

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE BOARD MEETING**

Minutes — May 28, 2015  
Transportation Council Room  
616 Six Flags Drive  
Arlington, Texas

President Wilemon called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:45 pm on May 28, 2015.

**Members of the Board Present:**

Kathryn Wilemon – President, Councilmember, City of Arlington  
John Horn – Vice-President, County Judge, Hunt County  
Daniel Scarth – Secretary/Treasurer, Councilmember, City of Fort Worth  
Stephen Terrell – Past President, Mayor, City of Allen  
Vonciel Jones Hill, Councilmember, City of Dallas  
Tom Lombard Councilmember, City of North Richland Hills  
Dr. Larry Marshall, Councilmember, City of Benbrook  
Keith Self, County Judge, Collin County  
Kevin Strength, Mayor, City of Waxahachie  
B. Glen Whitley, County Judge, Tarrant County  
Laura Wheat, Mayor, Town of Westlake

**Members of the Board Absent:**

Clay Jenkins, County Judge, Dallas County  
Jeff Leach, State Representative  
Laura Maczka, Mayor, City of Richardson

**Members of the Staff Present:**

Monte Mercer, Deputy Executive Director  
Tim Barbee, Chief Information Officer, Research and Information Services  
Doni Green, Director of Aging  
Michael Morris, Director of Transportation  
David Setzer, Director of Workforce Development  
Edith Marvin, Director of Environment and Development  
Molly Thoerner, Director of Emergency Preparedness  
Christy Williams, Director of 9-1-1 Programs  
Lucille Johnson, Assistant to the Executive Director  
Stephanie Cecil, Administrative Assistant, EDO  
Bob Best, Audio/Video Comp Support Tech, Transportation  
Dan Kessler, Assistant Director of Transportation  
Ken Kirkpatrick, Transportation Counsel  
Candice Forsyth, Administrative Assistant, Emergency Preparedness  
Lori Clark, Principal Planner, Transportation  
Mark Brown, Program Manager, 9-1-1  
Dana Buckholt, Operations Manager, Workforce  
Donna Coggeshall, Manager, Research and Information Services  
Tamara Cook, Manager, Environment & Development Programs  
Chris Klaus, Sr. Program Manager, Transportation  
James Powell, Assistant Council, Transportation  
Molly Rendon, Assistant Director of Finance, Administration  
Karen Richard, Chief Human Resources Officer  
Kay O'Dell, Development Manager, Workforce Development  
Vickie Alexander, Administrative Program Supervisor, Transportation

**REGULAR SESSION**

**ACTION:**

**Item 1. Approval of Minutes**

President Wilemon stated that the first item on the agenda was approval of the minutes from the April 2015 Board meeting.

Upon a Motion by Councilmember Marshall (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the minutes of the April 2015 Executive Board meeting.

**Item 2. Resolution Approving the Renewal of the Facility Lease for the Plano Workforce Center**

David Setzer, Director of Workforce Development, asked the Board to renew the lease for the Plano Workforce Center for a period of five years beginning, August 1, 2015, for \$9.91 per square foot (excluding annual operational increases over base year amounts, janitorial, utilities, maintenance and repair). He explained that the center, which is located at 1101 Resource Drive, Suite 100, Plano Texas, is in a good location, has a low price per square foot and contains adequate parking.

Upon a Motion by Mayor Strength (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E15-05-2*

**Item 3. Resolution Approving the Renewal of the Facility Lease for the Greenville Workforce Center**

David Setzer, Director of Workforce Development, asked the Board to approve only a one year renewal option that is available within the current lease at the Greenville Workforce Center for the current rate of \$16.50 per square foot (including taxes, insurance, common area maintenance, utilities, and janitorial). He explained that due to inefficiencies with the current space plan, NCTCOG has requested the City of Greenville to complete modifications and the city is still reviewing whether it has available funds to complete the space plan modification options.

Upon a Motion by Judge Horn (seconded by Mayor Wheat), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E15-05-3*

**Item 4. Resolution Authorizing Additional Business Development Staffing for the Workforce Development Department**

David Setzer, Director of Workforce Development, explained that in response to the federal Workforce Investment Opportunity Act (WIOA), the Workforce Board has redesigned its business services delivery model to realign resources to more specifically target industry and increase market penetration. The initial phase of the new business service delivery process would be the hiring of two (2) Business Development Supervisor positions by August 1, 2015, for an estimated total cost for FY 2015 (August and September) of \$40,000.

Upon a Motion by Councilmember Scarth (seconded by Judge Horn), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E15-05-4*

**Item 5. Resolution Authorizing Contract with ResCare Workforce Services for Delivery of Childcare Services**

David Setzer, Director of Workforce Development, recommended that the Board authorize a contract with ResCare Workforce Services (RWS) to operate the Workforce Board's Child Care Services program, beginning on or before October 1, 2015. Under the agreement, RWS would provide childcare services on or before October 1, 2015, and continuing through September 30, 2016, in an amount not to exceed \$40 million dollars, with four (4) optional one (1) year renewals in the same amount. A transition period, beginning on or around July 1, 2015, would be provided in order for RWS to become familiar with current processes and procedures, review staffing models and space plan configurations, and determine appropriate staff training and staff development strategies.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E15-05-5*

**Item 6. Resolution Authorizing 2015 Emergency Preparedness Planning Council (EPPC) Bylaws Update**

Molly McFadden, Director of Emergency Preparedness, asked the Board to approve changes in the Emergency Preparedness Planning Council (EPPC) Bylaws that were recommended by the EPPC in conjunction with the Emergency Preparedness Department. She briefed the Board on the changes and provided a copy of the amended Bylaws, including adding additional members and defining the duties of officers, as follows.

Council Membership

120,000-169,999 - adding one representative (total 2)  
50,000-70,000 - adding one representative (total 2)  
15,000-29,999 - adding one representative (total 4)  
5,000-14,999 - adding one representative (total 4)

Appointment of Council

Considerations for council seat selection will include regional geographic balance, emergency preparedness experience, and opportunity for officials in the same population category to serve.

Duties of the Officers

The Vice-Chair shall be the appointed liaison with the technical committee and shall represent the Council at all technical committee meetings. This duty may be delegated to another Council member or appointee should the Vice-Chair be unable to attend.

Upon a Motion by Councilmember Scarth (seconded by Councilmember Marshall), and unanimous vote of all members present, except Judge Self, who voted no, the Board approved the resolution as presented.

*See Exhibit E15-05-6*

**Item 7. Resolution Approving the 2040 Regional Demographic Forecasts**

Dan Kessler, Assistant Director of Transportation, and Tim Barbee, Director of Research & Information Services, presented the 2040 Regional Demographic Forecasts for approval. Mr. Kessler explained that, as authorized by law, NCTCOG conducts coordinating and technical studies to guide the unified development of the area, eliminate duplication, and promote economy and efficiency through area wide planning.

NCTCOG has developed long-range, small-area demographic forecasts using the best and most current data available in accordance with sound modeling practices. These forecasts will be used to provide demographic information to support long-range infrastructure planning for North Central Texas; including the development of The Metropolitan Transportation Plan.

Upon a Motion by Judge Whitley (seconded by Councilmember Jones Hill), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E15-05-7*

**Item 8. Resolution Authorizing Submittal of Grant Applications for the Transportation Investment Generating Economic Recovery Discretionary Grant Program**

Michael Morris, Director of Transportation, explained that the United States Department of Transportation (US DOT) is making \$500 million available for capital surface transportation projects that have a significant impact on the nation, a metropolitan area, or a region through the Transportation Investment Generating Economic Recovery Discretionary Grant Program (TIGER VII). In May, the Regional Transportation Council (RTC) approved the submission of three TIGER VII projects totaling approximately \$42.5 million. He asked the Board to authorize the submission of the following three projects and the receipt of any funds awarded for the projects.

1. Regional Connections through Technology and System Integration
2. IH 35W Multimodal Corridor Improvement - IH 35W/IH 30 Managed Lane Access and Guaranteed Transit
3. Park Lane/Vickery Meadows Complete Street Project

Upon a Motion by Judge Whitley (seconded by Councilmember Jones Hill), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E15-05-8*

**Item 9. Resolution Authorizing Submittal of Grant Application to the Environmental Protection Agency for the Clean Diesel Funding Assistance Program**

Michael Morris, Director of Transportation, requested authorization to submit one grant proposal to the US Environmental Protection Agency (EPA), for up to \$1,420,000 (the maximum permitted) for the Clean Diesel Funding Assistance Program 2015 RFP; to be subawarded to project partners. The EPA indicated a national priority for projects that affect the goods movement sector and listed nonattainment counties as priority areas. The proposal may include activities located in the 10 counties currently designated as nonattainment for the pollutant ozone, as well as activities in Hood County, which EPA has accepted into the Ozone Advance Program. NCTCOG will solicit partners for the grant proposal for vehicle or equipment replacement, repower, upgrade, and/or idle reduction projects, that target vehicles or equipment used for goods movement purposes.

Upon a Motion by Judge Self (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E15-05-9*

**Item 10. Resolution Authorizing a Consultant Contract with Unison Consulting, Inc., for Completion of a Survey at Dallas/Fort Worth International Airport and Dallas Love Field Airport**

Michael Morris, Director of Transportation, informed the Board that Unison Consulting, Inc. has been recommended by the Consultant Selection Committee to complete the Dallas/Fort Worth International Airport and Dallas Love Field Airport Surveys in an amount not to exceed \$350,000. The Board previously authorized receipt of Surface Transportation Program – Metropolitan Mobility and Local Match funds from Dallas Area Rapid Transit (DART), Denton County Transportation Authority (DCTA), and the Fort Worth Transportation Authority (The T) for activities related to travel surveys. The survey will assess departing passengers' trip origins, access modes, purpose of trips, vehicle accessibility, and parking location preferences at both airports. This will provide the airports and the region with information used for ground access planning. NCTCOG will use the data needed to evaluate, update, and refine the current airport trip distribution component of the travel model.

Upon a Motion by Judge Horn (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E15-05-10*

**Item 11. Resolution Authorizing a Contract with Recovery Systems, Inc., d/b/a Pro-Tow Wrecker Service for Wrecker Services on SH 161**

Michael Morris, Director of Transportation, explained that the Regional Transportation Council (RTC) desires to provide for the staging of wrecker services (with funding through the RTC-approved Texas Department of

Transportation Congestion Management Partnership) as part of the interim bottleneck improvement to provide quick response and removal of incidents along SH 161 in Irving. This will be provided by the City of Irving's authorized tow provider.

The City of Irving conducted a procurement in 2011 for wrecker services and auto pound operation and selected Recovery Systems, Inc., d/b/a Pro-Tow Wrecker Service as the authorized wrecker service required for any City of Irving dispatched tow requests through September 30, 2016. The contract between NCTCOG and Recovery Systems, Inc., d/b/a Pro-Tow Wrecker Service would be an amount not to exceed \$300,000.

Upon a Motion by Mayor Wheat (seconded by Mayor Terrell), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E15-05-11*

**Item 12. Resolutions Authorizing Agreements for the University Partnership Program**

Michael Morris, Director of Transportation, explained that NCTCOG would like to continue the University Partnership Program that has been in effect since May 2008. In this program, NCTCOG has partnered with the University of Texas at Austin, the University of Texas at Arlington and Texas Southern University through 23 initiatives. He asked the Board to authorize Phase 2 of the program through separate agreements with each University in the following amounts:

- The University of Texas at Austin in an amount not to exceed \$500,000 over a maximum of four years
- The University of Texas at Arlington in an amount not to exceed \$500,000 over a maximum of four years
- Texas Southern University in an amount not to exceed \$150,000 over a maximum of four years

Upon a Motion by Councilmember Jones Hill (seconded by Judge Horn), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E15-05-12*

**Item 13. Resolutions Endorsing FY 2016 Criminal Justice Priorities for North Central Texas**

Kelly Schmidt, Senior Criminal Justice Planner, explained that under an Interlocal Cooperation Agreement with the Office of the Governor's Criminal Justice Division (CJD), NCTCOG is responsible for determining regional criminal justice priorities. Priorities are submitted annually to CJD, which provides funds for local project implementation each year. Applications were reviewed, discussed and scored by NCTCOG's Criminal Justice Policy Development Committee (CJPDC). Priority lists were then developed based on high score to low score in each category. She presented the FY 2016 Criminal Justice priority projects for Executive Board endorsement in the following programs:

- General Victim Assistance – Direct Services: The total funds recommended for all projects exceed \$11 million. An estimated regional FY16 allocation of \$15 million has been provided by CJD. As of this date, a decision has not been made at the state level on the use of unallocated funds. The list of projects was provided in a memo attachment in the agenda.
- Justice Assistance Grant: The total funds recommended for all projects exceed \$2.8 million. Based on prior funding trends, NCTCOG is estimated to receive an allocation of at least \$1.1 million. The list projects was provided in a memo attachment in the agenda.
- Juvenile Justice and Delinquency Prevention: The total funds recommended for all projects exceed \$1.4 million. Based on prior funding trends, NCTCOG is estimated to receive an allocation of at least \$1.3 million. The list projects was provided in a memo attachment in the agenda.
- Violent Crimes Against Women: The total funds recommended for all projects exceed \$1.3 million. Based on prior funding trends, NCTCOG is estimated to receive an allocation of at least \$1.2 million. The list projects was provided in a memo attachment in the agenda.

Upon a Motion by Judge Whitley (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-05-13

**Item 14. Resolution Amending Budget for Care Coordination, Caregiver Support, and Nursing Home Relocation Programs Contractors**

Doni Green, Chief Aging Program Officer, explained that NCTCOG, in its capacity as the Area Agency on Aging (AAA), receives funding from the Texas Department of Aging and Disability Services (DADS) to provide care coordination services to older individuals, their family caregivers, and nursing home residents of all ages. She requested an increase in the previously authorized \$620,000 for performance-based contractual agreements for these programs to \$820,000 for FY 2015. The requested amount will cover cost overruns associated with more rigorous program standards and increased reliance on contract workers due to staffing shortages.

Upon a Motion by Judge Horn (seconded by Mayor Terrell), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-05-14

**STATUS REPORTS:**

**Item 15. Status Report on Visitors to the NCTCOG 9-1-1 Program Offices**

Christy Williams, Director of 9-1-1 Programs, informed the Board that FCC Commissioner Rielly will be visiting the NCTCOG 9-1-1 offices the first week of June to discuss public safety applications and the role they play in the 9-1-1 system. This visit follows her participation in two panels at a FCC workshop in May that explored apps in the public safety communications arena.

She also had the opportunity to visit Australia and share experiences regarding the implementation of Text to 9-1-1 in our region. Representatives from Australia will be visiting NCTCOG 9-1-1 the first week of July to conduct site visits at 9-1-1 PSAPs in the region to witness Text to 9-1-1 in action.

**MISCELLANEOUS:**

**Item 16. Old and New Business**

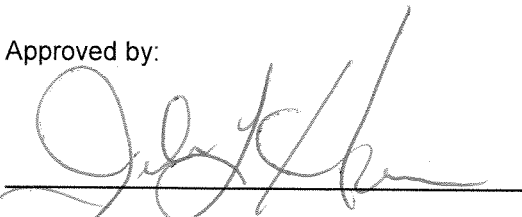
There was no old or new Business.

**Item 17. Calendar and Attendance**

The Board was provided with a Calendar of meeting and a record of Attendance.

There being no other business, President Wilemon adjourned the meeting.

Approved by:



John Horn, President  
North Central Texas Council of Governments  
County Judge, Hunt County

Checked by:



Mike Eastland, Executive Director  
North Central Texas Council of Governments

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF GRANT FUNDS FOR MEDICARE FRAUD ABUSE SERVICES AND THE ADDITION OF A PART-TIME EMPLOYEE FOR AGING PROGRAM**

**WHEREAS**, NCTCOG has a large corps of volunteer benefits counselors but limited staff oversight; and,

**WHEREAS**, the Better Business Bureau of Texas wishes to contract with NCTCOG for Medicare fraud prevention activities that will be performed by volunteers; and,

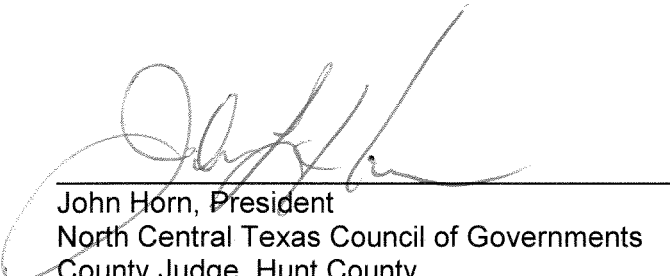
**WHEREAS**, such work is consistent with the scope of NCTCOG's benefits counseling program; and

**WHEREAS**, NCTCOG has sufficient funds to add a part-time benefits counselor, with responsibilities of training and supporting volunteer benefits counselors, in addition to counseling Medicare beneficiaries.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**


**Section 1.** The North Central Texas Council of Governments Executive Board authorize the Aging Program to add a .5 FTE to serve as Benefits Counselor, at Grade B-18, with salary and related costs estimated at \$33,000 per annum.

**Section 2.** This resolution shall be in effect immediately upon its adoption.



\_\_\_\_\_  
John Horn, President  
North Central Texas Council of Governments  
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 25, 2015.



\_\_\_\_\_  
Tom Lombard, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

**RESOLUTION AUTHORIZING SUBMITTAL OF APPLICATION TO TEXAS DEPARTMENT OF AGING AND DISABILITY SERVICES FOR RELOCATION OF NURSING HOME RESIDENTS**

**WHEREAS**, NCTCOG has contracted with the Texas Department of Aging and Disability Services (DADS) since 2007 to assist nursing home residents in returning to the community since 2007; and,

**WHEREAS**, NCTCOG's current contract for relocation services will terminate on August 30, 2015; and,

**WHEREAS**, DADS has released a Request for Proposals for nursing home relocation services during Fiscal Years 2016 - 2020; and

**WHEREAS**, NCTCOG wishes to continue providing nursing home relocation services.

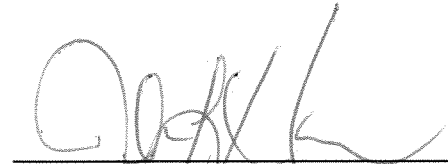
**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** NCTCOG is authorized to submit an application to DADS for nursing home relocation services.


**Section 2.** The North Central Texas Council of Governments' Executive Director is authorized to sign a contract with DADS for relocation of nursing home residents, should the NCTCOG application be approved for funding.

**Section 3.** NCTCOG is authorized to subcontract with qualified individuals and agencies for intense case management services, selected through a competitive procurement process.

**Section 4.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
John Horn, President  
North Central Texas Council of Governments  
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 25, 2015.

  
\_\_\_\_\_  
Tom Lombard, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills



**RESOLUTION AUTHORIZING 9-1-1 PROGRAM TO CONTRACT  
LEASE SPACE IN TWO GEOGRAPHICALLY REDUNDANT  
COMMERCIAL DATA CENTERS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is engaged in the planning, implementation, and maintenance of an emergency 9-1-1 (E9-1-1) system for 44 Public Safety Answering Points within a 14 county 9-1-1 service area; and

**WHEREAS**, NCTCOG 9-1-1 originally contracted to lease space in the Viawest data center located in Dallas in 2011 to house 9-1-1 equipment and support systems; and

**WHEREAS**, NCTCOG 9-1-1 requests to contract lease space with Viawest for two geographically redundant commercial data centers; and

**WHEREAS**, NCTCOG 9-1-1 requests a two year contract with up to six annual auto renewals; and

**WHEREAS**, NCTCOG 9-1-1 will require advance approval to enter into contract and planning efforts for move of critical infrastructure; and


**WHEREAS**, amount of two year contract is \$775,245 with annual renewals after year two being \$360,122.

**NOW, THEREFORE, BE IT RESOLVED THAT:**


**Section 1.** A contract between NCTCOG and Viawest for two years with annual renewals thereafter to lease space in two commercial data center locations be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute a contract with Viawest in the name of the North Central Texas Council of Governments.

**Section 3.** This Resolution shall take effect immediately upon adoption by the Executive Board.

  
\_\_\_\_\_  
John Horn, President  
North Central Texas Council of Governments  
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 25, 2015.

  
\_\_\_\_\_  
Tom Lombard, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

**RESOLUTION AUTHORIZING ANNUAL MAINTENANCE AND SOFTWARE SUPPORT FOR 9-1-1 CALL HANDLING SOLUTION**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is engaged in the planning, implementation, and maintenance of an emergency 9-1-1 (E9-1-1) system for 44 Public Safety Answering Points within a 14 county 9-1-1 service area; and

**WHEREAS**, NCTCOG 9-1-1 supports the 9-1-1 call handling equipment and software provided by Intrado; and

**WHEREAS**, NCTCOG 9-1-1 requests to extend annual maintenance and software support for 9-1-1 call handling solution; and

**WHEREAS**, NCTCOG 9-1-1 requests to do so with Intrado via HGAC state contract; and

**WHEREAS**, NCTCOG 9-1-1 requests to contract on an annual basis; and

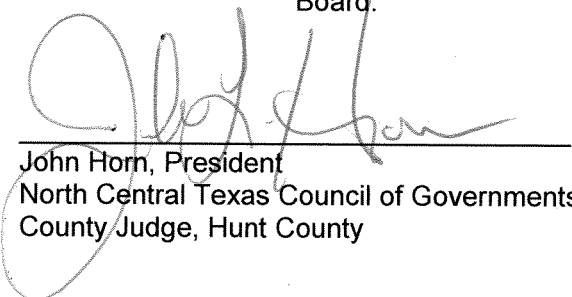
**WHEREAS**, amount of annual contract is \$325,000.

**NOW, THEREFORE, BE IT RESOLVED THAT:**


**Section 1.** A contract between NCTCOG and Intrado for an annual software maintenance and support be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute a contract with Intrado in the name of the North Central Texas Council of Governments.

**Section 3.** This Resolution shall take effect immediately upon adoption by the Executive Board.

  
\_\_\_\_\_  
John Horn, President  
North Central Texas Council of Governments  
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 25, 2015.

  
\_\_\_\_\_  
Tom Lombard, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

**RESOLUTION to Approve 9-1-1 PSAP Reimbursements**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is engaged in the planning, implementation, and maintenance of an emergency 9-1-1 (E-9-1-1) system for 44 Public Safety Answering Points in 14 North Central Texas counties which comprise the 9-1-1 service area; and,

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) strives to provide additional support to the PSAP's whenever possible and,

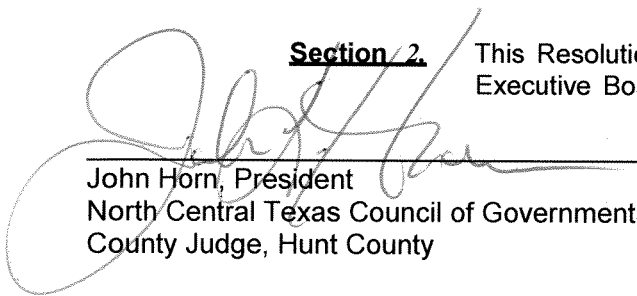
**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) can at the end of each biennium offer reimbursements to PSAP's for eligible expenses and,

**WHEREAS**, the NCTCOG has received requests for reimbursements for eligible expenses from 22 PSAP's totaling \$413,135.00

**NOW, THEREFORE, BE IT RESOLVED THAT:**


**Section 1.** The reimbursement of \$413,135.00 for the eligible expenses is approved.

**Section 2.** This Resolution shall take effect immediately upon adoption by the Executive Board.



John Horn, President  
North Central Texas Council of Governments  
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 25, 2015.



Tom Lombard, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

**RESOLUTION ENDORSING THE 9-1-1 STRATEGIC PLAN 2016-2017**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is engaged in the planning, implementation, and maintenance of an emergency 9-1-1 (E-9-1-1) system for 44 Public Safety Answering Points in 14 North Central Texas counties which comprise the 9-1-1 service area; and,

**WHEREAS**, The Commission on State Emergency Communications (CSEC) is the state agency that oversees the development, operation and funding of the 9-1-1 systems in the state program; and,

**WHEREAS**, CSEC has requested NCTCOG to submit a Strategic Plan for fiscal years 2016 and 2017; and,

**WHEREAS**, NCTCOG has developed the strategic plan, which incorporates network, wireless, database, ALL maintenance, equipment maintenance, public education and training; and,

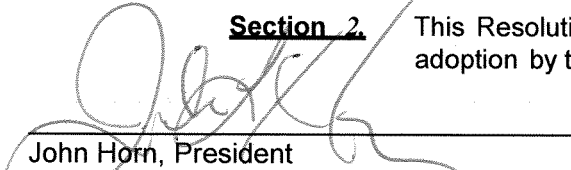
**WHEREAS**, NCTCOG has incorporated in the Plan the allocation provided by CSEC resulting from the legislative appropriation process; and

**WHEREAS**, The NCTCOG 9-1-1 Regional Advisory Committee has reviewed and approved the Plan.


**NOW, THEREFORE, BE IT RESOLVED THAT:**

**Section 1.** The Executive Director is authorized sign all agreements necessary to receive the funds to carry out the Plan's objectives.

**Section 2.** This Resolution shall take effect immediately upon adoption by the Executive Board.

  
\_\_\_\_\_  
John Horn, President  
North Central Texas Council of Governments  
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 25, 2015.

  
\_\_\_\_\_  
Tom Lombard, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

**RESOLUTION AUTHORIZING THE RECEIPT OF FEDERAL TRANSIT ADMINISTRATION  
FISCAL YEAR 2015 FORMULA FUNDS AND EXECUTION OF NECESSARY AGREEMENTS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is authorized by law to conduct such coordinating and technical studies as required to guide the unified development of the area, eliminate duplication, and promote economy and efficiency through area-wide planning; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, NCTCOG is a Designated Recipient for Federal Transit Administration (FTA) Urbanized Area Formula Program and Bus and Bus Facilities Program funds in the Dallas-Fort Worth-Arlington Urbanized Area, and Enhanced Mobility of Seniors and Individuals with Disabilities Program funds in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas, as delegated by the Governor of the State of Texas; and,

**WHEREAS**, element 3.06 of the Fiscal Year (FY) 2014 and FY 2015 Unified Planning Work Program provides for NCTCOG to serve as the federal grantee for local public transit providers operating service in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas, with responsibilities of administration, grant management and compliance for FTA formula programs; and,

**WHEREAS**, on January 8, 2015, the RTC programmed FTA FY 2015 formula program funds to local public transit providers operating service in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas for implementation of transit projects through coordination with NCTCOG, as the federal grantee.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The North Central Texas Council of Governments is authorized to submit and receive approximately \$6.7 million in FY 2015 Urbanized Area Formula Program funds, enter into subgrantee agreements with public transit providers and administer the program consistent with State and federal regulations.

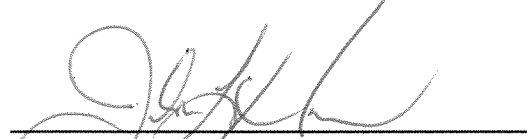
**Section 2.** The North Central Texas Council of Governments is authorized to submit and receive approximately \$2.0 million in FY 2015 Enhanced Mobility of Seniors and Individuals with Disabilities funds, enter into subgrantee agreements with public transit providers and administer the program consistent with State and federal regulations.

**Section 3.** The North Central Texas Council of Governments is authorized to submit and receive approximately \$500,000 in FY 2015 Bus and Bus Facilities Program funds, enter into subgrantee agreements with public transit providers and administer the program consistent with State and federal regulations.

**Section 4.** These funds will be incorporated into the applicable fiscal year budgets as appropriate.

**Section 5.** The Executive Director or designee is authorized to execute the necessary agreements to carry out these programs, including agreements with local public transit providers in the region.


**Section 6.** This motion shall be in effect immediately upon adoption.



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John Horn, President  
North Central Texas Council of Governments  
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 25, 2015.



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Tom Lombard, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

**RESOLUTION AUTHORIZING SUBMITTAL OF GRANT APPLICATION TO THE  
TRANSPORTATION RESEARCH BOARD**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of Texas in accordance with federal law; and

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, element 4.01 of the Fiscal Year (FY) 2014 and FY 2015 Unified Planning Work Program includes planning efforts to develop a Metropolitan Transportation Plan; and,

**WHEREAS**, the Transportation Research Board has funds available through the second State Highway Research Program; and

**WHEREAS**, the funding being sought will support planning initiatives related to the Metropolitan Transportation Plan.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

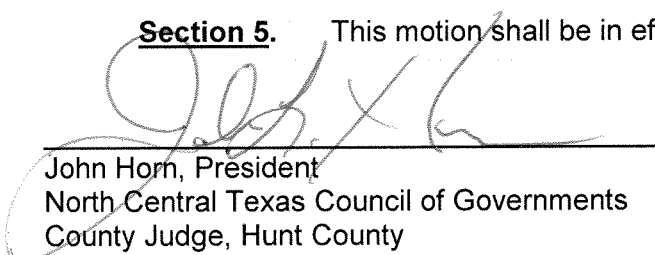
**Section 1.** NCTCOG is authorized to submit a proposal to the second State Highway Research Program through the Transportation Research Board for up to \$300,000.

**Section 2.** NCTCOG is authorized to receive approximately \$300,000 from the Transportation Research Board, if awarded.


**Section 3.** These funds will be incorporated into the FY2016 and FY 2017 budget as appropriate.

**Section 4.** The Executive Director or designee is authorized to execute necessary agreements to carry out these initiatives in the name of the North Central Texas Council of Governments.

**Section 5.** This motion shall be in effect immediately upon adoption.

  
\_\_\_\_\_  
John Horn, President  
North Central Texas Council of Governments  
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 25, 2015.

  
\_\_\_\_\_  
Tom Lombard, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

**RESOLUTION AUTHORIZING CONSULTANT CONTRACT WITH KIMLEY-HORN AND ASSOCIATES, INC., FOR THE NORTHWEST HIGHWAY AND PRESTON ROAD AREA PLAN AND RECEIPT OF FUNDS FROM THE CITY OF DALLAS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, on June 3, 2010, the Regional Transportation Council (RTC) awarded projects for the Sustainable Development Program in the Dallas-Fort Worth Metropolitan Area for the implementation of transportation improvements related to local sustainable development infrastructure projects and local planning programs; and,

**WHEREAS**, the Fiscal Year (FY) 2014 and FY2015 Unified Planning Work Program Element 5.03; provides for consultant assistance to implement various local planning projects, including the Northwest Highway Prestonwood Road; and,

**WHEREAS**, the City of Dallas has committed to contributing local funds to the project through an interlocal agreement; and,

**WHEREAS**, NCTCOG initiated a Request for Proposals to hire a consultant to complete the scope of work for the Northwest Highway Prestonwood Road; and,

**WHEREAS**, Kimley-Horn and Associates, Inc. has been recommended by the Consultant Selection Committee to complete the scope of work for the Northwest Highway Prestonwood Road; and,

**WHEREAS**, the Interlocal Cooperation Act, Chapter 791 of the Government Code, provides authority for NCTCOG and Local Governments to enter into Agreements for the provision of governmental functions and services of mutual interest; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

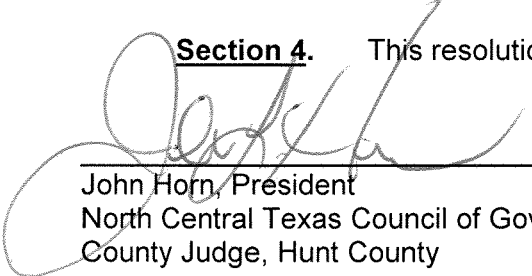
**Section 1.** A contract between NCTCOG and Kimley-Horn and Associates, Inc. for development of the Northwest Highway Prestonwood Road, in an amount not to exceed \$350,000, be and is hereby approved.

**Section 2.** NCTCOG is authorized to receive approximately \$100,000 in local funds from the City of Dallas for the Northwest Highway and Preston Road Area Plan.



**Section 3.** The Executive Director or designee is authorized to execute a contract with Kimley-Horn and Associates, Inc. to carry out the project and with the City of Dallas to receive local funds.


**Section 4.** This resolution shall be in effect immediately upon its adoption.



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John Horn, President  
North Central Texas Council of Governments  
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 25, 2015.



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Tom Lombard, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

**RESOLUTION AUTHORIZING A CONSULTANT CONTRACT WITH RIDESHARK CORPORATION FOR A HOSTED WEBSITE SOLUTION FOR WWW.TRYPARKINGIT.COM**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, Element 5.06 of the Fiscal Year (FY) 2014 and FY2015 Unified Planning Work Program, provides for the Regional Trip Reduction Program as part of the Congestion Management Operations Program; and,

**WHEREAS**, the Regional Trip Reduction is designed to reduce employee commute vehicle trips through the implementation of rideshare programs, telecommuting, flexible work-hour programs, transit use, bicycling and similar strategies; and,

**WHEREAS**, NCTCOG issued a Request for Proposals (RFP) on April 10, 2015 for a hosted website solution for WWW.TRYPARKINGIT.COM, the regional commuter tracking and ride-matching website, which included a requirement to include a built-in award system that incorporates sustainable incentives, along with participant recruitment and outreach services.

**WHEREAS**, RideShark Corporation has been recommended by the Consultant Selection Committee to provide the hosted website and participant recruitment and outreach services.

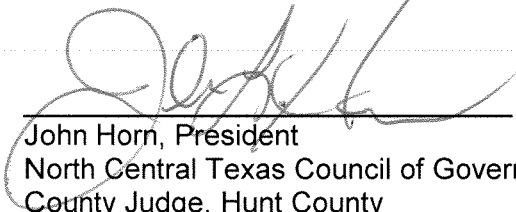
**WHEREAS**, the North Central Texas Council of Governments has complied with federal and State regulations regarding contract and procurement proceedings to select a qualified consultant for hosted website services; and,

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A Contract between NCTCOG and RideShark Corporation to provide hosted website services in an amount not to exceed \$400,000 annually for one year, with two one-year renewals, be and is hereby approved.


**Section 2.** The Executive Director or designee is authorized to execute a contract with RideShark Corporation in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.



\_\_\_\_\_  
John Horn, President  
North Central Texas Council of Governments  
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 25, 2015.



\_\_\_\_\_  
Tom Lombard, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

**RESOLUTION AUTHORIZING CONSULTANT CONTRACT WITH  
LEE ENGINEERING, LLC TO IMPLEMENT THE  
511DFW TRAVELER INFORMATION SYSTEM – INDEPENDENT EVALUATION  
PROJECT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Regional Transportation Council is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions; and,

**WHEREAS**, in May 2014, the NCTCOG Executive Board adopted a resolution authorizing the receipt of Surface Transportation Program – Metropolitan Mobility (STP-MM), Congestion Mitigation and Air Quality Improvement Program (CMAQ), and associated local match funds for planning and implementation programs to be administered and managed by NCTCOG; and,

**WHEREAS**, the Fiscal Year (FY) 2014 and FY2015 Unified Planning Work Program Element 5.06 provides for consultant assistance to implement the 511DFW Traveler Information System – Independent Evaluation; and,

**WHEREAS**, on April 10, 2015, NCTCOG initiated a Request for Proposals to secure consultant assistance for the 511DFW Traveler Information System – Independent Evaluation efforts; and,

**WHEREAS**, Lee Engineering, LLC has been recommended by the Consultant Selection Committee to implement the 511DFW Traveler Information System – Independent Evaluation for NCTCOG; and,

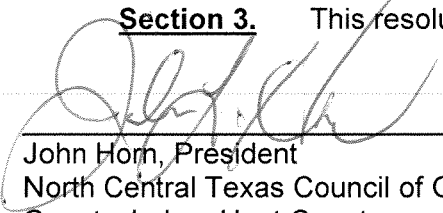
**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A contract between NCTCOG and Lee Engineering, LLC for the 511DFW Traveler Information System – Independent Evaluation in an amount not to exceed \$50,000, be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute a contract with Lee Engineering, LLC in the name of the North Central Texas Council of Governments.


**Section 3.** This resolution shall be in effect immediately upon its adoption.



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John Horn, President  
North Central Texas Council of Governments  
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 25, 2015.



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Tom Lombard, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

**RESOLUTION APPROVING  
MODIFICATIONS TO THE FY2014 AND FY2015 UNIFIED PLANNING WORK PROGRAM  
FOR REGIONAL TRANSPORTATION PLANNING**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with the North Central Texas Council of Governments and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21) assigns the MPO the responsibility for carrying out the metropolitan planning process, in cooperation with the State and operators of publicly owned transit service; and,

**WHEREAS**, MAP-21 assigns the MPO the responsibility for development of a Unified Planning Work Program which addresses the planning priorities of the metropolitan area and describes the metropolitan transportation and air quality planning activities to be undertaken and capital purchases used to support the planning process; and,

**WHEREAS**, new initiatives, project modifications, and funding adjustments have resulted in the need to amend the FY2014 and FY2015 Unified Planning Work Program; and,

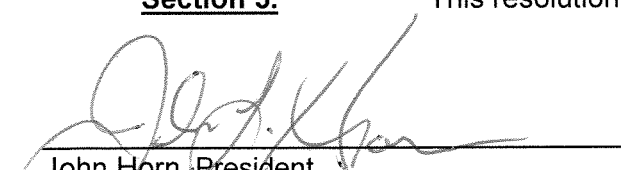
**WHEREAS**, the Regional Transportation Council approved the modifications to the FY2014 and FY2015 Unified Planning Work Program on June 11, 2015.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**


**Section 1.** The NCTCOG Executive Board approves Amendment #5 to the FY2014 and FY2015 Unified Planning Work Program for Regional Transportation Planning.

**Section 2.** The proposed FY2014 and FY2015 Unified Planning Work Program modifications include funds that have become available since the adoption of the FY2015 budget, and the FY2015 budget is hereby amended to incorporate the resources associated with the approval of this resolution.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
John Horn, President  
North Central Texas Council of Governments  
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments June 25, 2015.

  
\_\_\_\_\_  
Tom Lombard, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

**RESOLUTION AUTHORIZING CONTRACT WITH RESCARE WORKFORCE SERVICES FOR MANAGEMENT AND OPERATION OF THE WORKFORCE SYSTEM**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

**WHEREAS**, NCTCOG issued a Request for Proposal (RFP) for the Management and Operation of the Workforce System on April 10, 2015, in an effort to solicit responses from qualified organizations interested in operating the Workforce Board's Workforce System; and,

**WHEREAS**, following evaluation, ResCare Workforce Services (RWS) is recommended as the new Workforce System Contractor beginning on or before October 1, 2015; and,

**WHEREAS**, staff is proposing a transition period for RWS, beginning on or around August 1, 2015, to allow them time to identify key staff, potential issues and risks, potential improvement strategies, space plan configurations, staff development strategies, and other key elements necessary to develop a transition plan to enable RWS to become fully operational within the Workforce Board's region by October 1, 2015; and,

**WHEREAS**, the Workforce Board endorsed the selection of ResCare Workforce Services by the NCTCOG as the Workforce System Contractor, including any necessary transition services, during their June 23, 2015 Board meeting.

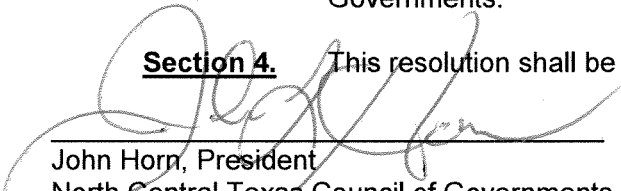
**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A contract for workforce services between NCTCOG and ResCare Workforce Services beginning on or before October 1, 2015, and continuing through September 30, 2016, in an amount not to exceed \$16.5 million, including four (4) optional one (1) year renewals in amounts not to exceed \$16.5 million annually, be and is hereby approved.


**Section 2.** Optional one (1) year renewals shall be authorized through the annual budget adoption process.

**Section 3.** The Executive Director or designee is authorized to execute a contract(s) with ResCare Workforce Services in the name of the North Central Texas Council of Governments.

**Section 4.** This resolution shall be in effect immediately upon its adoption.

  
\_\_\_\_\_  
John Horn, President  
North Central Texas Council of Governments  
County Jude, Hunt County

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 25, 2015.

  
\_\_\_\_\_  
Tom Lombard, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of North Richland Hills

## North Central Texas Council of Governments Foundation, Inc.

616 Six Flags Drive, Arlington, TX, 76011

### **BOARD MEETING**

Minutes — February 26, 2015

Transportation Council Room  
616 Six Flags Drive  
Arlington, Texas

#### **Members of the Board Present:**

Kathryn Wilemon – President, Councilmember, City of Arlington  
John Horn – Vice-President, County Judge, Hunt County  
Daniel Scarth – Secretary/Treasurer, Councilmember, City of Fort Worth  
Stephen Terrell – Past President, Mayor, City of Allen  
Vonciel Jones Hill, Councilmember, City of Dallas  
Jeff Leach, State Representative  
Tom Lombard Councilmember, City of North Richland Hills  
Dr. Larry Marshall, Councilmember, City of Benbrook  
Jeff Leach, State Representative  
Keith Self, County Judge, Collin County  
Laura Wheat, Mayor, Town of Westlake

#### **Members of the Board Absent:**

Clay Jenkins, County Judge, Dallas County  
Laura Maczka, Mayor, City of Richardson  
B. Glen Whitley, County Judge, Tarrant County

#### **Members of the Staff Present:**

Mike Eastland, Executive Director  
Monte Mercer, Deputy Executive Director  
Tim Barbee, Chief Information Officer, Research and Information Services  
Doni Green, Director of Aging  
Michael Morris, Director of Transportation  
Edith Marvin, Director of Environment and Development  
Molly Thoerner, Director of Emergency Preparedness  
Christy Williams, Director of 9-1-1  
Lucille Johnson, Assistant to the Executive Director  
Stephanie Cecil, Administrative Assistant, EDO  
Bob Best, Audio/Video Comp Support Tech, Transportation  
Dan Kessler, Assistant Director of Transportation  
Ken Kirkpatrick, Transportation Counsel  
Jessie Huddleston, Planner, Transportation  
Chris Klaus, Sr. Program Manager, Transportation  
Maggie Lira, Accounting Manager, Administration  
Michael Mallonee, Principal Planner, Transportation  
James Powell, Assistant Council, Transportation  
Molly Rendon, Assistant Director of Finance, Administration  
Shannan Ramirez, Chief Accounting Officer, Administration  
Karen Richard, Chief Human Resources Officer



Immediately following the NCTCOG Executive Board Meeting, President Wilemon called the NCTCOG Foundation Board to order at 2:53 pm.

**Item F1. NCTCOG Foundation Item 1: Resolution Authorizing Depository Services Contract**

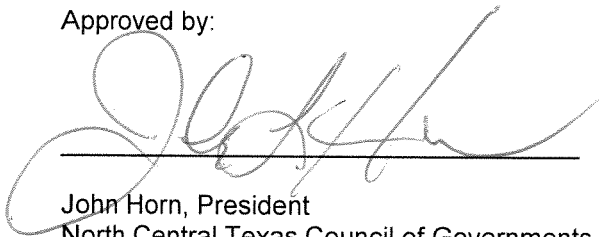
Monte Mercer, Deputy Executive Director, requested authorization to establish a stand-alone depository account for the NCTCOG Foundation, Inc., (consistent with the North Central Texas Council of Governments Foundation, Inc., Bylaws) in order to ensure proper delineation of assets.

Upon a Motion by Judge Self (seconded by Councilmember Scarth), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E15-02-F1*

President Wilemon adjourned the meeting at 2:55 pm.

Approved by:



John Horn, President  
North Central Texas Council of Governments  
County Judge, Hunt County

Checked by:



Mike Eastland, Executive Director  
North Central Texas Council of Governments