

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — June 23, 2016

Transportation Council Room

616 Six Flags Drive
Arlington, Texas

President Smith called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 2:52 pm. She acknowledged and welcomed the two new Board members in attendance: Mayor of Prosper, Ray Smith and Kaufman County Judge, Bruce Wood.

Members of the Board Present:

Lissa Smith – President, Mayor Pro Tem, City of Plano
Tom Lombard – Vice President, Councilmember, City of North Richland Hills
Kevin Strength – Secretary/Treasurer, Mayor, City of Waxahachie
John Horn – Past President, County Judge, Hunt County
J.D. Clark, County Judge, Wise County
Clay Jenkins, County Judge, Dallas County
Jeff Leach, State Representative
Dan McClendon, Mayor Pro Tem, City of Burleson
Bobbie Mitchell, Commissioner, Denton County
Ray Smith, Mayor, City of Prosper
B. Glen Whitley, County Judge, Tarrant County
Kathryn Wilemon, Councilmember, City of Arlington
Bruce Wood, County Judge, Kaufman County

Members of the Board Absent:

Bruce Archer, Deputy Mayor Pro Tem, City of Mesquite
Kelly Allen Gray, Councilmember, City of Fort Worth
Lee Kleinman, Councilmember, City of Dallas
Keith Self, County Judge, Collin County
Chris Watts, Mayor, City of Denton

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Doni Green, Director of Aging
Michael Morris, Director of Transportation
Molly Thoerner, Director of Emergency Preparedness
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, EDO
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Karen Richard, Chief Human Resources Officer
Mark Brown, Program Manager, 9-1-1
Dana Buckholt, Operations Manager, Workforce
Lori Clark, Principal Planner, Transportation
Christie Gotti, Senior Program Manager, Transportation
Chris Klaus, Senior Program Manager, Transportation
Molly Rendon, Assistant Director of Finance, Administration
Shannan Ramirez, Chief Accounting Officer, Administration
LeAnna Russell, Technical Coordinator, 9-1-1
Marti Mason, Fiscal Analyst, Administration

Heather Mazac, Compliance Legal Advisor, Administration
E.J. Harbin, Purchasing Manager, Administration
Elisabeth Hall, Senior Accountant, Administration
Amy Waslelewski, Planner, Transportation

REGULAR SESSION

ACTION:

Item 1 Approval of Minutes

President Smith stated that the first item on the agenda was approval of the minutes of the May Board meeting.

Upon a Motion by Judge Horn (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the minutes of the May 26, 2016, Executive Board meeting.

Item 2 Resolution Supporting a 2015 International Green Construction Code Position Paper and Guidelines

Tamara Cook, Manager, Environment and Development, explained that NCTCOG has worked with its member governments to actively promote the standardization of model construction codes since 1967, when the Regional Codes Strategy Committee first documented the wide disparity in codes used by cities in the region. The adoption of standardized codes and regional amendments has helped municipalities reduce the cost of training codes personnel and made it easier for contractors, builders, and developers to do work from city to city, thereby reducing overall construction costs. Since the adoption of the International Green Construction Code (IgCC) is optional for local governments, the RCCC's Energy and Green Advisory Board elected not to recommend adoption. They are providing an informational Position Paper and Guidelines (Attachment 1 of the Resolution) and have asked the Board to support the position paper and guidelines as advisory documents.

Upon a Motion by Judge Whitley (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E16-06-02

Item 3 Resolution Authorizing Contract Amendment with Quality Medical Services

Doni Green, Director of Aging, explained that in its role as the designated Area Agency on Aging (AAA), NCTCOG has a current contract with Quality Medical Services (QMS) to provide equipment and supplies, in an amount of \$200,000. This contract is set to expire on June 30, 2016 and AAA wishes to align this biennial contract process with other Aging programs and use the federal fiscal year as the period of performance. To achieve this, the current contract period will be extended to September 30, 2016 with a total not to exceed amount of \$250,000. NCTCOG would then procure a vendor for the next two year period to begin October 1, 2016.

Upon a Motion by Councilmember Lombard (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E16-06-03

Item 4 Resolution Authorizing a Contract with ServiceMaster Quality Cleaning Services for Workforce Center Janitorial Services

Randy Richardson, Fiscal Manger, Administration, reminded the Board that this item was postponed from the May Executive Board meeting to double-check the contract for assurances in a number of areas. He provided the Board with the questions used to address the Board's concerns and the answers that were provided by the recommended contractor, ServiceMaster Quality Cleaning Services. He explained that NCTCOG currently contracts with Pritchard Industries Southwest Inc. to provide the janitorial services to ten of the eleven workforce centers. The current contract ends June 30, 2016, but Pritchard has agreed to extend services until July 31, 2016 in order for the new janitorial company to successfully transition. He asked the Board to approve a contract

with ServiceMaster Quality Cleaning Services for janitorial services (beginning August 1, 2016 and continuing through July 31, 2017) including, two (2) optional one (1) year renewals, in an amount not to exceed \$165,000 annually.

Upon a Motion by Councilmember Lombard (seconded by Judge Horn), and unanimous vote of all members present, except Judge Jenkins, the Board approved the resolution as presented.

See Exhibit E16-06-04

Judge Jenkins joined the meeting.

Item 5 Resolution Authorizing an Agreement with the City of Dallas Concerning the Curb Lane Parking Study and Real-Time Parking Map

Michael Morris, Director of Transportation, explained that the Regional Transportation Council (RTC) and the City of Dallas have developed a pilot project for the region, as part of the City of Dallas Smart Parking Program. In this pilot project, a Curb Lane Management Study will evaluate Dallas' curb lane parking space and develop a mobile mapping system application. The application will provide real-time parking information and a real time parking map, including availability, rates, access to payment, and access to multi-modal trip planning, for City of Dallas owned parking facilities. This project was included in the 2017-2020 Transportation Improvement Program Development Draft Final Listings adopted by the RTC in May of 2016. Approximately \$100,000 from the City of Dallas will serve as the local match to the \$400,000 in federal Surface Transportation Program-Metropolitan Mobility funds allocated by the RTC.

Upon a Motion by Mayor Strength (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E16-06-05

Item 6 Resolution Authorizing an Agreement with the Fort Worth Transportation Authority for a Short-Term TEX Rail Loan

Michael Morris, Director of Transportation, informed the Board that the Regional Transportation Council (RTC) approved this loan for the Fort Worth Transportation Authority (FWTA) on May 12, 2016; and have programmed \$80 million in Regional Toll Revenue (RTR) funds for the loan. The \$80 million short-term loan will assist with the cash flow associated with the construction of the TEX Rail passenger rail line. The FWTA has funds available to cash flow the construction of the project through approximately January 2017, and anticipates executing a Full Funding Grant Agreement (FFGA) with the Federal Transit Administration (FTA) in the fall of 2016 (or at the latest April 2017) that would enable them to draw down an additional \$150 million in federal funds from FTA. In the event the execution of the FFGA extends beyond that timeframe, the FWTA will need assistance to cash flow the construction during the interim period. The loan is contingent on confirmation that expenses incurred prior to the execution of the FFGA can be reimbursed with federal funds; and on the loan being repaid by April 15, 2017, or 60 days after the execution of the FFGA, whichever is sooner. Should the FFGA not be signed, the FWTA will be obligated to repay the loan with an appropriate interest rate.

Upon a Motion by Judge Jenkins (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E16-06-06

Item 7 Resolution Endorsing the 2017-2020 Transportation Improvement Program for North Central Texas

Michael Morris, Director of Transportation, explained that the 2017-2020 Transportation Improvement Program (TIP) has been approved by the Regional Transportation Council. The TIP is a staged, multi-year program of project listings that are approved for funding by federal, State, and local sources within the Dallas-Fort Worth area. The TIP is developed every two years and is required by the federal Fixing America's Surface Transportation (FAST) Act. The projects in the TIP are consistent with Mobility 2040: The Metropolitan Transportation Plan for North Central Texas and the resulting air quality conformity analysis. All regionally significant surface transportation improvements, regardless of funding source, within the Dallas-Fort Worth ozone nonattainment area must be inventoried and included in the TIP and the Statewide Transportation Improvement

Program (STIP) for the conformity analysis requirements of the Clean Air Act Amendments of 1990.

Upon a Motion by Judge Whitley (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E16-06-07

Item 8 Resolution Re-Approving the Receipt of Funds for Planning and Implementation Programs

Michael Morris, Director of Transportation, explained that the Texas Department of Transportation (TxDOT) Contract Services department recently requested that resolutions included in agreements be approved within two-months of the time they are submitted to TxDOT for development. In order to execute agreements, the Contract Services Office has requested an updated resolution approving receipt of funds previously approved by the Board and programmed for the continuation and enhancement of existing transportation and air quality initiatives for Fiscal Years 2015-2018, including Surface Transportation Program–Metropolitan Mobility funds, Congestion Mitigation and Air Quality Improvement Program funds, Regional Toll Revenue funds, and associated local matching funds of approximately \$40.24 million.

Upon a Motion by Judge Whitley (seconded by Judge Horn), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E16-06-08

APPOINTMENTS:

Item 9 Appointment of Officers for the Surface Transportation Technical Committee and Notification of Regional Transportation Council Officers for the 2016-2017 Term

Michael Morris, Director of Transportation, announced the new Regional Transportation Council (RTC) officers, and asked for Board approval of the officers for the Surface Transportation Technical Committee, as stipulated in the RTC Bylaws.

RTC Officers:

Chair: Ron Jensen, Mayor, City of Grand Prairie
Vice Chair: Rob Franke, Mayor, City of Cedar Hill
Secretary: Gary Fickes, Commissioner, Tarrant County

STTC officers recommended for Board approval:

Chair: Loyl Bussell, Deputy District Engineer, TXDOT, Fort Worth District
Vice Chair: Todd Plesko, Vice President of Planning and Development, DART
Secretary: Mohamed "Mo" Bur, Director of Transportation Planning and Development, TXDOT, Dallas District

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the appointments as presented.

See Exhibit E16-06-09

STATUS REPORTS:

Item 10 Status Report on Regional Managed Lane System

Michael Morris, Director of Transportation, explained that for the last two decades, the Dallas-Fort Worth region has been planning and implementing what will soon be an extensive system of tolled managed lanes. Performance data is now becoming available that will help decision makers understand the impact that these lanes have on the system and on the individual user. He described the current status of Tolled Managed Lanes, as follows:

- Open tolled managed lanes: North Tarrant Express, LBJ Express, DFW Connector.

- Tolled managed lanes opening soon, under construction or in advanced project development: IH 30, Midtown Express – SH 183/SH 114/Loop 12, IH 35W, IH 35E.

Mr. Morris told the Board that the region had recently won an award in recognition of innovations in planning, developing and funding to bring this robust managed lane system to fruition. The Transportation Research Board High-Occupancy Vehicle and Managed Lane Committee honored NCTCOG, the Texas Department of Transportation, the North Texas Tollway Authority, and the private developers Cintra and Meridiam with the inaugural Don Capelle Leadership Award at the recent 15th International Conference on Managed Lanes.

Item 11 Status Report on Aging Faith-Based/Volunteer Respite Program

Doni Green, Director of Aging, announced that the Aging program, through its Aging and Disability Resource Center (NCT-ADRC) has been awarded \$48,820 from the Texas Department of Aging and Disability Services (DADS) to provide respite services to caregivers of individuals with physical, mental, and intellectual disabilities. The award will be used to help fund three new therapeutic horse-riding summer camps for riders under and over 60 years of age, and for veterans, police officers, paramedics and persons with cancer. The camps will be offered by a nonprofit Parker County organization, Stars and Strides, which is certified by the Professional Association of Therapeutic Horsemanship International. All funding must be used by August 31, 2016.

Item 12 NCTCOG 50th Anniversary Celebration 9-1-1

In celebration of NCTCOG's 50th Anniversary, and a continuation on the focus of the development of NCTCOG programs over its first 50 years, Christy Williams, Director of 9-1-1, briefed the Board on the expansion and enhancement of 9-1-1 services. She explained that as the NCTCOG celebrates 50 years, June 2016 marks THE 25th Anniversary for 9-1-1 service in the region. In 1987, with the passage of HB 911, the Legislature requested Texas' regional planning councils (COGs) to undertake 9-1-1 planning and implementation activities on behalf of their local governments. After two years of planning, coordinating system design, and general preparation, implementation of Enhanced 9-1-1 began June 1991. In total, thirteen countywide and five municipal systems, which include 43 Public Safety Answering Points (PSAPs), were developed during the period June 1991 through January 1992. More information on the 9-1-1 Department and the services offered over time can be found on the NCTCOG 50TH Anniversary Website at <http://www.nctcog.org/50/>.

MISCELLANEOUS:

Item 13 Old and New Business


Mr. Eastland welcomed and congratulated the new Board Officers and members. He told them that an orientation will be held at the July meeting, beginning at 9:00 am, and said that all members were welcome.

Item 14 Attendance and Calendar

The Board was provided with a Calendar of meetings and a record of Attendance.

There being no other business, President Smith adjourned the meeting.

Approved by:



Lissa Smith
President, North Central Texas Council of Governments
Mayor Pro Tem, City of Plano

Checked by:



Mike Eastland, Executive Director
North Central Texas Council of Governments