



North Central Texas Council of Governments

# SUMMARY

## Public Works Council

Thursday, May 19, 2016

9:30 AM, William J Pitstick Executive Board Room

NCTCOG Offices, CPII

616 Six Flags Drive, Arlington, Texas 76011

Chair: Joe Trammel, Tarrant County

Vice Chair: Manny Palacios, City of Weatherford

1. **Welcome and Introductions.** The Public Works Council (PWC) Chair will welcome everyone to the meeting.

## ACTION/PRESENTATION/DISCUSSION ITEMS

2. **Meeting Summary.** The February 25, 2016 meeting summary is available online for review. Approval will be sought at the meeting.

*The meeting summary was approved with no comments.*

3. **FY 2017 Public Works Program Discussion.** NCTCOG staff will request the Council's input on the FY 2017 Work Program, and will update the PWC on the FY 2017 cost share distribution.

*NCTCOG staff discussed the FY 2017 Work Program and briefed the PWC on the additional activities that could be added to the Work Program. A determination was made by vote that the top two choices for additional activities were to develop partnerships with regional associations for exploration of training opportunities and training for contractors.*

4. **FY 2017 Public Works Council Membership Update.** NCTCOG staff will discuss the committee appointment process and will advise PWC members of the seats that will be up for reappointment for FY 2017.

*NCTCOG staff discussed the FY 2017 PWC membership reappointment process and the council was presented a list of which seats were up for reappointment.*

5. **Public Works Construction Standards.** NCTCOG staff and the Public Works Construction Standards Subcommittee will brief the PWC on the overall progress of the update to the Construction Standards made by the review groups.

616 Six Flags Drive, Centerpoint Two  
P.O. Box 5888, Arlington, Texas 76005-5888  
(817) 640-3300 FAX: 817-608-2372  
[www.nctcog.org](http://www.nctcog.org)

NCTCOG staff discussed the updates on the construction standards. The PWCSS is currently working on finishing up drafts and getting reviews, looking at October for the new release date.

6. **integrated Stormwater Management (iSWM) Activities and Consultant Contract.**

NCTCOG staff will present an update of iSWM program activities including the upcoming Request for Qualifications for iSWM services. The PWC will consider a vote to approve the funding for a contract for the iSWM Program Consultant Services, to be a 3-year contract (with the options of up to two 1-year extensions) not to exceed \$100,000 per year, as attained through a Request for Qualifications.

NCTCOG staff discussed the previous agreements that were in place for the iSWM program. Due to the previous agreement expiring, it was proposed that a Request for Qualifications (RFQ) be released to procure for a consultant. After a consultant is selected, a three year contract will be put in place with allowance of two 1-year extensions. A request to send out the RFQ once it is public to the PWC was made.

7. **Sustainable Public Rights of Way.** NCTCOG staff will update the PWC on the activities of the SPROW Subcommittee.

NCTCOG staff gave the PWC an overview of the SPROW Subcommittee, which included an update on low attendance at the meetings and NCTCOG's initiative to reinvigorate the program. NCTCOG staff also noted that a new planner would be taking over the SPROW Subcommittee.

Joe Trammel questioned membership attendance and NCTCOG staff discussed focusing on private sector representatives for SPROW in the upcoming meetings due to previous low attendance.

8. **Public Works Roundup Planning.** NCTCOG staff will update the PWC on the Agenda of the Public Works Roundup. The 17<sup>th</sup> Annual Public Works Roundup will be held on June 8<sup>th</sup>, 2016 at Brookhaven Community College.

The PWC was encouraged to register for the upcoming Public Works Roundup. There is no fee to register and lunch is provided.

9. **Other Program Activities.** NCTCOG staff will provide an update on FEMA's Cooperative Technical Partnership Program activities and the Floodplain Administrators/Community Rating System Users Group.

NCTCOG updated the Council that there are projects in Corinth, Shady Shores, and Irving which are underway and the surveys are in process. The Denton and Cedar watersheds base level engineering is ongoing. There will be a Discovery meeting for these watersheds in the fall. Applications are being worked on to fund projects in Cleburne, Tarrant County, and North Richland Hills as well as Discovery in East Fork. The application deadline is June 10<sup>th</sup>.

NCTCOG mentioned that the previous meeting for the Floodplain Administrators / Community Rating System Users Group was with Deidra Mares who is an ISO specialist. The next meeting will be on June 30<sup>th</sup> and will focus on effectively using social media to

keep the public informed. The registration for this meeting will open soon. For this meeting 2 CECs will be earned.

## INFORMATION ITEMS

10. **Public Works Emergency Response Team (PWERT).** A PWERT representative or NCTCOG staff will give an update on recent PWERT activities.

Joe Trammel informed the Council that PWERT applied and received funding for emergency lighting and generators in FY 2015 and has been approved for all funding for FY 2016.

11. **Regional Pavement Procurement.** NCTCOG staff will update the PWC on the status of the procurement for a regional contractor to perform pavement analysis services. NCTCOG staff will brief the PWC on the next steps in the process.

NCTCOG staff informed the Council that the pavement analysis services are trying to create a shared services contract which will decrease cost and procurement time. Vendors have submitted proposals and costs and the proposals are being scored by Subject Matter Experts. Once the top vendor is chosen, communities will go through NCTCOG to schedule time and choose services from the menu of items.

12. **Texas Public Works Association Update.** A TPWA representative or NCTCOG staff will update the PWC on upcoming TPWA local events and meetings.

NCTCOG staff informed the council that there will be a branch meeting held June 21<sup>st</sup> in Frisco. On June 28<sup>th</sup> the signs/signals roundtable will be held and on June 29<sup>th</sup> there will be an inspector's roundtable. On November 10<sup>th</sup> a one day seminar will be held.

13. **Discussion with Oncor.** At the PWC meeting on August 27, 2015, a request was made by the Council to bring in local utility agencies to future meetings for approximately 30 minutes of discussion on field issues and how to coordinate more effectively. The Council will continue this initiative through a discussion with Oncor.

The council discussed questions with Oncor about how to better coordinate so there is not as much delay. The discussion also included the depth and height of services, prioritization of projects, and tracking complaints.

Oncor informed the council that they try to follow each city's lead in terms of coordination. The depth and height of the services are governed by IEEE and National Electrical Safety codes and vary depending on the voltage and the loading amount. The prioritization of projects depends on the let dates.

Oncor representatives Mark Webb and James Chase presented information they prepared for the council.

## **OTHER BUSINESS AND ROUNDTABLE DISCUSSION**

- 14. Future Agenda Items.** PWC Members and NCTCOG staff may suggest future agenda items.

No future agenda items were suggested, but the PWC requested that Frontier be the next utility company to come and talk with the Council.

- 15. Roundtable Topics/Other Business.** PWC members and NCTCOG staff may share additional items as time allows.

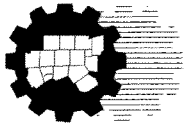
Frisco - New director of public works

- 16. Schedule for the Next PWC Meeting.** The next PWC meeting is tentatively scheduled for Thursday, August 25, 2016, at 9:30 a.m., in NCTCOG's William J. Pitstick Executive Board Room. Please earmark that date, and as we get closer to that time, NCTCOG staff will coordinate with the Chair to confirm the meeting and provide an agenda.

- 17. Adjournment.**

If you have any questions regarding the meeting or summary items, please contact Samantha Lamanna by phone at (817) 695-9215, or by email at [slamanna@nctcog.org](mailto:slamanna@nctcog.org).

Thank you.



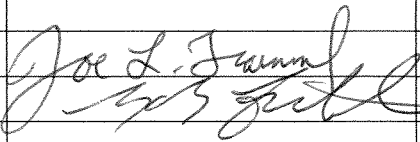
**Public Works Council**  
**9:30 a.m. Thursday, May 19, 2016**  
**William J. Pitsick Executive Board Room**



**MEMBER SIGN IN SHEET**

NAME	SIGNATURE	REPRESENTS
Joseph Alvarez		Northwest Tarrant Subregion
Michael Brownlee		Southwest Dallas Subregion
Paul Causey		Associated General Contractors
Jeff Chambers	<i>Jeff Chambers</i>	Southeast Subregion
Cody Collier		Denton/Lake Cities Subregion
Gerald Cosgrove	<i>Gerald Cosgrove</i>	City of Plano
Lyndon Cox	<i>Lyndon Cox</i>	Texas Council of Engineering Labs
Hal Cranor		Mid-Cities Subregion
Andy Cronberg		City of Fort Worth
Jerry Davis	<i>Jerry Davis</i>	Northwest Dallas Subregion
David Disheroon	<i>David Disheroon</i>	Southwest Subregion
Stephanie Griffin	<i>Stephanie Griffin</i>	City of Grand Prairie
Perry Harts	<i>Perry Harts</i>	City of Frisco
Tracy Homfeld		Collin County
David Hunter		City of Denton
Jeremy Hutt	<i>Jeremy Hutt</i>	Northeast Tarrant Subregion
Sheyi Ipaye		South Tarrant Subregion
Tim James	<i>Tim James</i>	City of Mesquite
Frank Jaromin	<i>Frank Jaromin</i>	Northeast Subregion
Eric Johnson	<i>Eric Johnson</i>	Associated General Contractors
Kenneth Jones	<i>Kenneth Jones</i>	City of Dallas
Wayne Lee	<i>Wayne Lee</i>	City of Irving
Jim Lockart		City of Richardson
John Mears		Dallas County
Manny Palacios	<i>Manny Palacios</i>	West Subregion
Buzz Pishkur		City of Arlington
Michael Polocek		City of Garland
Jim Proce		Northeast Dallas Subregion
Jerry Roberts	<i>Jerry Roberts</i>	Council of Engineering Companies
David Salmon		DFW North Subregion
Ray Silva-Reyes		City of Red Oak
Greg Simmons	<i>Greg Simmons</i>	City of Fort Worth
Paul Sparkman (Interim)		City of McKinney
Tim Starr	<i>Cornelio Rivera</i>	City of Dallas
Danny Stevens		City of Carrollton

**See Reverse**

<b>Eric Tamayo</b>		<b>Northwest Subregion</b>
<b>Joe Trammel</b>		<b>Tarrant County</b>
<b>Brad Tribble</b>		<b>Council of Engineering Companies</b>
<b>Michael Tubiolo</b>		<b>Denton County</b>
<b>Andrew Waits</b>		<b>Southeast Dallas Subregion</b>
<b>John Wright</b>		<b>East Subregion</b>
<b>David Wynn</b>		<b>City of Arlington</b>

