which funds are being requested (engineering, environmental, utilities, right-of-way, and/or construction). Please note that work initiated before final State/federal approval of the project funding and agreement is received must be paid with 100 percent local/private funds (and may not be counted toward local match commitment).

Estimated Let/Start Date – For each phase (month & year)

Estimated Completion Date - For each phase (month & year)

Cost Estimate – Provide an estimated cost (in 2007 dollars) that details the roadway and non-roadway items included in the project cost. The cost should take into account and delineate each of the phases for which funding is requested. It should also include Engineering and Contingency (E&C) charges, which is a fee that TxDOT charges to cover engineering, contingencies, project inspection, etc. This fee is a percentage of the total project cost, and the rate schedule is as follows:

\$0 to \$1 million total cost - 16%

\$1 million to \$5 million - 11.5%

\$5 million to \$25 million - 11%

Over \$25 million - 7.5%

Please note that landscaping and amenities that cost more than one (1) percent of the total construction cost will be 100 percent locally funded, unless otherwise noted.

Date of Cost Estimate (month and year)

Local Match – Document who is paying the local match, the amount, and when funds will be available (i.e. FY 2008, 2009, 2010)

Describe Other Financial Leveraging – Identify any contributions from other entities

Project Contact – Include name of project contact, their contact information, and the name of the office or department serving as the primary contact

TRANSIT PROPOSAL CONTENT

Project Status – Existing project with cost-overrun or new project

Institution Serving as Transit Agency

Project Location – Include city name, rail line name and/or roadway name and project limits (from/to)

Photograph of Proposed Project or Project Area - Upload to website

Map of Project - Upload to website and provide paper copy

GIS Shapefile - Upload to website

Project Type - Bus transit, rail transit, etc.

Project Description - Include detailed description of improvements to be made

Project Length (in miles)

Project Justification – Describe the purpose and need of the project, including any other relevant information that will assist in the evaluation of this project.

Multimodal Elements - Describe any multimodal elements of the project

Project Phases to be Funded – Indicate the phases for which funds are being requested (engineering, environmental, right-of-way and/or construction). Please note that work initiated before final State/federal approval of the project funding and agreement is received must be paid with 100 percent local/private funds (and cannot be counted toward local match commitment).

Estimated Let/Start Date - For each phase (month & year)

Estimated Completion Date - For each phase (month & year)

Cost Estimate – Provide an itemized cost estimate (in 2007 dollars). The cost should take into account and delineate each of the phases for which funding is requested. If TxDOT is facilitating the project, the estimate should also include Engineering and Contingency (E&C) charges, which is a fee that TxDOT charges to cover engineering, contingencies, project inspection, etc. This fee is a percentage of the total project cost, and the rate schedule is as follows:

\$0 to \$1 million total cost - 16%

\$1 million to \$5 million - 11.5%

\$5 million to \$25 million - 11%

Over \$25 million - 7.5%

Please note that landscaping and amenities that cost more than one (1) percent of the total construction cost will be 100 percent locally funded, unless otherwise noted.

Date of Cost Estimate (month and year)

Local Match – Document who is paying the local match, the amount, and when funds will be available (i.e. FY 2008, 2009, 2010)

Describe Other Financial Leveraging – Identify any contributions from other entities

Project Contact – Include name of project contact, their contact information, and the name of the office or department serving as the primary contact

INTERSECTION IMPROVEMENTS PROPOSAL CONTENT

Project Status – Existing project with cost-overrun or new project

Project Location – Include city name and project limits if multiple locations (from/to) or two major cross-streets if single location

Number of Locations to be Improved

List of Individual Locations - Upload to website

Photograph of Proposed Project or Project Area - Upload to website

Map of Project - Upload to website and provide paper copy

GIS Shapefile - Upload to website

Project Description – Include detailed description of improvements to be made (i.e., add left and right turn lanes on Street A at Street B, add grade separation on Street X at Street Y)

Project Type – Grade separation, intersection improvement, etc.

Project Length (in miles)

Project Justification – Describe the purpose and need of the project, including any relevant information that will assist in the evaluation of this project.

Multimodal Elements - Describe any multimodal elements of the project

Project Phases to be Funded – Indicate the phases for which funds are being requested (engineering, right-of-way, and/or construction). Please note that work initiated before final State/federal approval of the project funding and agreement is received must be paid with 100 percent local/private funds (and may not be counted toward local match commitment).

Estimated Let/Start Date - For each phase (month & year)

Estimated Completion Date - For each phase (month & year)

Cost Estimate – Provide an itemized cost estimate (in 2007 dollars). The cost should take into account and delineate each of the phases for which funding is requested. It should also include Engineering and Contingency (E&C) charges, which is a fee that TxDOT charges to cover engineering, contingencies, project inspection, etc. This fee is a percentage of the total project cost, and the rate schedule is as follows:

\$0 to \$1 million total cost - 16%

\$1 million to \$5 million - 11.5%

\$5 million to \$25 million - 11%

Over \$25 million - 7.5%

Please note that landscaping and amenities that cost more than one (1) percent of the total construction cost will be 100 percent locally funded, unless otherwise noted.

Date of Cost Estimate (month and year)

Local Match – Document who is paying the local match, the amount, and when funds will be available (i.e. FY 2008, 2009, 2010)

Describe Other Financial Leveraging - Identifying contributions from other entities

Project Contact – Include name of project contact, their contact information, and the name of the office or department serving as the primary contact

TRAFFIC SIGNAL IMPROVEMENTS PROPOSAL CONTENT

Project Status - Existing project with cost-overrun or new project

Project Location/Corridor – Include city name and street name with cross street or project limits (from/to)

Photograph of Proposed Project or Project Area - Upload to website

Map of Project – Upload to website and provide paper copy

GIS Shapefile - Upload to website

MAPSCO Page Number - Indicate the MAPSCO page number(s) for the signal locations

Project Description – Include detailed description of improvements to be made (i.e. retiming, equipment upgrade, hardware/software)

Number of Locations – How many locations will be improved through the project?

Individual Locations – Provide itemized list of individual locations to be improved along that corridor. Include street name and cross street (i.e., Beltline at Josey), the requested improvement at each location, and indicate any individual locations thought to be on the State Highway System.

Project Length (in miles)

Project Justification — Describe the purpose and need of the project, including any other relevant information that will assist in the evaluation of this project.

Multimodal Elements - Describe any multimodal elements of the project

Date of Last Signal Retiming – When was the last time this signal was retimed? (month & year)

Traffic Count – Provide a 24-hour traffic count for each individual location, and indicate the date (month & year) that the count was taken.

Project Phases to be Funded – Indicate the phases for which funds are being requested (engineering and/or construction). Please note that work initiated before final State/federal approval of the project funding and agreement is received must be paid with 100 percent local/private funds (and may not be counted toward local match commitment).

Estimated Let/Start Date - For each phase (month & year)

Estimated Completion Date - For each phase (month & year)

Cost Estimate – Provide an itemized cost estimate (in 2007 dollars). The cost should take into account and delineate each of the phases for which funding is requested. If TxDOT is facilitating the project, the estimate should also include Engineering and Contingency (E&C) charges, which is a fee that TxDOT charges to cover engineering, contingencies, project inspection, etc. This fee is a percentage of the total project cost, and the rate schedule is as follows:

\$0 to \$1 million total cost - 16%

\$1 million to \$5 million - 11.5%

\$5 million to \$25 million - 11%

Over \$25 million - 7.5%

Please note that landscaping and amenities that cost more than one (1) percent of the total construction cost will be 100 percent locally funded, unless otherwise noted.

Date of Cost Estimate (month and year)

Local Match – Document who is paying the local match, the amount, and when funds will be available (i.e. FY 2008, 2009, 2010)

Describe Other Financial Leveraging - Identify any contributions from other entities

Project Contact – Include name of project contact, their contact information, and the name of the office or department serving as the primary contact

BICYCLE/PEDESTRIAN IMPROVEMENTS PROPOSAL CONTENT

Project Status – Existing project with cost-overrun or new project

Name of Facility

Facility Location – Include city name and project limits (from/to)

Photograph of Proposed Project or Project Area - Upload to website

Map of Project - Upload to website and provide paper copy

GIS Shapefile - Upload to website

MAPSCO Page Number –Indicate the MAPSCO page number(s) in which the project is located Project Description – Include detailed description of improvements to be made (i.e., construction of a new trail, sidewalks, bicyclist/pedestrian amenities, lighting, landscaping)

Facility Type - Indicate if facility is on-street, off-street, or sidewalk

Project Length (in miles)

Project Justification — Describe the purpose and need of the project, including any relevant information that will assist in the evaluation of this project.

Multimodal Elements - Describe any multimodal elements of the project

Describe the nearby land uses and expected users of the facility

Estimated number of users – Indicate number and describe methodology used in estimation Right-of-Way Availability – Is right-of-way already in hand? If not, will it be purchased or donated? Has purchase or donation process been initiated?

Project Phases to be Funded – Indicate the phases for which funds are being requested (engineering, right-of-way, and/or construction). Please note that work initiated before final State/federal approval of the project funding and agreement is received must be paid with 100 percent local/private funds (and may not be counted toward local match commitment).

Estimated Let/Start Date - For each phase (month & year)

Estimated Completion Date - For each phase (month & year)

Cost Estimate – Provide an itemized cost estimate (in 2007 dollars). The cost should take into account and delineate each of the phases for which funding is requested. If TxDOT is facilitating the project, the estimate should also include Engineering and Contingency (E&C) charges, which is a fee that TxDOT charges to cover engineering, contingencies, project inspection, etc. This fee is a percentage of the total project cost, and the rate schedule is as follows:

\$0 to \$1 million total cost - 16%

\$1 million to \$5 million - 11.5%

\$5 million to \$25 million - 11%

Over \$25 million - 7.5%

Please note that landscaping and amenities that cost more than one (1) percent of the total construction cost will be 100 percent locally funded, unless otherwise noted.

Date of Cost Estimate (month and year)

Local Match – Document who is paying the local match, the amount, and when funds will be available (i.e. FY 2008, 2009, 2010)

Describe Other Financial Leveraging – Identify any contributions from other entities

Project Contact – Include name of project contact, their contact information, and the name of the office or department serving as the primary contact

PARK-AND-RIDE PROPOSAL CONTENT

Project Status - Existing project with cost-overrun or new project

Project Location - Include city name and closest major intersection (i.e., I.H. 30 at Ballpark Way)

Photograph of Proposed Project or Project Area - Upload to website

Map of Project - Upload to website and provide paper copy

GIS Shapefile - Upload to website

MAPSCO Page Number - Indicate the MAPSCO page number(s) for the project location

Project Description – Include detailed description of improvements to be made (i.e., construction of spaces, access and egress, passenger shelters, lighting, and landscaping)

Number of Spaces - How many parking spaces will be created through the project?

Project Justification — Describe the purpose and need of the project, including any relevant information that will assist in the evaluation of this project.

Multimodal Elements - Describe any multimodal elements of the project

Project Phases to be Funded – Indicate the phases for which funds are being requested (engineering, right-of-way, and/or construction). Please note that work initiated before final State/federal approval of the project funding and agreement is received must be paid with 100 percent local/private funds (and may not be counted toward local match commitment).

Estimated Let/Start Date - For each phase (month & year)

Estimated Completion Date - For each phase (month & year)

Cost Estimate – Provide an itemized cost estimate (in 2007 dollars). The cost should take into account and delineate each of the phases for which funding is requested. If TxDOT is facilitating the project, the estimate should also include Engineering and Contingency (E&C) charges, which is a fee that TxDOT charges to cover engineering, contingencies, project inspection, etc. This fee is a percentage of the total project cost, and the rate schedule is as follows:

\$0 to \$1 million total cost - 16%

\$1 million to \$5 million - 11.5%

\$5 million to \$25 million - 11%

Over \$25 million - 7.5%

Please note that landscaping and amenities that cost more than one (1) percent of the total construction cost will be 100 percent locally funded, unless otherwise noted.

Date of Cost Estimate (month and year)

Local Match – Document who is paying the local match, the amount, and when funds will be available (i.e. FY 2008, 2009, 2010)

Describe Other Financial Leveraging - Identify any contributions from other entities

Project Contact – Include name of project contact, their contact information, and the name of the office or department serving as the primary contact

INTELLIGENT TRANSPORTATION SYSTEM PROPOSAL CONTENT

Project Status – Existing project with cost-overrun or new project

Project Location – Include project limits (from/to) and/or individual locations to be improved **Number of Locations**

List of Individual Locations - Upload to website

Photograph of Proposed Project or Project Area – Upload to website (if applicable)

Map of Project – Upload to website and provide paper copy

GIS Shapefile - Upload to website

Project Description – Include detailed description of improvements to be made (i.e. dynamic message signs, closed circuit television, lane control signals, courtesy patrol)

Project Length (in miles)

Project Justification — Describe the purpose and need of the project, including any relevant information that will assist in the evaluation of this project.

Multimodal Elements - Describe any multimodal elements of the project

Project Phases to be Funded – Indicate the phases for which funds are being requested (engineering and/or construction). Please note that work initiated before final State/federal approval of the project funding and contract is received must be paid with 100 percent local/private funds (and may not be counted toward local match commitment).

Estimated Let/Start Date - For each phase (month & year)

Estimated Completion Date – For each phase (month & year)

Cost Estimate – Provide an estimated cost (in 2007 dollars). The cost should take into account and delineate each of the phases for which funding is requested. It should also include Engineering and Contingency (E&C) charges, which is a fee that TxDOT charges to cover engineering, contingencies, project inspection, etc This fee is a percentage of the total project cost, and the rate schedule is as follows:

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\$1 million to \$5 million - 11.5%

\$5 million to \$25 million - 11%

Over \$25 million - 7.5%

Please note that landscaping and amenities that cost more than one (1) percent of the total construction cost will be 100 percent locally funded, unless otherwise noted.

Date of Cost Estimate (month and year)

Local Match – Document who is paying the local match, the amount, and when funds will be available (i.e. FY 2008, 2009, 2010)

Describe Other Financial Leveraging - Identify any contributions from other entities

Project Contact – Include name of project contact, their contact information, and the name of the office or department serving as the primary contact

OTHER/REGIONAL/INNOVATIVE PROJECTS AND PROGRAMS PROPOSAL CONTENT

Project Status - Existing project with cost-overrun or new project

Project Location - Identify whether this project is a city, county, or regional project

Photograph of Proposed Project or Project Area – Upload to website (if applicable)

Map of Project – Upload to website and provide paper copy (if applicable)

GIS Shapefile - Upload to website (if applicable)

Project Description – Include detailed description of project/program. The description should explain the goals, objectives, and expected outcomes/products of the project. Is the proposal for a new program, or is it an enhancement of an existing program? If it is an enhancement, please specify the existing program, and how this program will be improved.

Project Justification — Describe the purpose and need of the project, including any relevant information that will assist in the evaluation of this project.

Multimodal Elements - Describe any multimodal elements of the project

Project Phases to be Funded – Indicate the phases for which funds are being requested (engineering, environmental, construction, implementation, staff time). Please note that work initiated before final State/federal approval of the project funding is received must be paid with 100 percent local/private funds (and may not be counted toward local match commitment).

Estimated Let/Start Date – For each phase (month & year)

Estimated Completion Date - For each phase (month & year)

Cost Estimate – Provide an itemized cost estimate (in 2007 dollars). The cost should take into account and delineate each of the phases and years for which funding is requested. It should also include Engineering and Contingency (E&C) charges, which is a fee that TxDOT charges to cover engineering, contingencies, project inspection, etc This fee is a percentage of the total project cost, and the rate schedule is as follows:

\$0 to \$1 million total cost - 16%

\$1 million to \$5 million - 11.5%

\$5 million to \$25 million - 11%

Over \$25 million - 7.5%

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Date of Cost Estimate (month and year)

Local Match – Document who is paying the local match, the amount, and when funds will be available (i.e. FY 2008, 2009, 2010)

Describe Other Financial Leveraging - Identify any contributions from other entities

Project Contact – Include name of project contact, their contact information, and the name of the office or department serving as the primary contact

^{*} Please remember that Sustainable Development projects will be considered at a later date through a separate funding initiative.

2007 CDA Funding Initiative

Intent to Submit

Please be advised that the agency listed below intends to submit candidate projects for the 2007 CDA Funding Initiative. I understand that projects submitted for funding under this program must be received in the NCTCOG offices by 5:00 p.m., Friday, June 29, 2007. I also understand that, according to the RTC bylaws, late or incomplete applications will not be accepted, and no supplemental information will be accepted after the deadline. Please send a reminder notice to me at the address below two weeks in advance of the application deadline.

Name:	Title:		
Agency:			
Address:			
City:		State:	Zip Code:



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BUSINESS REPLY MAIL

FIRST CLASS MAIL PERMIT NO. 2927 ARLINGTON, TEXAS

POSTAGE WILL BE PAID BY ADDRESSEE

North Central Texas Council of Governments
Attn: Michael Morris, P.E.
Director of Transportation
616 Six Flags Drive
P.O. Box 5888
Arlington, TX 76005-5888

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