

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — August 22, 2024

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

The NCTCOG Executive Board meeting was conducted as a videoconference meeting that was live broadcast at <https://nctcog.swagit.com/live>. The presiding officer, President Hill, was present at the physical location, 616 Six Flags Drive, Arlington, Texas, which was open to the public during all open portions of the meeting.

President Hill called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:00 pm on August 22, 2024. Mike Eastland took attendance and determined that a quorum was physically present.

Members of the Board Present:

- | | |
|----------------------|-------------------------|
| 1. Chris Hill | 10. Brandon J. Huckabee |
| 2. Victoria Johnson | 11. Clay Jenkins |
| 3. Jennifer Justice | 12. Todd Little |
| 4. Bill Heidemann | 13. Cara Mendelsohn |
| 5. David Bristol (V) | 14. Bobbie Mitchell |
| 6. Carlos Flores | 15. Tim O'Hare |
| 7. T.J. Gilmore | 16. Kameron Raburn |
| 8. Bowie Hogg | 17. Nick Stanley |
| 9. Rick Horne (V) | |

Members of the Board Absent:

18. Victoria Neave Criado

Members of the Staff Present:

Mike Eastland, Monte Mercer, Susan Alvarez, Tim Barbee, Doni Green, Maribel Martinez, Phedra Redifer, Randy Richardson, Christy Williams, Jerri Watson, Ken Kirkpatrick, James Powell, Michael Bort, Tom McLain, Chris Klaus, Dan Kessler, Dana Buckholt, Richard Michael, Jon Blackman, Lisa Sack, Megan Short, Steven Davis, Justin Cox, Jessie Shadowens-James, Emily Beckham, April Leger

Visitors Present:

Rob Barthen | GrantWorks

REGULAR SESSION

PUBLIC COMMENT ON AGENDA ITEMS

President Hill opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

CONSENT AGENDA ITEMS:

Items 1-10 were posted on the agenda as Consent Items.

Item 1 **Approval of Minutes**

Item 2 **Resolution Authorizing Contracts for Building Restoration and Remediation Services**
Board authorization was requested to award contracts to MBW Serv Corporation and RNDI Companies, Inc. for Building Restoration and Remediation Services for maximum five (5) year terms through the North Central Texas Council of Governments TXShare cooperative purchasing program.

Item 3

Resolution Authorizing Agreements for Aging Nutrition and Transportation Services

Board authorization was requested to execute agreements with the following entities for Title III Nutrition and Transportation Services for the period from October 1, 2024, through September 30, 2025, with options for up to four one-year extensions. Funding is subject to amendments resulting from increases or decreases in final state and federal allocations, and/or subrecipients' ability to draw down funds.

• Meals on Wheels of Collin County, Inc.	\$1,632,792
• S.P.A.N.	\$ 940,892
• Meals on Wheels North Central Texas	\$ 908,676
• Erath County Senior Citizens Services, Inc	\$ 188,172
• Hood County Committee on Aging	\$ 344,989
• Senior Center Resources and Public Transit	\$ 595,555
• Senior Connect	\$ 701,615
• Meals on Wheels of Palo Pinto County, Inc	\$ 132,264
• Parker County Committee on Aging	\$ 339,385
• Meals on Wheels Senior Services	\$ 291,992
• Somervell County Committee on Aging	\$ 168,243
• Meals on Wheels of Tarrant County	\$ 20,000
• Public Transit Services	\$ 36,245
• STAR Transit	\$ 77,142

Item 4

Resolution Authorizing Acceptance of the FEMA GY2024 Homeland Security Grant Program (HSGP) Grant Funds

Board authorization was requested for the acceptance of approximately \$1,750,000 in GY2024 Homeland Security Grant Program (HSGP) funds (UASI and SHSP combined) to provide planning, equipment, training, and exercise assistance to local governments and first responders throughout the region. An additional funding of \$45,000 will be received through an interlocal agreement with the City of Dallas and \$50,000 through an interlocal agreement with the Office of the Governor.

Item 5

Resolution Authorizing Acceptance of the FY2025 Statewide Emergency Radio Infrastructure (SERI) Grant Funds and Interlocal Agreement with Parker

Board authorization was requested for acceptance of approximately \$1,750,000 in FY2025 Statewide Emergency Radio Infrastructure (SERI) Grant funds to improve regional communication systems and expand capabilities of first responder services and enhance redundancy among regional partners through an Interlocal Agreement with Parker County for the North Texas Interoperable Radio Network Infrastructure Project (5188501-2025 SERI-NCTCOG).

Item 6

Resolution Endorsing the 2024 Update to the North Central Texas Water Quality Management Plan

Board endorsement was requested for the *2024 Update to the North Central Texas Water Quality Management Plan* which will be forwarded to the Texas Commission on Environmental Quality for approval. The complete *2024 Update to the North Central Texas Water Quality Management Plan* is available at: <https://www.nctcog.org/envir/natural-resources/water-resources>.

Item 7

Resolution Authorizing Subrecipient Agreements to Support the North Study Area of the Integrated Watershed Based Planning for Regional Transportation and Stormwater Management in the Upper Trinity River Basin

Board authorization was requested to contract with the following subrecipients: University of Texas at Arlington - \$330,000, Texas A&M AgriLife Extension Service - \$330,000, and Upper Trinity Regional Water District - \$93,457 in support of the North Study Area of the Integrated Watershed Based Planning for Regional Transportation and Stormwater Management in the Upper Trinity River Basin to provide technical assistance and resources to assist in carrying out this project. The agreement with Texas General Land Office (GLO) funding, in amount not-to-exceed of \$3,973,930, was executed on June 5, 2024, upon prior approval of the Executive Board.

Item 8 **Resolution Authorizing Submittal of Fiscal Year 2024 Safe Streets and Roads for All Planning Grant Application to the United States Department of Transportation**
Board authorization was requested for submittal of a planning grant application to the United States Department of Transportation (USDOT) Safe Streets and Roads for All (SS4A) Program. The Regional Transportation Council (RTC) approved the request to submit a \$1.6 million application at its August 8, 2024, meeting. The total study cost is anticipated to be \$2 million, with the RTC providing a \$400,000 local match (20% of the total).

Item 9 **Appointments to the Emergency Preparedness Planning Council (EPPC)**
Board approval was requested to appoint the following representatives to the Emergency Preparedness Planning Council (EPPC):

5,000 – 19,999

- Stephanie Boardingham, Mayor, City of Forest Hill

15,000 – 29,999

- Steve Deffibaugh, Mayor Pro Tempore, City of Princeton

30,000 – 49,999

- Carol Strain Burk, Councilmember, City of Lancaster

- Marcus Ray, Councilmember, City of Prosper

50,000 – 79,999

- Perry Bynum, Councilmember, City of Euless

250,000 – 399,999

- Anthony Ricciardelli, Councilmember, City of Plano

1,000,000+

- Gay Willis, Councilmember, City of Dallas

EPPC Vice Chair:

- Steven Harrison, Commissioner, Hunt County

Item 10 **Appointments to the North Central Texas Economic Development District Board (NCTEDD)**

Board approval was requested to appoint the following representatives to the North Central Texas Economic Development District (NCTEDD) Board for a three-year term:

- Rina Maloney, Grant's Project Manager, Economic Development, Denton County - Denton County category
- Aaron BenComo, Director, BioNTX - Principal Economic Interests category

The NCTEDD is the primary policy advisory board to the NCTCOG Executive Board in fulfilling the responsibilities as the North Central Texas' Regional Economic Development District (the District) in state planning Region IV (NCTCOG's 16-county area).

Upon a Motion by Mayor Heidemann (seconded by Councilmember Johnson), to approve Consent Agenda Items 1 - 10, and unanimous vote of all members present, the Board approved the Consent Agenda Items as posted.

Judge Little and Judge Jenkins entered the meeting.

ITEMS FOR INDIVIDUAL CONSIDERATION:

Item 11 **Resolution Authorizing a Contract with Resultant, LLC, for Web-Based Labor Market Information Software, Training, and Implementation Services**

Phedra Redifer, Director of Workforce Development, requested Board authorization to enter contractual agreement with Resultant, LLC. The proposed agreement would provide a web-based labor market information software solution, along with training and implementation services, for a maximum five-year term not to exceed \$380,000. She stated that the funding would be a portion of \$100,000 that was awarded at the Texas Workforce Commission conference back in December as part of an apprenticeship program, along with slight savings in

FY2024 budget and budgeted funds in FY2025. The information was presented and unanimously approved by the Workforce Development Board's Executive Committee at its August 20, 2024, meeting.

NCTCOG issued RFP #2024-086, which received three (3) responsive proposals. After evaluation by a committee comprised of NCTCOG staff, Resultant, LLC is the recommended awardee. Resultant brings substantial experience working with workforce development boards, government agencies, and similar entities, as well as a strong understanding of how labor market data supports decision-making and policy development.

Judge Hill pointed out that Mayor Bristol, from Prosper, is also the immediate Past President from the Workforce Board. Mayor Bristol stated that he was excited to see the product that would come from this and that it would make a big difference for the region. Mike Eastland added that we are working with each of our counties to determine the best ways to assist their businesses and industries with increasing their economic growth. He commended Phedra and her team for their work and accomplishments.

Exhibit: 2024-08-11-WD

Councilmember Mendelsohn entered the meeting.

Upon a Motion by Mayor Bristol (seconded by Judge Huckabee), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Status Report on Fiscal Year 2025 Proposed Annual Fiscal Program

Randy Richardson, Director of Administration, addressed the Board and reported that the Finance Committee met earlier and were presented a detailed presentation on the Proposed Fiscal Year 2025 Annual Fiscal Program and were allowed to ask questions of the staff. He provided a condensed presentation to the Board and stated that this item would be brought to the Board in September for final approval.

Funding Changes

Randy mentioned some funding changes. Councilmember Johnson asked if the \$3.7 million decrease from the Texas Health and Human Services (HHS) program for the Area Agency on Aging (AAA) department was primarily due to COVID dollar influx that is starting to expire and if there were any specific areas that will be impacted. Doni responded that the subrecipient's nutrition services would be impacted the most due to its volume. Doni also stated that in-house expenses would also be reduced, which affects the Case Management Program that provides in-home services to older adults. She stated that they will be adjusting their services based on efficiency.

Full-time Positions

Randy explained that the draft showed a total change of nine (9) full-time positions from FY24-FY25. He stated that when the item is brought back for approval in September, the total number would possibly change to twelve (12) positions with the difference of removing the AAA's -3 change of employees. He stated that those FTEs would be kept but not necessarily funded for that year. Judge Hill asked how we are able to keep positions that are not funded. Doni responded that authorization was requested and approved over a year ago to add those new positions in support of the launch of the Veteran's Directed Care program under contract with the Veterans Affairs (VA). She stated that they expected to be at a point where they needed more than one Case Manager, but that the work volume was much slower than anticipated and that the VA had visions of growing the program.

Mike Eastland reiterated that the positions were currently authorized and that they hadn't been filled due to the threshold of the program and that they would keep the positions available in anticipation of the program expanding. Judge Hill stated that based on the explanation, it was to eliminate the need to come back to the Board at a future date to reauthorize the positions. He then asked if those positions would be the only unfunded, approved authorized positions within the organization. Randy stated that he wasn't 100% sure and that he would check and bring that information back for the final approval in September.

Judge Little stated that the vacancy rate was brought up in the Finance Committee meeting. He said he would like to see if staff could identify those positions that have been sitting vacant for a long period of time, i.e., a year or older, and bring back recommendations regarding the salary to get more exposure and qualified candidates. He mentioned that it could be included in the proposed budget as opposed to an amended budget prior to the final approval. Monte Mercer, Deputy Executive Director, stated that outsourcing may be used for those positions on a temporary basis to meet program requirements.

Councilmember Johnson, Chair of the Finance Committee, congratulated the staff on their thorough presentation. Randy Richardson acknowledged the contributions of members of the Administration Department, as well as the Operating Departments, for their involvement in the process.

Exhibit: 2024-08-12-AA

MISCELLANEOUS:

Item 13 Old and New Business

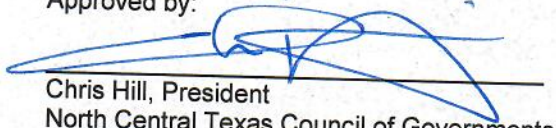
Judge Hill stated that this section, Old and New Business, would be removed from future agendas.

Item 14 Attendance and Calendar

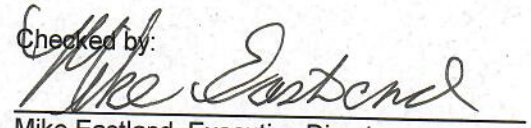
The Board was provided with a Calendar of meeting and a record of Attendance.

President Hill adjourned the meeting at 1:38 pm.

Approved by:


Chris Hill, President
North Central Texas Council of Governments
County Judge, Collin County

Checked by:


Mike Eastland, Executive Director
North Central Texas Council of Governments