



North Central Texas Council of Governments

AGENDA

Public Works Council

Thursday, August 15, 2024

9:30 a.m., In-Person Meeting

NCTCOG Offices, William Pitstick Conference Room

616 Six Flags Drive, Arlington, Texas 76011

Chair: Matt Leppla, City of Weatherford

1. **Welcome and Introductions.** The Public Works Council (PWC) Chair will welcome everyone to the meeting.

ACTION ITEMS

2. **Meeting Summary.** The May 16th meeting summary is available for review. Approval will be sought at the meeting.

James Gaertner, City of Waxahachie, made a motion to approve the summary on condition that his comments provided during the May meeting are added prior to finalizing the meeting summary. Xxxx seconded the motion, and no one was opposed.

3. **Public Works Council Nominations.** The PWC will vote to approve the nominees for FY2025-2026. Upon approval, appointments will be taken to the NCTCOG Executive Board for approval in September. (Erin Blackman)

Erin Blackman, NCTCOG, stated half of the council goes through elections every year. Elected nominees will go to the Executive Board in September for approval. Standing seats were displayed by Erin, who said some members will be new. Subregion seats were displayed including continuing and new members. Erin thanked all for volunteering to sit on the Council. Sam Davis, TexasBit, made the motion to approve nominees and Jody Byerly, City of Carrollton, seconded. Nominees were approved unanimously.

4. **Public Works Council Chair and Vice Chair.** The PWC will vote for a Chair and Vice Chair for FY2025. (Erin Blackman)

Erin Blackman announced Matt Leppla, City of Weatherford, has agreed to chair; there were no other nominees. Erin introduced two vice chair nominees: Glenn Barker, City of Corinth, and Chris Harris, City of Greenville. Glenn won the vote. The council voted on chair and vice chair. Robert Woodbury, City of Cedar Hill, made the first motion. James Gaertner made the second motion. Both chair and vice chair were unanimously approved.

5. **Regional Public Works FY2025 Work Program.** The PWC will vote to approve the FY2025 Work Program. (Carl Singleton)

Carl Singleton, NCTCOG, and Erin Blackman informed PWC that the work program had been available for their review on the PWC webpage; it was also sent to the Council. There were no comments or questions. Larry Hoover, City of White Settlement, made the first motion. The second motion was made by Keith Miertschin, City of Grapevine. The work program was approved unanimously.

6. **FY2026 to FY2030 Public Works Program Cost Shares.** NCTCOG staff met with volunteers to review options for the FY2026-FY2030 cost share allocations and will present the recommendations. (Carl Singleton)

Carl Singleton listed the volunteers who reviewed the method for identifying cost shares. He described the factors used to calculate cost shares for FY21-25. The subcommittee had asked NCTCOG to update cost shares for FY26-30 with that method. Erin Blackman said once a city surpasses the 10,000-population threshold, they will no longer pay the flat cost share rate, and at that point the other factors would be used. Erin said the largest change that some cities experienced when future cost shares were calculated resulted from their population growth.

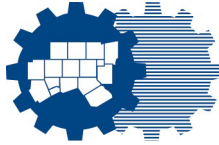
NCTCOG staff along with PWC volunteers proposed to cap the increase by 25% each year, which currently would benefit four cities. They also proposed to adopt calculation methods suggested by the Cost Share Subcommittee using total data from 173 cities in the denominator of the calculation, as opposed to using 70 in the denominator. Seventy is the typical number of entities that pay cost shares into the Public Works Program and was used in the past calculations. The subcommittee proposed to re-evaluate after FY26 to ensure NCTCOG's Public Works Program was not then operating in a deficit given the proposed reduction in some cost shares.

Erin Blackman said if the Council wants to continue to review the method, NCTCOG can bring the topic back in November. Matt Leppla asked if there was a drop-off in participation after the last increase. Erin stated the PWC had increased in participation, but the data may not be complete. Sam Davis added if the same number of communities participate that have in the last few years, there will be a surplus.

DISCUSSION ITEMS

7. **Electric Vehicle (EV) Infrastructure Development.** NCTCOG's Transportation Department will seek feedback from the PWC on EV infrastructure locations and charging speeds. (Joslyn Billings)

Jared Wright, NCTCOG, presented this item and gave an overview of three main programs: the Texas EV Charging Plan, administered by the Texas Department of Transportation (TxDOT); North Texas Equitable Electric Vehicle Infrastructure Project; and the North Texas Reliable Electric Vehicle Infrastructure Project. All three programs will increase EV charging opportunities in the region; some will serve rural communities, others will serve high-volume corridors, and others will be located on public property; some will focus on medium- and heavy-duty vehicles; and some will repair, replace, or upgrade existing charging stations. There will be opportunities for PWC to provide input during workshops in the next few months. For more information, visit dfwcleancities.org/events or email cleancities@nctcog.org.



North Central Texas Council of Governments

Michael Owen, City of Fort Worth, asked who will own and maintain these charger stations/ports, noting that rural communities may not have staff to maintain the sites. Jared stated the TxDOT program includes some funds for maintenance and the sites will be maintained by the private sector. He said some charger ports will be at Shell and Buc-ee's gas stations.

Dillon Luna, Town of Northlake, asked whether the repair and replacement program sites were those where owners had already expressed an interest in participating. Jared said no, owners are being contacted to determine their interest. Owners may not want to update or provide the cost share. If so, those charging sites would be removed from the program.

8. **New Inspectors Training Video.** NCTCOG in partnership with the City of Dallas hosted a New Inspectors Training. NCTCOG staff recorded the session and would like PWC guidance on how and with whom to share the video. (Kate Zielke)

Clayton Riggs, Town of Flower Mound, asked whether the video will be made available to anyone online. Matt Leppla said he believes access is related to cost shares and the benefits of joining, but he wanted to know how the training, which was free, could reach the most people and how NCTCOG recruits cost share members. Kate Zielke, NCTCOG, stated NCTCOG sends invoices and a flier describing program benefits to all cities and counties in the region. Kate suggested NCTCOG share a clip from the training video to anyone and share the whole video to cost share members with the understanding that they don't share outside their organization. Robert Woodbury noted that it is common for the training course to be fully attended. Erin Blackman said NCTCOG could partner with another city to offer the training more often. Michael Owen said Fort Worth could coordinate to provide more opportunities in the western half of the region. Kate said the video needs to be edited before it is ready to share.

9. **iSWM Technical Manual Drawings.** The Amended 5th Edition Construction Standards Standard Drawings now duplicate, but revise, drawings in the iSWM Manual. NCTCOG will seek guidance from the PWC on updating the iSWM Technical Manual, which is provided free of charge. (Kate Zielke)

Kate Zielke said the iSWM subcommittee noted that the amendment to the Construction Standards drawings has led some of the iSWM Technical Manual drawings to be out-of-date. The subcommittee would like to update those drawings to match the Construction Standards. However, members noted that the Construction Standards are available for a fee, and they did not want to proceed with revising the iSWM manual and providing the new drawings for free without Public Works Council approval. Sam Davis, James Gaertner, and Michael Owen all supported providing the drawings for free in the iSWM manual, and multiple members agreed the two publications needed to match. Kate said the iSWM drawings will be updated and provided for free.

10. **Climate Pollution Reduction Grant (CRPG) Update and Discussion.** NCTCOG staff will provide an update on CPRG efforts to date, sharing the finalized measures in the

Priority Climate Action Plan (PCAP), and will seek feedback from the PWC. (Corinne Buckley)

Corinne Buckley, NCTCOG, described work being conducted on the Dallas-Fort Worth Air Quality Improvement Plan. She highlighted key sectors of the plan relevant to the Public Works Council, including transportation and water, wastewater and watershed management. Measures in the Priority Climate Action Plan can be implemented near term to improve air quality and provide additional benefits. More measures are available via the QR code in the presentation. Corinne asked which of the measures were a high priority, and Sam Davis said industry could be encouraged to include sustainability factors in their bids, such as Environmental Product Declarations, recycled materials, and greener technologies, but customers need to drive that message.

11. **Annual Holiday Grease Roundup.** NCTCOG will provide an update on the Annual Holiday Grease Roundup, supported by the Wastewater and Treatment Education Roundtable (WATER), which is scheduled for November 18, 2024, through January 10, 2025. (Casey Cannon)

Casey Cannon, NCTCOG, announced that NCTCOG is partnering with American BioSource to collect grease and cooking oils over the holidays, generally for entities without an established collection program. NCTCOG can provide participating local governments with marketing materials that can be personalized. He said over 5,000 gallons of grease were collected from 40 participants last year.

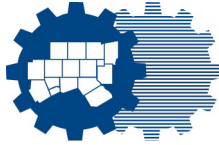
INFORMATION ITEMS

12. **FY2024 Public Works Work Program Update.** The PWC will be updated on recent Public Works efforts and Subcommittee activities.
 - **Public Works Roundup.** NCTCOG staff will provide an update on planning for the upcoming Roundup. (Erin Blackman)
 - **Sustainable Public Rights of Way (SPROW) Subcommittee.** NCTCOG staff will schedule a meeting with those interested in participating in SPROW. (Carl Singleton)
 - **integrated Stormwater Management (iSWM) Subcommittee.** The Subcommittee Chair will provide an update of iSWM program activities. (Ranjan Muttiah)

Erin Blackman provided a list of communities who participated in the Public Works program in FY2024; she said the program reached 110% of the budget. Erin had certificates for PWC members who are stepping down, and she presented a certificate of appreciation to Lyndon Cox, Terracon Consultants, for 30 years of serving on PWC.

Erin reminded members of the Public Works Roundup scheduled for Thursday, August 22nd from 8:30 a.m. to 4 p.m. at Hurst Conference Center. Erin mentioned there were 30 spots left and informed everyone to register if they plan to attend.

Carl Singleton informed members that James Gaertner wanted to ask the committee whether a exists that provides average bid pricing for items relative to water, wastewater, etc. James Gaertner asked if there is interest within the group to put this together. Carl stated the City of San Antonio has a bid cost database. Matt Leppla stated a regional database that shows current prices for the region would be helpful for smaller communities. Several members said it



North Central Texas Council of Governments

would be beneficial but challenging to put together for the entire region. Kate Zielke said NCTCOG could explore whether TXShare could provide this.

Carl said the SPROW subcommittee met on July 29 and the next meeting will be November 13.

Ranjan Muttiah, City of Fort Worth, said July 24th was the first in-person iSWM meeting since COVID. The subcommittee is considering alternate online and in-person meetings. Ranjan asked the PWC to encourage communities to submit applications. He said Travis Attanasio, City of Burleson, was nominated as vice chair. The next meeting will be in-person on October 8.

13. Other Program Activities.

- **Cooperative Technical Partnership Program and the Community Rating System Users Group.** NCTCOG staff will provide an update on FEMA's Cooperative Technical Partner (CTP) Program activities and the Floodplain Administrators/Community Rating System Users Group. (Kate Zielke and Erin Blackman)
- **integrating Transportation and Stormwater Infrastructure (TSI).** NCTCOG staff will provide an update on this project. (Kate Zielke)
- **Public Works Emergency Response Team (PWERT).** A PWERT representative will give an update on recent PWERT activities. (Clayton Riggs)
- **Texas Chapter of American Public Works Association (TX-APWA).** A TX-APWA representative will update the Council on upcoming TPWA local events and meetings. (Gabby Proce)

Kate Zielke said both the East Fork and Hog Branch Risk MAP projects will close at the end of FY24.

Erin Blackman announced the CRS Annual floodplain seminar, which targets elected officials, will be held on November 1st. She will send out invitation soon. She is planning a 4-day CRS training class in 2025.

Kate said NCTCOG was awarded \$4 million from the Texas General Land Office to expand TSI into a North Study Area. She promoted upcoming Regional Project Update Workshops and the Technical Advisory Group meeting, which will take place October 25.

Clayton Riggs described responses to recent storms and the resources that were deployed to assist cities in need. He said there was a strong regional response. PWERT did a show-and-tell of equipment for the Emergency Preparedness Planning Council at NCTCOG; this council decides where to send grant money. He said three new members have joined PWERT and described progress on the 2023 grant. Clayton said the bylaw subcommittee is reviewing updates to the bylaws and website. Communities can reach out to him for a link to a map with community contacts.

Gabby Proce, City of University Park, described upcoming meetings and social events for the North Central Texas Branch of TX-APWA. She said the Public Works Institute of Texas provides scholarships for continuing education.

OTHER BUSINESS AND ROUNDTABLE DISCUSSION

- 14. Future Agenda Items.** PWC Members and NCTCOG staff may suggest future agenda items.

Matt Leppla suggested NCTCOG develop a presentation about the council, its objectives, and bylaws for new members. Kate Zielke inquired about the need for CDL training. A few members noted they no longer had trouble attaining this training.

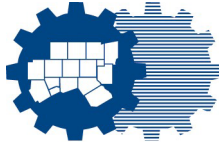
- 15. Roundtable Topics/Other Business.** PWC members and NCTCOG staff may share additional items as time allows.

Matt Leppla stated that Weatherford is a smaller community and the PWC is a good opportunity for networking and learning about new topics; he suggested participants reach out to find out how other communities are handling concerns. Ranjan Muttiah stated the City of Fort Worth flood warning system faces theft and vandalism relative to copper prices increases. Sam Davis said an entity in Houston uses Apple AirTags to find stolen equipment. Michael Owen asked about other cities' benchmark information related to street closures, whether staff can approve street closures, or whether closures must go to council. There will be a survey through NCTCOG or Michael that will gather responses. He would like to circulate a survey on this topic.

- 16. The Next PWC Meeting** is scheduled virtually for November 21st at 9:30 a.m.

- 17. Adjournment.**

If you have any questions regarding the meeting or agenda items, please contact Carl Singleton by phone at (817) 458-4768, or by email at csingleton@nctcog.org.



North Central Texas Council of Governments

Public Works Council Meeting Attendance
August 15, 2024

Public Sector Standing Member

Allen
 Joseph Cotton

Arlington
 Keith Brooks
 Christopher Funches, represented by Jim Chin

Carrollton
 Jody Byerly

Collin County
 Mark Hines, represented by Wayne Anderson

Dallas
 Ali Hatefi
 Derek White

Dallas County
 Cecelia Rutherford

Denton
 Brett Bourgeois

Denton County
 Stephen Belknap

Fort Worth
 Juan Cadena
 Michael Owen

Frisco
 Dane Stovall

Garland
 Mike Rozelle

Grand Prairie
 Brister Merritt

Irving
 Walter Thomas, represented by Gregg Kid

Lewisville
 Aaron Russell

McKinney
 Paul Sparkman

Mesquite
 John Mears

Plano
 Erik Ferner

Richardson
 Eric Robison

Tarrant County
 Joseph Jackson

Public Sector Subregional Representative

Denton/Lake Cities Subregion
 Jeffrey McSpedden, Town of Hickory Creek

DFW North Subregion
 Clayton Riggs, Town of Flower Mound

East Subregion
 Scott Monaghan, City of Fate

Mid-Cities Subregion
 Caroline Waggoner, City of North Richland Hills

Northeast Subregion
 Andrew Figueroa, City of Celina

Northeast Dallas Subregion
 Ronnie O'Brien, City of Rowlett

Northeast Tarrant Subregion
 Keith Miertschin, City of Grapevine

Northwest Subregion
 Dillon Luna, Town of Northlake

Northwest Dallas Subregion
 Danielle Rix, City of Farmers Branch

Northwest Tarrant Subregion
 Larry Hoover, City of White Settlement

Southeast Subregion
 James Gaertner, City of Waxahachie

Southeast Dallas Subregion
 Brooks Williams, City of Ferris

South Tarrant Subregion
 Raymond Coffman, City of Mansfield

Southwest Subregion
 Jeremy Hutt, City of Cleburne

Southwest Dallas Subregion
 Robert Woodbury, City of Cedar Hill

West Subregion
 Matt Leppla, City of Weatherford

Private Sector Representative

Associated General Contractors
 Sam Davis, TexasBit
 Connor VanSteenberg, AGC of Texas

Council of Engineering Companies
 Chris Cha, Pacheco Koch
 Ted Sugg, CobbFendley

Texas Council of Engineering Labs / Geoprosessionals Serving Texas
 Lyndon Cox, Terracon Consultants

616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org

Guests

Gabriela Proce, University Park (TX-APWA President)

Erin Blackman, NCTCOG

Carl Singleton, NCTCOG

Casey Cannon, NCTCOG

Kate Zielke, NCTCOG

Chad Marbut, City of Weatherford

Esmeralda Cruz, City of Irving

Ehsan Shirani, City of Irving

Reece Taylor, TCEL

Tim James, Olsson

Crytal Bowman, City of Carrollton

Errik Thompson, City of Burleson

Glenn Barker, City of Corinth

Ranjan Muttiah, City of Fort Worth