

[PUT LETTER ON
ORGANIZATION'S LETTER
HEAD]

INSTRUCTIONS: Applicants who plan to purchase a vehicle(s) currently owned by another entity (known as third-party vehicle) for the purpose of disposing of an Eligible Existing Vehicle to be Replaced under the North Texas Zero Emission Vehicles (NTxZEV) Call for Projects (CFP) must work with the current owner of the third-party vehicle(s) to complete and submit a Letter of Support from the Fleet Owner of the Existing Vehicle to be Scrapped as part of the project application. NCTCOG recommends using this document as a template, including the attached table with information on all third-party vehicles. All red text within [] should be replaced and turned black prior to submitting. This paragraph should be deleted prior to submitting.

TO: Savana Nance
Principal Air Quality Planner
North Central Texas Council of Governments

DATE: [MONTH, DATE, YEAR]

FROM: [NAME OF ORGANIZATION WHO CURRENTLY OWNS THE THIRD-PARTY VEHICLE]

SUBJECT: Commitment To the Sale and Disposition of Vehicle(s) for the North Texas Zero Emission Vehicle Project

[NAME OF ORGANIZATION WHO CURRENTLY OWNS THE THIRD-PARTY VEHICLE] is pleased to provide this letter confirming our commitment to [APPLICANT NAME] application to the North Central Texas Council of Governments North Texas Zero Emission Vehicle Call for Projects (NTxZEV CFP). **We attest to the following:**

- We have been made aware of the NTxZEV CFP requirements for the third-party vehicle, available at www.nctcog.org/NTxZEV.
- The attached vehicle(s) meet the NTxZEV CFP eligibility requirements, including:
 - Meets the criteria for Class 6 or 7 heavy-duty vocational vehicle(s)
 - Operates primarily within or frequently travels through the 16-county NCTCOG region.
 - Has accumulated at least 7,000 miles/year during each of the previous two years, OR has at least 500 idling hours/year during each of the previous two years.
 - Is currently operational and will remain in operation until NCTCOG has notified [APPLICANT NAME] to begin activities.
- We understand that if [APPLICANT NAME] is selected for funding:
 - Documentation of this eligibility will be provided to [APPLICANT NAME]
 - Ownership of the attached vehicle(s) will need to be [SOLD/TRANSFERRED] to [APPLICANT NAME] within 90 days of them signing an agreement with NCTCOG.
 - [APPLICANT NAME] will scrap the vehicle(s) by permanently disabling the engine and chassis in accordance with the program's required destruction methods.

For any questions regarding the attached vehicle(s), please contact: [INCLUDE NAME, TITLE, PHONE, and EMAIL OF AN INDIVIDUAL AUTHORIZED TO APPROVE TRANSFER/SALE OF THIRD-PARTY VEHICLE/S]

Sincerely,

[NAME AND TITLE OF INDIVIDUAL AUTHORIZED
TO APPROVE TRANSFER/SALE OF THIRD-PARTY VEHICLES]

[NAME OF ORGANIZATION WHO CURRENTLY OWNS THE THIRD-PARTY VEHICLE]'S THIRD-PARTY VEHICLE(S) FOR [APPLICANT NAME]
PROPOSED APPLICATION TO NORTH TEXAS ZERO EMISSION VEHICLES CALL FOR PROJECTS

Vehicle Identification Number (VIN)	Vehicle Manufacturer/ Model	Vocational Vehicle Type	Engine Model Year	Engine Fuel Type	Date Current Owner Purchased the Current Vehicle	Proposed Date to Transfer/Sell Vehicle