

# NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — December 23, 2024

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

The NCTCOG Executive Board meeting was conducted as a videoconference meeting that was live broadcast at <https://nctcog.swagit.com/live>. The presiding officer, President Hill, was present at the physical location, 616 Six Flags Drive, Arlington, Texas, which was open to the public during all open portions of the meeting.

President Hill called the special December meeting of the North Central Texas Council of Governments Executive Board to order at 8:30 am on December 23, 2024. Mike Eastland took attendance and determined that a quorum was physically present.

### Members of the Board Present:

- |                         |                            |
|-------------------------|----------------------------|
| 1. Chris Hill           | 8. Rick Horne (V)          |
| 2. Victoria Johnson (V) | 9. Brandon J. Huckabee (V) |
| 3. Jennifer Justice     | 10. Todd Little            |
| 4. Bill Heidemann       | 11. Cara Mendelsohn (V)    |
| 5. David Bristol (V)    | 12. Bobbie Mitchell (V)    |
| 6. Carlos Flores (V)    | 13. Tim O'Hare             |
| 7. Bowie Hogg           | 14. Nick Stanley (V)       |

### Members of the Board Absent:

1. T.J. Gilmore
2. Clay Jenkins
3. Kameron Raburn
4. Victoria Neave Criado

### Members of the Staff Present:

Mike Eastland, Monte Mercer, Ken Kirkpatrick, James Powell, Tom McLain, April Leger

### Visitors Present:

none

## REGULAR SESSION

### PUBLIC COMMENT ON AGENDA ITEMS

President Hill opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

### ITEMS FOR INDIVIDUAL CONSIDERATION:

- Item 1 Resolution Approving the Selection of an Executive Search Firm for Recruiting Services for the Executive Director Position and Authorizing the Executive Board President to Execute a Contract for Such Services**

President Hill convened this special meeting to approve the selection of an Executive Search Firm for the Executive Director position. He explained that at the previous Board meeting, he had appointed a subcommittee chaired by Judge O'Hare, and including Commissioner Mitchell, Councilmembers Mendelsohn and Johnson, as well as himself to review the Executive Search Firms that were potential candidates.

Judge O'Hare provided a report on the recent subcommittee meetings. Two meetings were held, during which the subcommittee discussed the possibility of hiring a search firm through a cooperative contract. They explored various options, including the timeframe and the likelihood of not finding a candidate before Mr. Eastland's scheduled end date. The members expressed a preference for Mr. Eastland to remain in his role rather than hiring an interim.

Judge O'Hare further explained that the subcommittee was impressed by Strategic Government Resources (SGR) and, once the search firm is approved, they plan to get started immediately. The estimated cost for

conducting the search is approximately \$29,000 exclusive of travel expenses. If the Board were to request extra services, SGR has stated that total costs would not exceed \$40,000. Judge O'Hare stated that the subcommittee wanted SGR to present them a list of viable candidates by mid-February 2025. The committee then would narrow the candidate pool for the Executive Board to interview and select a new Executive Director on February 27<sup>th</sup> following the Board's regular monthly meeting. He further stated that the subcommittee desired for Mr. Eastland to extend his retirement date if his replacement is not available by March 28<sup>th</sup>.

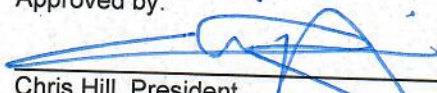
Councilmember Horne expressed concern that the February 27<sup>th</sup> timeline could not be met and that the search might cost more than \$40,000. Mr. Eastland stated that SGR had committed to the \$40,000 as a firm not to exceed amount. Councilmember Hogg asked how the remaining Board members would be updated about the status of candidates. Judge Hill stated that a status report would be added as an agenda item on future meetings during the selection process to allow for briefing and/or discussion to the Board. He also stated that any Board member is allowed to sit in on any of the subcommittee meetings for discussion.

Board approval was requested to select SGR as the executive search firm for the Executive Director position and to authorize the statement of work to serve as the contract for this engagement in an amount not to exceed \$40,000.

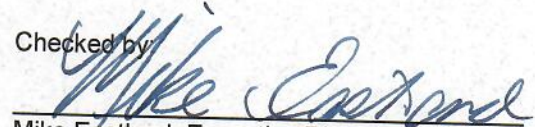
Upon a Motion by Judge O'Hare (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the resolution as presented.

President Hill adjourned the meeting at 8:47 am.

Approved by:

  
Chris Hill, President  
North Central Texas Council of Governments  
County Judge, Collin County

Checked by:

  
Mike Eastland, Executive Director  
North Central Texas Council of Governments