

REVENUE AND PROJECT TRACKING SYSTEM (RAPTS)

TIP MODIFICATION SUBMITTAL WORKSHOP

9:30 AM – 12:00 PM

JULY 8, 2014

TRANSPORTATION COUNCIL ROOM
NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS

AGENDA

- ▶ Introductions – Christie Gotti
- ▶ Login Process/Requirements – Ken Bunkley
- ▶ Adding A New Project – Ken Bunkley
- ▶ Modifying An Existing Project – Ken Bunkley
- ▶ Deleting/Canceling A Project – Ken Bunkley
- ▶ Questions/Comments

PURPOSE

- ▶ This system will replace the existing submittal system
- ▶ New RAPTS TIP Modification Submittal process will begin with the November 2014 TIP Modification Cycle
- ▶ Deadline for request submittals for the November 2014 TIP Modification Cycle is July 25, 2014

TIP MODIFICATION DEADLINES AND SCHEDULE

[HTTP://WWW.NCTCOG.ORG/TRANS/TIP/MODIFICATION.ASP](http://www.nctcog.org/trans/tip/modification.asp)

Deadlines for Modification to the Dallas-Fort Worth TIP November 2014–August 2015

The following deadlines have been established for projects requiring modifications to either the Dallas-Fort Worth Area Transportation Improvement Program (TIP) or the Statewide TIP. Please note it takes approximately six months to receive approval for TIP actions that require a change to the Statewide TIP. If you anticipate TIP action on projects within your area, below are the deadlines that should be built into your project timelines. To ensure timely action, please coordinate with the TIP Team early in the process.

November 2014 Revisions

| | |
|---|---|
| July 25, 2014 | Project modification requests are due to the TIP Team |
| September 26, 2014 | STTC action |
| October 19, 2014 | RTC action |
| October 22, 2014 | Project modifications are due to TxDOT |
| Late December 2014/ early January 2015 | Anticipate final federal approval |

February 2015 Revisions

| | |
|--------------------------------------|---|
| October 24, 2014 | Project modification requests are due to the TIP Team |
| December 5, 2014* | STTC action |
| January 8, 2015 | RTC action |
| January 21, 2015 | Project modifications are due to TxDOT |
| Late March 2015/ early April 2015 | Anticipate final federal approval |

*November and December STTC meetings are customarily combined and scheduled for this date

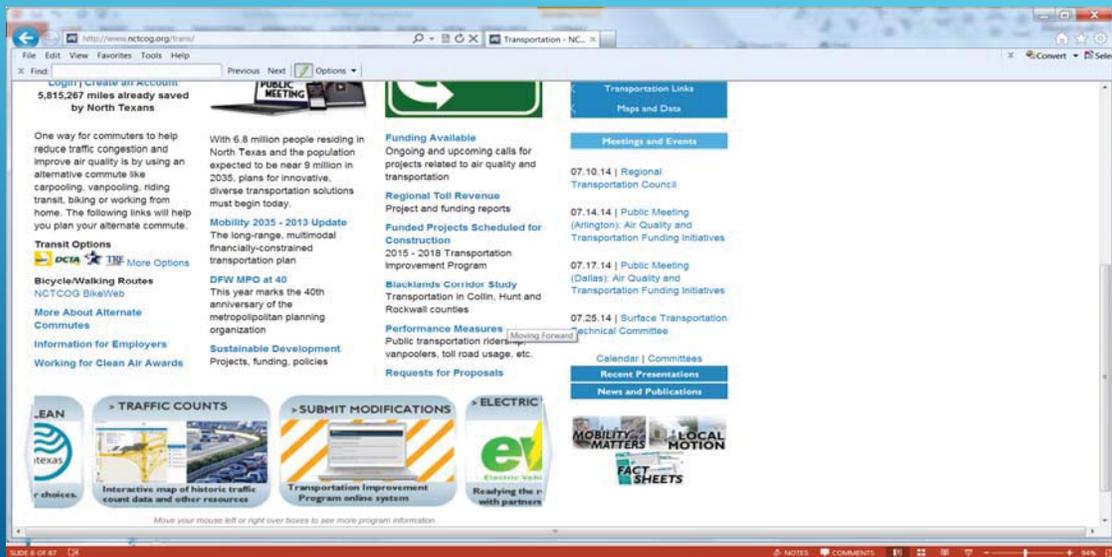
SIGNING INTO RAPTS

HTTP://WWW.NCTCOG.ORG/TRANS/



SIGNING INTO RAPTS (CONT.)

HTTP://WWW.NCTCOG.ORG/TRANS/

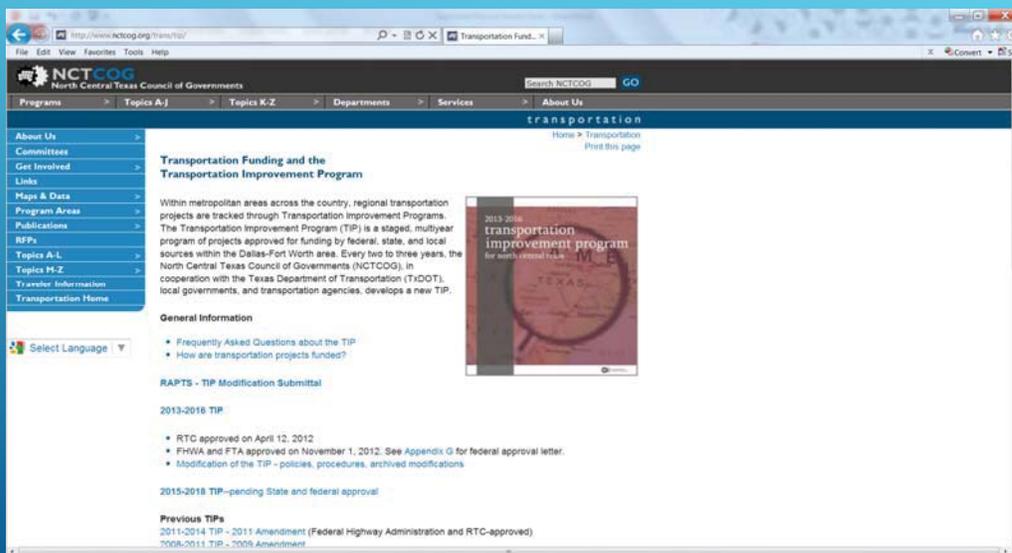


SIGNING INTO RAPTS (CONT.)



SIGNING INTO RAPTS (CONT.)

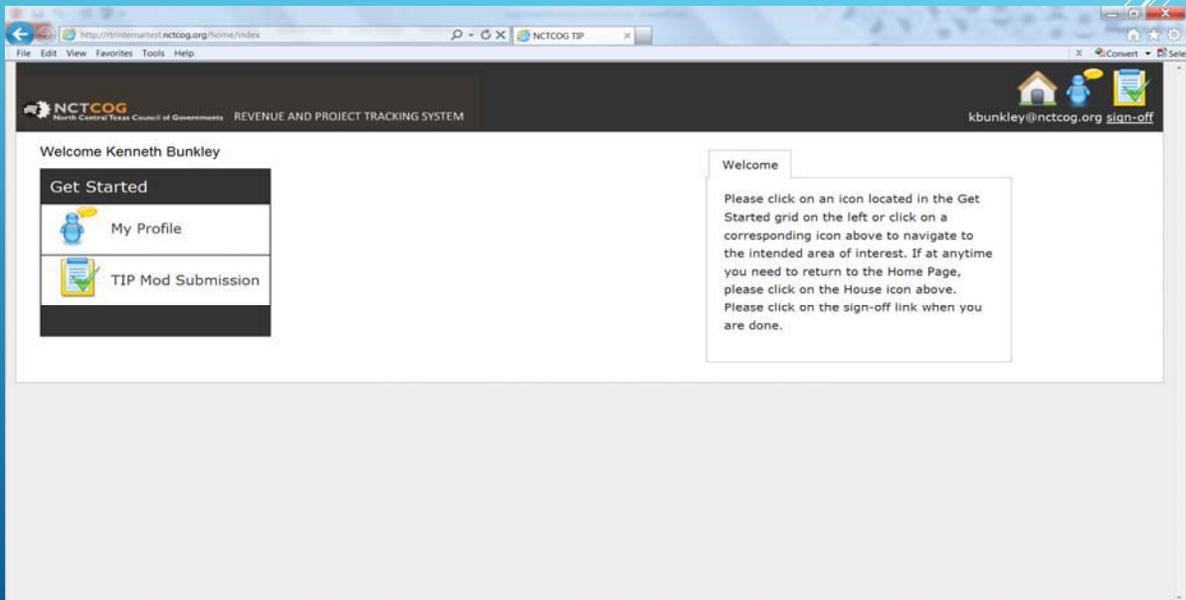
[HTTP://WWW.NCTCOG.ORG/TRANS/TIP/](http://www.nctcog.org/trans/tip/)



SIGNING INTO RAPTS (CONT.)

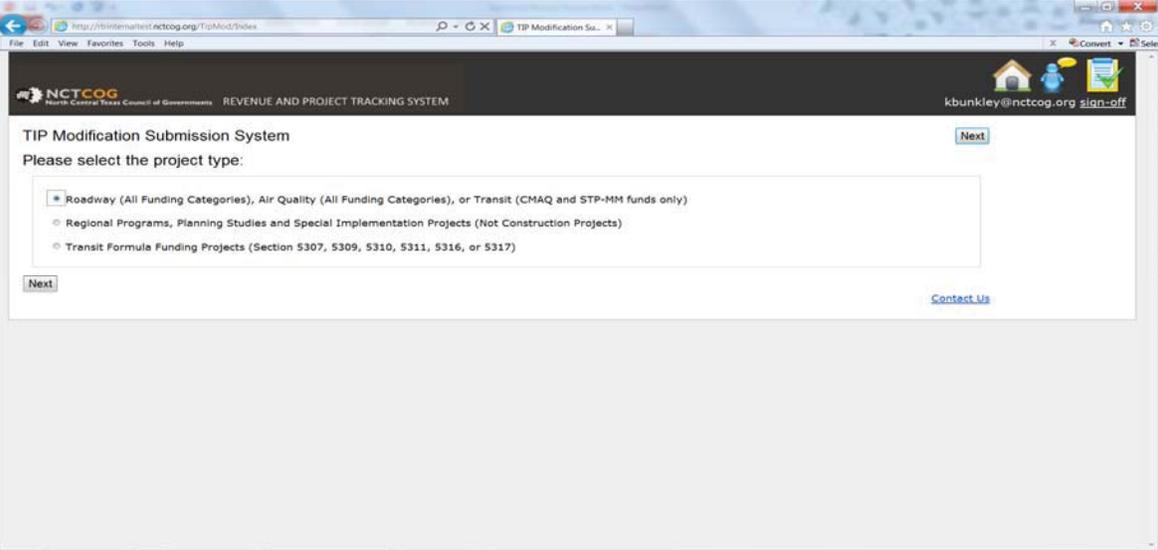


HOME SCREEN



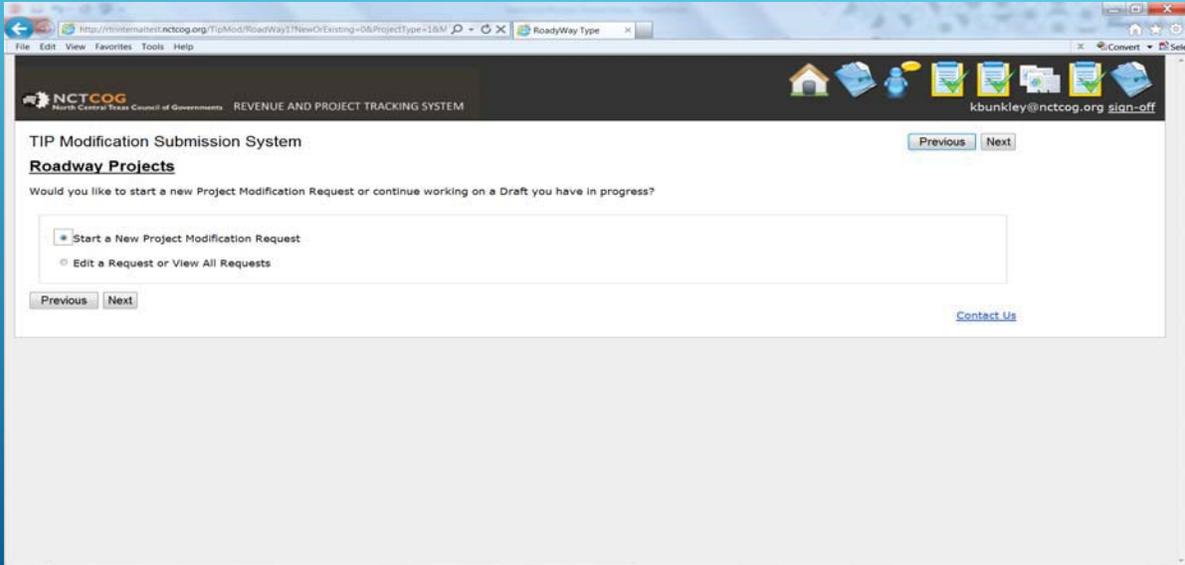
SUBMITTING A NEW PROJECT

MODIFICATION TYPE

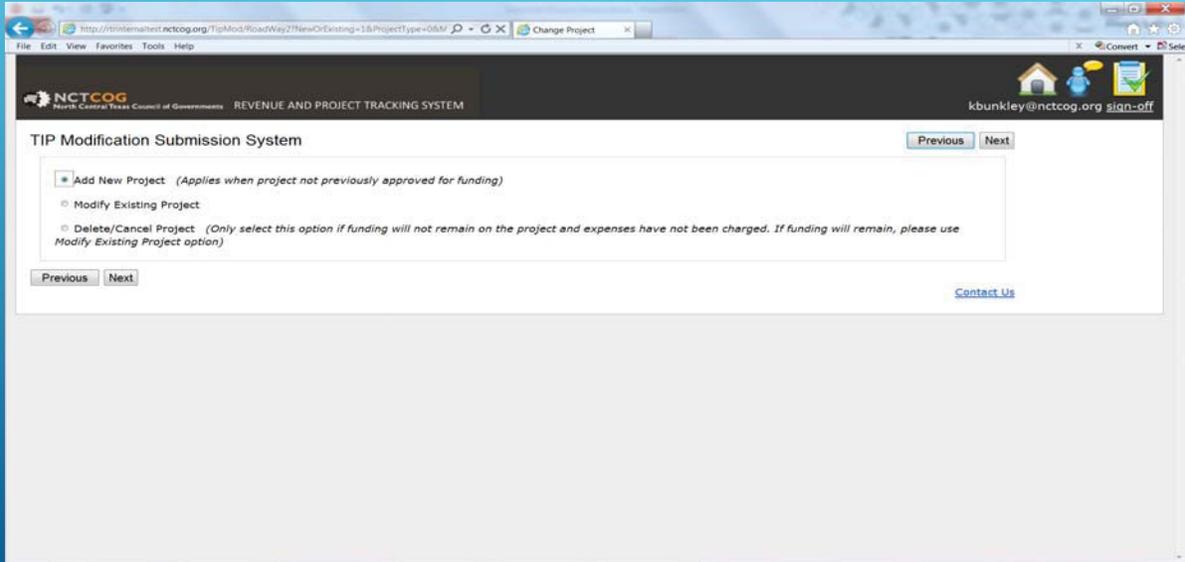


The screenshot displays a web browser window with the URL <http://www.nctcog.org/TipMod/index>. The page header includes the NCTCOG logo and the text "REVENUE AND PROJECT TRACKING SYSTEM". The main content area is titled "TIP Modification Submission System" and asks the user to "Please select the project type:". There are three radio button options: "Roadway (All Funding Categories), Air Quality (All Funding Categories), or Transit (CMAQ and STP-MM funds only)", "Regional Programs, Planning Studies and Special Implementation Projects (Not Construction Projects)", and "Transit Formula Funding Projects (Section 5307, 5309, 5310, 5311, 5316, or 5317)". The "Roadway" option is selected. There are "Next" buttons at the top right and bottom left of the form area, and a "Contact Us" link at the bottom right.

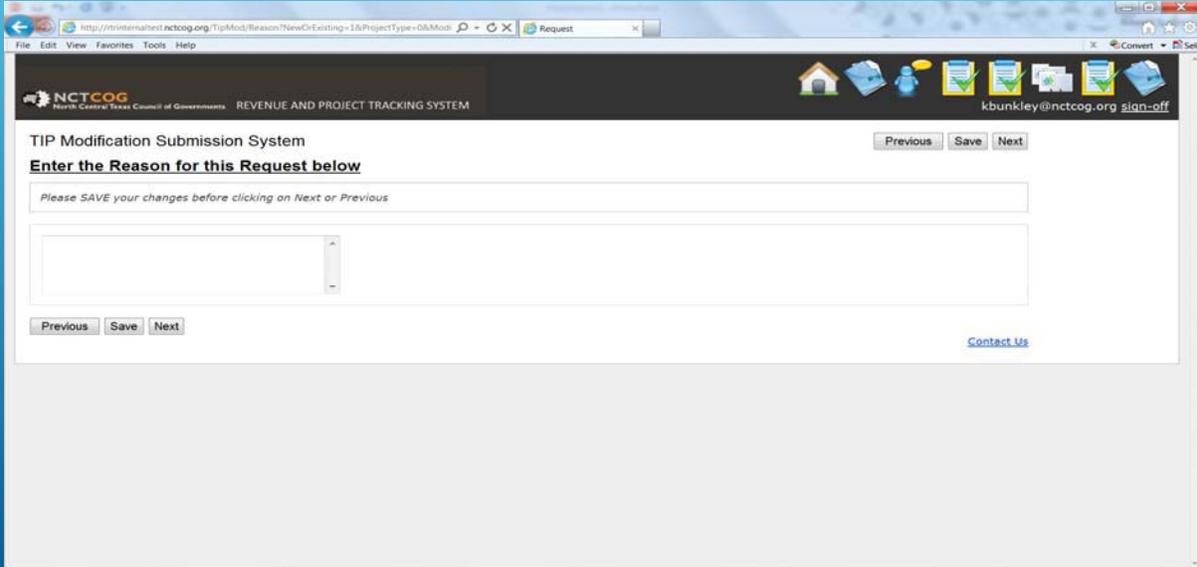
CREATING A NEW REQUEST



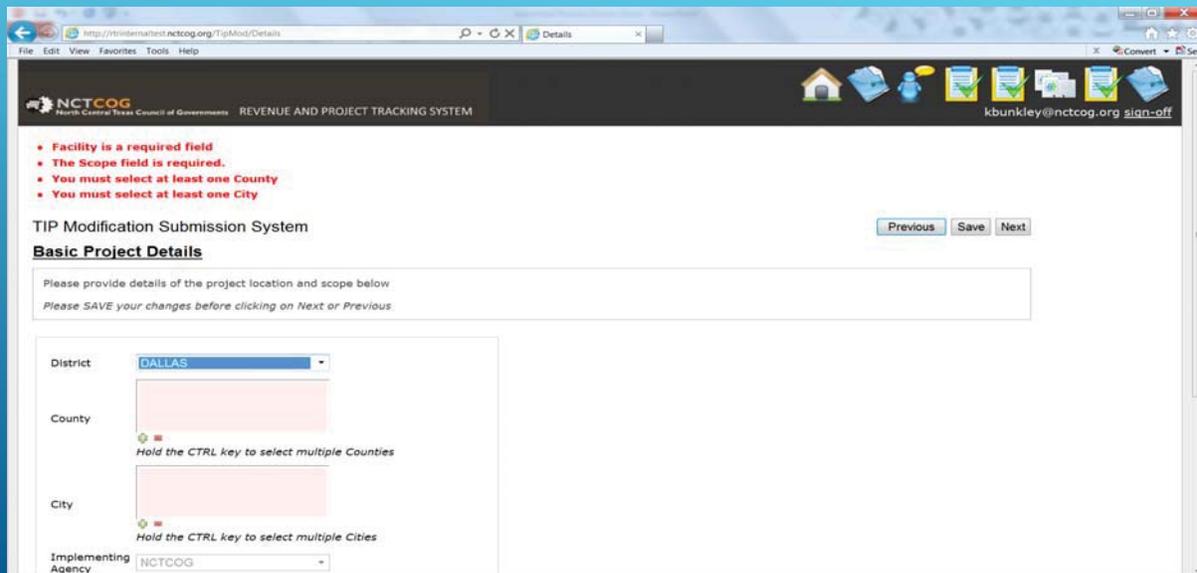
ADDING A NEW PROJECT



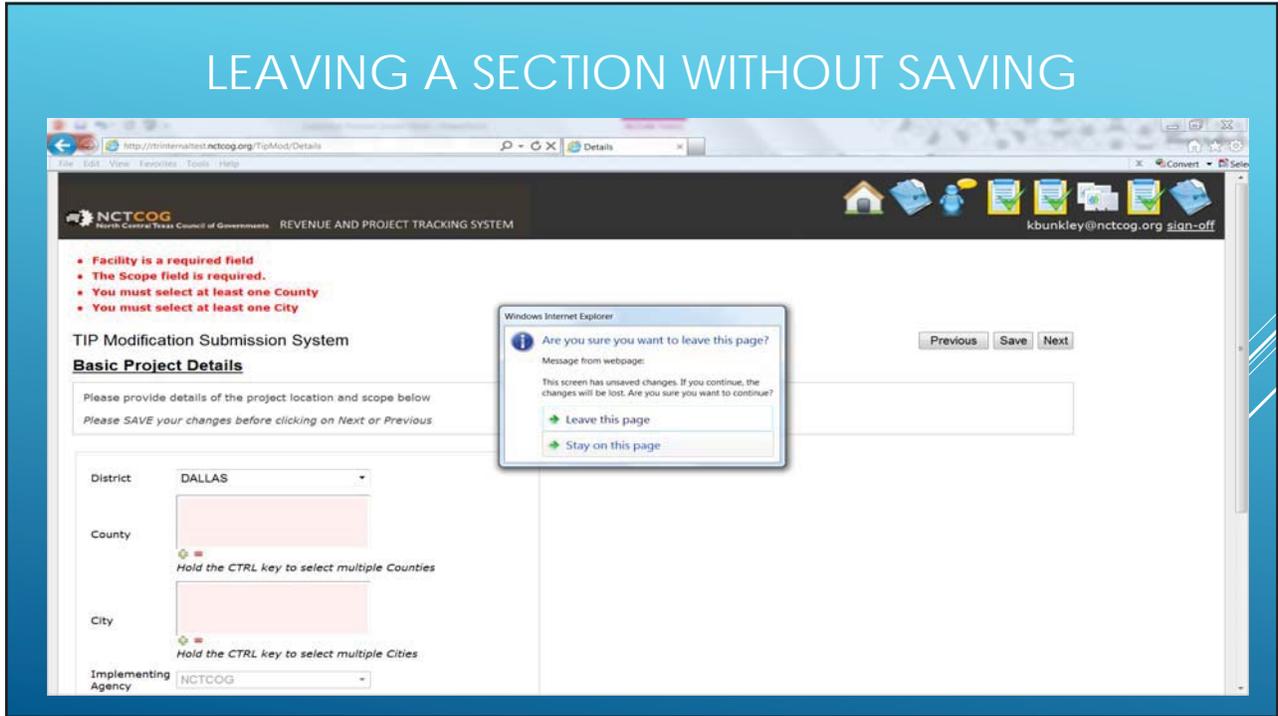
REASON FOR REQUEST



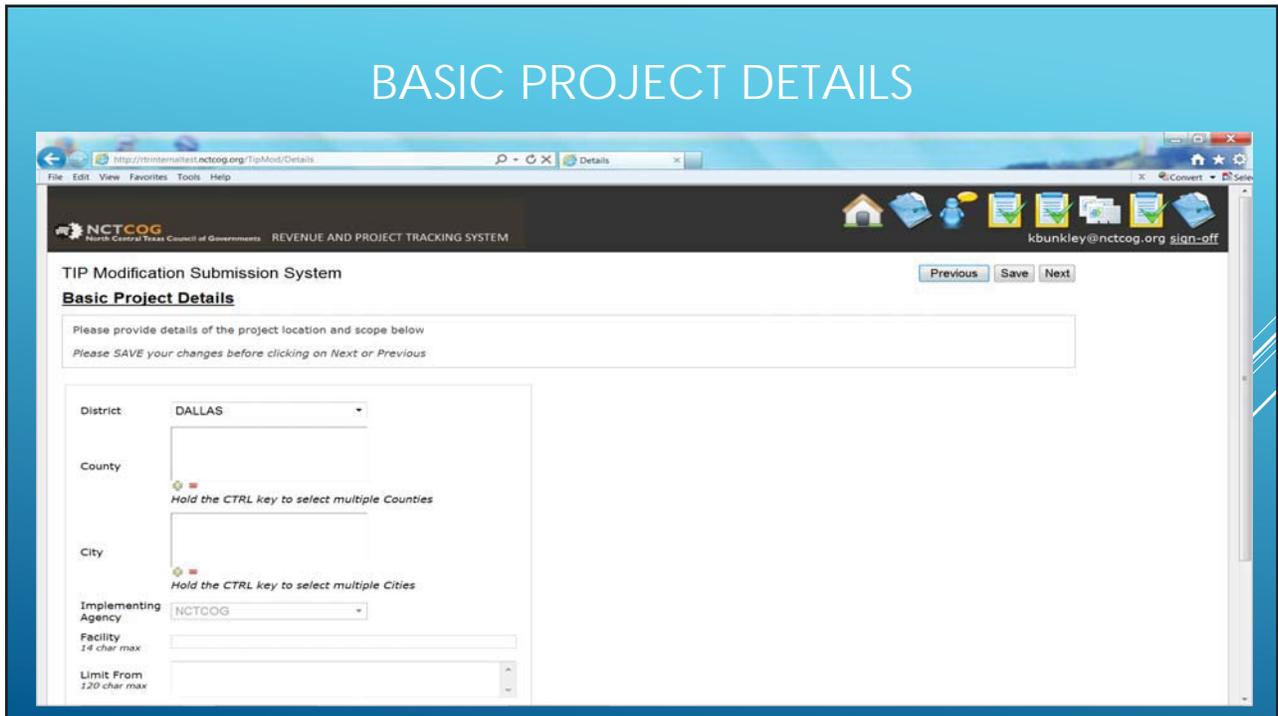
REQUIRED FIELDS ERROR



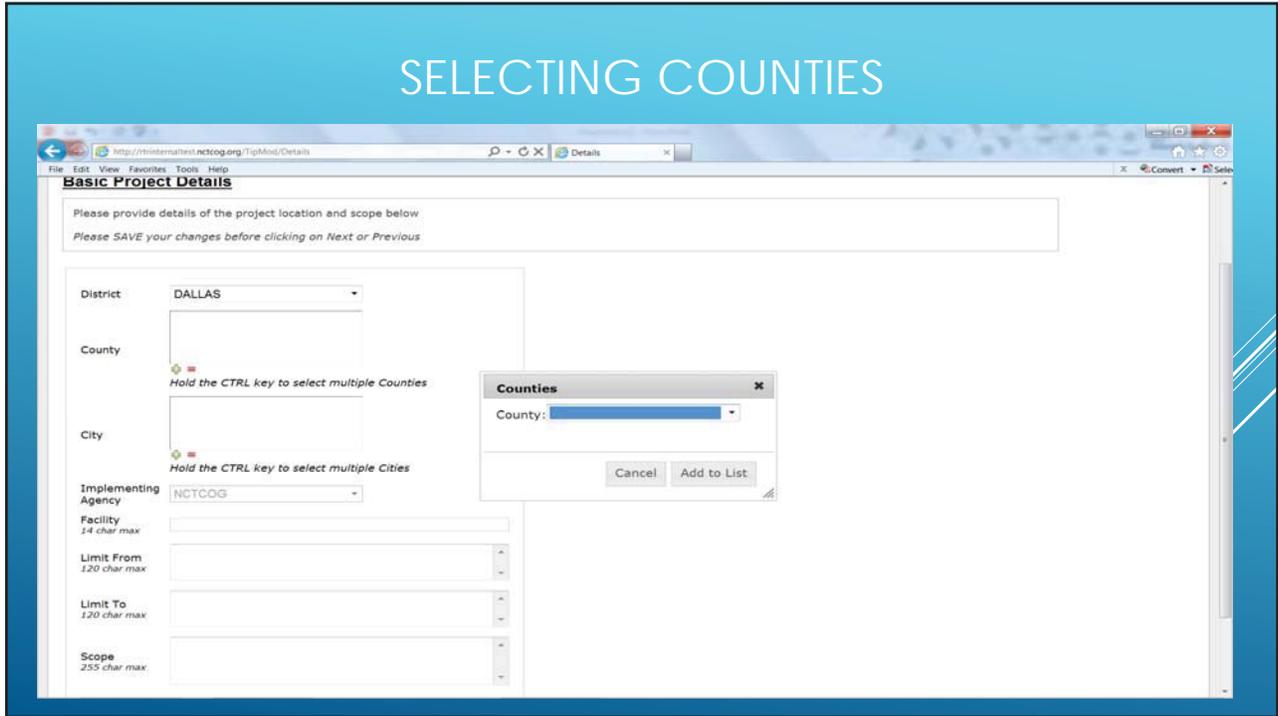
LEAVING A SECTION WITHOUT SAVING



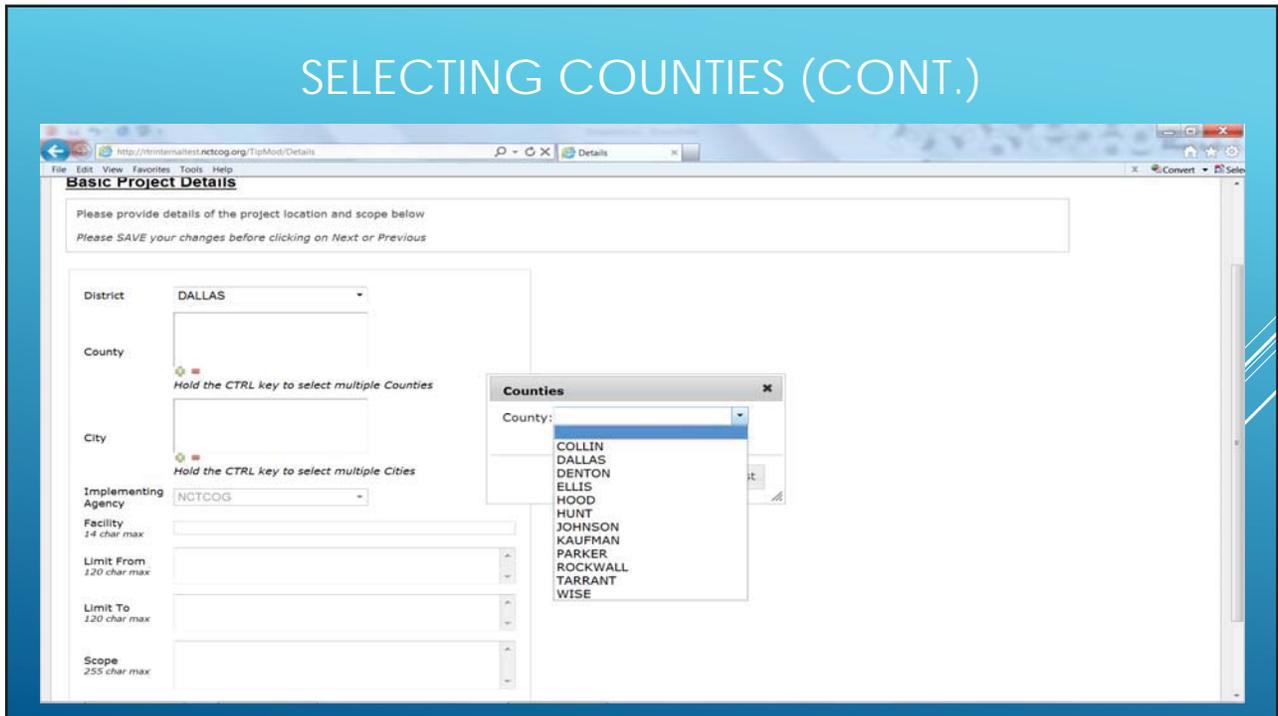
BASIC PROJECT DETAILS



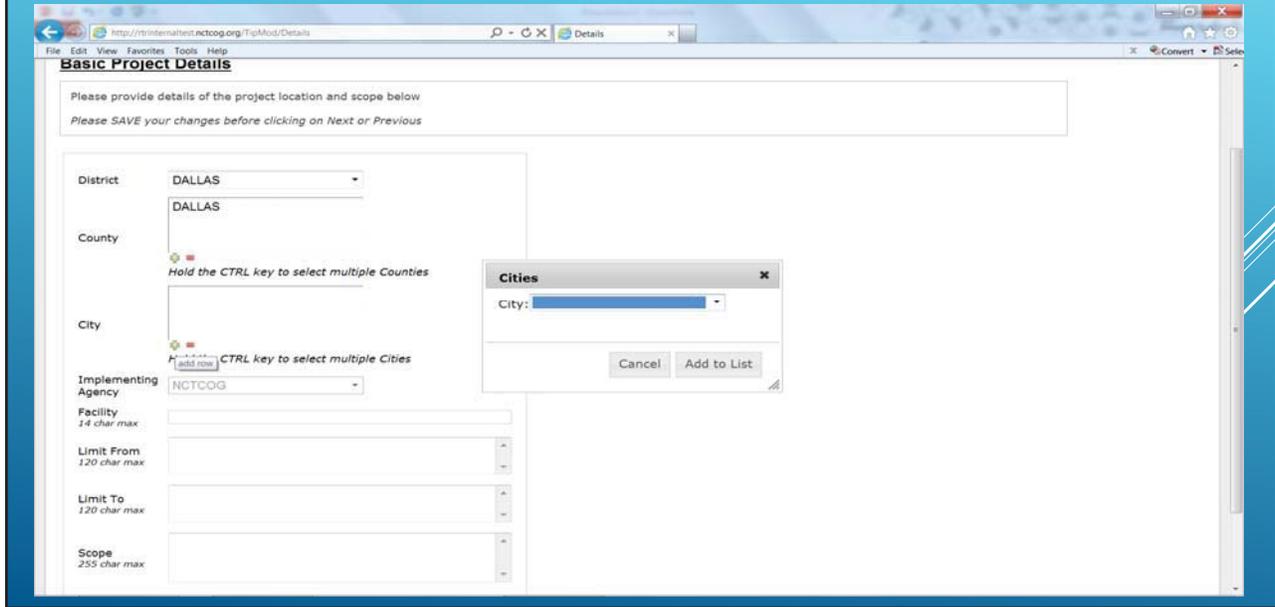
SELECTING COUNTIES



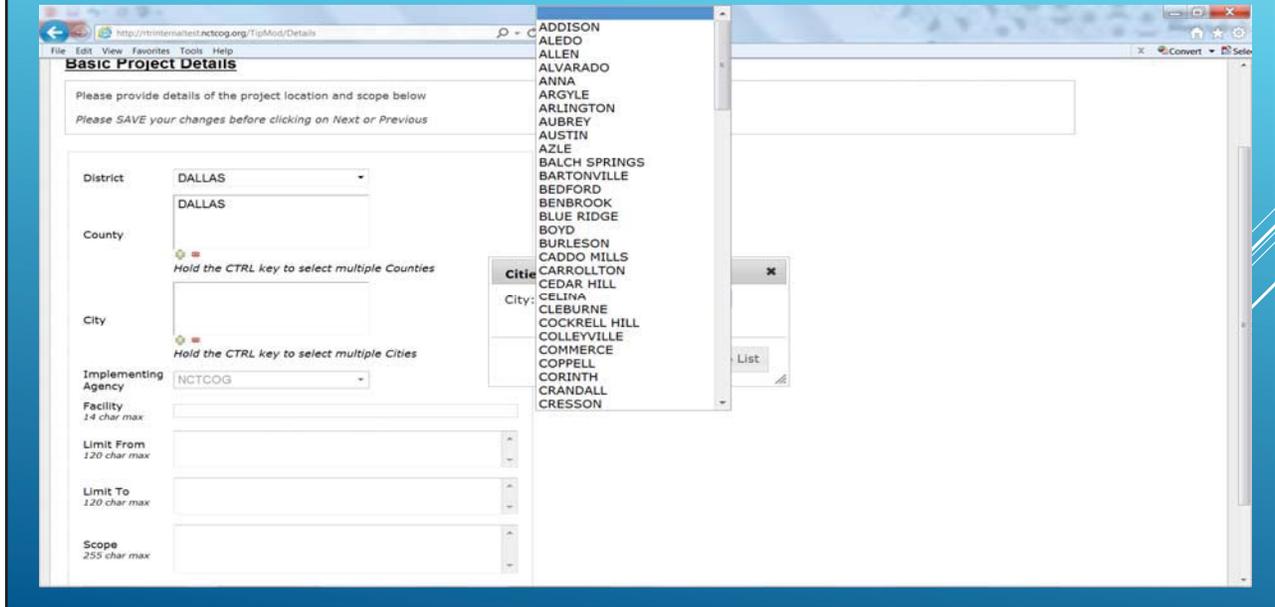
SELECTING COUNTIES (CONT.)



SELECTING CITIES



SELECTING CITIES (CONT.)



IMPLEMENTING AGENCY AND FACILITY

A screenshot of a web browser displaying a form titled "IMPLEMENTING AGENCY AND FACILITY". The form is located at the URL <http://www.internaltest.nctcog.org/TspMod/Details/NewOrExisting+06&ProjectType+06&Modi>. The form fields are as follows:

- District:** A dropdown menu with "DALLAS" selected.
- County:** A text input field containing "DALLAS". Below it is a note: "Hold the CTRL key to select multiple Counties".
- City:** A text input field containing "DALLAS". Below it is a note: "Hold the CTRL key to select multiple Cities".
- Implementing Agency:** A dropdown menu with "NCTCOG" selected.
- Facility:** A text input field with a "14 char max" limit.
- Limit From:** A text input field with a "120 char max" limit.
- Limit To:** A text input field with a "120 char max" limit.
- Scope:** A text input field with a "255 char max" limit.

At the bottom of the form, there are three buttons: "Previous", "Save", and "Next". A "Contact Us" link is located in the bottom right corner of the page.

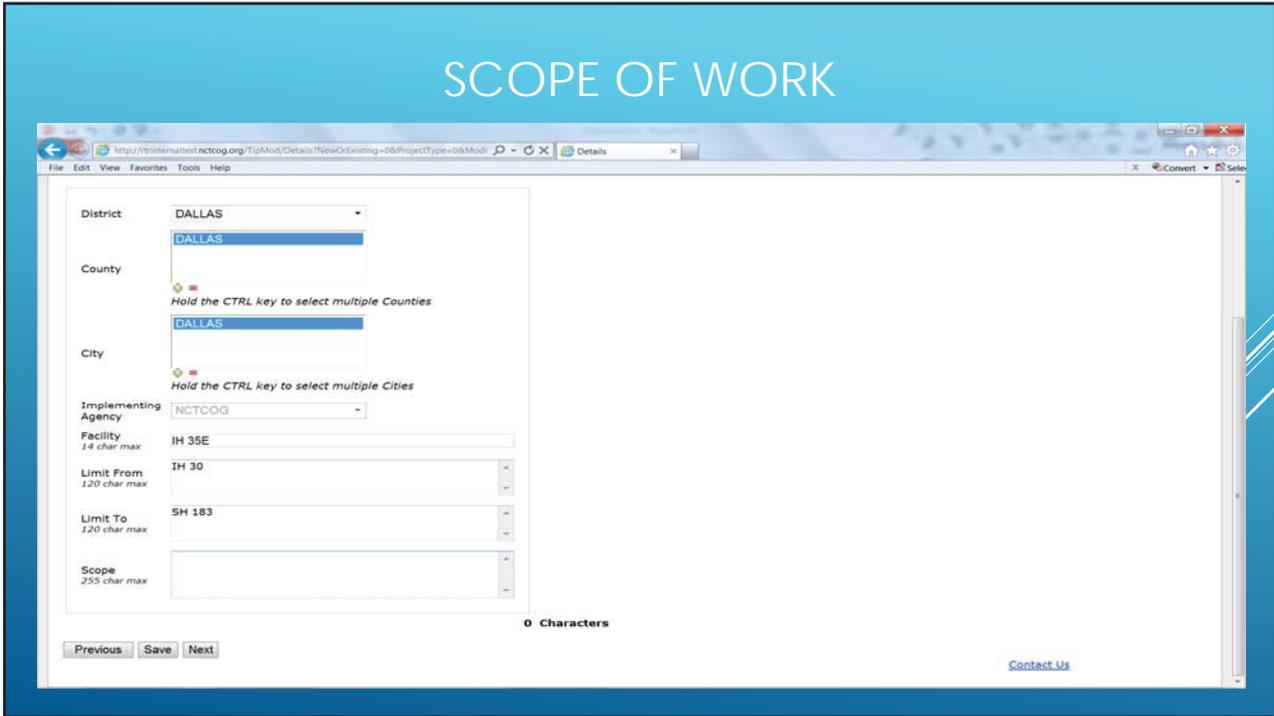
LIMITS FROM AND TO

A screenshot of a web browser displaying a form titled "LIMITS FROM AND TO". The form is located at the URL <http://www.internaltest.nctcog.org/TspMod/Details/NewOrExisting+06&ProjectType+06&Modi>. The form fields are as follows:

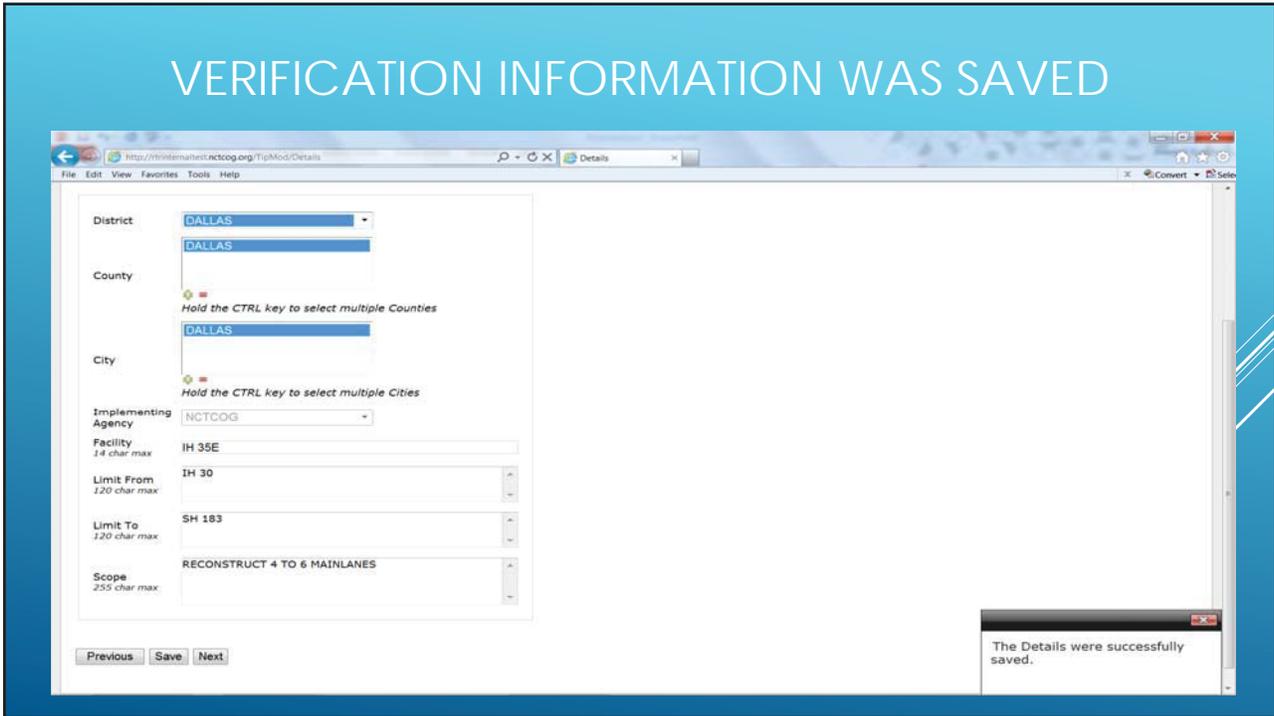
- District:** A dropdown menu with "DALLAS" selected.
- County:** A text input field containing "DALLAS". Below it is a note: "Hold the CTRL key to select multiple Counties".
- City:** A text input field containing "DALLAS". Below it is a note: "Hold the CTRL key to select multiple Cities".
- Implementing Agency:** A dropdown menu with "NCTCOG" selected.
- Facility:** A text input field containing "IH 35E" with a "14 char max" limit.
- Limit From:** A text input field with a "120 char max" limit.
- Limit To:** A text input field with a "120 char max" limit.
- Scope:** A text input field with a "255 char max" limit.

At the bottom of the form, there are three buttons: "Previous", "Save", and "Next". A "Contact Us" link is located in the bottom right corner of the page. Below the form fields, the text "0 Characters" is displayed.

SCOPE OF WORK



VERIFICATION INFORMATION WAS SAVED



PROJECT COST INFORMATION

TIP Modification Submission System Previous Save Next

Total Project Cost Information

Please enter a line for each Phase and its Cost.
Please SAVE your changes before clicking on Next or Previous.

| Phase Costs (Required) | | | | Administrative Costs (Optional) | | |
|----------------------------|-------|-------------|------|---------------------------------|----------|------|
| CSJ | Phase | Fiscal Year | Cost | CSJ | Category | Cost |
| Total Project Cost: | | | | Total Project Cost: | | |
| \$0 | | | | \$0 | | |

Add a line

Previous Save Next [Contact Us](#)

PROJECT COST INFORMATION (CONT.)

TIP Modification Submission System Previous Save Next

Total Project Cost Information

Please enter a line for each Phase and its Cost.
Please SAVE your changes before clicking on Next or Previous.

| Phase Costs (Required) | | | | Administrative Costs (Optional) | | |
|------------------------|-------|-------------|---------|---------------------------------|--------------------------|-------|
| CSJ | Phase | Fiscal Year | Cost | CSJ | Category | Cost |
| 1234-56-789 | ENG | 2015 | \$1,000 | 1234-56-789 | Construction Engineering | \$100 |
| 1234-56-789 | ROW | 2016 | \$1,000 | Total Project Cost: | | |
| 1234-56-789 | CONST | 2017 | \$1,000 | \$3,000 | | |

Add a line

Previous Save Next [Contact Us](#)

DELETING A LINE ITEM

The screenshot shows the 'TIP Modification Submission System' interface. The 'Total Project Cost Information' section contains a table for 'Phase Costs (Required)'. A dialog box is overlaid on the table, asking for confirmation to delete a row.

| CSJ | Phase | Fiscal Year | Cost |
|-------------|-------|-------------|---------|
| 1234-56-789 | ENG | 2015 | \$1,000 |
| 1234-56-789 | ROW | 2016 | \$1,000 |
| 1234-56-789 | CONST | 2017 | \$1,000 |

Total Project Cost: \$3,000

PROJECT FUNDING

The screenshot shows the 'Project Funding Information' section. It includes a table for 'Costs entered from prior screen' and a table for funding categories.

| CSJ | Phase | Fiscal Year | Amount |
|-------------|-------|-------------|---------|
| 1234-56-789 | ENG | 2015 | \$1,000 |
| 1234-56-789 | ROW | 2016 | \$1,000 |
| 1234-56-789 | CONST | 2017 | \$1,000 |

| CSJ | Phase | Fiscal Year | Funding Category | Federal/Regional Obligations | Federal Share | State Share | Regional Share | Local Share | Local Contribution | Total |
|-----|-------|-------------|------------------|------------------------------|---------------|-------------|----------------|-------------|--------------------|-------|
| | | | Total | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

PROJECT FUNDING (CONT.)

The Funding for Construction must be at least as much as its Cost

TIP Modification Submission System

Project Funding Information

Please enter funding for each phase of the project.
Please SAVE your changes before clicking on Next or Previous.

Costs entered from prior screen

| CSJ | Phase | Fiscal Year | Amount |
|-------------|-------|-------------|---------|
| 1234-56-789 | ENG | 2015 | \$1,000 |
| 1234-56-789 | ROW | 2016 | \$1,000 |
| 1234-56-789 | CONST | 2017 | \$1,000 |

| CSJ | Phase | Fiscal Year | Funding Category | Federal/Regional Obligations | Federal Share | State Share | Regional Share | Local Share | Local Contribution | Total |
|--------------|----------|-------------|------------------|------------------------------|---------------|-------------|----------------|-------------|--------------------|---------|
| 1234-56-789 | ENG | 2015 | SBPE | \$0 | \$0 | \$1,000 | \$0 | \$0 | \$0 | \$1,000 |
| 1234-56-789 | ROW | 2016 | S102 | \$0 | \$800 | \$200 | \$0 | \$0 | \$0 | \$1,000 |
| 1234-56-789 | CONST | 2017 | 7 - STP-MM | \$0 | \$400 | \$100 | \$0 | \$0 | \$0 | \$500 |
| | <select> | <select> | <select> | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total | | | | \$0 | \$1,200 | \$1,300 | \$400 | \$100 | \$0 | \$3,000 |

PROJECT FUNDING (CONT.)

TIP Modification Submission System

Project Funding Information

Please enter funding for each phase of the project.
Please SAVE your changes before clicking on Next or Previous.

Costs entered from prior screen

| CSJ | Phase | Fiscal Year | Amount |
|-------------|-------|-------------|---------|
| 1234-56-789 | ENG | 2015 | \$1,000 |
| 1234-56-789 | ROW | 2016 | \$1,000 |
| 1234-56-789 | CONST | 2017 | \$1,000 |

| CSJ | Phase | Fiscal Year | Funding Category | Federal/Regional Obligations | Federal Share | State Share | Regional Share | Local Share | Local Contribution | Total |
|--------------|-------|-------------|------------------|------------------------------|---------------|-------------|----------------|-------------|--------------------|---------|
| 1234-56-789 | ENG | 2015 | SBPE | \$0 | \$0 | \$1,000 | \$0 | \$0 | \$0 | \$1,000 |
| 1234-56-789 | ROW | 2016 | S102 | \$0 | \$800 | \$200 | \$0 | \$0 | \$0 | \$1,000 |
| 1234-56-789 | CONST | 2017 | 7 - STP-MM | \$0 | \$400 | \$100 | \$0 | \$0 | \$0 | \$500 |
| 1234-56-789 | CONST | 2017 | RTR 121 - DA1 | \$0 | \$0 | \$0 | \$400 | \$100 | \$0 | \$500 |
| Total | | | | \$0 | \$1,200 | \$1,300 | \$400 | \$100 | \$0 | \$3,000 |

Add a line

PHASING

TIP Modification Submission System Previous Save Next

Phase Status

Please enter the dates you expect the project to start and be completed.
 If a phase has not started or been completed, enter the the dates under "estimated". If a phase has actually begun or has completed enter the dates under "actual".
 Estimated dates must have both a Start and End date.
 Dates are entered in **Month/Year**, for example **July 2014** would be entered as **07/2014**.
 Please **SAVE** your changes before clicking on **Next** or **Previous**.

Costs entered from prior screen

| CSJ | Phase | Fiscal Year | Amount |
|-------------|-------|-------------|---------|
| 1234-56-789 | ENG | 2015 | \$1,000 |
| 1234-56-789 | ROW | 2016 | \$1,000 |
| 1234-56-789 | CONST | 2017 | \$1,000 |

| Phase | Estimated Start Date | Actual Start Date | Estimated End Date | Actual End Date |
|---------------|----------------------|----------------------|----------------------|----------------------|
| Environmental | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Engineering | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Right Of Way | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Utilities | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

MISSING INFORMATION FOR PHASING

TIP Modification Submission System Previous Save Next

Phase Status

Please enter the dates you expect the project to start and be completed.
 If a phase has not started or been completed, enter the the dates under "estimated". If a phase has actually begun or has completed enter the dates under "actual".
 Estimated dates must have both a Start and End date.
 Dates are entered in **Month/Year**, for example **July 2014** would be entered as **07/2014**.
 Please **SAVE** your changes before clicking on **Next** or **Previous**.

Costs entered from prior screen

| CSJ | Phase | Fiscal Year | Amount |
|-------------|-------|-------------|---------|
| 1234-56-789 | ENG | 2015 | \$1,000 |
| 1234-56-789 | ROW | 2016 | \$1,000 |
| 1234-56-789 | CONST | 2017 | \$1,000 |

| Phase | Estimated Start Date | Actual Start Date | Estimated End Date | Actual End Date |
|---------------|----------------------|----------------------|----------------------|----------------------|
| Environmental | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Engineering | 09/2014 | <input type="text"/> | 07/2015 | <input type="text"/> |
| Right Of Way | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

PHASING (CONT.)

TIP Modification Submission System Previous Save Next

Phase Status

Please enter the dates you expect the project to start and be completed.
 If a phase has not started or been completed, enter the the dates under "estimated". If a phase has actually begun or has completed enter the dates under "actual".
 Estimated dates must have both a Start and End date.
 Dates are entered in **Month/Year**, for example **July 2014** would be entered as **07/2014**.
 Please **SAVE** your changes before clicking on **Next** or **Previous**.

Costs entered from prior screen

| CSJ | Phase | Fiscal Year | Amount |
|-------------|-------|-------------|---------|
| 1234-56-789 | ENG | 2015 | \$1,000 |
| 1234-56-789 | ROW | 2016 | \$1,000 |
| 1234-56-789 | CONST | 2017 | \$1,000 |

| Phase | Estimated Start Date | Actual Start Date | Estimated End Date | Actual End Date |
|---------------|----------------------|----------------------|----------------------|----------------------|
| Environmental | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Engineering | 09/2014 | <input type="text"/> | 07/2015 | <input type="text"/> |
| Right Of Way | 10/2016 | <input type="text"/> | 11/2017 | <input type="text"/> |
| Utilities | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

PHASING (CONT.) AND AGREEMENT INFORMATION

TIP Modification Submission System Previous Save Next

Phase Status

Please enter the dates you expect the project to start and be completed.
 If a phase has not started or been completed, enter the the dates under "estimated". If a phase has actually begun or has completed enter the dates under "actual".
 Estimated dates must have both a Start and End date.
 Dates are entered in **Month/Year**, for example **July 2014** would be entered as **07/2014**.
 Please **SAVE** your changes before clicking on **Next** or **Previous**.

Costs entered from prior screen

| CSJ | Phase | Fiscal Year | Amount |
|-------------|-------|-------------|---------|
| 1234-56-789 | ENG | 2015 | \$1,000 |
| 1234-56-789 | ROW | 2016 | \$1,000 |
| 1234-56-789 | CONST | 2017 | \$1,000 |

| Phase | Estimated Start Date | Actual Start Date | Estimated End Date | Actual End Date |
|----------------|----------------------|----------------------|----------------------|----------------------|
| Environmental | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Engineering | 09/2014 | <input type="text"/> | 07/2015 | <input type="text"/> |
| Right Of Way | 10/2016 | <input type="text"/> | 11/2017 | <input type="text"/> |
| Utilities | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Construction | 12/2017 | <input type="text"/> | 12/2018 | <input type="text"/> |
| Implementation | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Yes Does this project have an executed agreement in place between the City and TxDOT?
 01/2014 Date of the TxDOT Agreement (mm/yyyy)

Previous Save Next [Contact Us](#)

TXDOT AGREEMENT STATUS IS REQUIRED

• TxDOT Agreement is a required field

TIP Modification Submission System Previous Save Next

Phase Status

Please enter the dates you expect the project to start and be completed.
 If a phase has not started or been completed, enter the the dates under "estimated". If a phase has actually begun or has completed enter the dates under "actual".
 Estimated dates must have both a Start and End date.
 Dates are entered in **Month/year**, for example **July 2014** would be entered as **07/2014**.
 Please **SAVE** your changes before clicking on **Next** or **Previous**.

Costs entered from prior screen

| CSJ | Phase | Fiscal Year | Amount |
|-------------|-------|-------------|---------|
| 1234-56-789 | ENG | 2015 | \$1,000 |
| 1234-56-789 | ROW | 2016 | \$1,000 |
| 1234-56-789 | CONST | 2017 | \$1,000 |

| Phase | Estimated Start Date | Actual Start Date | Estimated End Date | Actual End Date |
|---------------|----------------------|----------------------|----------------------|----------------------|
| Environmental | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Engineering | 09/2014 | <input type="text"/> | 07/2015 | <input type="text"/> |
| Right Of Way | 10/2016 | <input type="text"/> | 11/2017 | <input type="text"/> |

INDIVIDUAL LOCATIONS

TIP Modification Submission System Previous Next

Project Individual Locations

Use the 3 icons in the **Actions** column on the left to **Edit**, **Save** and **Delete** a row

| Actions | TIP Code | CSJ | County | City | Status | Location | Cross St | Est LET Dc | Act LET Dc | Est Compl | Act Comp |
|---------|----------|-----|--------|------|--------|----------|----------|------------|------------|-----------|----------|
| | | | | | | | | | | | |

[Add New Individual Location](#)

Previous Next [Contact Us](#)

MODIFICATION REQUEST SUMMARY

Submitter
 Submitted by: Kenneth Bunkley
 Date Submitted: Not Submitted
 Submitter Email: kbunkley@nctcog.org

Reason for Request
 ADD PROJECT TO THE TIP/STIP

Details

| TIPCode | District | Implementing Agency | Facility | Limit From | Limit To | Scope |
|--------------|----------|---------------------|----------|------------|----------|------------------------------|
| Not Assigned | DALLAS | NCTCOG | IH 35E | IH 30 | SH 163 | RECONSTRUCT 4 TO 6 MAINLANES |

| Countries | Cities |
|-----------|--------|
| DALLAS | DALLAS |

Phase Costs

| CSJ | Phase | Fiscal Year | Cost |
|-------------|-------|-------------|---------|
| 1234-56-789 | ENG | 2015 | \$1,000 |

Administrative Costs

| CSJ | Category | Cost |
|-------------|--------------------------|-------|
| 1234-56-789 | Construction Engineering | \$100 |

MODIFICATION REQUEST SUMMARY (CONT.)

Phase Costs

| CSJ | Phase | Fiscal Year | Cost |
|---------------|-------|-------------|----------------|
| 1234-56-789 | ENG | 2015 | \$1,000 |
| 1234-56-789 | ROW | 2016 | \$1,000 |
| 1234-56-789 | CONST | 2017 | \$1,000 |
| Total: | | | \$3,000 |

Administrative Costs

| CSJ | Category | Cost |
|---------------|--------------------------|--------------|
| 1234-56-789 | Construction Engineering | \$100 |
| Total: | | \$100 |

Funding

| CSJ | Phase | Fiscal Year | Funding Category | Obligations | Federal Share | Regional | State Match | Local | Local Contribution | Total |
|---------------|-------|-------------|------------------|-------------|----------------|--------------|----------------|--------------|--------------------|----------------|
| 1234-56-789 | ENG | 2015 | SBPE | \$0 | \$0 | \$0 | \$1,000 | \$0 | \$0 | \$1,000 |
| 1234-56-789 | ROW | 2016 | S102 | \$0 | \$800 | \$0 | \$200 | \$0 | \$0 | \$1,000 |
| 1234-56-789 | CONST | 2017 | 7 - STP-MM | \$0 | \$400 | \$0 | \$100 | \$0 | \$0 | \$500 |
| 1234-56-789 | CONST | 2017 | RTR 121 - DA1 | \$0 | \$0 | \$400 | \$0 | \$100 | \$0 | \$500 |
| Total: | | | | \$0 | \$1,200 | \$400 | \$1,300 | \$100 | \$0 | \$3,000 |

Phase Status

| Phase | Estimated Start Date | Actual Start Date | Estimated End Date | Actual End Date |
|----------------|----------------------|-------------------|--------------------|-----------------|
| Environmental | | | | |
| Engineering | 09/2014 | | 07/2015 | |
| Right Of Way | 10/2016 | | 11/2017 | |
| Utilities | | | | |
| Construction | 12/2017 | | 12/2018 | |
| Implementation | | | | |

SUBMITTAL NOTIFICATION FOR OTHER INDIVIDUALS

The screenshot shows the 'Project Modification Summary' page in the TIP Modification Submission System. A modal dialog titled 'Enter email addresses for CC: list' is open, asking the user to list other individuals to be notified. The dialog includes a text input field for 'email:' and an 'Add' button. Below the input field are 'OK' and 'Cancel' buttons. The background page shows submission details for Kenneth Bunkley, project information for 'RECONSTRUCT 4 TO 6 MAINLANES', and cost tables for Phase and Administrative costs.

| TIPCode | District | Implementing Agency |
|--------------|----------|---------------------|
| Not Assigned | DALLAS | NCTCOG |

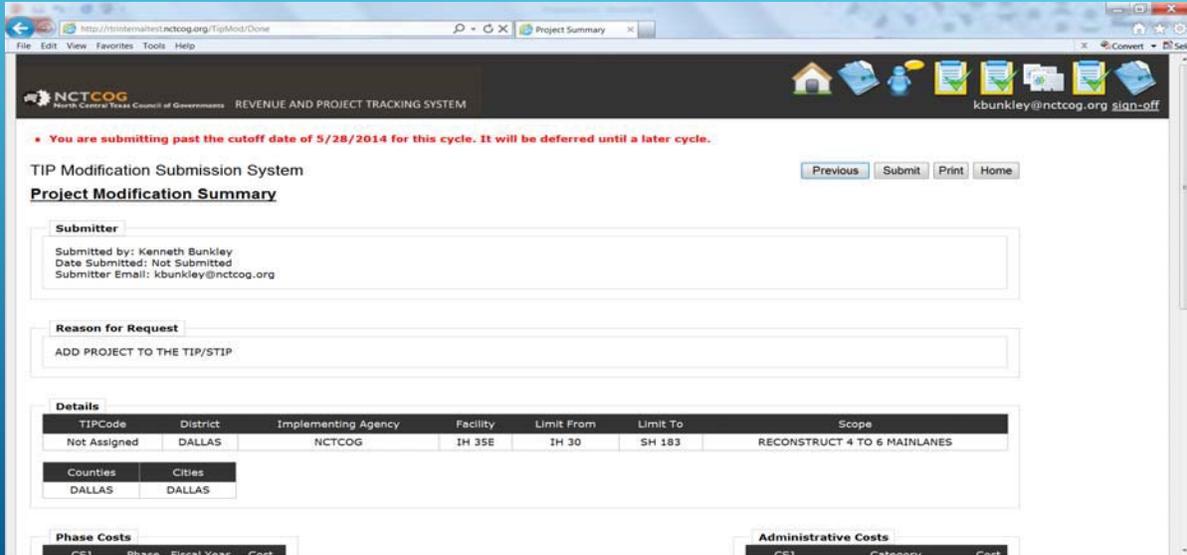
| CSJ | Phase | Fiscal Year | Cost |
|-------------|-------|-------------|---------|
| 1234-56-789 | ENG | 2015 | \$1,000 |

| CSJ | Category | Cost |
|-------------|--------------------------|-------|
| 1234-56-789 | Construction Engineering | \$100 |

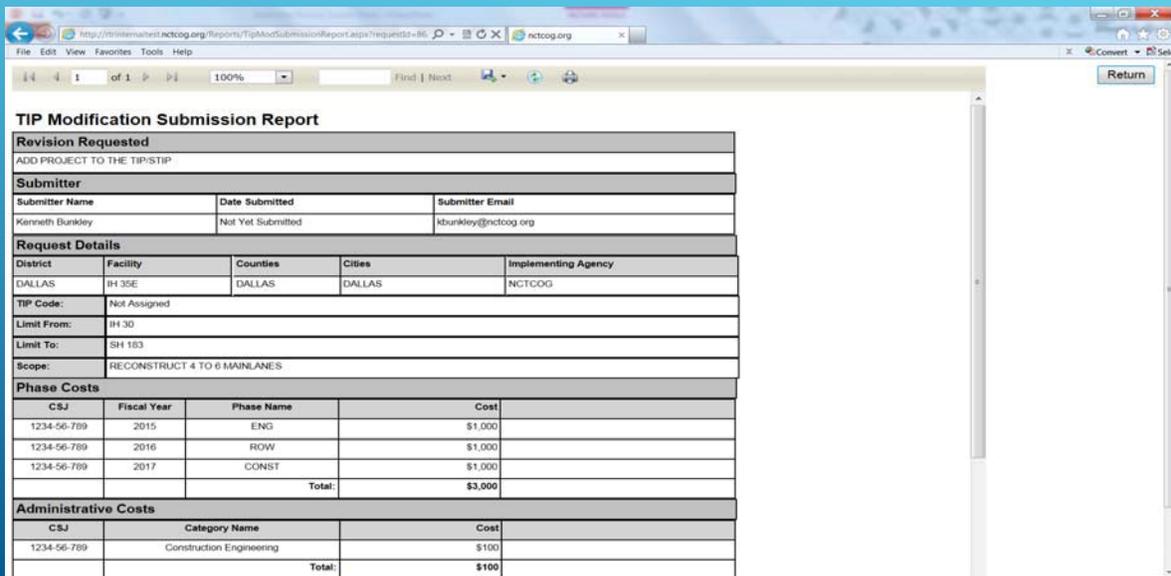
NO OTHER NOTIFICATIONS

The screenshot shows the same 'Project Modification Summary' page. A modal dialog titled 'Please confirm' is open, asking 'Are you sure you want to cancel the acknowledgment?'. The dialog has 'Yes' and 'No' buttons. Below the dialog, the 'Add' button in the email input field is disabled, and a 'Do not send acknowledgement' button is visible. The background page content is identical to the first screenshot.

SUBMITTAL DEFERRED AFTER DEADLINE



SUBMITTAL SUMMARY REPORT

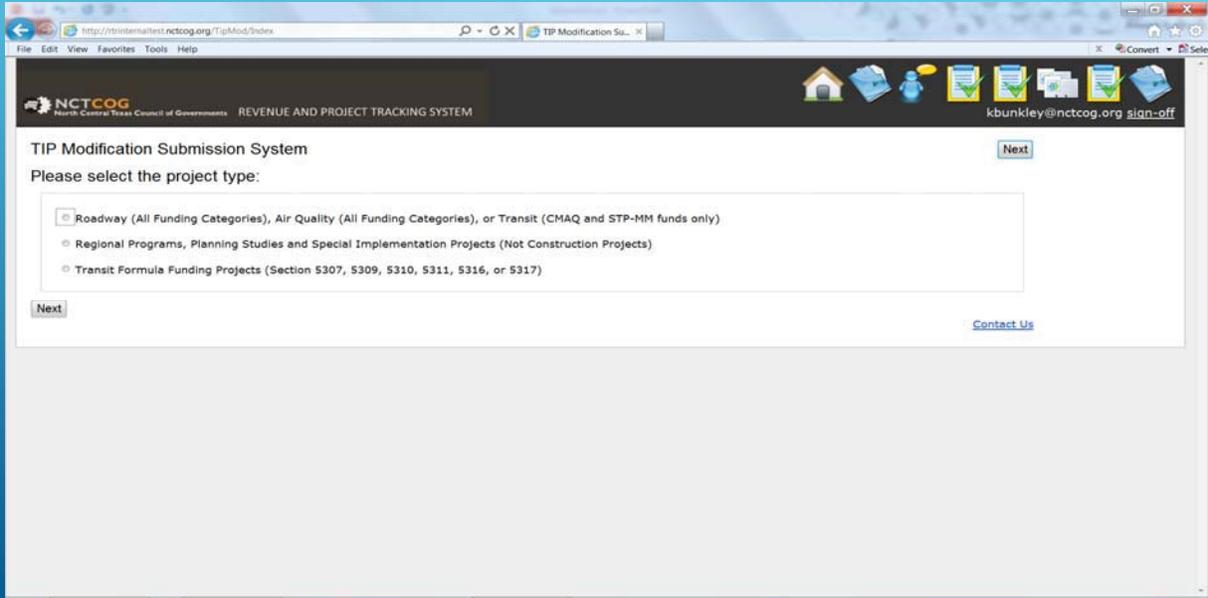


EDITING AN EXISTING REQUEST

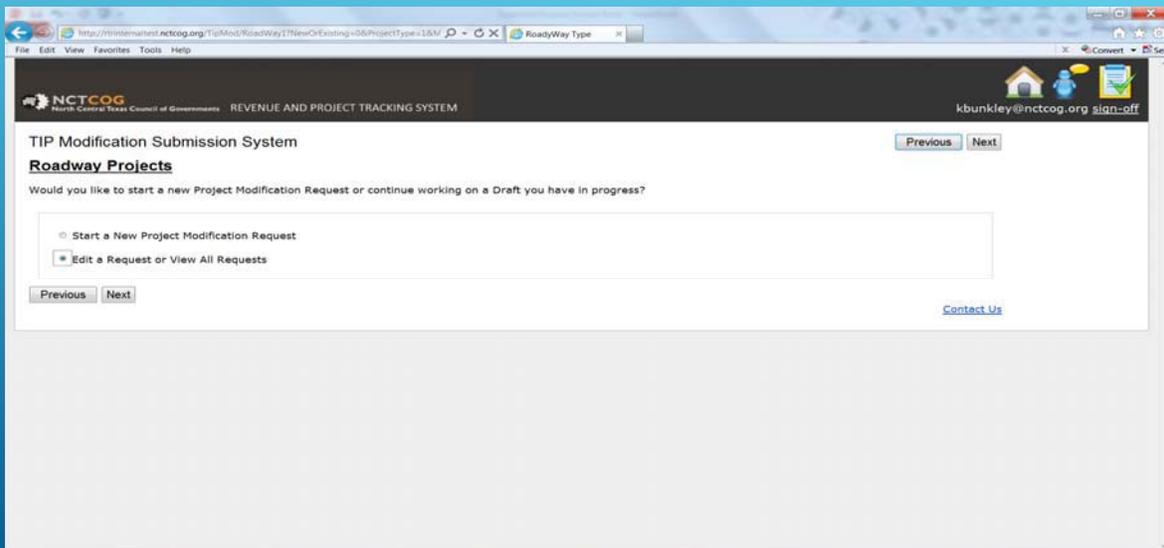
HOME SCREEN

The screenshot shows a web browser window displaying the home screen of the NCTCOG Revenue and Project Tracking System. The browser's address bar shows the URL <http://trintemaltest.nctcog.org/home/index>. The page header includes the NCTCOG logo (North Central Texas Council of Governments) and the text "REVENUE AND PROJECT TRACKING SYSTEM". On the right side of the header, there is a user profile for "kbunkley@nctcog.org" with a "sign-off" link. The main content area features a "Welcome Kenneth Bunkley" message. Below this, there is a "Get Started" section with two icons: "My Profile" (a person icon) and "TIP Mod Submission" (a document icon with a checkmark). To the right of the "Get Started" section, there is a "Welcome" message box containing the following text: "Please click on an icon located in the Get Started grid on the left or click on a corresponding icon above to navigate to the intended area of interest. If at anytime you need to return to the Home Page, please click on the House icon above. Please click on the sign-off link when you are done."

MODIFICATION TYPE



EDITING AN EXISTING REQUEST



EXISTING REQUESTS

TIP Modification Submission System

Existing Requests

Show 50 entries

| Select | Request Number | TIP Code | CSJ | Request Type | Name | Agency | Status | Date Submitted | Summary Report | Delete |
|--------------------------|----------------|----------|----------------------------|--------------|--------------------|--------------|-----------|----------------|------------------------|--------|
| <input type="checkbox"/> | 89 | | | Add | Andrew Malkowski | | Submitted | 6/30/2014 | Report | |
| <input type="checkbox"/> | 88 | | | Add | Andrew Malkowski | NCTCOG | Draft | | Report | |
| <input type="checkbox"/> | 87 | | | Add | Andrew Malkowski | | Draft | | Report | |
| <input type="checkbox"/> | 86 | | | Add | Kenneth Bunkley | | Draft | | Report | |
| <input type="checkbox"/> | 85 | | | Add | Audrey Edmiston | TXDOT-DALLAS | Submitted | 6/26/2014 | Report | |
| <input type="checkbox"/> | 84 | 12566 | | Add | Audrey Edmiston | TXDOT-DALLAS | Submitted | 6/26/2014 | Report | |
| <input type="checkbox"/> | 83 | 12222 | | Add | Audrey Edmiston | TXDOT-DALLAS | Submitted | 6/26/2014 | Report | |
| <input type="checkbox"/> | 82 | | | Add | Meera Champooranan | NCTCOG | Draft | | Report | |
| <input type="checkbox"/> | 81 | | | Add | Audrey Edmiston | TXDOT-DALLAS | Draft | | Report | |
| <input type="checkbox"/> | 80 | 12123 | | Add | Meera Champooranan | NCTCOG | Submitted | 6/26/2014 | Report | |
| <input type="checkbox"/> | 79 | 20154 | 0081-01-046 0081-01-048 | Change | Kenneth Bunkley | NCTCOG | Submitted | 6/26/2014 | Report | |
| <input type="checkbox"/> | 78 | 20112 | | Change | Kenneth Sickler | ALLEN | Draft | | Report | |
| <input type="checkbox"/> | 77 | 11245 | | Change | Meera Champooranan | NCTCOG | Submitted | 6/25/2014 | Report | |

WITHDRAWING A REQUEST

TIP Modification Submission System

Existing Requests

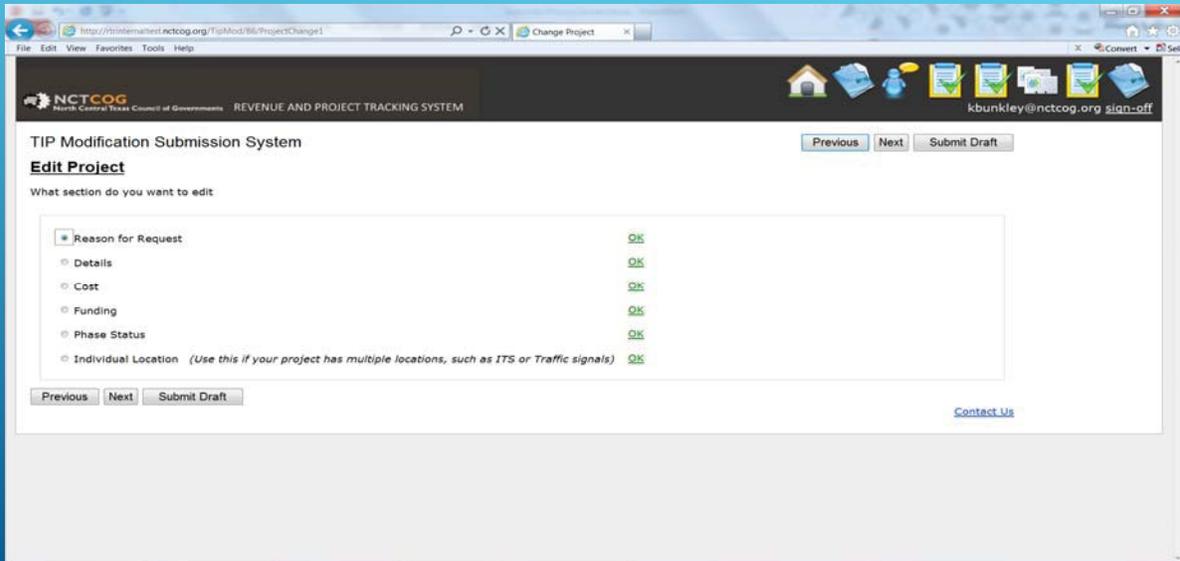
Show 50 entries

| Select | Request Number | TIP Code | CSJ | Request Type | Name | Agency | Status | Date Submitted | Summary Report | Delete |
|--------------------------|----------------|----------|----------------------------|--------------|--------------------|--------------|-----------|----------------|------------------------|--------|
| <input type="checkbox"/> | 89 | | | Add | Andrew Malkowski | | Submitted | 6/30/2014 | Report | |
| <input type="checkbox"/> | 88 | | | Add | Andrew Malkowski | NCTCOG | Draft | | Report | |
| <input type="checkbox"/> | 87 | | | Add | Andrew Malkowski | | Draft | | Report | |
| <input type="checkbox"/> | 86 | | | Add | Kenneth Bunkley | | Draft | | Report | |
| <input type="checkbox"/> | 85 | | | Add | Audrey Edmiston | TXDOT-DALLAS | Submitted | 6/26/2014 | Report | |
| <input type="checkbox"/> | 84 | 12566 | | Add | Audrey Edmiston | TXDOT-DALLAS | Submitted | 6/26/2014 | Report | |
| <input type="checkbox"/> | 83 | 12222 | | Add | Audrey Edmiston | TXDOT-DALLAS | Submitted | 6/26/2014 | Report | |
| <input type="checkbox"/> | 82 | | | Add | Meera Champooranan | NCTCOG | Draft | | Report | |
| <input type="checkbox"/> | 81 | | | Add | Audrey Edmiston | TXDOT-DALLAS | Draft | | Report | |
| <input type="checkbox"/> | 80 | 12123 | | Add | Meera Champooranan | NCTCOG | Submitted | 6/26/2014 | Report | |
| <input type="checkbox"/> | 79 | 20154 | 0081-01-046 0081-01-048 | Change | Kenneth Bunkley | NCTCOG | Submitted | 6/26/2014 | Report | |
| <input type="checkbox"/> | 78 | 20112 | | Change | Kenneth Sickler | ALLEN | Draft | | Report | |
| <input type="checkbox"/> | 77 | 11245 | | Change | Meera Champooranan | NCTCOG | Submitted | 6/25/2014 | Report | |

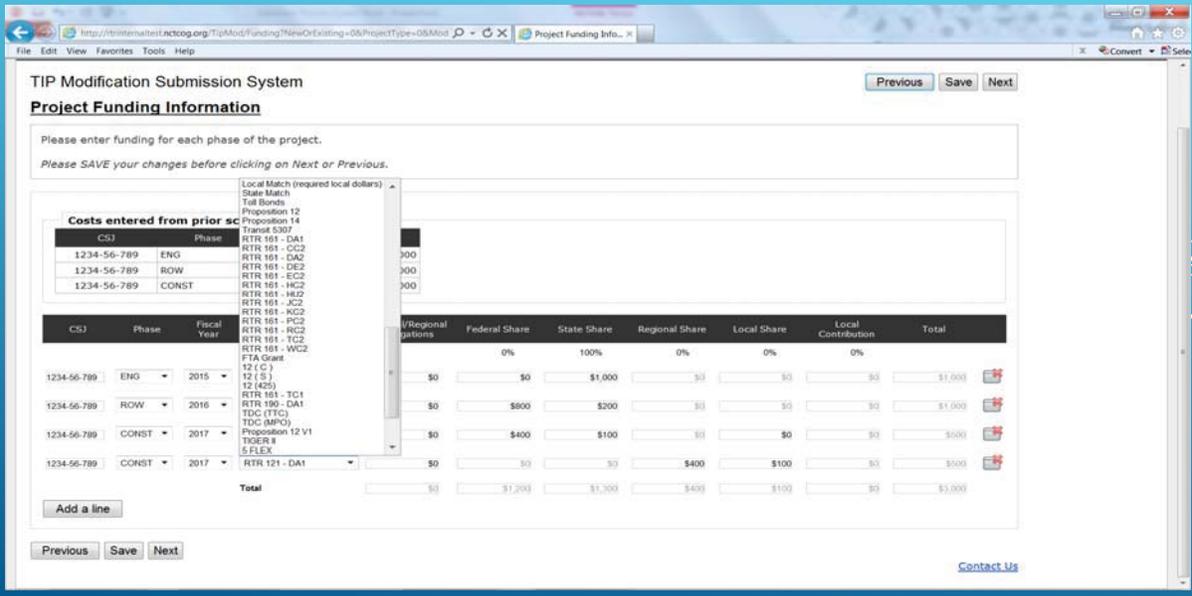
Message from webpage: Are you sure you want to delete this request?

Buttons: OK, Cancel

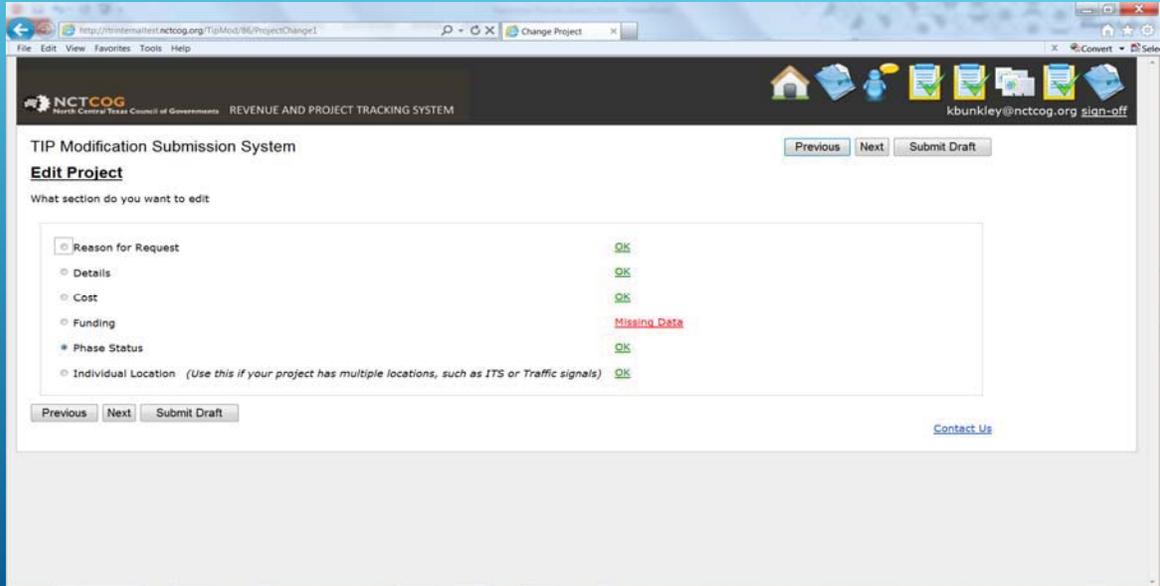
CHOOSING SECTIONS TO BE EDITED



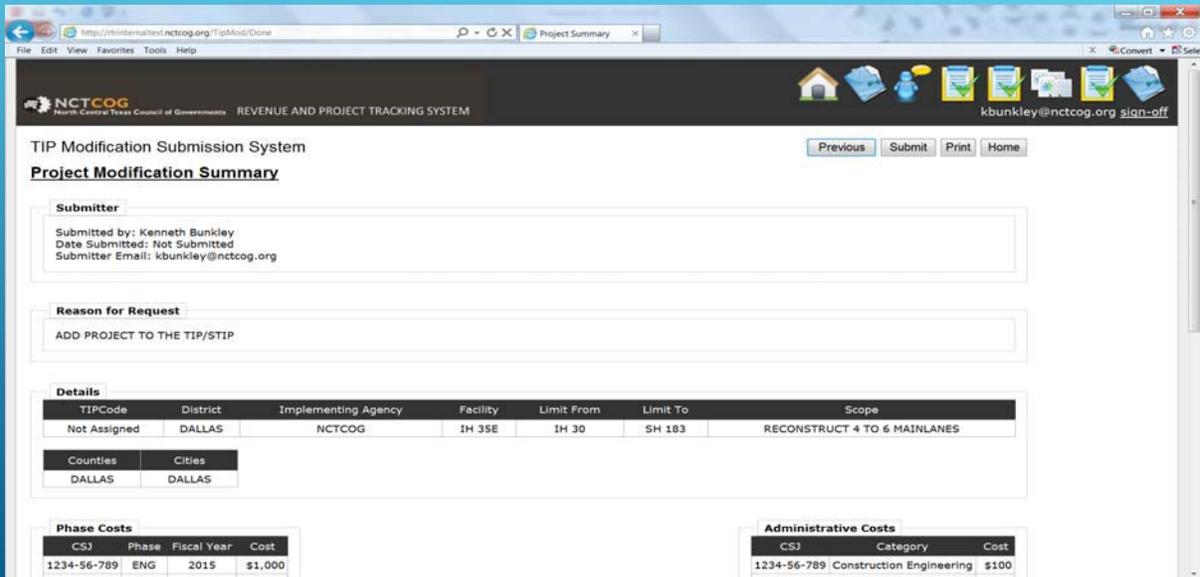
REVISING SUBMITTED INFORMATION



SECTION MENU SHOWING MISSING INFORMATION



MODIFICATION REQUEST SUMMARY



MODIFICATION REQUEST SUMMARY (CONT.)

The screenshot displays a web browser window titled 'Project Summary' with the URL 'http://rtrinternet.nctcog.org/TipMod/Done'. The page contains several data tables:

Phase Costs

| CSJ | Phase | Fiscal Year | Cost |
|---------------|-------|-------------|----------------|
| 1234-56-789 | ENG | 2015 | \$1,000 |
| 1234-56-789 | ROW | 2016 | \$1,000 |
| 1234-56-789 | CONST | 2017 | \$1,000 |
| Total: | | | \$3,000 |

Administrative Costs

| CSJ | Category | Cost |
|---------------|--------------------------|--------------|
| 1234-56-789 | Construction Engineering | \$100 |
| Total: | | \$100 |

Funding

| CSJ | Phase | Fiscal Year | Funding Category | Obligations | Federal Share | Regional | State Match | Local | Local Contribution | Total |
|---------------|-------|-------------|------------------|-------------|----------------|--------------|----------------|--------------|--------------------|----------------|
| 1234-56-789 | ENG | 2015 | SBPE | \$0 | \$0 | \$0 | \$1,000 | \$0 | \$0 | \$1,000 |
| 1234-56-789 | ROW | 2016 | S102 | \$0 | \$800 | \$0 | \$200 | \$0 | \$0 | \$1,000 |
| 1234-56-789 | CONST | 2017 | 7 - STP-MM | \$0 | \$400 | \$0 | \$100 | \$0 | \$0 | \$500 |
| 1234-56-789 | CONST | 2017 | RTR 121 - DA1 | \$0 | \$0 | \$400 | \$0 | \$100 | \$0 | \$500 |
| Total: | | | | \$0 | \$1,200 | \$400 | \$1,300 | \$100 | \$0 | \$3,000 |

Phase Status

| Phase | Estimated Start Date | Actual Start Date | Estimated End Date | Actual End Date |
|----------------|----------------------|-------------------|--------------------|-----------------|
| Environmental | | | | |
| Engineering | 09/2014 | | 07/2015 | |
| Right of Way | 10/2016 | | 11/2017 | |
| Utilities | | | | |
| Construction | 12/2017 | | 12/2018 | |
| Implementation | | | | |

Navigation buttons: Previous, Submit, Print, Home. A 'Contact Us' link is also present.

SUBMITAL NOTIFICATION FOR OTHER INDIVIDUALS

The screenshot shows the 'Project Modification Summary' page in a web browser. The page header includes the NCTCOG logo and the text 'REVENUE AND PROJECT TRACKING SYSTEM'. The user is logged in as 'kbunkley@nctcog.org'. The page contains several sections:

Submitter

Submitted by: Kenneth Bunkley
 Date Submitted: 06/30/2014
 Submitter Email: kbunkley@nctcog.org

Reason for Request

ADD PROJECT TO THE TIP/STIP

Details

| TIPCode | District | Implementing Agency | Scope |
|--------------|----------|---------------------|------------------------------|
| Not Assigned | DALLAS | NCTCOG | RECONSTRUCT 4 TO 6 MAINLANES |

Phase Costs

| CSJ | Phase | Fiscal Year | Cost |
|-------------|-------|-------------|---------|
| 1234-56-789 | ENG | 2015 | \$1,000 |

Administrative Costs

| CSJ | Category | Cost |
|-------------|--------------------------|-------|
| 1234-56-789 | Construction Engineering | \$100 |

A modal dialog box is open with the title 'Enter email addresses for CC: list'. The text inside reads: 'Other than yourself, please list any individuals and their email addresses that you would like to be notified when this request is finalized and the final modification is approved.' Below the text is a 'Select from Contacts' link, an 'email:' input field, and an 'Add' button. At the bottom of the dialog are 'OK' and 'Cancel' buttons.

SUBMITTAL SUMMARY REPORT

TIP Modification Submission Report

Revision Requested

ADD PROJECT TO THE TIP/STIP

Submitter

| Submitter Name | Date Submitted | Submitter Email |
|-----------------|-------------------|---------------------|
| Kenneth Bunkley | Not Yet Submitted | kbunkley@nctcog.org |

Request Details

| District | Facility | Counties | Cities | Implementing Agency |
|----------|----------|----------|--------|---------------------|
| DALLAS | IH 35E | DALLAS | DALLAS | NCTCOG |

TIP Code: Not Assigned

Limit From: IH 30

Limit To: SH 183

Scope: RECONSTRUCT 4 TO 6 MAINLANES

Phase Costs

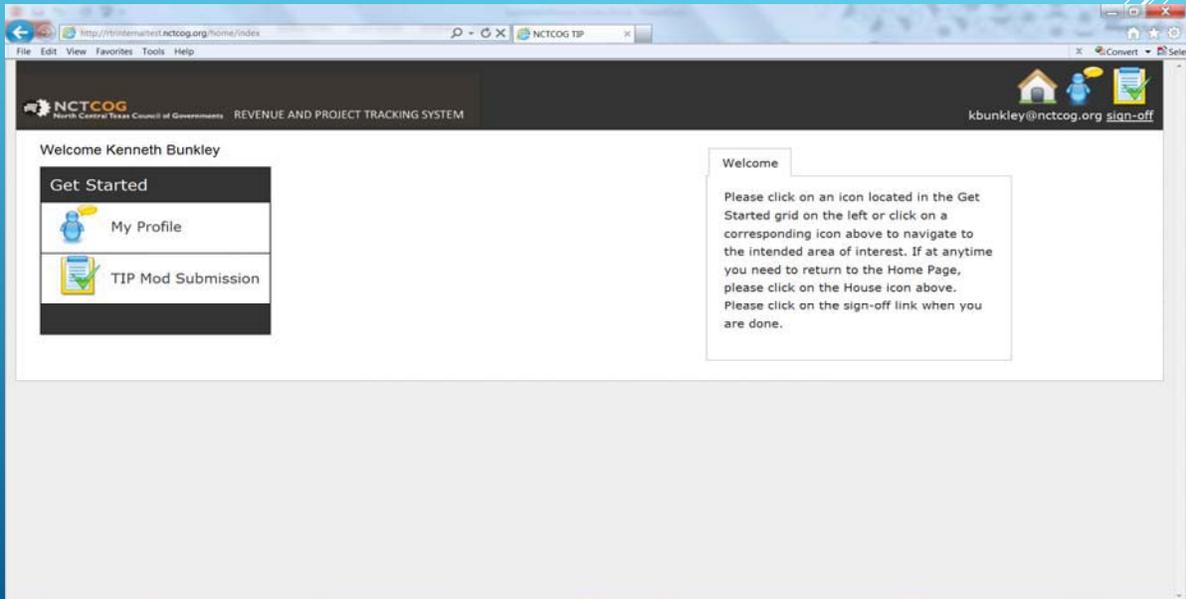
| CSJ | Fiscal Year | Phase Name | Cost |
|-------------|-------------|------------|---------|
| 1234-66-789 | 2015 | ENG | \$1,000 |
| 1234-66-789 | 2016 | ROW | \$1,000 |
| 1234-66-789 | 2017 | CONST | \$1,000 |
| Total: | | | \$3,000 |

Administrative Costs

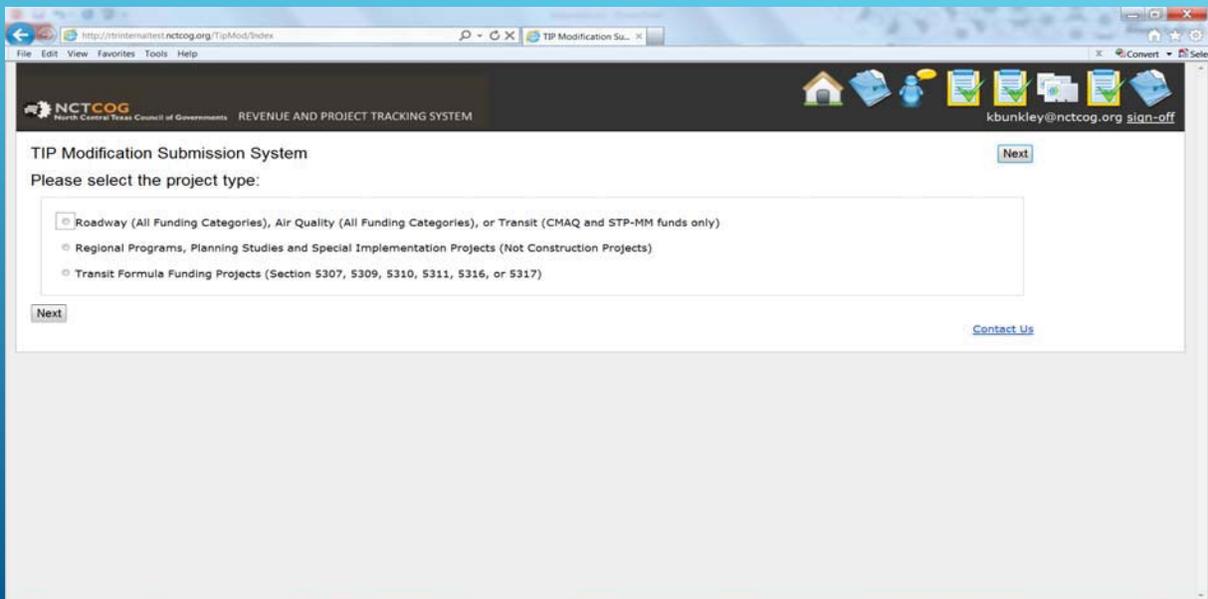
| CSJ | Category Name | Cost |
|-------------|--------------------------|-------|
| 1234-66-789 | Construction Engineering | \$100 |
| Total: | | \$100 |

MODIFYING AN EXISTING PROJECT

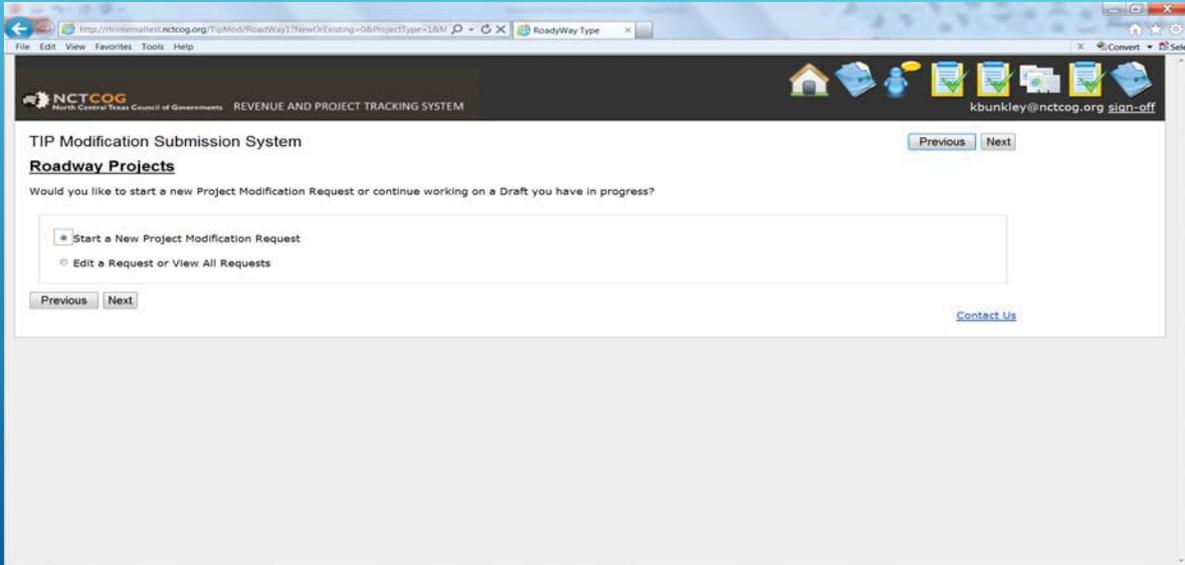
HOME SCREEN



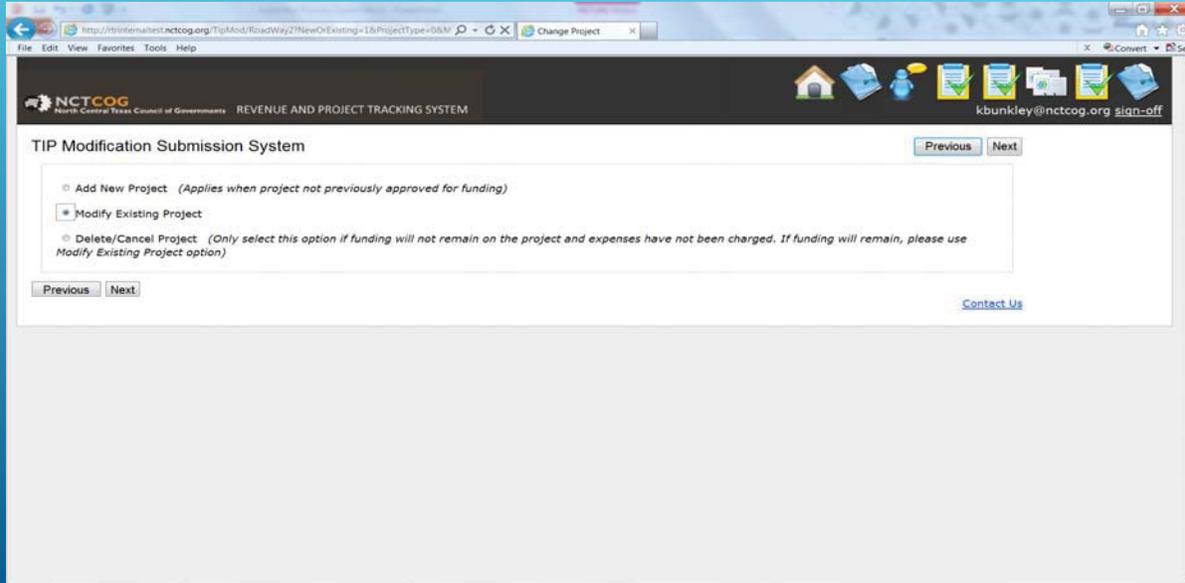
MODIFICATION TYPE



CREATING A NEW REQUEST



MODIFYING AN EXISTING PROJECT



SELECTING A PROJECT TO MODIFY

The screenshot shows the 'TIP Modification Submission System' interface. At the top, there is a search form with fields for District, City, TIPCode, CSJ, and Facility. Below the form is a table of project entries. The table has columns for Select, TIP Code, CSJ, Name, County, Cities, and Implementing Agency. The following table represents the data shown in the screenshot:

| Select | TIP Code | CSJ | Name | County | Cities | Implementing Agency |
|--------------------------|----------|---|-----------------|--------|----------------|---------------------|
| <input type="checkbox"/> | 665.2 | 0918-45-381 0918-45-830 | PARK LN | DALLAS | DALLAS | TXDOT-DALLAS |
| <input type="checkbox"/> | 2310.1 | 0918-47-057 0918-47-057 0918-47-913 | DENTON DRIVE | DALLAS | DALLAS | DALLAS COUNTY |
| <input type="checkbox"/> | 2310.2 | 0196-06-028 | LP 354 | DALLAS | DALLAS | DALLAS COUNTY |
| <input type="checkbox"/> | 11018.2 | 0918-45-808 | KATY TRAIL | DALLAS | DALLAS | DALLAS |
| <input type="checkbox"/> | 11034 | 2374-01-133 | IH 635 | DALLAS | DALLAS | TXDOT-DALLAS |
| <input type="checkbox"/> | 11229.2 | 2374-03-049 2374-03-072 | IH 20 FRTRG RDS | DALLAS | DALLAS | TXDOT-DALLAS |
| <input type="checkbox"/> | 11266 | 0092-14-081 | IH 45 | DALLAS | DALLAS | TXDOT-DALLAS |
| <input type="checkbox"/> | 11506.8 | 0581-02-121 | LOOP 12 | DALLAS | DALLAS, IRVING | TXDOT-DALLAS |

MODIFICATION REQUEST HAS ALREADY BEEN SUBMITTED

The screenshot shows the same 'TIP Modification Submission System' interface. In this view, the project 'DENTON DRIVE' (TIP Code 2310.1) is selected. A tooltip message is displayed over the selected row, stating: 'This project currently has a request active. See request #34'. The table data is as follows:

| Select | TIP Code | CSJ | Name | County | Cities | Implementing Agency |
|-------------------------------------|----------|---|--------------|----------|----------|---------------------|
| <input type="checkbox"/> | 665.2 | 0918-45-381 0918-45-830 | PARK LN | DALLAS | DALLAS | TXDOT-DALLAS |
| <input checked="" type="checkbox"/> | 2310.1 | 0918-47-057 0918-47-057 0918-47-913 | DENTON DRIVE | DALLAS | DALLAS | DALLAS COUNTY |
| <input type="checkbox"/> | 2310.2 | 0196-06-028 | LP 354 | DALLAS | DALLAS | DALLAS COUNTY |
| <input type="checkbox"/> | 2987 | 1014-03-039 1014-03-047 1014-03-049 | FM 740 | ROCKWALL | ROCKWALL | TXDOT-DALLAS |
| <input type="checkbox"/> | 11018.2 | 0918-45-808 | KATY TRAIL | DALLAS | DALLAS | DA |
| <input type="checkbox"/> | 11034 | 2374-01-133 | IH 635 | DALLAS | DALLAS | TXDOT |
| <input type="checkbox"/> | 11229.2 | 2374-02-124 | IH 635 | DALLAS | GARLAND | TXDOT |

REASON FOR REQUEST

The screenshot shows a web browser window with the URL <http://internaltest.nctcog.org/TipMod/Reason?NewOrExisting=1&ProjectType=0&Mod>. The page title is "TIP Modification Submission System" and the sub-header is "REVENUE AND PROJECT TRACKING SYSTEM". The user is identified as kbunkley@nctcog.org. The main heading is "Enter the Reason for this Request below". Below this is a text area with the instruction "Please SAVE your changes before clicking on Next or Previous". There are "Previous", "Save", and "Next" buttons at the top right and bottom left of the form area. A "Contact Us" link is located at the bottom right.

CURRENTLY APPROVED VS. REQUESTED MODIFICATION

The screenshot shows the "Basic Project Details" section of the TIP Modification Submission System. The sub-header is "REVENUE AND PROJECT TRACKING SYSTEM". The user is identified as kbunkley@nctcog.org. The main heading is "Basic Project Details". Below this is a text area with the instruction "Please provide details of the project location and scope below" and "Please SAVE your changes before clicking on Next or Previous". The form is divided into two columns: "Before" and "After".

| Field | Before | After |
|---------------------|------------------|--------|
| District | FORT WORTH | DALLAS |
| County | TARRANT | |
| City | | |
| Implementing Agency | TXDOT-FORT WORTH | |
| Facility | DFW CONNECTOR | |

Instructions for the County and City fields: "Hold the CTRL key to select multiple Counties" and "Hold the CTRL key to select multiple Cities".

CURRENTLY APPROVED VS. REQUESTED MODIFICATION (CONT.)

County: TARRANT
Hold the CTRL key to select multiple Counties

City:
Hold the CTRL key to select multiple Cities

Implementing Agency: TXDOT-FORT WORTH

Facility: DFW CONNECTOR
14 char max

Limit From:
120 char max

Limit To:
120 char max

Scope: INCLUDES SH 121 SOUTHBOUND COLLECTOR AND DISTRIBUTOR ROAD AND RAMPS; MAIN STREET BY-PASS RAMP; 3 LANE WESTBOUND FRONTAGE ROAD; 3 LANES EASTBOUND FRONTAGE ROAD; NORTHBOUND
255 char max

County:
Hold the CTRL key to select multiple Counties

City:
Hold the CTRL key to select multiple Cities

Implementing Agency:
14 char max

Facility:
14 char max

Limit From:
120 char max

Limit To:
120 char max

Scope:
255 char max

Copy "Before" values to "After" values for this section

Previous Save Next

Contact Us

CURRENTLY APPROVED VS. REQUESTED MODIFICATION (CONT.)

NCTCOG
North Central Texas Council of Governments REVENUE AND PROJECT TRACKING SYSTEM
kbunkley@nctcog.org sign-off

TIP Modification Submission System Previous Save Next

Basic Project Details

Please provide details of the project location and scope below
Please SAVE your changes before clicking on Next or Previous

Before

District: FORT WORTH

County: TARRANT
Hold the CTRL key to select multiple Counties

City:
Hold the CTRL key to select multiple Cities

Implementing Agency: TXDOT-FORT WORTH

Facility: DFW CONNECTOR
14 char max

After

District: FORT WORTH

County: TARRANT
Hold the CTRL key to select multiple Counties

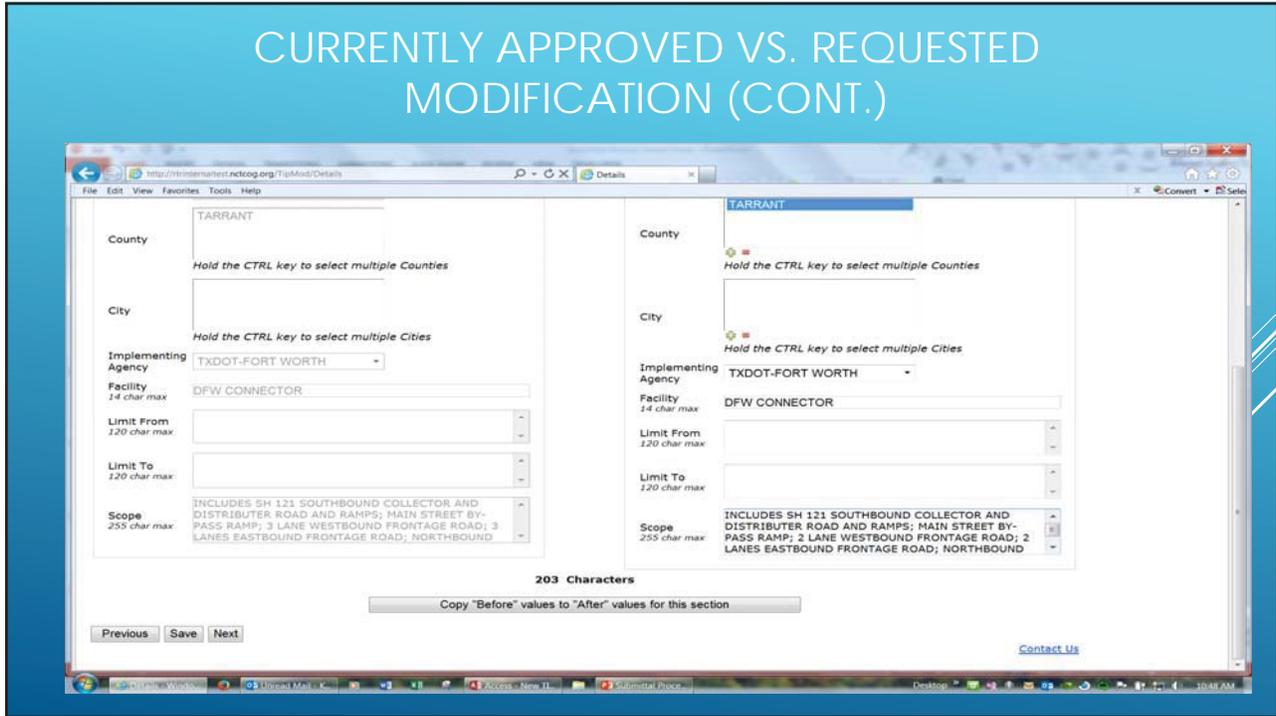
City:
Hold the CTRL key to select multiple Cities

Implementing Agency: TXDOT-FORT WORTH

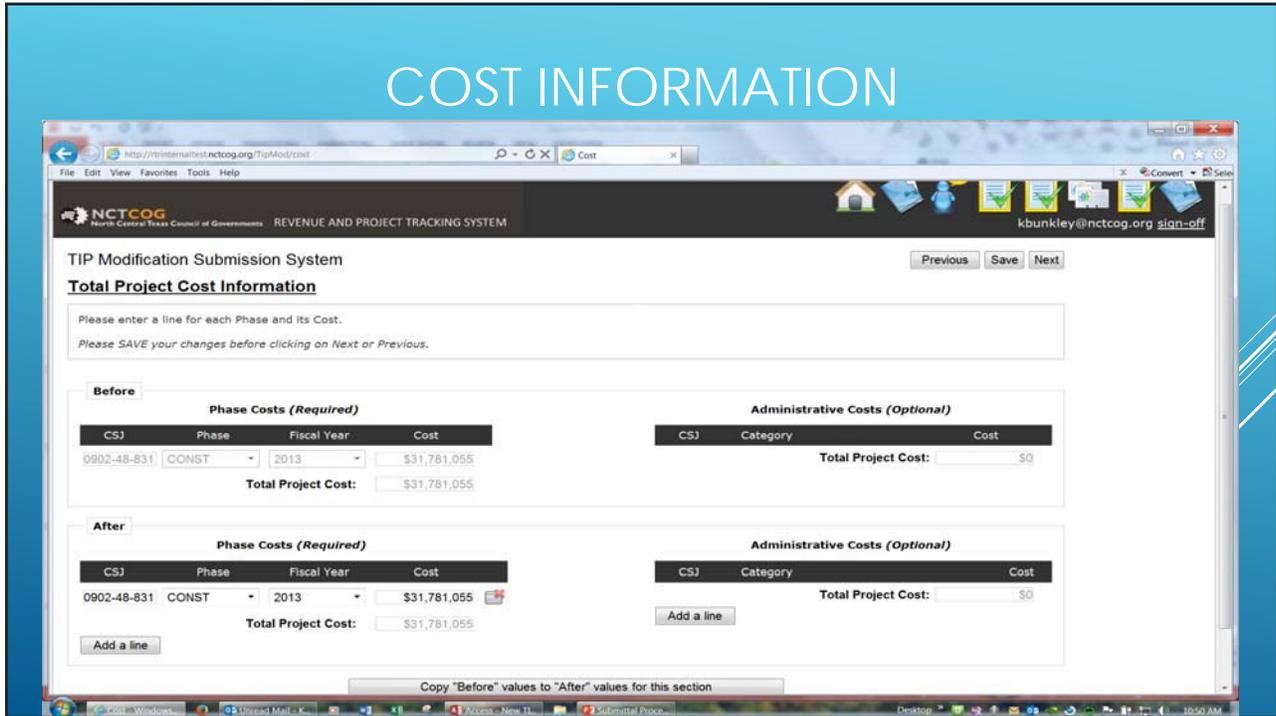
Facility: DFW CONNECTOR
14 char max

Previous Save Next

CURRENTLY APPROVED VS. REQUESTED MODIFICATION (CONT.)



COST INFORMATION



PROJECT FUNDING

The screenshot shows a web browser window with the URL <http://vintemaltest.nctcog.org/TipMod/Funding>. The page title is "Project Funding Info...".

Before State:

Costs entered from prior screen

| CSJ | Phase | Fiscal Year | Amount |
|-------------|-------|-------------|--------------|
| 0902-48-831 | CONST | 2013 | \$31,781,055 |

| CSJ | Phase | Fiscal Year | Funding Category | Federal/Regional Obligations | Federal Share | State Share | Regional Share | Local Share | Local Contribution | Total |
|--------------|-------|-------------|------------------|------------------------------|---------------|-------------|----------------|-------------|--------------------|--------------|
| 0902-48-831 | CONST | 2013 | Proposition 12 | \$0 | \$25,424,844 | \$0,356,211 | \$0 | \$0 | \$0 | \$31,781,055 |
| Total | | | | \$0 | \$25,424,844 | \$0,356,211 | \$0 | \$0 | \$0 | \$31,781,055 |

After State:

Costs entered from prior screen

| CSJ | Phase | Fiscal Year | Amount |
|-------------|-------|-------------|--------------|
| 0902-48-831 | CONST | 2013 | \$31,781,055 |

| CSJ | Phase | Fiscal Year | Funding Category | Federal/Regional Obligations | Federal Share | State Share | Regional Share | Local Share | Local Contribution | Total |
|--------------|-------|-------------|------------------|------------------------------|---------------|-------------|----------------|-------------|--------------------|--------------|
| 0902-48-831 | CONST | 2013 | Proposition 12 | \$0 | 80% | 20% | 0% | 0% | 0% | \$31,781,055 |
| Total | | | | \$0 | 80% | 20% | 0% | 0% | 0% | \$31,781,055 |

Buttons: Previous, Save, Next

Copy "Before" values to "After" values for this section

PROJECT PHASING

The screenshot shows a web browser window with the URL <http://vintemaltest.nctcog.org/TipMod/Phasing>. The page title is "TIP Modification Submission System".

Phase Status

Please enter the dates you expect the project to start and be completed.

If a phase has not started or been completed, enter the the dates under "estimated". If a phase has actually begun or has completed enter the dates under "actual". Estimated dates must have both a Start and End date.

Dates are entered in Month/Year, for example July 2014 would be entered as 07/2014.

Please SAVE your changes before clicking on Next or Previous.

Before State:

Costs entered from prior screen

| CSJ | Phase | Fiscal Year | Amount |
|-------------|-------|-------------|--------------|
| 0902-48-831 | CONST | 2013 | \$31,781,055 |

| Phase | Estimated Start Date | Actual Start Date | Estimated End Date | Actual End Date |
|----------------|----------------------|-------------------|--------------------|-----------------|
| Environmental | | | | |
| Engineering | | | | |
| Right Of Way | | | | |
| Utilities | | | | |
| Construction | | | | |
| Implementation | | | | |

After State:

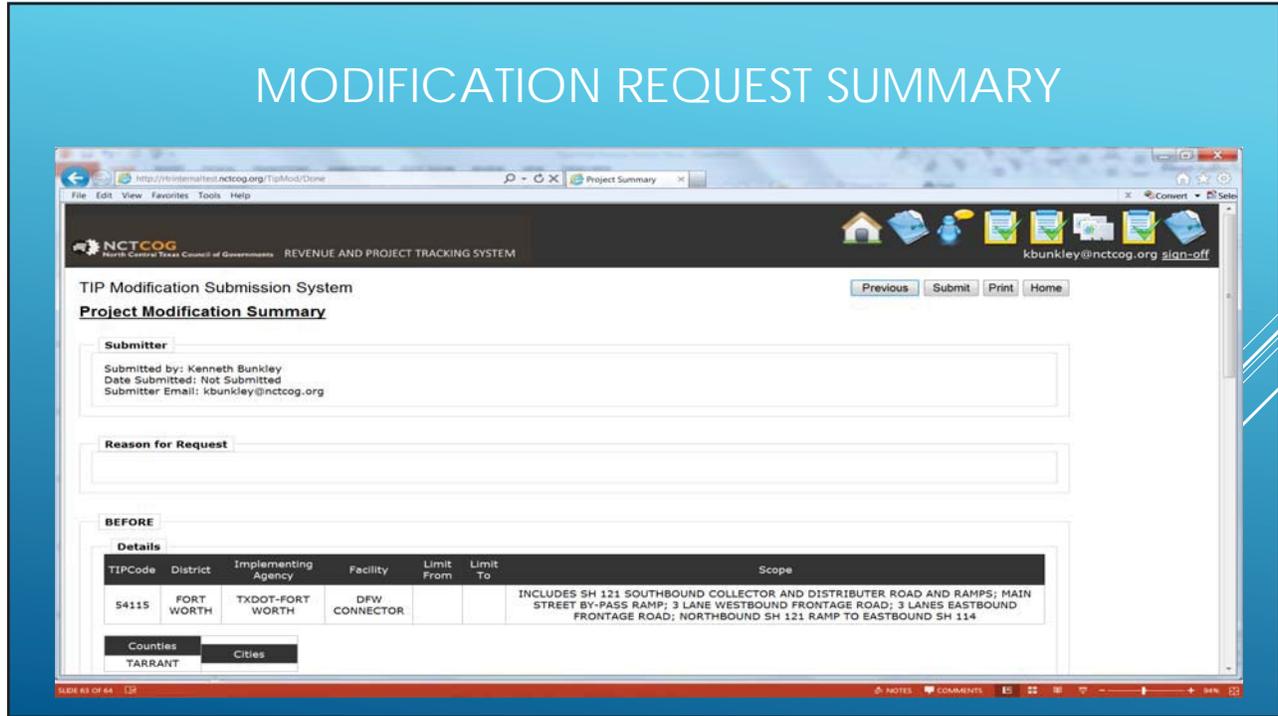
Costs entered from prior screen

| CSJ | Phase | Fiscal Year | Amount |
|-------------|-------|-------------|--------------|
| 0902-48-831 | CONST | 2013 | \$31,781,055 |

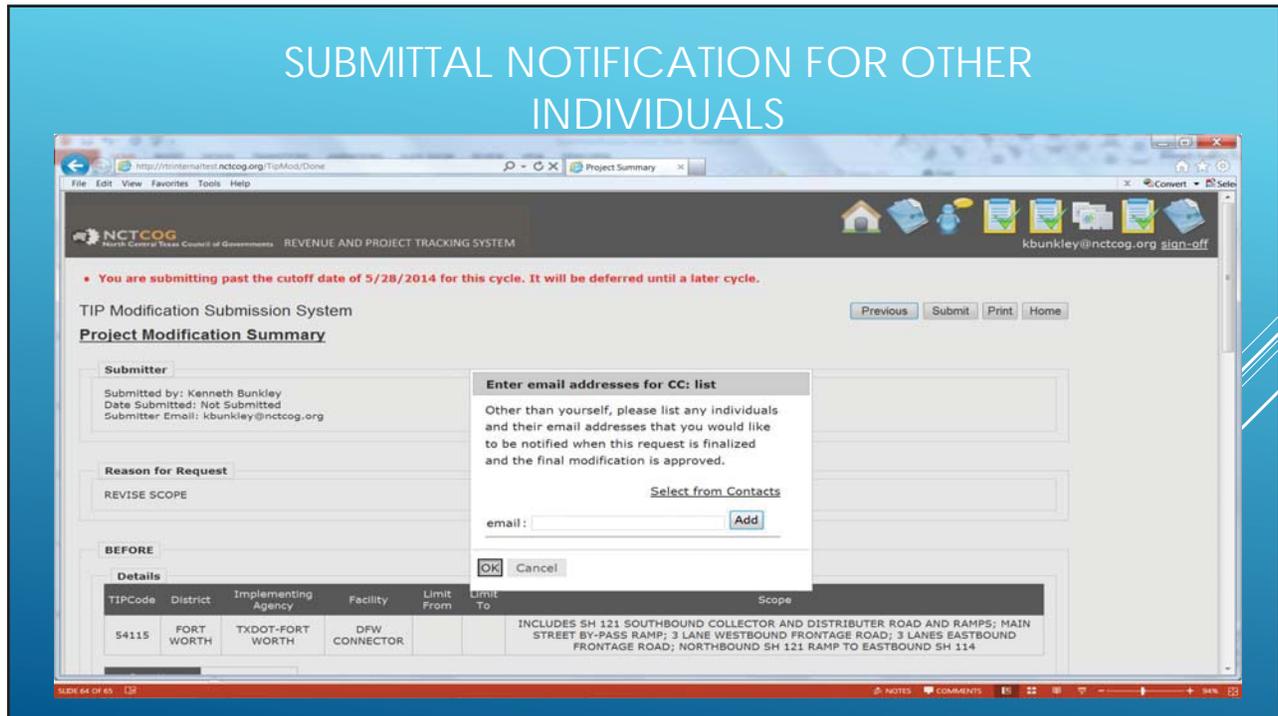
| Phase | Estimated Start Date | Actual Start Date | Estimated End Date | Actual End Date |
|----------------|----------------------|-------------------|--------------------|-----------------|
| Environmental | | | | |
| Engineering | | | | |
| Right Of Way | | | | |
| Utilities | | | | |
| Construction | 08/2013 | | 09/2014 | |
| Implementation | | | | |

Buttons: Previous, Save, Next

MODIFICATION REQUEST SUMMARY



SUBMITTAL NOTIFICATION FOR OTHER INDIVIDUALS

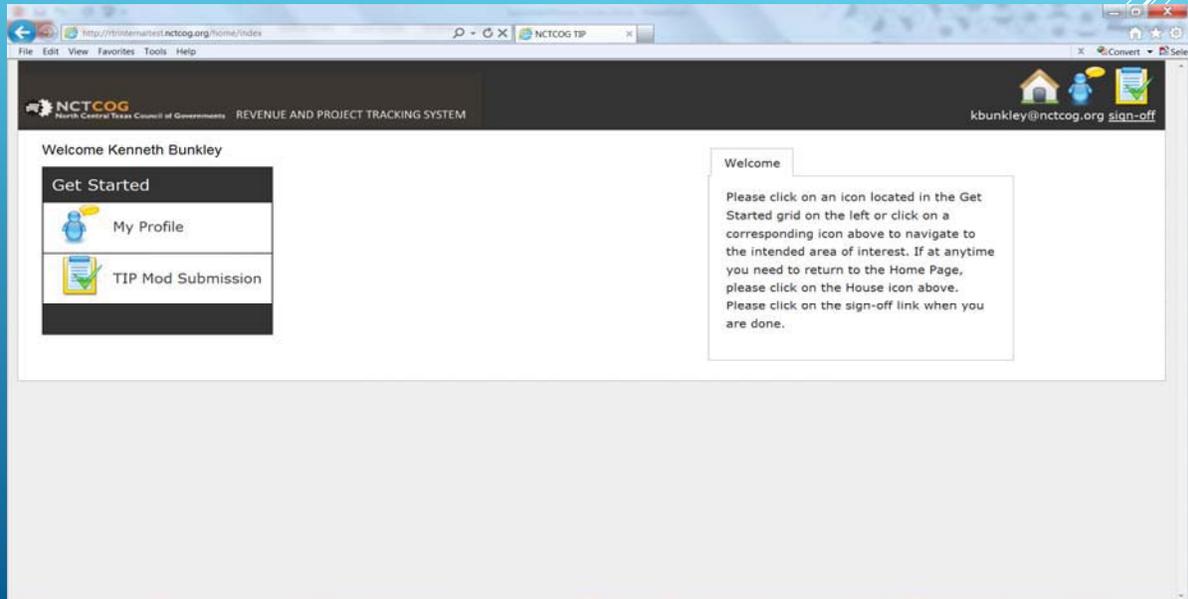


DELETING/CANCELING AN EXISTING PROJECT

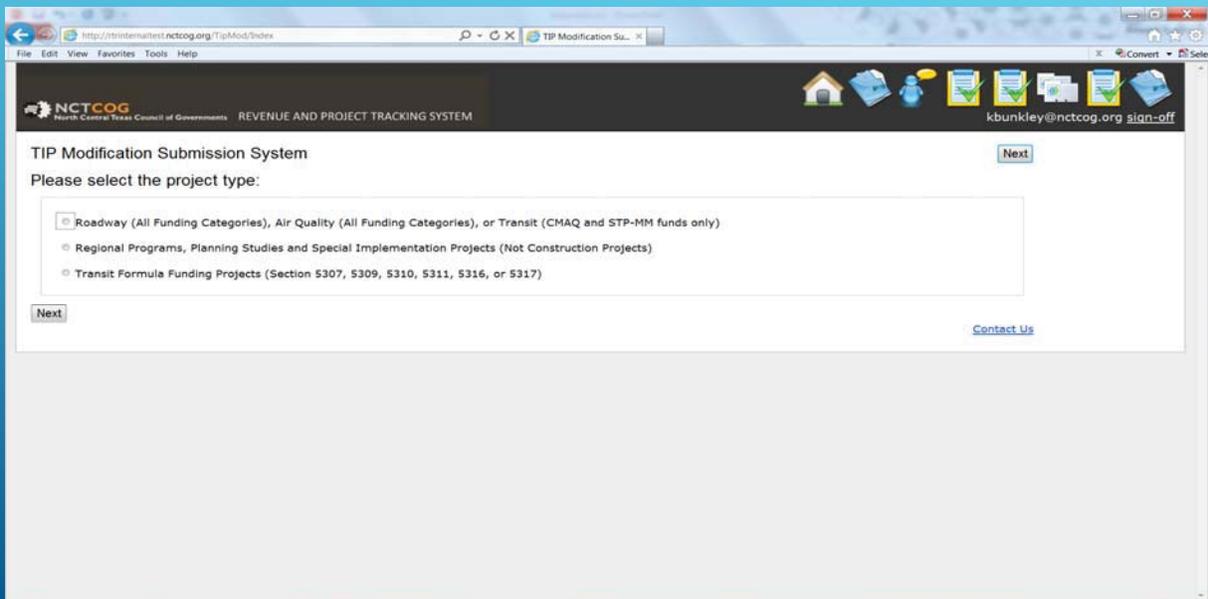
DELETING/CANCELING VS. CHANGING AN EXISTING PROJECT

- ▶ There is a distinction between truly deleting/canceling a project and revising a project to remove all of the current funding while keeping all previously obligated funding.
- ▶ Removing current funding while leaving previously obligated funds would be a request to Modify An Existing Project as described before.

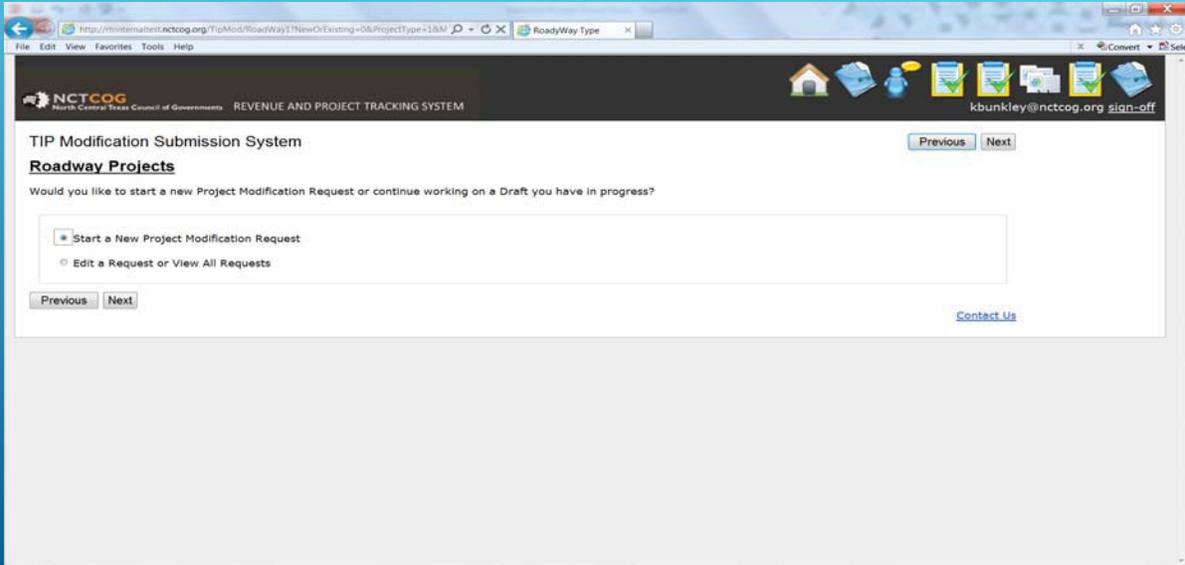
HOME SCREEN



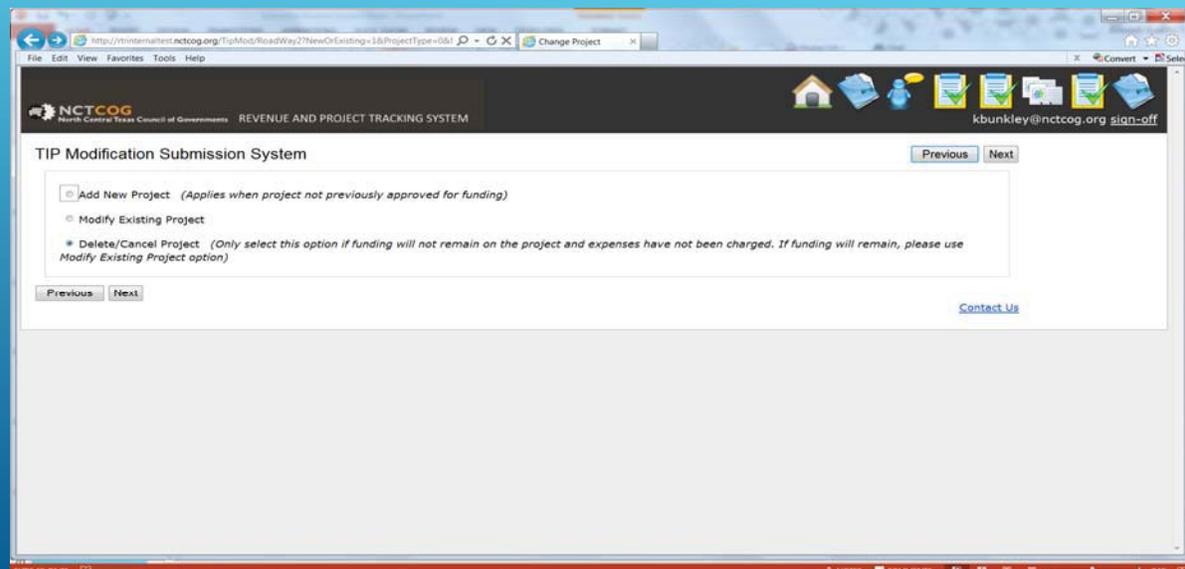
MODIFICATION TYPE



CREATING A NEW REQUEST



DELETING/CANCELING A PROJECT



DELETING/CANCELING A PROJECT (CONT.)

The screenshot shows the 'Project Search' page of the NCTCOG Revenue and Project Tracking System. The search criteria are set to District: <select>, City: COLLEYVILLE, TIPCode: [empty], CSJ: [empty], and Facility: [empty]. The search results table is as follows:

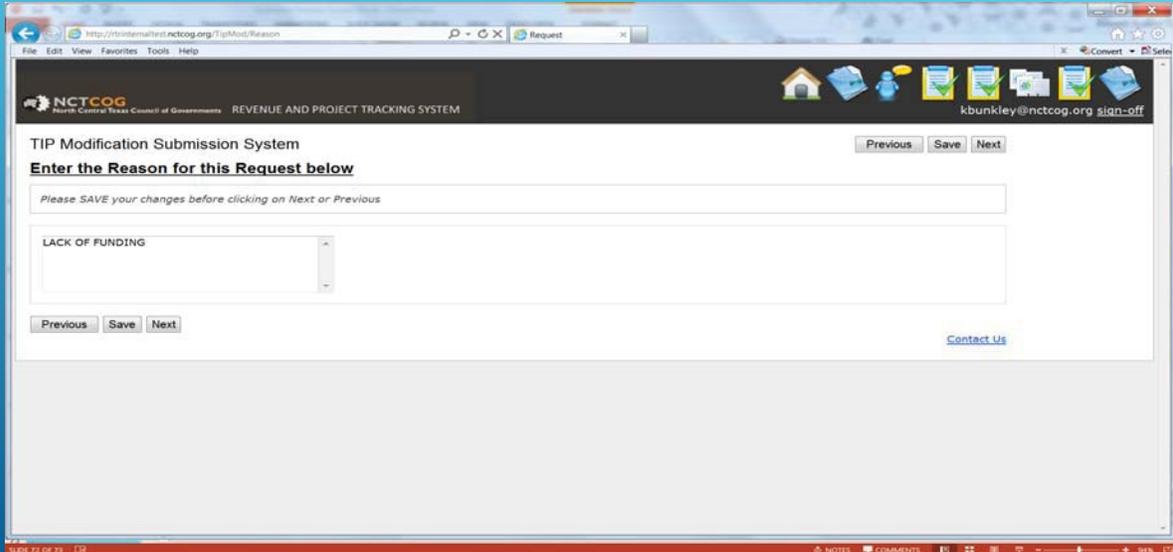
| Select | TIP Code | CSJ | Name | County | Cities | Implementing Agency |
|--------------------------|----------|----------------------------|---|---------|--|---------------------|
| <input type="checkbox"/> | 11397 | 0902-48-865 0902-48-901 | CS PLEASANT RUN PATHWAY CONNECTION; ON PLEASANT RUN RD TO BOGART DR ON THE NORTH AND MAIN STREET ON THE SOUTH | TARRANT | COLLEYVILLE | COLLEYVILLE |
| <input type="checkbox"/> | 11762.1 | 0902-48-866 0902-48-906 | CS ON CHEEK-SPARGER TO AT JACKSON ROAD; IN COLLEYVILLE | TARRANT | COLLEYVILLE | COLLEYVILLE |
| <input type="checkbox"/> | 20158 | 0902-48-960 | VA COTTONBELT PASSENGER RAIL CORRIDOR (TARRANT COUNTY SECTION) FROM FORT WORTH INTERMODAL CENTER TO TARRANT COUNTY LINE | TARRANT | COLLEYVILLE, FORT WORTH, HALTOM CITY, NORTH RICHLAND HILLS, GRAPEVINE, WATAUGA | NCTCOG |

Showing 1 to 3 of 3 entries

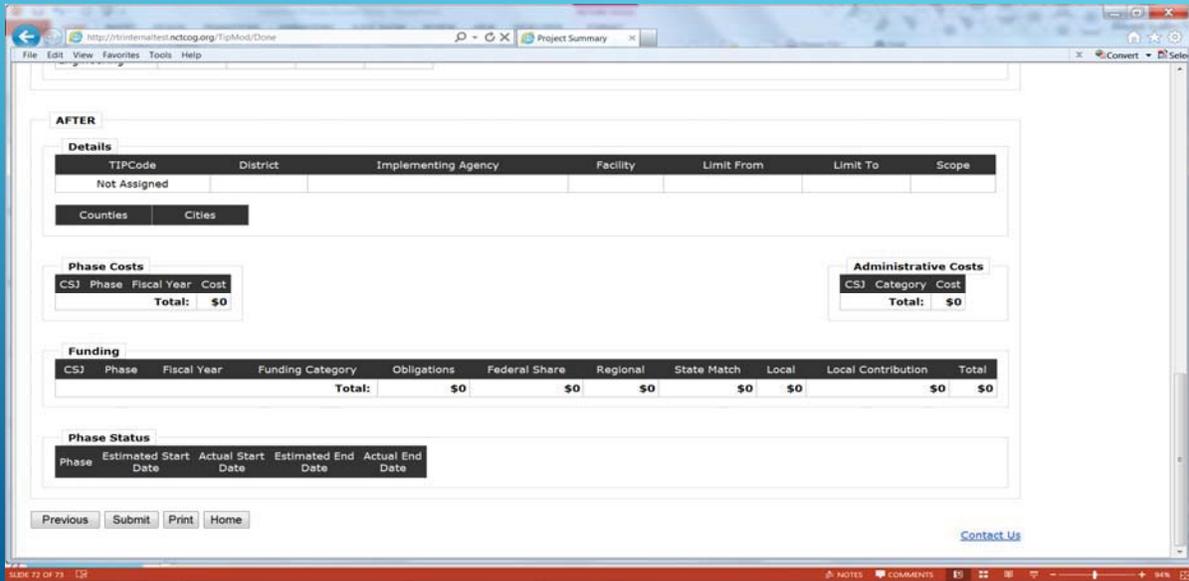
DELETING/CANCELING A PROJECT (CONT.)

This screenshot is identical to the previous one, but with a confirmation dialog box overlaid on the table. The dialog box contains the text: 'Are you sure you want to delete this Project?' with 'OK' and 'Cancel' buttons.

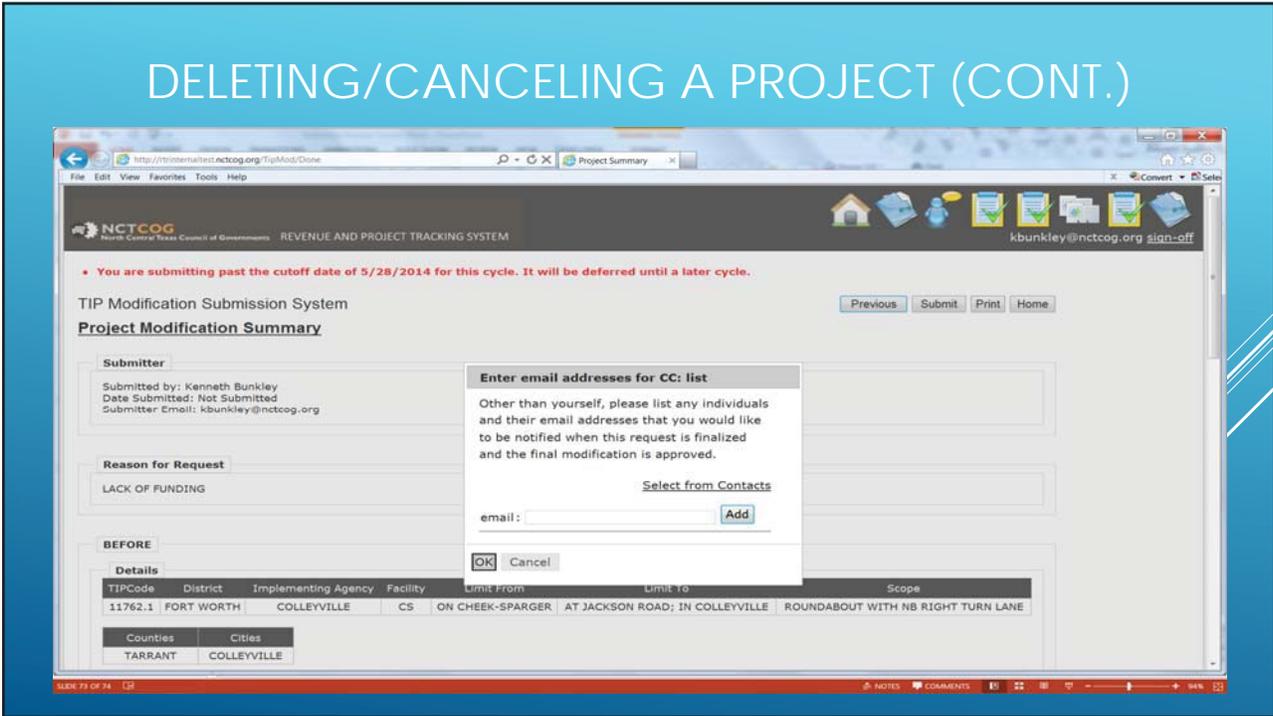
DELETING/CANCELING A PROJECT (CONT.)



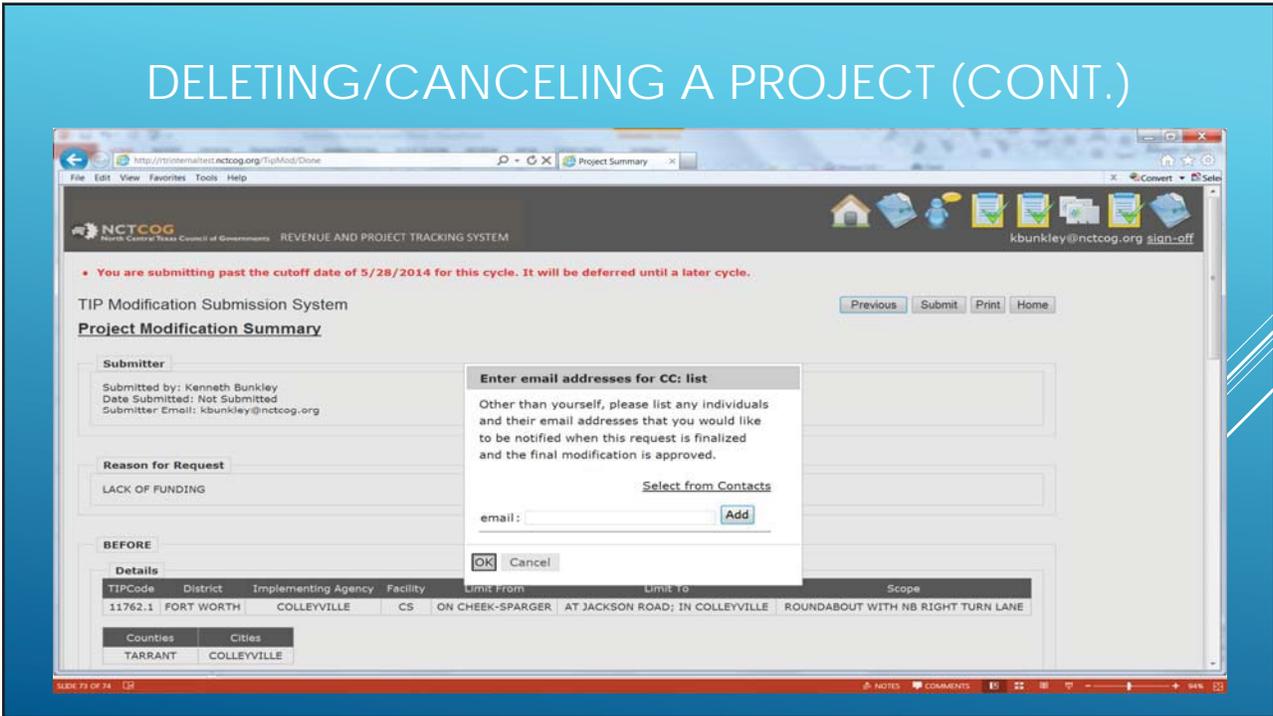
DELETING/CANCELING A PROJECT (CONT.)



DELETING/CANCELING A PROJECT (CONT.)



DELETING/CANCELING A PROJECT (CONT.)



DEADLINES AND SCHEDULE FOR THE NOVEMBER 2014 CYCLE

[HTTP://WWW.NCTCOG.ORG/TRANS/TIP/MODIFICATION.ASP](http://www.nctcog.org/trans/tip/modification.asp)

- ▶ July 25, 2014 – Deadline for submittal of project modification requests through RAPTS TIP Modification Submittal System
- ▶ September 26, 2014 – STTC Action
- ▶ October 19, 2014 – RTC Action
- ▶ October 22, 2014 – Project modifications are due to TxDOT
- ▶ Late December 2014/Early January 2015 – Anticipate final federal approval

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