



## North Central Texas Council of Governments

# SUMMARY

### Public Works Council

Thursday, May 9, 2019

9:30 AM, Regional Forum Room

NCTCOG Offices, CPII

616 Six Flags Drive, Arlington, Texas 76011

Chair: Manny Palacios, City of Weatherford

Vice Chair: Keith Marvin, City of Lewisville

1. **Welcome and Introductions.** The Public Works Council (PWC) Chair will welcome everyone to the meeting.

Council Vice Chair, Keith Marvin, welcomed attendees and everyone introduced themselves.

### ACTION ITEMS

2. **Meeting Summary.** The February 21, 2019 meeting summary is available online for review. Approval will be sought at the meeting.

Council reviewed the February 21, 2019 meeting summary. Approval was granted unanimously.

3. **Council Bylaws.** NCTCOG staff will seek approval of Council Bylaws. (Tamara Cook)

NCTCOG staff provided a Draft Council Bylaws handout for discussion by the group. NCTCOG reviewed the comments and suggestions made by the Council at the last meeting and presented the updated Draft Bylaws to the group. Specific feedback from the Council included removing the requirement to use Roberts Rules of Order and clarifying the definition of conflict of interest. NCTCOG will coordinate with the Chair and Vice-Chair on incorporating these final updates and provide a draft of the final Bylaws to the Council prior to their next meeting. No action was taken on the draft Bylaws; approval will be sought at the August meeting.

### PRESENTATION ITEM

4. **Congestion Management Process (CMP) Presentation.** Mike Galizio, Principal Transportation Planner, NCTCOG, will provide a brief presentation to the Council on updates made to the region's Congestion Management Process (CMP) documentation. (Mike Galizio)

Mike Galizio, NCTCOG Transportation Department, provided an update on the congestion management process (CMP) that NCTCOG is initiating. The last update of the CMP was in 2013. NCTCOG's CMP team is seeking any comments on the operations and management strategies that could be employed to reduce congestion in the North Texas region. The CMP team is also seeking comments on the CMP goals and objectives, performance measures,

networks, scoring criteria, corridor rankings, policies, and strategies. More information on the update to the CMP can be found at [www.nctcog.org/cmp](http://www.nctcog.org/cmp).

## INFORMATION ITEMS

5. **20<sup>th</sup> Annual Public Works Roundup.** NCTCOG staff will present the Council with the finalized event agenda. (Tamara Cook)

NCTCOG reminded the Council that the 20<sup>th</sup> Annual Public Works Roundup will occur on May 21, 2019 at the Grapevine Convention Center, Grapevine, Texas. NCTCOG presented the final Public Works Roundup agenda to the Council for review. This year, the Sustainable Public Rights of Way (SPROW) is hosting a tract of presentations, as highlighted on the agenda. As of the meeting date, attendance for the event was at 155 and will be closed at 185. NCTCOG received the greatest amount of sponsorships that it has received in the past few years. Over \$7,000 has been provided by sponsors which will cover the costs of the event.

6. **FY 2019 Public Works Work Program Update.** NCTCOG staff will update the Council on recent Public Works efforts and Subcommittee activities. (Tamara Cook)
  - **Standard Drawings Update.** Subcommittee Representative will brief the Council on progress made towards updating the drawings in the Construction Standards Fifth Edition. (Keith Marvin)

Keith Marvin informed the Council that the subcommittee has been reviewing the drawings from Division 6000: Storm Water Drainage. Representatives from the Standard Drawings Subcommittee will be attending the next Inspector Roundtable, on June 13, to solicit feedback on the Division 6000 Drawings from the inspectors. This feedback will be brought back to the Council for consideration. The next Standard Drawings Subcommittee meeting is scheduled for June 10, 2019.

- **Sustainable Public Rights of Way.** Subcommittee Chair will update the Council on the activities of the SPROW Subcommittee. (Robert Woodbury)

The Sustainable Public Rights of Way Subcommittee most recently met on April 9, 2019. The group discussed the presentation topics they desired for the Public Works Roundup SPROW Tract. Robert Woodbury briefed the Council on the current focus of the SPROW group being on small cell implementation as well as development of a Best Management Practices (BMP) guideline document. The next SPROW Subcommittee meeting is scheduled for June 18, 2019.

- **integrated Stormwater Management (iSWM) Activities.** Subcommittee Chair will present an update of iSWM program activities. (Ranjan Muttiah)

Ranjan Muttiah updated the Council on the efforts of the iSWM Subcommittee. The iSWM contractor, Half Associates, has developed some guidance documents and resources that are being provided as draft documents for review and comment by the Council and the iSWM Subcommittee. These documents include a Proprietary Devices Guidance Document and a Post Construction BMPs Operations, Maintenance, and Inspection (OMI) Practices Document. NCTCOG is seeking comments on these two documents by May 24.

Half is also providing technical assistance to the cities of Dallas, Plano, Farmers Branch, Sanger, Lewisville, Seagoville as a result of a call for technical assistance that occurred in



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March 2019. Halff Associates will be providing technical services on a first come, first serve basis from March 1, 2019 to April 1, 2020.

NCTCOG also provided eight maps that are the result of a review by Halff of 53 communities in the North Texas region. The eight maps display the eight iSWM Criteria in different levels; Silver Certified (those communities who are Silver Certified and meeting the criteria), blue for follows iSWM criteria, light blue for partially following iSWM criteria, extra light blue for those cities where no coordinating criteria could be found, and gray, for those cities that were not reviewed. Because the colors were difficult to distinguish, these maps will be updated and then posted to the iSWM website.

Ranjan Muttiah and NCTCOG also briefed the Council on the Task Order #3 Scope of Work for Halff Associates. This is the third year of services (May 1, 2019 – April 30, 2020) that will be provided under the existing contract with Halff. The scope of work elements include:

- Reorganize/Re-evaluate Site Development Controls
- iSWM Designation Implementation Workshop
- Technical Meeting of iSWM Adopters
- iSWM Principals Regional Review
- Update Technical Manual Rainfall Intensities
- iSWM BMP Installation Videos

The next scheduled meeting of the iSWM Technical Subcommittee is July 10, 2019.

### **7. Other Program Activities.**

#### **Legislative Update**

NCTCOG provided a Legislative Update matrix for the Council to review. Federal and State legislative bills of interest are included. This matrix will be updated with the additional bills that the Council members are individually tracking and sent out to the Council for their review.

#### **Fiscal Year 2020 Work Program**

NCTCOG also provided information regarding the Fiscal Year 2020 Work Program. NCTCOG is accepting ideas and comments on activities that should be included in the FY2020 Work Program. The Council will approve the FY2020 Work Program at their next meeting. NCTCOG will send a draft out in the follow-up email for the Council's consideration and will provide the Draft FY2020 Work Program prior to the next meeting.

The Council had a discussion about the need to outreach to students or others about considering a career in public works. There is a great need in the region to fill technician positions such as mechanics and signal technicians and the cities are struggling to find candidates. The Council requested a focused discussion on this challenge at the next Council meeting. NCTCOG suggested several resources that could be available or be models for the Council to consider including, bringing NCTCOG's Workforce Department in for a presentation on their resources and job outlook reports in addition to the NCTCOG Transportation Department's Aviation Career Website that was developed several years ago through their Aviation Technical Committee to address some of the same challenges. It was also suggested that the PWC consider convening a Subcommittee to focus on this challenge.

## **FY2020 Cost Shares**

NCTCOG updates the Council on the FY2020 Cost Shares and provided a handout of the cost shares that will be distributed in the electronic email follow-up. The Council approved the FY2020 Cost Shares at their February meeting. The Council also requested a FY2021 Cost Share Subcommittee come together to discuss how to proceed with determining the FY2021 cost shares, based on the alternatives presented by NCTCOG in February. The meeting of the Subcommittee will be convened in July.

## **PWC Reappointments**

NCTCOG provided the Council an update on the reappointment process for members whose terms expire on September 30, 2019. In early June, NCTCOG will be notifying those with expiring terms and will be asking them to submit their interest in continuing to serve on the PWC. The full slate of members will be brought to the PWC at the next meeting for approval. In addition, officer positions will be voted on at the next meeting.

- **Cooperative Technical Partnership Program and the Community Rating System Users Group.** NCTCOG staff will provide an update on FEMA's Cooperative Technical Partnership Program activities and the Floodplain Administrators/Community Rating System Users Group. (Mia Brown)

Tamara Cook informed the Council of Cooperative Technical Partnership Program and Community Rating System Users Group activities. The next CRS meeting date is May 10, 2019, where Alan Johnson, FEMA Region 6, will talk about water projects mitigation. This is focused on water crossings (bridges/culverts) that have been damaged or destroyed during a flood, and it discusses situations where H&H studies would and would not be necessary during the replacement/repair processes.

NCTCOG also provided information to the Council regarding the FEMA CHARM School Training, occurring May 14 – May 16 at the University of Texas at Arlington. The audience for this training is GIS technicians or planning technicians that are interested in learning about CommunityViz, an ArcGIS extension available to do scenario planning in communities. Texas A&M AgriLife is conducting the training, as they have conducted workshops with their Wii and the CommunityViz tool as part of their Community Health and Resource Management (CHARM) program activities.

- **Public Works Emergency Response Team (PWERT).** A PWERT representative or NCTCOG staff will give an update on recent PWERT activities. (Manny Palacios)

Manny Palacios was not in attendance and no update was provided.

- **Texas Public Works Association Update.** A TPWA representative will update the Council on upcoming TPWA local events and meetings. (Derek Chaney)

TPWA was not in attendance and no update was provided.

## **OTHER BUSINESS AND ROUNDTABLE DISCUSSION**

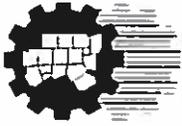
8. **Future Agenda Items.** PWC Members and NCTCOG staff may suggest future agenda items.



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9. **Roundtable Topics/Other Business.** PWC members and NCTCOG staff may share additional items as time allows.
10. **Schedule for the Next PWC Meeting.** The next PWC meeting is scheduled for Thursday, August 15, 2019, at 9:30 a.m., in NCTCOG's Tejas Conference Room, 3<sup>rd</sup> Floor, CP111, 600 Six Flags Drive, Arlington, Texas.
11. **Adjournment.**

If you have any questions regarding the meeting or agenda items, please contact Tamara Cook by phone at (817) 695-9221, or by email at [tcook@nctcog.org](mailto:tcook@nctcog.org).



Public Works Council  
 9:30 a.m. Thursday, May 9, 2019  
 Regional Forum Room



**MEMBER SIGN IN SHEET**

NAME	SIGNATURE	REPRESENTS
Robert Bolen		Southeast Subregion
Mindy Carmichael		City of Arlington
Paul Causey		Associated General Contractors
Chris Cha		Council of Engineering Companies
Bobby Clay		East Subregion
Gerald Cosgrove		City of Plano
Lyndon Cox		Texas Council of Engineering Labs
John Crawford		City of Carrollton
Craig Cummings		City of Arlington
David Disheroon		Southwest Subregion
Fred Ehler		Denton County
Alan Fourmentin		Northeast Subregion
Dan Franke		City of Frisco
Mike Garza		Northwest Dallas Subregion
Stephanie Griffin		City of Grand Prairie
Haytham Hassan		City of Dallas
Christina Hickey		City of Mesquite
Mark Hines		Collin County
Kyle Hogue		Northeast Tarrant Subregion
Bennett Howell		South Tarrant Subregion
David Hunter		City of Denton
Eric Johnson		Associated General Contractors
John Kasavich		City of Fort Worth
Wayne Lee		City of Irving
Jim Lockart		City of Richardson
George Marshall		Denton/Lake Cities Subregion
Keith Marvin		City of Lewisville
John Mears		Dallas County
Jennifer Nicewander		City of Dallas
Manny Palacios		West Subregion
Shawn Poe		Northeast Dallas Subregion
Michael Polocek		City of Garland
Clayton Riggs		DFW North Subregion
Greg Simmons		City of Fort Worth
Paul Sparkman		City of McKinney
David Speicher		Council of Engineering Companies

**See Reverse**





