



North Central Texas Council of Governments

**TO:** NCTCOG Executive Board **DATE:** February 19, 2020  
**FROM:** Mike Eastland  
Executive Director  
**SUBJECT:** Executive Board Meeting

The next meeting of the **NCTCOG Executive Board** will be:

**DATE:** February 27, 2020

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

**AUDIT COMMITTEE MEETING**

**TIME:** 11:30 am (Ray Smith, Chair; Lee Kleinman; Andrew Piel; Ken Shetter; David Sweet; Glen Whitley)

**REGULAR BOARD MEETING**

**TIME:** 12:00 noon – Lunch  
12:45 p.m. – Executive Board Meeting

**PLACE:** NCTCOG Offices  
Centerpoint II Conference Center  
616 Six Flags Drive  
Arlington, TX 76011  
Transportation Council Room

President J.D. Clark hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc



**North Central Texas Council of Governments**

Meeting Date: February 27, 2020  
Submitted By: Monte Mercer  
Deputy Executive Director  
Item Title: Audit Committee Memo

Attached to the Executive Board Item #2 are the Comprehensive Annual Financial Report (CAFR) and single audit reports for the fiscal year ended September 30, 2019. Additionally, Agency Audits, Reviews and Monitoring is included via a PowerPoint presentation, which relates to reviews and audits conducted by third parties and/or internally. NCTCOG has also completed and will have available the Annual Financial Report for the NCT 9-1-1 District, which is a discretely blended component unit of the NCTCOG, that will be explained further in the Audit Committee meeting.

Mr. Christopher Breaux, Partner, WhitleyPenn, will be presenting to the Committee the final reports along with any audit findings and/or Management Letter Comments. At this time, staff is not aware of, nor expects, any findings or Management Letter comments to be presented. The Committee will have the opportunity to ask questions of Mr. Breaux or staff during the presentation as well as the opportunity to address the auditors independent of staffs' presence.

I will be available to answer any questions at the Executive Board Meeting.

MM  
Attachment

# North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

## EXECUTIVE BOARD AGENDA

February 27, 2020 | 12:45 pm

### Executive Board

1. \_\_\_ J. D. Clark
2. \_\_\_ Ray Smith
3. \_\_\_ Kevin Strength
4. \_\_\_ Curtistene McCowan
5. \_\_\_ Kelly Allen Gray
6. \_\_\_ Gary Caplinger
7. \_\_\_ Yvonne Davis
8. \_\_\_ Chris Hill
9. \_\_\_ Bill Heidemann

10. \_\_\_ Clay Jenkins
11. \_\_\_ Lee Kleinman
12. \_\_\_ Bobbie Mitchell
13. \_\_\_ Andrew Piel
14. \_\_\_ Tito Rodriguez
15. \_\_\_ Ken Shetter
16. \_\_\_ Richard Stopfer
17. \_\_\_ David Sweet
18. \_\_\_ Glen Whitley

### Staff

- \_\_\_ Mike Eastland
- \_\_\_ Monte Mercer
- \_\_\_ Tim Barbee
- \_\_\_ Doni Green
- \_\_\_ Edith Marvin
- \_\_\_ Michael Morris
- \_\_\_ Molly Rendon
- \_\_\_ David Setzer
- \_\_\_ Molly McFadden
- \_\_\_ Christy Williams
- \_\_\_ Lucille Johnson
- \_\_\_ Stephanie Cecil

### AUDIT COMMITTEE MEETING: 11:30 am

Discuss Comprehensive Annual Financial Report for Fiscal Year 2019

### REGULAR SESSION

Call to order time: \_\_\_\_\_

Pledge to the United States and Texas Flags

Public Comment on Agenda Items

### ACTION:

Motion/Second	Item #	Name of Item
___/___	1	<b>Approval of Minutes</b>
___/___	2	<b>Resolution to Accept and Approve the Comprehensive Annual Financial Report for Fiscal Year 2019 - Monte Mercer</b>
___/___	3	<b>Resolution Authorizing Contracts with Dickinson Fleet Services, LLC and TDI Fleet Services for Fleet and Fire Apparatus Service and Repair - Molly Rendon</b>
___/___	4	<b>Resolution Approving the North Central Texas Area Plan Federal Fiscal Years 2021-2022 - Doni Green</b>
___/___	5	<b>Resolution Authorizing a Contract with Innovative Emergency Management, Inc. for Emergency Operations Checklist Enhancement Services for Emergency Operations Centers - Molly McFadden</b>

- \_\_\_/\_\_\_ 6 Resolution Endorsing an Agreement with Tarrant County College District for Urban Search and Rescue Training and Exercises - Molly McFadden
  
- \_\_\_/\_\_\_ 7 Resolution Authorizing Receipt of Grant Funds for the Statewide Emergency Radio Infrastructure Grant - Molly McFadden
  
- \_\_\_/\_\_\_ 8 Resolution Approving Modifications to the FY2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning - Michael Morris
  
- \_\_\_/\_\_\_ 9 Resolution Authorizing an Agreement with the Texas A&M Transportation Institute for Technical Assistance to the Texas Department of Transportation Dallas District - Michael Morris
  
- \_\_\_/\_\_\_ 10 Resolution Endorsing Grant Application to the Environmental Protection Agency - Michael Morris
  
- \_\_\_/\_\_\_ 11 Resolution Adopting FY 2021 Criminal Justice Program Policies and Procedures - Kelly Schmidt

**APPOINTMENTS:**

- \_\_\_/\_\_\_ 12 Appointments to the Criminal Justice Policy Development Committee - Kelly Schmidt

**MISCELLANEOUS:**

- \_\_\_/\_\_\_ 13 Old and New Business
  
- \_\_\_/\_\_\_ 14 Future Calendar and Attendance

**Adjournment:** \_\_\_\_\_

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

# NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — January 23, 2020

Transportation Council Room  
616 Six Flags Drive | Arlington, Texas

President Clark called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:47 pm.

### Members of the Board Present:

1. J. D. Clark
2. Ray Smith
3. Kevin Strength
4. Kelly Allen Gray
5. Gary Caplinger
6. Yvonne Davis
7. Chris Hill
8. Bill Heidemann

### Members of the Board Absent:

9. Clay Jenkins
10. Lee Kleinman
11. Bobbie Mitchell
12. Andrew Piel
13. Tito Rodriguez
14. Ken Shetter
15. Glen Whitley
16. Curtistene McCowan
17. Richard Stopfer
18. David Sweet

### Members of the Staff Present:

Mike Eastland, Monte Mercer, Tim Barbee, Doni Green, Michael Morris, Edith Marvin, Molly McFadden, Molly Rendon, David Setzer, Stephanie Cecil, Dan Kessler, Ken Kirkpatrick, Karen Richard, Chris Klaus, Randy Richardson, Emily Beckham, Jon Blackman, Dana Buckholt, Debra Kosarek, Heather Mazac, Carmen Morones, Laurel Holdegraver, Roger Mann, Marcos Nunez, Anna Piasecki, Alayna Payne, Ashley Releford

### Visitors Present:

David Johnson, Citizen, Flower Mound

### Presentation of Service Awards

The following NCTCOG employees earned service awards this year.

#### 40 Years

Michael Morris, Transportation

#### 25 Years

Christopher Klaus, Transportation

#### 20 Years

Omar Barrios, Transportation  
Natalie Bettger, Transportation  
Mary Ford, Workforce Development  
Robert Hall, Transportation  
Jan Henning, Area Agency on Aging  
Richard Michael, Agency Administration  
Mindy Mize, Transportation  
Jeffrey Neal, Transportation  
Leanna Russell, Nct9-1-1  
Janet Smith, Public Affairs  
Francisco Torres, Transportation  
Lisa Walker, Area Agency on Aging  
Barbara Walsh, Transportation  
Amy Wright, Research & Info Svcs-Ops

#### 15 Years

Tamara Cook, Environment & Development  
Jenny Narvaez, Transportation  
Kathleen Yu, Transportation

#### 10 Years

Juan Barron-Luna, Transportation  
Brian Geck, Environment & Development  
Tommy Tran, Nct9-1-1

#### 5 Years

Morgan Armstrong, Workforce Development  
Andrea Bagsby, Workforce Development  
Cindy Barron, Agency Administration  
Denise Brown-Anderson, Agency Administration  
Kasey Cox, Nct9-1-1  
Jeremy Crabtree, Nct9-1-1  
Kristhel Flores, Transportation  
Elisabeth Hall, Agency Administration  
Karlotta Hannibal, Area Agency on Aging  
Brandi Harrison-Trotter, Workforce Development  
Jeff Hathcock, Transportation  
Renee Jimenez, Workforce Development  
Michael Johnson, Transportation  
Travis Liska, Transportation  
Lashay Marshall, Research & Info Svcs-Ops  
Heather Mazac, Agency Administration  
Kathy Oleszkowicz, Workforce Development  
Vivica Parker, Transportation

### **5 Years, cont.**

Ashley Releford, Transportation  
Lisa Renshaw, Workforce Development  
Daniel Snyder, Transportation  
Vivek Thimmavajjhala, Transportation  
Jerri Watson, Agency Administration  
Kate Zielke, Transportation

### **REGULAR SESSION**

#### **ACTION:**

#### **Item 1 Approval of Minutes**

President Clark stated that the first item on the agenda was approval of the minutes from the December 2019 Executive Board meeting.

Upon a Motion by Judge Whitley (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the minutes of the December 2019 Executive Board meeting.

#### **Item 2 Resolution to Accept and Approve the Quarterly Investment Report**

Molly Rendon, Director of Administration, presented the Investment Report for management and Executive Board review. The Investment Report provided information on the investment activity for the quarter that ended December 31, 2019, and showed the average rate of return, cumulative transactions, and beginning and ending balances for the quarter. She also provided a supplementary schedule regarding the State's investment activity of the Regional Toll Revenue funds, as well as the NTTA Hwy. 161 funds.

Exhibit: 2020-01-02-AA

Upon a Motion by Commissioner Mitchell (seconded by Mayor Heidemann), and unanimous vote of all members present, the Board approved the resolution as presented.

#### **Item 3 Resolution Authorizing a Lease Extension for the Denton Workforce Center**

David Setzer, Director of Workforce Development, asked the Board to authorize the extension of the current lease at the Denton Workforce Center, located at 1300 Teasley Lane in Denton, for a period of six months. He explained that the lease expires on September 30, 2020, and the landlord has agreed to extend the current rental rate at \$18.25 per square foot. He reminded the Board that it is currently projected that 21 Vocational Rehabilitation (VR) staff will integrate within the Workforce Center when a location with enough space is located. He explained that the extension will allow sufficient time to locate a property and negotiate the most favorable lease terms.

Exhibit: 2020-01-03-WD

Upon a Motion by Judge Whitley (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

#### **Item 4 Resolution Adopting the 2020 Tarrant County Hazard Mitigation Action Plan**

Molly McFadden, Director of Emergency Preparedness, asked the Board to approve and adopt the updated *2020 Tarrant County Hazard Mitigation Action Plan*. She explained that FEMA requires that jurisdictions have a current hazard mitigation action plan in order to apply for mitigation grant funding. NCTCOG serves as one of 33 participating jurisdictions required to adopt the Tarrant County Plan, which will provide eligibility to apply for grants for the next five years. This update of the 2015 plan includes changes in vulnerabilities and development, new participating jurisdictions and new mitigation action items. The Texas Division of Emergency Management (TDEM) and the Federal Emergency Management Agency (FEMA) have reviewed and approved the 2020 Tarrant County Hazard Mitigation Action Plan, pending Executive Board adoption.

Exhibit: 2020-01-04-EP

Upon a Motion by Mayor Heidemann (seconded by Mayor Shetter), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 5 Resolution Authorizing an Agreement for Receipt of Funds from the US Department of Energy**

Michael Morris, Director of Transportation, requested authorization to enter into an agreement with the Department of Energy's contracting agent and accept funding in the amount of approximately \$450,000, over an anticipated five-year period, to support the Dallas-Fort Worth Clean Cities Coalition Program. He explained that NCTCOG has been designated as a Clean Cities Coalition since 1993 and the Dallas-Fort Worth Clean Cities (DFWCC) Coalition is housed at and supported by NCTCOG. Staff activities under this initiative currently focus on improving efficiency and reducing the negative air quality impacts of transportation.

Exhibit: 2020-01-05-TR

Upon a Motion by Councilmember Caplinger (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

Judge Jenkins entered the meeting.

**Item 6 Resolution Endorsing Grant Application to the United States Department of Transportation Safety Data Initiative**

Michael Morris, Director of Transportation, and Christy Williams, Director of North Central Texas Emergency Communications District (NCT9-1-1) Programs, requested endorsement of a grant application for approximately \$500,000 in federal funds from the United States Department of Transportation (US DOT) under the 2020 Safety Data Initiative (SDI) grant program entitled: *State and Local Government Data Analysis Tools to Support Policy and Decision Making for Roadway Safety*. The Transportation Department and NCT9-1-1 are jointly proposing to develop a tool that leverages low-cost and open source data to provide Public Safety Answering Points (PSAPs) with trans-jurisdictional situational awareness capabilities. With this tool, dynamic incidents that are moving through and across jurisdictions could be easily tracked by multiple PSAPs with a seamless handoff between jurisdictions - a capacity that is not presently available.

Exhibit: 2020-01-06-TR

Upon a Motion by Mayor Shetter (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 7 Resolution Authorizing a Contract with Kimley Horn and Associates, Inc. to Conduct Preliminary Engineering of the Bomber Spur Regional Veloweb Shared-Use Path**

Michael Morris, Director of Transportation, requested approval to enter into a consultant contract with Kimley Horn and Associates, Inc., in an amount not to exceed \$200,000 (\$160,000 in federal Surface Transportation Block Grant (STBG) funds and \$40,000 in local match funds from partner agencies). The consultant will develop an alignment route for a Regional Veloweb shared-use path utilizing the abandoned Bomber Spur railway corridor, beginning at the intersection of SH 183 and Calmont Avenue and continuing south approximately three miles to its terminus at the intersection of SH 183 and W. Vickery Blvd. in Fort Worth.

Exhibit: 2020-01-07-TR

Upon a Motion by Judge Whitley (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 8 Resolution Authorizing Participation as a Subrecipient of Akimeka, LLC for an Electric Vehicle Data Collection Project**

Michael Morris, Director of Transportation, asked the Board to authorize participation, as a subrecipient, in a grant awarded to Akimeka, LLC, by the Department of Energy (DOE) for a national electric vehicle (EV) data collection and dissemination project. NCTCOG would receive approximately \$40,000 in funds. He explained that NCTCOG is one of several Clean Cities Coalitions invited to participate as a subrecipient and would recruit fleets and EV drivers, provide data regarding current use of EVs and charging infrastructure and serve as a liaison between the project leads and local data providers. The Unified Planning Work Program for Regional Transportation Planning includes implementation of air quality initiatives and this initiative would also further efforts currently listed in the DFW Eight-Hour Ozone State Implementation Plan.

Upon a Motion by Mayor Heidemann (seconded by Councilmember Caplinger), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 9 Resolution Authorizing Travel Outside North America**

Michael Morris, Director of Transportation, asked the Board to approve travel to Indonesia for Jeffrey C. Neal, Senior Program Manager for the Transportation Department's Streamlined Project Delivery and Data Management Team. Mr. Neal has been invited to participate in workshops sponsored by the United States Department of Transportation (USDOT) during February

2020. It is anticipated that most of the travel, lodging, and meals will be reimbursed by USDOT. He explained that the workshops were developed as part of the U.S. Infrastructure Transaction Assistance Network (ITAN) initiative. They are related to master planning and public/private collaboration strategies for large transportation infrastructure projects, including recent advancements dedicated to the potential implementation of innovative high-speed mass-transit applications.

Exhibit: 2020-01-09-TR

Upon a Motion by Judge Whitley (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 10 Resolution Authorizing an Additional Staff Position for the Aging Department**

Doni Green, Director of Aging, asked the board to approve one new full-time staff position to support Care Coordination and Caregiver Support Coordination programs. She explained that recent increases in grant funding will allow programs to serve a greater number of eligible persons and has increased case manager workloads. NCTCOG currently has three staff case managers who support this program, which works with older individuals who are at risk of premature nursing home placement by arranging temporary in-home services and supports that allow clients to remain in the community.

Exhibit: 2020-01-10-AG

Upon a Motion by Mayor Shetter (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 11 Resolution Authorizing Submittal of Systems Change Application to United Way of Tarrant County**

Doni Green, Director of Aging, requested authorization to submit a grant application for funds to the United Way of Tarrant County, in the amount of \$160,000. She explained that United Way is seeking applications for systems change activity and the Area Agency on Aging (NCTAAA) wishes to apply for these funds to improve the standard of care for Tarrant County persons with dementia by implementing a variety of initiatives with partner agencies. The grant has a 20% match requirement, and Meals on Wheels of Tarrant County and Dementia Friendly Fort Worth have agreed to contribute \$40,000 to meet this requirement.

Exhibit: 2020-01-11-AG

Upon a Motion by Councilmember Rodriguez (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**APPOINTMENTS:**

**Item 12 Appointments to the Regional Aging Advisory Committee (RAAC)**

Doni Green, Director of Aging, asked the Board to approve seven appointments to the Regional Aging Advisory Committee, which assists in representing the interests of older persons. Nominations were received from County Judges and county-based subrecipients. Nominees by county are:

- Erath County: Debbie Byers (first-time nominee)
- Hunt County: Berniece Reeves-Brown (re-nominee)
- Kaufman County: Dr. Bruce Wood (first-time nominee)
- Palo Pinto County: Carla Hay Perdue (re-nominee)
- Parker County: Dr. Mike Zepeda (re-nominee)
- Rockwall County: Monte Allred (re-nominee)
- Wise County: Debbie Bounds (first-time nominee)

She also informed the Board that RAAC has selected the following officers for Calendar Year 2020:

- President: Berniece Reeve-Brown of Hunt County
- Vice-President: Sue Whitehurst of Collin County
- Secretary: Pat Rodgers of Collin County

Upon a Motion by Judge Jenkins (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the appointments as presented.

**STATUS REPORTS:**

**Item 13 Status Report on the Virgin Hyperloop One Certification Center Proposal**

Michael Morris, Director of Transportation, explained that the Dallas-Fort Worth region has been shortlisted as a potential site for the Virgin Hyperloop One Certification Center, which has moved from the testing phase to the certification phase. He



outlined the next steps in the selection process and the proposed efforts to meet the application deadline of February 28, 2020.

**Item 14 Status Report on Flood Related Funding and New Regional Planning Groups for Texas**

Edith Marvin, Director of Environment and Development, briefed the Board on flood related planning and funding issues in the state and region. She outlined the U.S. Department of Housing and Urban Development's Texas CDBG-Disaster Relief/Mitigation (DR/MIT) Grants that have been awarded and used, currently open and soon to be available funds for long-term disaster recovery and mitigation, that are administered by the Texas General Land Office. She also discussed legislation enacted in 2019, by the 86th Texas Legislature, that would provide grants and loans for flood control and mitigation projects, including:

- A constitutional amendment, which was approved by voters on November 5, 2019, providing for the creation of the Flood Infrastructure Fund (FIF) into which the legislature transferred \$793 million from the Economic Stabilization or "Rainy Day" Fund.
- The creation of the Texas Infrastructure Resiliency Fund (TIRF) and funds appropriated to the Floodplain Management Account within the TIRF.
- The development of the first State Flood Plan, a responsibility assigned to the Texas Water Development Board (TWDB), which will be patterned after the existing State Water Plan.

To prepare for the State Flood Plan, regional flood planning groups will develop reports identifying needed projects on a five-year planning cycle. The first funding applications will be solicited in early 2020; the first Regional Flood Plans will be due in January 2023; and the first State Flood Plan is due to the legislature in September 2024. NCTCOG staff has hosted discussions of regional expectations regarding coordinating and administering the Regional Flood Planning Group and has begun and will continue coordinating with the TWDB to discuss future funding and planning opportunities.

**MISCELLANEOUS:**

**Item 15 Old and New Business**

There was no old or new Business.

**Item 16 Future Calendar and Attendance**

The Board was provided with a Calendar of meetings and a record of Attendance.

President Clark adjourned the meeting at 2:05 pm.

Approved by:

Checked by:

\_\_\_\_\_  
J. D. Clark, President  
North Central Texas Council of Governments  
County Judge, Wise County

\_\_\_\_\_  
Mike Eastland, Executive Director  
North Central Texas Council of Governments



**North Central Texas Council of Governments**

***Item 2***

*Exhibit: 2020-02-02-AA*

Meeting Date: February 27, 2020

Submitted By: Monte Mercer  
Deputy Executive Director

Item Title: Resolution to Accept and Approve the Comprehensive Annual Financial Report for Fiscal Year 2019

The CAFR and related reports are located at: <http://www.nctcog.org/edo/board.asp>

The North Central Texas Council of Governments' (NCTCOG) Comprehensive Annual Financial Report (CAFR), single audit reports, and the accompanying independent auditor's report for fiscal year ended September 30, 2019, are presented for acceptance and approval to the Executive Board. Representatives from NCTCOG's independent auditing firm, WhitleyPenn, will be available to review the reports with Board members.

The Executive Board Audit Committee will meet with NCTCOG staff and audit firm representatives prior to the Executive Board meeting to review the reports.

A draft resolution accepting and approving the CAFR and single audit reports is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MM

**RESOLUTION TO ACCEPT AND APPROVE THE COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR FISCAL YEAR 2019**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG's Comprehensive Annual Financial Report along with single audit reports for fiscal year ended September 30, 2019, are hereby submitted as audited by independent auditing firm WhitleyPenn; and,

**WHEREAS**, the Audit Committee of the Executive Board and the Executive Board have reviewed the documents.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board accepts and approves the Comprehensive Annual Financial Report and single audit reports for fiscal year 2019.

**Section 2.** This resolution shall be in effect immediately upon its adoption.

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J. D. Clark, President  
North Central Texas Council of Governments  
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 27, 2020.

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Curtistene McCowan, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of DeSoto



**North Central Texas Council of Governments**

***Item 3***

*Exhibit: 2020-02-03-AA*

Meeting Date: February 27, 2020

Submitted By: Molly Rendon  
Director of Administration

Item Title: Resolution Authorizing Contracts with Dickinson Fleet Services, LLC and TDI Fleet Services for Fleet and Fire Apparatus Service and Repair

This is a request to award contracts to Dickinson Fleet Services, LLC and Trailer Doctor, Inc., dba TDI Fleet Services for Fleet and Fire Apparatus Service and Repair through the North Central Texas Council of Governments SHARE cooperative purchasing program.

Originating as a request from the Fort Worth Fire Department, these services provide mobile maintenance of fleet and fire apparatus that can be performed at any of the Fort Worth Fire Department's 44 sub-stations located throughout the city. The award extends to fleet maintenance and repair services beyond fire apparatus. Such services would include fluid and filter changes, tire rotation and replacement, air system leak testing and repair, AC testing and repair, windshield services, and general preventative maintenance.

A Request for Proposals (RFP) #2019-146 Fire Apparatus Service and Repair, which included fleet maintenance and repair services, was prepared and advertised. Two proposals were received and opened on November 19, 2019. The proposals were reviewed by an evaluation committee comprised of members of the Fort Worth Fire Department. Following evaluation, the committee is recommending contract awards to Dickinson Fleet Services, LLC and TDI Fleet Services.

A draft resolution authorizing contracts with Dickinson Fleet Services, LLC and TDI Fleet Services for Fleet and Fire Apparatus Service and Repair is attached for Executive Board Authorization.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MR

**RESOLUTION AUTHORIZING CONTRACTS WITH DICKINSON FLEET SERVICES, LLC AND TDI FLEET SERVICES FOR FLEET AND FIRE APPARATUS SERVICE AND REPAIR**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, a Request for Proposals (RFP) #2019-146 for Fire Apparatus Service and Repair was advertised and proposals received were opened on November 19, 2019; and,

**WHEREAS**, following evaluation, staff recommends award of a contract to Dickinson Fleet Services, LLC and Trailer Doctor, Inc., dba TDI Fleet Services; and,

**WHEREAS**, the contracts are intended to be available to NCTCOG member governments and other participating entities as part of NCTCOG's SHARE Cooperative Purchasing Program; and,

**WHEREAS**, NCTCOG has complied with Federal and state regulations regarding contract and procurement proceedings for this procurement #2019-146 and has been vetted to comply with Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards 2 CFR 200.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A contract between NCTCOG and Dickinson Fleet Services, LLC, to provide Fleet and Fire Apparatus Service and Repair for an initial term through February 28, 2022, and with the option to renew for up to three (3) additional one-year terms, be and is hereby approved.

**Section 2.** A contract between NCTCOG and Trailer Doctor, Inc., dba TDI Fleet Services, to provide Fleet and Fire Apparatus Service and Repair for an initial term through February 28, 2022, and with the option to renew for up to three (3) additional one-year terms, be and is hereby approved.

**Section 3.** The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

**Section 4.** This resolution shall be in effect immediately upon its adoption.

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J. D. Clark, President  
North Central Texas Council of Governments  
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 27, 2020.

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Curtistene McCowan, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of DeSoto



**North Central Texas Council of Governments**

***Item 4***

*Exhibit: 2020-02-04-AG*

Meeting Date: February 27, 2020

Submitted By: Doni Green  
Director of Aging Programs

Item Title: Resolution Approving the North Central Texas Area Plan Federal Fiscal Years 2021-2022

The North Central Texas Council of Governments (NCTCOG), in its role as the designated Area Agency on Aging (AAA), is required by the Older Americans Act of 1965, as amended, to develop multi-year area plans for its service area, through which it provides, administers, and coordinates health and social services for persons age 60 and over and their family caregivers. The Texas Health and Human Services Commission (HHSC) similarly requires AAAs to develop multi-year plans, which are to be reviewed and approved by the governing body of the grantee agency.

NCTCOG has completed its two-year plan to reflect the needs of older persons and their family caregivers in the 14 counties surrounding Dallas and Tarrant Counties. The Regional Aging Advisory Committee reviewed and approved the Plan at its February 13<sup>th</sup> meeting and recommends it for approval by the Executive Board.

A draft resolution approving the North Central Texas Area Plan Federal Fiscal Years 2021-2022 is attached for Executive Board consideration. For the convenience of Board members, an executive summary is attached and a full copy of the Plan can be found at: <https://www.nctcog.org/executive-director/nctcog-executive-board>.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

**RESOLUTION APPROVING THE NORTH CENTRAL TEXAS AREA PLAN FEDERAL FISCAL YEARS 2021-2022**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Area Agency on Aging (AAA) for State Planning Region 4A by the Texas Health and Human Services Commission (HHSC); and,

**WHEREAS**, HHSC requires NCTCOG, in its capacity as the (AAA), to develop a two-year plan for funding, delivery, administration and coordination of health and human services for older adults and their family caregivers who live in the 14-county planning area; and,

**WHEREAS**, NCTCOG has developed a two-year area plan according to HHSC guidelines; and,

**WHEREAS**, the Regional Aging Advisory Committee has approved the Plan and recommends approval by the NCTCOG Executive Board.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** The NCTCOG Executive Board approves the North Central Texas Area Plan Federal Fiscal Years 2021-2022.
- Section 2.** The Executive Director or designee is authorized to file the plan with HHSC.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

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J. D. Clark, President  
North Central Texas Council of Governments  
County Judge, Wise County

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 27<sup>th</sup>, 2020.

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Curtistene McCowan, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of DeSoto

## **Executive Summary**

The North Central Texas Area Agency on Aging (NCTAAA), a program of the North Central Texas Council of Governments, provides services and supports to persons age 60 and over, persons with disabilities, and their family caregivers who live in Collin, Denton, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell, and Wise Counties. This 14-county service area is dynamic and diverse.

Benefitting from the region's robust economy, the number of North Central Texans age 60 and over is projected to increase from 647,914 in 2021 to 686,238 in 2022. By 2027 that number is expected to swell to 887,516. As a share of the State's older adult population, North Central Texans will increase from 10.96% in 2021 to 12.4% in 2027.

However, rates of growth will vary significantly at the county level. Among the 14 counties in the service area, the 10 classified as urban are experiencing higher growth rates, compared to the four rural. In the aggregate, residents of the rural counties are more likely to live in poverty and experience disability. In addition, rural counties tend to have less comprehensive networks of health and social services, creating additional barriers for residents in need of long-term services and supports.

Under the Older Americans Act, the NCTAAA is required to target older adults who live in rural areas, as well as those who have low incomes and are members of minority groups. To gauge its effectiveness, it uses regional data to establish benchmarks. An analysis of Fiscal Year 2019 client data indicates the NCTAAA is exceeding its goals relative to serving all three target populations. Among its clients for whom identifying information was gathered (i.e., registered clients), 15.91% lived in rural counties; among all older North Central Texans, 5.5% lived in rural counties. Among its registered clients, 33.42% had incomes below the poverty line; among all older North Central Texans, 6.9% lived in poverty. Among its registered clients, 21.37% were members of minority groups; among all older North Central Texans, 21.0% were members of minority groups.

As the NCTAAA plans, develops, and coordinates services, it embraces its duty to respond to the unique needs of older North Central Texans and their family caregivers. In preparing its Fiscal Years 2021-2022 area plan, it conducted both primary and secondary research to identify and prioritize the most critical needs of older adults and family caregivers. Primary research included gathering representative input from 12 members of its Regional Aging Advisory Committee, verbal and written comments from 34 participants of open forums, and survey data from 612 respondents. In addition, the NCTAAA conducted a Strengths, Weaknesses, Opportunities, and Threats analysis among its staff members.

The NCTAAA collapsed needs assessment data into categories and ranked specific needs on the basis of frequency of mention and/or criticality. As a result of that analysis, it identified the top four needs of older adults and their family caregivers as transportation, housing, personal/home care, and nutrition. The NCTAAA's strategic priorities during Fiscal Years 2021-2022 will focus on (but not be limited by) these four needs. A high-level summary of proposed strategies is as follows:

- **Transportation:** Increase the Title III budget for demand-response transportation. Explore the feasibility of establishing a transportation voucher and/or a volunteer transportation program. Work with transportation subrecipients to encourage out-of-county transportation as resources allow.



- Housing: Maintain a current and complete inventory of affordable housing. Educate clients about housing programs. Support housing authorities to help them obtain additional housing vouchers. Increase the Title III budget for residential repair to improve homeowners' accessibility and extend their community tenure. Relax program eligibility criteria in order to serve more clients.
- Personal/home care: Increase the Title III budget for Homemaker, Homemaker Voucher, Personal Assistance, Caregiver Respite, and Caregiver Respite Voucher. Increase the standard benefit for these programs. Relax screening criteria for the "umbrella" programs (i.e., Care Coordination and Caregiver Support Coordination) so that more clients may qualify.
- Nutrition: Begin funding Senior Center Operations and make seed money available to congregate meal sites that wish to invest in innovative programming. Share best practices between sites.

The NCTAAA is mindful of its significant limitations, including federal funding that is not keeping pace with regional growth. However, it uses this limitation as a call to action: to make efficient use of Older Americans Act (OAA) funds and to seek funding sources beyond the OAA. During Fiscal Years 2021-2022, the NCTAAA intends to realize greater efficiencies by placing greater emphasis on volunteer recruitment and relying on well-trained volunteers as staff extenders for its long-term care ombudsman, benefits counseling, and evidence-based program. To expand its revenue base, it will seek contracts with health plans.



## North Central Texas Council of Governments

### ***Item 5***

*Exhibit: 2020-02-05-EP*

Meeting Date: February 27, 2020

Submitted By: Molly McFadden  
Director of Emergency Preparedness

Item Title: Resolution Authorizing a Contract with Innovative Emergency Management, Inc. for Emergency Operations Checklist Enhancement Services for Emergency Operations Centers

This is a request to award a contract to Innovative Emergency Management, Inc. for Emergency Operations Checklist Enhancement consulting services through the North Central Texas Council of Governments SHARE cooperative purchasing program. The contract will be available for use by members of the SHARE cooperative.

Originating as a request from the Emergency Management Working Group, these services enhance the capabilities of regional Emergency Operations Centers (EOC's) in their response to several hazards faced by the North Central Texas region. Of particular concern are the hazards presented by a complex coordinated attack and "Lone Wolf" attacks such as the attack in July of 2016 in Dallas. Gaps in the North Central Region's ability to respond to these incidents have been identified in the 2017 Dallas/ Fort Worth/ Arlington (DFWA) Urban Area Support Initiative (UASI) Threat Hazard Identification and Risk Assessment (THIRA). Among these gaps are the lack of consistency among regional EOC's regarding their activation and operational procedures. This lack of consistency hinders efficient integration of the regional EOC Support Team (EST) personnel when supporting jurisdictions that have been impacted by the above-mentioned threats. Retention of a vendor for services that would lead to the development of templates to close this and other gaps and enhance EOC capabilities was the desired outcome of this project.

NCTCOG prepared and issued a Request for Proposals (RFP) #2019-149 for Emergency Operations Checklist Enhancement services with proposals due on October 3, 2019. Four proposals were received and evaluated by a committee comprised of members of the North Central Texas Emergency Management Working Group. Following evaluation, the working group is recommending the contract award to Innovative Emergency Management, Inc.

A draft resolution authorizing a contract with Innovative Emergency Management, Inc. for Emergency Operations Checklist Enhancement consulting services for an initial term through January 30, 2021, and with the option to renew for up to four (4) additional one-year terms is attached for Executive Board consideration. If approved, this contract will be available to agencies throughout the United States through the SHARE cooperative purchasing program.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MMc

**RESOLUTION AUTHORIZING A CONTRACT WITH INNOVATIVE EMERGENCY MANAGEMENT, INC. FOR EMERGENCY OPERATIONS CHECKLIST ENHANCEMENT SERVICES FOR EMERGENCY OPERATIONS CENTERS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, a Request for Proposals (RFP) #2019-149 for Emergency Operations Checklist Enhancement Services was advertised and proposals received were opened on October 3, 2019; and,

**WHEREAS**, following evaluation, staff recommends award of a contract to Innovative Emergency Management (IEM), Inc.; and,

**WHEREAS**, the contract is intended to be available to NCTCOG, member governments and other participating entities as part of NCTCOG's SHARE Cooperative Purchasing Program; and,

**WHEREAS**, NCTCOG has complied with Federal and State regulations regarding contract and procurement proceedings for this Procurement # 2019-149 and has been vetted to comply with Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards CFR 200.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A contract between NCTCOG and Innovative Emergency Management, Inc., for emergency operations checklist enhancement services for an initial term through January 20, 2021, and with the option to renew for up to four (4) additional one-year terms, be and is hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's SHARE Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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J.D. Clark, President  
North Central Texas Council of Governments  
County Judge, Wise County

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 27, 2020.

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Curtistene McCowan, Secretary-Treasurer  
North Central Texas Council of Governments  
Mayor, City of DeSoto



**North Central Texas Council of Governments**

***Item 6***

*Exhibit: 2020-02-06-EP*

Meeting Date: February 27, 2020

Submitted By: Molly McFadden  
Director of Emergency Preparedness

Item Title: Resolution Endorsing an Agreement with Tarrant County College District for Urban Search and Rescue Training and Exercises

The North Central Texas Council of Governments (NCTCOG) has identified Tarrant County College as uniquely qualified to provide needed training, exercises, and supporting documentation as required by the Homeland Security Grant Program for Urban Search and Rescue teams in the North Central Texas Region. Availability of resources and scheduling necessitated staff proceeding with this agreement to ensure courses could take place beginning March 2020.

Tarrant County College District is a local public college that has specific training and exercise resources and instructors capable of providing entry and advanced level Urban Search and Rescue Training.

The State Homeland Security Grant Program project is 100% funded with no local cost-share or match requirements. Federal guidance states the FY19 Homeland Security grant funds are available through September 2020. Acceptance of these funds were originally approved in September 2019 by the Executive Board.

A draft resolution endorsing an agreement with Tarrant County College District for urban search and rescue training and exercises in an amount not to exceed \$200,000 is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MMc:

**RESOLUTION ENDORSING AN AGREEMENT WITH TARRANT COUNTY COLLEGE DISTRICT FOR URBAN SEARCH AND RESCUE TRAINING AND EXERCISES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG is working with local governments and others in building regional emergency preparedness capacity; and,

**WHEREAS**, NCTCOG identified a need for urban search and rescue training and exercises and has FY2019 Homeland Security Grant Program funds available for these activities; and,

**WHEREAS**, the Tarrant County College District is qualified and has the necessary facilities to provide such services to NCTCOG for the benefit of its member governments throughout the region.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board endorses an agreement between the North Central Texas Council of Governments and Tarrant County College District to provide Urban Search and Rescue training and exercises in an amount not to exceed \$200,000.

**Section 2.** The Executive Director or designee is authorized to execute an agreement with Tarrant County College District in the name of the North Central Texas Council of Governments consistent with the approval herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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J.D. Clark, President  
North Central Texas Council of Governments  
Judge, Wise County

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on February 27, 2020.

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Curtistene McCowan, Secretary-Treasurer  
North Central Texas Council of Governments  
Mayor, City of DeSoto



**North Central Texas Council of Governments**

***Item 7***

*Exhibit: 2020-02-07-EP*

Meeting Date: February 27, 2020

Submitted By: Molly McFadden  
Director of Emergency Preparedness

Item Title: Resolution Authorizing Grant Submittal to the Texas Office of the Governor for Statewide Emergency Radio Infrastructure

The Texas Office of the Governor (OOG) recently announced its 2020 Statewide Emergency Radio Infrastructure (SERI) Grant which provides a total state-wide allocation of \$20 million intended to support state and regional efforts to improve or sustain interoperable emergency radio infrastructure. Funds for these projects are authorized under the Texas General Appropriations Act, Article I, Rider 26 and must enhance current capabilities or address capability gaps identified by the Texas Department of Public Safety (DPS) or Texas Interoperable Communications Coalition (TxICC) in either the Texas Statewide Communications interoperability Plan (SCIP) or DPS Report on Interoperable Communications to the Texas Legislature.

NCTCOG staff wishes to submit a grant application in an approximate amount of \$750,000. The application deadline is March 12, 2020, and if awarded, the performance period for this grant is from September 1, 2020 up to August 31, 2022. NCTCOG's proposal will address tasks focused on the planning, development, enhancement and on-going maintenance of the regional interoperability communications infrastructure consistent with the intent of the State's appropriation. Tasks include, but are not limited to, hiring new staff assigned to manage and coordinate updating the Regional Interoperability Communications Plan (RICP), which will address regional infrastructure needs and gaps, developing a regional strategic funding plan that will support implementing future funding for interoperable communications projects meeting the intent of SERI grant, and developing a network of interlocal agreements to enhance the regional communications footprint and infrastructure.

A draft resolution authorizing submittal of a grant application to the Texas Office of the Governor under the Statewide Emergency Radio Infrastructure Grant is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MMc

**RESOLUTION AUTHORIZING GRANT SUBMITTAL TO THE TEXAS OFFICE OF THE GOVERNOR FOR STATEWIDE EMERGENCY RADIO INFRASTRUCTURE**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG is working with local governments and others in building regional emergency preparedness capacity by enhancing our communications infrastructure; and,

**WHEREAS**, NCTCOG maintains a Regional Interoperability Communications Committee (RICC) to address regional communications infrastructure through it's Regional Interoperability Communications Plan (RICP); and,

**WHEREAS**, The Texas Office of the Governor (OOG) has announced the 2020 Statewide Emergency Radio Infrastructure (SERI) Grant with applications due March 12, 2020 and total funding of \$20 million; and,

**WHEREAS**, NCTCOG staff recommends submitting a SERI grant application in an approximate amount of \$750,000 to the OOG to conduct planning activities related to development, enhancement, operation and maintenance of regional interoperability communications infrastructure.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board authorizes submittal of a grant application to the Texas Office of the Governor under the 2020 Statewide Emergency Radio Infrastructure Grant.

**Section 2.** If awarded, NCTCOG is authorized to receive approximately \$750,000 in Statewide Emergency Radio Infrastructure Grant funds.

**Section 3.** These funds shall be incorporated into the appropriate fiscal year budgets

**Section 4.** The Executive Director or designee is authorized to execute agreements necessary to carry out this program, including agreements with member governments and other entities, in the name of the North Central Texas council of Governments.

**Section 5.** This resolution shall be in effect immediately upon its adoption.

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J.D. Clark, President  
North Central Texas Council of Governments  
County Judge, Wise County

I hereby certify that this Resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 27, 2020.

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Curtistene McCowan, Secretary-Treasurer  
North Central Texas Council of Governments  
Mayor, City of DeSoto



## North Central Texas Council of Governments

### ***Item 8***

*Exhibit: 2020-02-08-TR*

Meeting Date: February 27, 2020

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Approving Modifications to the FY2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning

The Unified Planning Work Program for Regional Transportation Planning (UPWP) is required by federal and State transportation planning regulations and provides a summary of the transportation and related air quality planning tasks to be conducted by Metropolitan Planning Organization (MPO) staff. The FY2020 and FY2021 UPWP was approved by the Regional Transportation Council (RTC) in July 2019 and endorsed by the North Central Texas Council of Governments (NCTCOG) Executive Board in August 2019, and it identifies the activities to be carried out between October 1, 2019, and September 30, 2021.

Listed below are proposed modifications to the FY2020 and FY2021 UPWP. Included in these amendments are new initiatives, project updates and funding adjustments. In addition, NCTCOG's allocation of Federal Highway Administration PL-112 Transportation Planning Funds for FY2020 has been increased. The proposed modifications were posted on the NCTCOG website for public review and comment. No public comments were received. The Regional Transportation Council is scheduled to take action on the proposed modifications outlined below at its February 27, 2020, meeting, prior to NCTCOG Executive Board action on the same date.

### **Transportation Planning Fund (TPF) Modifications**

- 2.02 Transportation Data Development – Dissemination of Data (reprogram unspent funding in the amount of \$40,000 in Transportation Planning Funds from FY2019 to FY2020 to accommodate the extension of consultant services relative to web-based traffic count reporting)
- VIII. Overview of Work Program Funding (update Exhibit VIII-1, FY2020 and FY2021 TPF Programming Summary, to reflect an increase in NCTCOG's allocation of Federal Highway Administration PL-112 Transportation Planning Funds for FY2020 in the amount of \$1,272,994)

### **Other Funding Source Modifications**

- 1.02 Program and Policy Administration – Regional Transportation Council Policy/Project Coordination (add initiative and \$75,000 Surface Transportation Block Grant Program [STBG] funds, matched with Transportation Development Credits, to support legal and contracting assistance relative to NCTCOG Transportation Department policies and projects)



- 1.03 Fiscal Management and Information Systems - Local Funding Commitments (add \$2,400 local funds for the Southern Dallas County Regional Veloweb Shared-use Path and update text to reflect use of local funds)
- 2.01 Travel Forecasting Support – Sketch Planning Tool for Transit Ridership Estimation (update text to reflect the use of university assistance rather than consultant assistance in the development of a simple sketch model to estimate transit ridership)
- 3.03 Air Quality Management and Operations (add \$90,000 Department of Energy [DOE] funds to continue activities associated with the Dallas-Fort Worth Clean Cities Coalition, which focus on improving efficiency and reducing negative air quality impacts of transportation)
- 3.03 Air Quality Management and Operations – Fleet and Commercial Strategies (remove \$2,747,900 in Congestion Mitigation and Air Quality Improvement Program funds, \$109,500 in Regional Transportation Council (RTC) Local funds, and \$577,500 in local funds as a result of the close-out of the Clean Technologies Revolving Loan Fund Program)
- 3.03 Air Quality Management and Operations – Fleet and Commercial Strategies (add \$119,450 Texas Commission on Environmental Quality funds for school bus replacements, engine replacements, and alternative fuel conversions under the North Central Texas Clean School Bus Program Supplemental Environmental Project)
- 3.03 Air Quality Management and Operations – Fleet and Commercial Strategies (add \$40,000 DOE funds via NCTCOG’s Environment and Development Department and update text to include work activities related to a regionally focused energy management program)
- 5.03 Land-use/Transportation Initiatives – Sustainable Development Initiatives (carry over unspent funding balance of \$126,410 in RTC Local funds from FY2019 to FY2020 to accommodate extension of consultant contract for the Regional Parking Analysis)
- 5.03 Land-use/Transportation Initiatives – DART Red and Blue Lines Transit-Oriented Development (TOD) Planning Study (carry over unspent funding balance of \$139,000 Federal Transit Administration funds and \$34,750 RTC Local funds to accommodate an increase in the consultant contract for survey activities and program remaining allocation of project funds)
- 5.05 Congestion Management Planning and Operations – Managed Lane Technology Assessment (add \$4,000,000 STBG funds and \$1,000,000 Texas Department of Transportation [TxDOT] funds to support the implementation of auto occupancy verification technology on the region’s managed lane system)
- 5.09 Regional Aviation Planning and Education – Regional Aviation System Planning (add \$200,000 RTC Local funds to support an update of the Regional Aviation System Plan and other project activities)

**Other Funding Source Budget Modifications**

In addition to the modifications proposed above, adjustments are also proposed to other projects as a result of a reconciliation between the North Central Texas Council of Governments' (NCTCOG's) FY2020 budget, programmed dollars in the Unified Planning Work Program, and unprogrammed dollars that have previously been approved. Affected funding sources include the Environmental Protection Agency (EPA), Federal Transit Administration (FTA), Surface Transportation Block Grant Program (STBG), Congestion Mitigation and Air Quality Improvement Program (CMAQ), Texas Department of Transportation (TxDOT), Regional Toll Revenue (RTR), and local funds. The adjustments by funding source are included in the table below, as well as the associated Unified Planning Work Program Subtasks.

**Non-TPF Budget Adjustments**

<b>Funding Source</b>	<b>Amount</b>	<b>UPWP Subtasks</b>
EPA	\$823,200	3.03
FTA	\$33,400	2.01
STBG	\$611,980	5.06, 5.08, 5.11
CMAQ	\$865,000	1.01, 3.03, 5.03, 5.05
TxDOT	\$50,210	5.05, 5.11
RTR	\$101,980	4.02, 5.01, 5.02
Local	\$675,325	2.01, 3.03, 5.03

**The Executive Board has previously taken action in support of the following projects and they are now being incorporated into the FY2020 and FY2021 Unified Planning Work Program:**

**Other Funding Source Modifications**

- 3.03 Air Quality Management and Operations – Local Government Policies/Community Readiness (add \$80,000 Federal Highway Administration funds and \$20,000 RTC Local funds, and update text to include the I-45 Zero Emissions Vehicle Corridor Plan)
- 3.03 Air Quality Management and Operations – Local Government Policies/Community Readiness (add \$40,000 DOE funds as a subrecipient of funding awarded under the FY2019 Advanced Vehicle Technologies Research funding opportunity and update text to include data collection on the use and performance of electric vehicles and electric vehicle infrastructure)

- 3.03 Air Quality Management and Operations – Fleet and Commercial Strategies (add \$25,000 DOE funds as a subrecipient of funding awarded under the FY2019 Commercial Trucks and Off-road Applications funding opportunity and update text to include a study and comparison of maintenance costs of heavy-duty diesel and natural gas goods movement vehicles)
  
- VIII. Overview of Work Program Funding (update Exhibit VIII-3, Anticipated Equipment/Software Purchases/Leases, to reflect \$55,000 STBG funds and \$35,000 local funds for Bicycle-Pedestrian Count Equipment funded in Subtask 5.03)

A draft resolution authorizing approval of the proposed UPWP modifications is attached for Executive Board consideration. Staff will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

vpj  
Attachment

**RESOLUTION APPROVING MODIFICATIONS TO THE FY2020 AND FY2021 UNIFIED PLANNING WORK PROGRAM FOR REGIONAL TRANSPORTATION PLANNING**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, federal law, Fixing America's Surface Transportation (FAST) Act, assigns the MPO the responsibility for carrying out the metropolitan planning process, in cooperation with the State and operators of publicly owned transit services; and,

**WHEREAS**, the FAST Act assigns the MPO the responsibility for development of a Unified Planning Work Program which addresses the planning priorities of the metropolitan area and describes the metropolitan transportation and related air quality planning activities to be undertaken and capital purchases to be made to support the planning process; and,

**WHEREAS**, the FY2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning was approved by the Regional Transportation Council in July 2019 and endorsed by the NCTCOG Executive Board in August 2019; and,

**WHEREAS**, new initiatives, updates to existing projects and funding adjustments have resulted in the need to amend the FY2020 and FY2021 Unified Planning Work Program; and

**WHEREAS**, the proposed modifications to the FY2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning were approved by the Regional Transportation Council on February 27, 2020.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** The Executive Board approves the proposed modifications to the FY2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning.
- Section 2.** The appropriate fiscal year budgets are hereby amended to incorporate the resources associated with the approval of this resolution.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

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J.D. Clark, President  
North Central Texas Council of Governments  
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 27, 2020.

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Curtistene McCowan, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of DeSoto



**North Central Texas Council of Governments**

***Item 9***

*Exhibit: 2020-02-09-TR*

Meeting Date: February 27, 2020

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing an Agreement with the Texas A&M Transportation Institute for Technical Assistance to the Texas Department of Transportation Dallas District

The Texas Department of Transportation (TxDOT) currently has an interagency agreement with the Texas A&M Transportation Institute (TTI) to perform various technical assistance activities. At TxDOT's request, NCTCOG acts as a subcontractor to the Texas A&M Transportation Institute to provide travel modeling technical assistance for the TxDOT Dallas District. NCTCOG and TTI executed an agreement to provide various technical assistance to TxDOT for Fiscal Years 2018 and 2019 which has expired. TxDOT has requested NCTCOG staff to continue to provide technical assistance activities, through May 31, 2021, in the amount of \$200,000.

Under this Agreement, NCTCOG will continue to provide TxDOT and TTI assistance with activities such as forecasting, feasibility studies, environmental analyses, and other initiatives as requested. NCTCOG will also provide for public involvement, coordination meetings, value engineering, and other project development activities associated with corridors throughout the region.

A draft resolution authorizing an agreement with the Texas A&M Transportation Institute for technical assistance in the amount of approximately \$200,000 is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

BB:cg  
Attachment

**RESOLUTION AUTHORIZING AN AGREEMENT WITH THE TEXAS A&M TRANSPORTATION INSTITUTE FOR TECHNICAL ASSISTANCE TO THE TEXAS DEPARTMENT OF TRANSPORTATION DALLAS DISTRICT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by, and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Fiscal Year (FY) 2020 and FY2021 Unified Planning Work Program Subtask 5.01 provides for corridor studies and environmental studies to support planning for various corridors; and,

**WHEREAS**, the Texas Department of Transportation has requested NCTCOG to continue providing technical assistance for corridors throughout the region under subcontract with the Texas Transportation Institute.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** An agreement with the Texas A&M Transportation Institute for various NCTCOG technical assistance activities in the amount of approximately \$200,000 is hereby approved.
- Section 2.** These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.
- Section 3.** The Executive Director or designee is authorized to execute agreements necessary to carry out this program in the name of the North Central Texas Council of Governments.
- Section 4.** This resolution shall be in effect immediately upon its adoption.

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J.D. Clark, President  
North Central Texas Council of Governments  
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 27, 2020.

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Curtistene McCowan, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of DeSoto



## North Central Texas Council of Governments

### ***Item 10***

*Exhibit: 2020-02-10-TR*

Meeting Date: February 27, 2020

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Endorsing Grant Application to the Environmental Protection Agency

The Environmental Protection Agency (EPA) released the 2020 Diesel Emission Reduction Act (DERA) National Grants Request for Applications (RFA) to provide funding for projects that improve air quality by reducing emissions from heavy-duty diesel vehicles or equipment. The grant submittal deadline was February 26, 2020. North Central Texas Council of Governments (NCTCOG) staff submitted one grant application on behalf of the region, in an amount of \$2,500,000 in EPA funds. The project will provide rebate funding for replacing diesel vehicles, equipment or engines; installing electric recharging infrastructure if necessary; or installing idle-reduction technology. "Rebate funding" helps reduce risk in monitoring grant requirements over time.

Potential rebate recipients include either public- or private-sector fleets, with emphasis on those serving in the goods movement industry with operations in the 10-county NCTCOG ozone nonattainment area. NCTCOG will serve as the prime recipient. This program will be administered as a rebate program, which is eligible under EPA rules, rather than a subgrant program. A "rebate" is defined as a one-time lump sum payment to a program beneficiary. EPA rebates will fund 25 to 60 percent of rebate project cost, depending on specific project category. The balance of project costs will be paid by the program beneficiary.

In preparation for developing the EPA proposal, NCTCOG administered an open and competitive Call for Partners to identify potential program beneficiaries. HEB Grocery LP submitted a project proposal to replace 10 trailers with diesel Transport Refrigeration Units (TRUs) with 10 new trailers with fully electric zero-emission TRUs. This project will also include 10 electric chargers. Staff recommends a rebate award to HEB Grocery LP of \$825,000 in EPA funds and \$1,008,333 program beneficiary leveraged funds, for a total project cost of \$1,833,333. This rebate award is contingent on EPA award of the NCTCOG proposal and execution of an agreement with EPA for project funding.

Upon award by the EPA, NCTCOG will administer an open, competitive Call for Projects to identify program beneficiaries for the remaining EPA awarded funds. Additional program beneficiaries will be brought to the Executive Board for approval.

Proposed work performed under this grant supports Subtask 3.03 of the Unified Planning Work Program for Regional Transportation Planning. Moreover, this project reduces ozone-forming emissions and aids in attaining the ozone standard by accelerating the turnover of older, high-emitting diesel engines.

A draft resolution endorsing submittal of a grant application to the EPA for the 2020 DERA National Grants RFA is attached. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

BH:ch  
Attachment



**RESOLUTION ENDORSING GRANT APPLICATION TO THE ENVIRONMENTAL PROTECTION AGENCY**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone, and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone; and,

**WHEREAS**, Subtask 3.03 of the Fiscal Year (FY) 2020 and FY2021 Unified Planning Work Program for Regional Transportation Planning includes implementation of air quality initiatives; and,

**WHEREAS**, the Environmental Protection Agency has released the 2020 Diesel Emissions Reduction Act (DERA) Request for Applications, providing funding to projects that reduce emissions from diesel vehicles and equipment; and,

**WHEREAS**, the funding being sought will support initiatives currently listed in the DFW Eight-Hour Ozone State Implementation Plan.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The Executive Board endorses submittal of a grant application in the amount of \$2.5 million to the Environmental Protection Agency to implement projects to replace diesel vehicles, equipment, or engines; install electric recharging infrastructure; and/or install idle-reduction technology.

**Section 2.** NCTCOG is authorized to receive approximately \$2.5 million from the Environmental Protection Agency.

**Section 3.** An agreement between NCTCOG and HEB Grocery LP in an amount not to exceed \$825,000 in EPA rebate funds and \$1,008,333 program beneficiary contribution for a maximum amount of up to \$1,833,333, is hereby approved. This authorization is contingent upon EPA award of NCTCOG's proposal under Section 1.

**Section 4.** These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

**Section 5.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 6.** This resolution shall be in effect immediately upon its adoption.

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J.D. Clark, President  
North Central Texas Council of Governments  
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 27, 2020.

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Curtistene McCowan, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of DeSoto



**North Central Texas Council of Governments**

***Item 11***

*Exhibit: 2020-02-11-CJ*

Meeting Date: February 27, 2020

Submitted By: Kelly Schmidt  
Criminal Justice Program Administrator

Item Title: Resolution Adopting FY 2021 Criminal Justice Program Policies and Procedures

The Office of the Governor's Public Safety Office (PSO) and the North Central Texas Council of Governments (NCTCOG) have an Interlocal Cooperation Agreement that includes a Statement of Work (SOW) specific to PSO's Criminal Justice Division (CJD). The SOW deliverables outline NCTCOG's Criminal Justice services provided to units of local government, school districts, colleges and universities, and non-profit agencies.

Among many services, NCTCOG is responsible for reviewing and scoring local agencies' criminal justice grant applications. In this capacity, NCTCOG is required to adopt Policies and Procedures that guide the application process and define committee responsibilities. This document is attached for Board review and approval.

On December 18, 2019, the Criminal Justice Policy Development Committee (CJPDC), which is appointed by the NCTCOG Executive Board, reviewed and approved the FY 2021 Policies and Procedures and recommends Executive Board adoption.

The most significant change is the revision to section 4.3.1.2.1. to increase the Criminal Justice Program - Justice Assistance Grant (JAG) suggested cap from \$80,000 to \$100,000 for projects that benefit one service area/jurisdiction. Other revisions include updates to grant period timeframes, minor sentence restructuring for clarity, and date revisions.

A draft resolution adopting the FY 2021 Criminal Justice Grants Policies and Procedures is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

**RESOLUTION ADOPTING FY 2021 CRIMINAL JUSTICE PROGRAM POLICIES AND PROCEDURES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG is responsible for reviewing and scoring local agencies' criminal justice grant applications; and,

**WHEREAS**, the Office of the Governor's Public Safety Office's Interlocal Cooperation Agreement with NCTCOG requires Criminal Justice Program Policies and Procedures to be adopted by NCTCOG's Executive Board; and

**WHEREAS**, the Criminal Justice Policy Development Committee (CJPDC), which is appointed by the Executive Board, reviewed, approved and recommends Executive Board adoption of the Fiscal Year 2021 Criminal Justice Program Policies and Procedures on December 18, 2019.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board adopts the Fiscal Year 2021 Criminal Justice Program Policies and Procedures, included in Attachment 1.

**Section 2.** This resolution shall be in effect immediately upon its adoption.

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J.D. Clark, President  
North Central Texas Council of Governments  
County Judge, Wise County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 27, 2020.

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Curtistene McCowan, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of DeSoto

## **Criminal Justice Policy Development Committee Policies and Procedures**

The following policies and procedures define rules and regulations governing certain application processes for the Office of the Governor's (OOG) Public Safety Office Criminal Justice Division (PSO/CJD) programs. PSO/CJD has identified the following funding opportunities in which the North Central Texas Council of Governments (NCTCOG) will assist in the distribution of grant funds:

- General Victim Assistance Grant Program (GVA), which may include Child Sex Trafficking Program
- Criminal Justice Program (Justice Assistance Grant – JAG)
- Juvenile Justice & Truancy Prevention Grant Program (JJ)
- Violence Against Women Justice and Training Program (VAW)

In addition, these policies and procedures govern the operation of NCTCOG's Criminal Justice Policy Development Committee (CJPDC) as outlined in the Interlocal Cooperation Agreement between OOG and NCTCOG.

NCTCOG shall provide general planning and coordination activities for issues related to criminal justice, juvenile justice, delinquency prevention, victims services, and related topics throughout the year. Such services may include providing feedback on, input to, or communicating PSO/CJD's real or proposed priorities.

### **1. COMPLIANCE WITH ADMINISTRATIVE RULES**

- 1.1. All policies, rules, and regulations set forth in this document are in compliance with the Texas Administrative Code (TAC), Title 1, Part 1, Chapter 3.
- 1.2. Section 3.1 of the Texas Administrative Code; Applicability: Subchapters A through F of this chapter apply to all applications for funding and grants submitted to the Office of the Governor's Criminal Justice Division. Subchapter A covers the general provisions for grant funding. Subchapter B addresses budget rules for grant funding. Subchapter D provides rules detailing the conditions CJD may place on grants. Subchapter E sets out the rules related to administering grants. Subchapter F specifies rules regarding program monitoring and audits.

### **2. NOTIFICATION OF FUNDING OPPORTUNITIES**

OOG will post all Funding Announcements (FA) in the Texas Register and to the OOG eGrants Funding Schedule Calendar. OOG will notify the COGs when FAs are posted in the Texas Register. NCTCOG will post GVA, JAG, JJ and VAW funding opportunities to its website and will distribute a notification of funding availability to regional database contacts. The NCTCOG notification will contain mandatory grant application workshop information, including the schedule and the location.

OOG posts GVA, JAG, JJ and VAW funding announcements in the *Texas Register*. It is the applicant agency's responsibility to identify funding opportunities in which to apply.

### **3. APPLICATION WORKSHOP ATTENDANCE REQUIREMENT**

- 3.1. NCTCOG's Criminal Justice Program staff will hold mandatory Grant Application Workshops. Workshop schedules will be posted on NCTCOG's Criminal Justice Program website.

Per NCTCOG's Interlocal Agreement with PSO/CJD, the COG shall conduct workshops at least 30 calendar days prior to the PSO/CJD eGrants application submission deadline.

During the application process NCTCOG staff will provide current grantees, potential applicants, and other requestors a copy of the scoring instrument, the criteria used in the scoring of applications, and other relevant materials.

In addition, NCTCOG staff will provide information on the policies and procedures to potential applicants.

### 3.2. MANDATORY ATTENDANCE:

- 3.2.1. Attendance is mandatory for all FY21 applicants wishing to submit a new application, renewal application and/or a continuation application in GVA, JJ, JAG, or VAW.

- 3.2.2. Agencies currently funded with a 24-month GVA grant operating 10-1-19 through 9-30-2021 are NOT required to attend an FY21 GVA Grant Application Workshop unless they wish to submit a distinctly different GVA project that extends beyond the scope of the currently funded GVA project.

- 3.3. TECHNICAL ASSISTANCE: Applicants may request technical assistance from NCTCOG Criminal Justice Program staff during the development of applications prior to submission. PSO/CJD staff will also provide technical assistance on grant-related questions/issues. NCTCOG technical assistance is advisory in nature and is not intended to address all possible outcomes of the grant application process.

- 3.4. NCTCOG may require additional information be submitted directly to NCTCOG for scoring purposes. NCTCOG-required items may include but not be limited to the NCTCOG Addendum, applicable Cooperative Working Agreements and/or Letters of Intent.

Applications submitted on an incorrect NCTCOG Addendum will not be scored and will not be recommended for funding (for example: submitting a JAG project on a Juvenile Justice addendum).

Applications submitted on an NCTCOG Addendum from prior grant cycles will not be scored and will not be recommended for funding.

- 3.5. DEADLINES: Application submission deadlines will be set by PSO/CJD and eGrants applications in all program categories will be submitted directly to PSO/CJD electronically.

Egrants submissions and all NCTCOG-required documents are due by the PSO/CJD-determined due date. Deadlines are final. No late eGrants applications or NCTCOG-required information will be accepted, without exceptions. There is no appeal process.

## 4. FUNDING GUIDELINES

### 4.1. LOCAL PRIORITIES AND STRATEGIC PLANNING:

- 4.1.1. Local needs and priorities will be identified through the strategic planning process, with guidelines set forth by PSO/CJD. The criminal justice needs relevant to the plan include but are not limited to criminal justice system improvements, juvenile justice system improvements, direct victim services, mental health, and substance abuse treatment. Local priorities will be presented to applicants during mandatory grant application workshops and will be incorporated into the scoring criteria.

Local needs and priorities for the strategic planning process may be gathered via electronic surveys, on-site meetings, or other reasonable methods.

For scoring purposes, CJPDC may identify specific issues related to the local priorities.

NCTCOG will evaluate, update and submit the Strategic Plan and an Executive Summary by a deadline set by PSO/CJD.

- 4.1.2. Grant application workshop attendees will be made aware of the importance of justice-related strategic planning. All strategic planning documents will be posted on NCTCOG's website.

- 4.2. **APPLICANT ELIGIBILITY:** Eligibility for funding is determined by PSO/CJD and applicant agencies must adhere to guidelines set forth by PSO/CJD in the Funding Announcement (FA) as posted in the Texas Register. Funding allocated to NCTCOG's 16-county region may only serve the NCTCOG region. Therefore, applicants desiring to serve counties in other NCTCOG regions must submit a separate application to that NCTCOG and follow the policies and procedures set forth by each.

- 4.2.1. Agencies receiving funds directly from their state association, from a PSO/CJD-designated fiscal agent or directly from PSO/CJD for select programs must apply directly through their state association, designated fiscal agent, or PSO/CJD and may not apply for funds allocated to NCTCOG's region. Examples include but are not limited to: Children's Advocacy Centers, Court Appointed Special Advocates, Campus Victim Assistance projects.

- 4.2.2. PSO/CJD will make the final determination as to which funding source is most appropriate for each application.

- 4.3. **FUNDING LIMITATIONS:** For the FY21 grant cycle, the following guidelines apply to the four program categories:

- 4.3.1. Criminal Justice Program - Justice Assistance Grant (JAG):

- 4.3.1.1. Non-Profit Applicant Agencies (including hospitals and faith-based organizations): A suggested cap of \$50,000 has been placed on new JAG applications being scored and prioritized.

- 4.3.1.2. Units of Local Government, ISDs, Native American tribes, Councils of Governments, State Agencies, Colleges and Universities:

- 4.3.1.2.1. A suggested cap of \$100,000 has been placed on new JAG applications being scored and prioritized that benefit one (1) service area/jurisdiction.

- 4.3.1.2.2. A suggested cap of \$160,000 has been placed on new JAG applications being scored and prioritized that benefit two (2) service areas/jurisdictions.\*
- 4.3.1.2.3. A suggested cap of \$240,000 has been placed on new JAG applications being scored and prioritized that benefit three (3) or more service areas/jurisdictions.\*

\* JAG collaboration projects may be subject to additional supporting documentation at the time of grant submittal. Supporting documents may include items such as Letters of Intent from all collaborators and Cooperative Working Agreements. JAG collaboration documents are due by the PSO/CJD-determined due date (see Section 3.5).

- 4.3.2. Juvenile Justice & Truancy Prevention Grant Program: A suggested cap of \$100,000 has been placed on new applications being scored and prioritized.
- 4.3.3. Violence Against Women Justice and Training Program: A suggested cap of \$100,000 has been placed on new applications being scored and prioritized.
- 4.3.4. Continuation projects in the above program categories in year two or three for FY21 may either continue in the cycle at the currently funded amount or submit the project as "new", follow the funding limitations and enter back in the competition to be scored.
- 4.3.5. General Victim Assistance Grant Program: Per direction from PSO/CJD, funding limits do not apply for *new* applications submitted in this category.
- 4.3.6. All Program Categories: The CJPDC has the discretion to recommend an application at a reduced amount.

#### 4.4. APPLICATION LIMITATIONS:

- 4.4.1. For the FY21 grant cycle, an agency may submit no more than two (2) new distinctly different projects to be scored in the following categories:

Juvenile Justice & Truancy Prevention Grant Program\*  
Violence Against Women Justice and Training Program\*

- 4.4.2. Criminal Justice Program - Justice Assistance Grant (JAG)\*: For the FY21 grant cycle, an agency may submit no more than one new JAG application to be scored.

\*EXCEPTION: The exception applies only to government entities. For cities and counties with distinct departments, each department may submit no more than two (2) new applications to be scored in Juvenile Justice and Violence Against Women and no more than one (1) new application to be scored in JAG. For example, a county's juvenile probation department, district attorney's office and sheriff's office may each submit up to two (2) new distinctly different applications in Juvenile Justice and Violence Against Women and one JAG application. A government entity is not limited in the number of their departments that apply.

- 4.4.3. General Victim Assistance: GVA applicants are encouraged to create one FY21 application if feasible.



#### 4.5. APPLICATION CYCLES:

##### 4.5.1. Justice Assistance Grant (JAG) projects:

- 4.5.1.1. A three-year prioritization cycle applies to all new FY21 JAG staffing-based projects.
- 4.5.1.2. A two-year prioritization cycle applies to all new FY21 JAG evaluation projects.
- 4.5.1.3. A one-year prioritization cycle applies to all new FY21 JAG equipment-only projects.
- 4.5.1.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based JAG applications and a period of two years for JAG evaluation applications.
- 4.5.1.5. PSO/CJD will not make JAG funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.1.6. For FY21, new JAG projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at 100% of the original awarded amount for the remainder of the prioritization cycle.

##### 4.5.2. Juvenile Justice & Truancy Prevention Grant (JJ) projects:

- 4.5.2.1. A three-year prioritization cycle applies to all new FY21 JJ staffing-based projects.
- 4.5.2.2. A two-year prioritization cycle applies to all new FY21 JJ evaluation projects.
- 4.5.2.3. A one-year prioritization cycle applies to all new FY21 JJ equipment-only projects.
- 4.5.2.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based JJ applications and a period of two years for JJ evaluation applications.
- 4.5.2.5. PSO/CJD will not make JJ funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
- 4.5.2.6. For FY21, new JJ projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at 100% of the original awarded amount for the remainder of the prioritization cycle.
- 4.5.2.7. Per PSO/CJD, previously funded Truancy Prevention & Intervention projects will apply in the JJ category, will be considered "new" for FY21, and will be scored/prioritized by COG.

##### 4.5.3. Violence Against Women Justice and Training (VAW) projects:

- 4.5.3.1. A three-year prioritization cycle applies to all new FY21 VAW staffing-based projects.
  - 4.5.3.2. A two-year prioritization cycle applies to all new FY21 VAW evaluation projects.
  - 4.5.3.3. A one-year prioritization cycle applies to all new FY21 VAW equipment-only projects.
  - 4.5.3.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based VAW applications and a period of two years for VAW evaluation applications.
  - 4.5.3.5. PSO/CJD will not make VAW funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
  - 4.5.3.6. For FY21, new VAW projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at 100% of the original awarded amount for the remainder of the prioritization cycle.
- 4.5.4. General Victim Assistance (GVA) projects:
- 4.5.4.1. A three-year prioritization cycle applies to all new FY21 GVA staffing-based projects.
  - 4.5.4.2. A two-year prioritization cycle applies to all new FY21 GVA evaluation projects.
  - 4.5.4.3. A one-year prioritization cycle applies to all new FY21 GVA equipment-only projects.
  - 4.5.4.4. Based on scoring results, the CJPDC and NCTCOG's Executive Board will develop priority list recommendations for a period of three years for staffing-based GVA applications and a period of two years for GVA evaluation applications.
  - 4.5.4.5. PSO/CJD will not make GVA funding allocations directly to NCTCOG, therefore a recommendation for a multi-year period only means the application will be scored the first year and will move up the priority level for the subsequent prioritization year(s) without being scored again.
  - 4.5.4.6. For FY21, new GVA projects will enter the application cycle at 100% of the awarded amount in the first year and will be prioritized at 100% of the original awarded amount for the remainder of the prioritization cycle.
- 4.5.5. All Funding Categories:
- 4.5.5.2. All final funding decisions are made by PSO/CJD, and an NCTCOG recommendation is not a guarantee of funding.

- 4.5.5.3. Applications funded by PSO/CJD out of prioritization order will be one-grant period commitments.
- 4.5.5.4. Grant Adjustment Policy: An authorized person for a funded project will notify NCTCOG in writing prior to submitting a grant adjustment request through the PSO/CJD eGrants system. Should NCTCOG staff determine the adjustment results in a deviation from the scope of services presented in the original application, the grant adjustment request may be forwarded to CJPDC for review. If CJPDC determines the change in budget or scope of the funded project impacts how the project would have been prioritized, the prioritization may be withdrawn, and future recommendations may be affected.

## **5. APPLICATION REVIEW AND SCORING PROCESS**

- 5.1. Applications will be scored by members of the CJPDC.
- 5.2. PROJECT SCORING CRITERIA: The CJPDC-approved scoring criteria will be used to evaluate each new application submitted for review.
- 5.3. MINIMUM SCORE: A minimum score of seventy (70) is required for a project to be recommended for funding regardless of program category.
- 5.4. PROJECT SCORING PROCESS:
  - 5.4.1. Once PSO/CJD determines the eligibility of applications within a program category, the applications will be forwarded to NCTCOG for scoring and prioritization.
  - 5.4.2. In order to be able to score applications, each CJPDC member must participate in scoring training provided by NCTCOG Criminal Justice Program staff.
  - 5.4.3. When necessary, as a result of the number of submitted applications for review, scoring, and prioritization, NCTCOG staff will divide the CJPDC members into scoring teams. NCTCOG Criminal Justice program staff will attempt to divide members into teams with a system that maintains diversity of PSO/CJD multi-disciplinary representation of members and considers prior history of individual member's scoring average.
  - 5.4.4. Scores from each scoring team member will be recorded, totaled, and averaged with the other team member scores for each individual project. The average score for each application will be used to rank the applications from high to low which will determine the NCTCOG-recommended priority within each program category.
  - 5.4.5. In the event of a tie score when the projects are ranked, staff will delete a high score and a low score until the tie is broken. Projects will be placed on the priority list in the order of the tiebreaker score.

For example: Project 1 and Project 2 both have an average of 85.0000. After removing the high and low individual scores from each project, Project 1 now has an average of 84.333333 and Project 2 has an average of 86.55555. Project 2 will be listed above Project 1 on the priority ranking list.

- 5.5. NCTCOG will provide Vendor Hold technical assistance to grantees. At time of scoring/prioritization, NCTCOG staff will notify CJPDC of agencies that appear to have persistent vendor hold issues.

## 6. NCTCOG RECOMMENDATIONS FOR FUNDING

- 6.1. The CJPDC must make funding recommendations on applications based upon local criminal justice priorities identified in the NCTCOG's strategic plan; any PSO/CJD-identified state priorities, the eligibility, reasonableness, and cost-effectiveness of the proposed project; and current NCTCOG policies and procedures. The CJPDC has the discretion to recommend an application at a reduced amount.
  - 6.1.1. The CJPDC will make priority recommendations to NCTCOG's Executive Board. The Executive Board will make the final determination on the CJPDC priority lists.
  - 6.1.2. Following Executive Board endorsement, applicants will be notified within fourteen (14) calendar days that their application was either "Recommended for Funding" or "Not Recommended for Funding" to the Criminal Justice Division. Spreadsheets identifying the scores and priority ranking for each program category will be posted on the NCTCOG website, which will include the following statement:

"After the Criminal Justice Advisory Committee prioritizes the grant applications and the NCTCOG's governing body approves the priority listing, the NCTCOG submits the written priority listing to PSO/CJD. Based upon the NCTCOG's priority listing, PSO/CJD will verify the eligibility, reasonableness and cost-effectiveness strategy of the proposed project, and the availability of funding, and will render final funding decisions on these grant applications. The NCTCOG will notify grantees of any changes in the funding recommendations."

### 6.2. PRIORITY RANKING PROCEDURE:

- 6.2.1. NCTCOG staff will place all continuation projects in their priority ranking from the previous year in each program category. All applications will maintain their initial score until the prioritization period expires.
- 6.2.2. New projects will be placed in priority (according to score, high to low) immediately following continuation projects in each program category.
- 6.2.3. If a project is deemed ineligible by OOG, it will be noted as such on the priority ranking list. If a project is not recommended by CJPDC, it will be noted as such on the priority ranking list.
- 6.2.4. In the event more than one agency submits an application for identical services serving the same geographical area and each receives a "recommended for funding" score, the CJPDC will determine if the geographic area to be served is sufficient to support more than one program. If not, the organization receiving the highest score will be recommended for funding and the lower-scored application(s) will not be recommended for funding.

- 6.2.5. The CJPDC reserves the right not to recommend a project based upon chronic or egregious violations including but not limited to PSO/CJD monitoring reports verifying non-compliance, failure to complete PSO/CJD-required program progress reports and/or PSO/CJD-required financial reports, misuse of PSO/CJD funds, or at the discretion of the PSO/CJD.
- 6.2.6. In the event PSO/CJD provides NCTCOG with projected allocations for a project category, and if there are insufficient applications recommended for funding with a minimum score of 70 points to expend the allocation, the CJPDC may continue to recommend projects in ranking order until the funding is expended or a minimum score of 60 points is reached.
- 6.3. EX-PARTE CONTACT: Any form of contact between a committee member and an applicant agency's representative, employee or contractor in which the application or the scoring of the application is discussed is prohibited. Such contact should immediately be reported to NCTCOG's Criminal Justice Programs staff. Such contact may result in an applicant agency being ineligible for future funding consideration.

## **7. CRIMINAL JUSTICE POLICY DEVELOPMENT COMMITTEE**

- 7.1. MEMBERSHIP: The CJPDC is a multi-disciplinary representation of members from the North Central Texas region.
  - 7.1.1. The representation must include citizens or parents, substance abuse prevention, education, juvenile justice, law enforcement, mental health, non-profit organizations, municipalities, counties, prosecution or courts, and victim services. No single group may constitute more than one-third (1/3) of the Committee.
  - 7.1.2. Membership shall roughly reflect a county's percentage of the region's population. Every attempt will be made to have at least one representative from each of the region's 16 counties.
  - 7.1.3. NCTCOG's Executive Board will appoint new members, to serve staggered three-year terms, ending December 31<sup>st</sup> of each calendar year, with a maximum committee size of fifty members. Every effort will be made to balance committee representation based on county population.
  - 7.1.4. The Committee includes a permanent representative for each of the following agencies: City of Dallas and City of Fort Worth Police Departments; Dallas County and Tarrant County Sheriff's Offices; Dallas County and Tarrant County District Attorney's Offices; Dallas County and Tarrant County Juvenile Probation Departments; Dallas County and Tarrant County Community Supervision and Corrections Department (Adult Probation).
    - 7.1.4.1. One alternate may be designated for the above referenced permanent representatives. If the designated alternate is scoring applications for a program category, the alternate must attend a CJPDC Scoring Training session and be present at the program category scoring review(s).
  - 7.1.5. New member nominations may be solicited from a variety of sources, including elected officials, current members, strategic planning participants, and community contacts. Members in good standing may serve two consecutive 3-year terms.

- 7.1.6. Appointed members are expected to attend each meeting to carry out the grant review and prioritization process and other CJPDC business.
- 7.1.7. A quorum is at least 50% of the Committee's active membership. A vote may be carried by a majority of those Committee members participating at a meeting at which a quorum is present.

## 7.2. OFFICERS & DUTIES:

- 7.2.1. During the last quarter of the calendar year, a Nominations Subcommittee will be appointed by the Chairperson to develop a list of candidates for the committee's consideration. This Subcommittee will include the Chair, or in the Chair's absence, the Vice-Chair and at least four (4) other Committee members.
  - 7.2.2. The Chair will:
    - Preside at all meetings of the CJPDC
    - Call regular and special meetings of the CJPDC
    - Appoint temporary sub-committees at his/her discretion to perform specific tasks related to the business of the CJPDC
    - Appoint special sub-committees at his/her discretion
  - 7.2.3. The Vice-Chair will:
    - Act as the presiding officer during the absence or incapacity of the Chair and shall have all the duties, responsibilities, powers, and privileges of the Chair
  - 7.2.4. TERM OF OFFICE - Term of office for officers shall be limited to two one-year terms. He/she must be a Committee member and not a designated alternate and be recommended to NCTCOG's Executive Board for confirmation annually.
  - 7.2.5. VACANCY- In the event of a vacancy for the position of any officer, the Committee will recommend a replacement to the Executive Board no later than the next regular meeting following notification that such vacancy exists.
- 7.3. NCTCOG will ensure that all NCTCOG governing board meetings and meetings of the CJPDC (with a quorum present) at which PSO/CJD related matters are discussed comply with the Texas Open Meetings Act, Texas Government Code Chapter 551.
- 7.4. Regular meetings will be held to review and modify the Policies and Procedures for a new grant cycle and to address other business the CJPDC deems necessary. Special sessions will be held for new member orientation, scoring training, and grant application team reviews.
- 7.5. NCTCOG will maintain a written record documenting all CJPDC proceedings related to PSO/CJD business. Processed minutes must be certified with the signature of a CJPDC member who attended the meeting.
- 7.6. NCTCOG shall retain the Records for a period of seven (7) years after the final payment by PSO/CJD under the terms of this Agreement with the following qualification: if any audit, claim, or litigation is initiated before the expiration of the seven-year period, the Records shall be retained until the audit, claim, or litigation is resolved or until the end of the regular seven-

year period, whichever is later. At the end of the seven-year period, NCTCOG shall request disposition instructions for the Records from PSO/CJD and shall dispose of the Records in accordance with PSO/CJD's instructions.

7.7. CONFLICT OF INTEREST POLICY: NCTCOG shall ensure that members of NCTCOG's governing body, the CJPDC, and NCTCOG staff abstain from scoring and voting on any grant application, other than a grant application submitted by NCTCOG, during the prioritization process if the member or an individual related to the member within the third degree by consanguinity or within the second degree by affinity:

- Is employed by the applicant agency and works for the unit or division that would administer the grant, if awarded;
- Serves on any governing board that oversees the unit or division that would administer the grant, if awarded;
- Owns or controls any interest in a business entity or other non-governmental organization that benefits, directly or indirectly, from activities with the applicant agency; or
- Receives any funds, or a substantial amount of tangible goods or routine services, from the applicant agency as a result of the grant, if awarded.

If a CJPDC member has a conflict of interest regarding a particular grant application, NCTCOG will ensure the committee member abstains from voting, commenting, or otherwise influencing the prioritization process for that application. A CJPDC member with a conflict of interest regarding a particular grant application must vacate the room whenever that application is presented to or reviewed by CJPDC, and the member must not take part in or be present for any discussion on the application with any other member of CJPDC.

If any applicant, CJPDC member, NCTCOG personnel or other individual has reason to believe that favoritism or inappropriate actions were displayed during the scoring or prioritization of projects, NCTCOG shall ensure that the concerns are shared with PSO/CJD as soon as possible.

## 8. PUBLIC INFORMATION ACT REQUESTS

- 8.1. NCTCOG shall notify PSO/CJD of any Public Information Act or media request received by NCTCOG relating to any application for PSO/CJD funding or PSO/CJD-funded grant program no later than one (1) business day after receiving the request. The notification shall include the name of the requestor, the date the request was received by NCTCOG, and a description of the information requested. NCTCOG shall give PSO/CJD opportunity to review any information prior to release, if requested by PSO/CJD.
- 8.2. NCTCOG shall notify PSO/CJD as to its response to any Public Information Act or media request received by the NCTCOG relating to any application for PSO/CJD funding or PSO/CJD-related grant program no later than one (1) business day after providing its response to the requestor. The notification shall include a description of the response (or a copy of the response, if the request was made to the requestor in writing), any responsive documents, the date the response was provided to the requestor, and the name of the NCTCOG staff person who responded to the request. NCTCOG shall provide PSO/CJD with any responsive documents provided to the requestor, if requested by PSO/CJD.



**North Central Texas Council of Governments**

***Item 12***

*Exhibit: 2020-02-12-CJ*

Meeting Date: February 27, 2020

Submitted By: Kelly Schmidt  
Criminal Justice Program Administrator

Item Title: Appointments to the Criminal Justice Policy Development Committee

The Criminal Justice Policy Development Committee (CJPDC) assists the Executive Board in establishing criminal justice planning policy and priorities, reviews and prioritizes local requests for criminal justice funding, and encourages public awareness of criminal justice matters.

The Office of the Governor's Public Safety Office (PSO) and the North Central Texas Council of Governments (NCTCOG) have an Interlocal Cooperation Agreement that includes a Statement of Work (SOW) specific to PSO's Criminal Justice Division (CJD). The SOW deliverables state committee membership must include representatives from the following areas: citizens or parents, substance abuse prevention, education, juvenile justice, law enforcement, mental health, counties, municipalities, nonprofit organizations, prosecution or courts, and victim services. In addition, the SOW requires that no one category exceed one-third of the total membership.

Per the Committee's approved Policies and Procedures, membership reflects the geographic area's percentage of the region's population. Every attempt has been made to have at least one representative from each of this region's 16 counties.

The CJPDC Nominations Subcommittee reviewed all nominations and presents for Executive Board approval seven (7) new appointment recommendations. Additionally, of the continuing members, seven (7) are recommended to be reappointed to another three-year term.

Also, per the Policies and Procedures, Committee officers include a Chair and Vice-Chair. With that in mind, the CJPDC recommends for Chair and Vice-Chair Ms. Julie Monge, Collin County Teen Court Coordinator/Juvenile Case Manager and Chief Robert Severance III, Cleburne Police Department, respectively.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.



## **APPOINTMENTS TO THE CRIMINAL JUSTICE POLICY DEVELOPMENT COMMITTEE**

### **PRIMARY RESPONSIBILITY OF COMMITTEE**

The Criminal Justice Policy Development Committee is appointed by and serves at the pleasure of NCTCOG's Executive Board. This Committee assists the Executive Board in establishing criminal justice planning policy and priorities, reviews requests for criminal justice funding, and encourages public awareness of criminal justice matters.

### **NUMBER OF COMMITTEE MEMBERS**

Not more than 50

### **TERMS OF MEMBERSHIP**

Terms of membership are based on three-year terms with approximately one-third of the membership appointed each year. There may be years when the one-third provision does not work because of early retirements from the Committee, reappointments, and members fulfilling one of the ten permanent positions.

### **STANDARD MEETING DATE**

The Committee meets as needed, usually no more than six times a year.

### **SPECIAL REQUIREMENTS**

The composition of the Committee includes representation from the following sectors, per NCTCOG's contract with the Office of the Governor's Criminal Justice Division:

- Citizens or Parents
- Counties
- Municipalities
- Substance Abuse Prevention
- Education
- Juvenile Justice
- Law Enforcement
- Mental Health
- Nonprofit Organizations
- Prosecution or Courts
- Victim Services

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
APPOINTMENTS TO THE CRIMINAL JUSTICE POLICY DEVELOPMENT COMMITTEE**

**Proposed Officers**

Name		Title	Agency	Committee Status / County
Ms. Julie	Monge	Teen Court Coordinator / Juvenile Case Manager	Collin County	Chair – Collin County
Mr. Robert	Severance III	Chief of Police	City of Cleburne	Vice Chair – Johnson County

**Proposed New Members:**

Name		Title	Agency	Committee Status / County
Ms. Katherine	Boswell	Associate Executive Director	Denton County Friends of the Family	Proposed New Member – Denton County (Recommended by Lt. Chris Summitt, Denton Police Department)
Ms. Brynn	Bruno	Executive Director	Emily's Place	Proposed New Member – Collin County (Self-Nominated)
Dr. Carlin	Caliman	Juvenile Case & Diversion Program Manager	City of Arlington	Proposed New Member – Tarrant County (Self-Nominated)
Mr. H. Lynn	Hadnot	Director	Collin County Juvenile Services	Proposed New Member – Collin County (Recommended by Bill Bilyeu, Collin County Administrator)
Ms. Jenny	Krueger	CEO	Boys & Girls Clubs of Northeast Texas	Proposed New Member – Hunt County (Recommended by Kara McLeroy, Director of Development, Boys & Girls Clubs of Northeast Texas)
Ms. Ellyce	Lindberg	Administrative Chief of Grand Jury and Intake Division / Assistant District Attorney	Dallas County District Attorney's Office	Proposed New Member – Dallas County (Recommended by Steve Dye, Deputy City Manager, City of Grand Prairie; Chief Jim Spivey, Richardson Police Department; Jeoff Williams, Regional Director, Texas Department of Public Safety)
Ms. Felicia	Oliphant	First Assistant	Rockwall County District Attorney's Office	Proposed New Member – Rockwall County (Recommended by Kenda Culpepper, District Attorney, Rockwall County)

**Reappointments**

Name		Title	Agency	County
Judge Cody	Beauchamp	Municipal Court Judge	City of Corsicana	Navarro County
Mr. Mitch	Galvan	Chief of Police	City of Granbury	Hood County
Mr. Dwayne	Griffin	Chief Deputy	Somervell County Sheriff's Office	Somervell County
Ms. Julie	Monge	Teen Court Coordinator / Juvenile Case Manager	Collin County	Collin County
Mr. Toby	Ross	Director	Denton County CSCD	Denton County
Mr. Tony	Simmons	Police Sergeant	Town of Trophy Club	Denton County
Mr. Jeff	Williams	Police Captain	City of North Richland Hills	Tarrant County

**Continuing Members**

Name		Title	Agency	County
Mr. Mike	Allen	Citizen-At-Large	N/A	Palo Pinto County
Ms. Patricia	Anthony	Citizen-At-Large	N/A	Dallas County
Mr. Lance	Arnold	Chief of Police	City of Weatherford	Parker County
Ms. Betty	Arvin	Attorney, Tarrant County Magistrate	Tarrant County	Tarrant County
Mr. Darryl	Beatty	Chief Juvenile Probation Office	Dallas County Juvenile Services	Dallas County
Mr. Joey	Cagle	Deputy	Kaufman County Sheriff's Office	Kaufman County
Mr. Jeff	Caponera	Chief of Police	City of Anna	Collin County
Ms. Shay	Cathey	Senior Policy Advisor	Dallas County	Dallas County
Ms. Carnesha	Collins	Victim Services Coordinator	City of Arlington	Tarrant County
Mr. Robert	Duckworth	Mental Health Counselor	Hunt County Juvenile Services	Hunt County
Ms. Michelle	Espy	Budget and Program Coordinator	Tarrant County CSCD	Tarrant County
Mr. Brad	Fortune	Assistant Chief of Police	City of Plano	Collin County
Mr. Julio	Gonzalez	Police Lieutenant	City of Dallas	Dallas County
Dr. Jennifer	Reingle Gonzalez	Senior Director of Population Health	The Meadows Mental Health Policy Institute	Dallas County
Ms. Hope	Harris	Deputy Assistant Director of Administrative Services	Tarrant County Juvenile Services	Tarrant County
Ms. Virginia	Hoft	Executive Director	Mental Health Connection of Tarrant County	Tarrant County
Ms. Shelby	Hopson	Victim Assistance Coordinator	City of Fort Worth	Tarrant County
Ms. Kristen	Howell	Chief Executive Officer	Children's Advocacy Center for Denton County	Denton County
Mr. Craig	Johnson	Chief Deputy	Wise County Sheriff's Office	Wise County
Ms. Gina	Kennedy	Grant Manager	Dallas County District Attorney's Office	Dallas County
Ms. Jan	Langbein	CEO	Genesis Women's Shelter & Support	Dallas County
Ms. Jodee	Lucero	Citizen-At-Large	N/A	Erath County
Ms. Cristy	Malott	Director	Johnson County Juvenile Services	Johnson County
Ms. Angela	Miller	Grants Specialist	City of Fort Worth	Tarrant County
Ms. Ann	Montgomery	First Assistant	Ellis County & District Attorney's Office	Ellis County
Ms. Anthony	Rounds	Lieutenant	Dallas County Sheriff's Office	Dallas County
Mr. Jerry	Rucker	Records Manager	Tarrant County Sheriff's Office	Tarrant County
Mr. Robert	Severance III	Chief of Police	City of Cleburne	Johnson County
Mr. Dale	Sigler	Assistant Chief of Police	City of Waxahachie	Ellis County
Mr. Duane	Steele	Deputy Director	Dallas County Pretrial Services	Dallas County
Ms. Suzanne	Walters	Grant Writer	Dallas County CSCD	Dallas County
Ms. Carrie	West	Chief of Police	City of Willow Park	Parker County
Judge Carmen	White	County Criminal Court #8	Dallas County	Dallas County
Ms. Erleigh	Norville Wiley	District Attorney	Kaufman County Criminal District Attorney's Office	Kaufman County
Judge Cheryl	Williams	Municipal Court Judge	City of Dallas	Dallas County
Ms. Sharen	Wilson*	Criminal District Attorney	Tarrant County District Attorney's Office	Tarrant County

\*Alternate for Ms. Wilson: Lindy Borchart, Assistant Criminal District Attorney

**Leaving Committee:**

Name		Title	Entity	County
Ms. Kenda	Culpepper	District Attorney	Rockwall County District Attorney's Office	Rockwall County
Ms. Theresa	Donsbach	Citizen-At-Large	N/A	Denton County
Ms. Johanna	Friedel	Project Director, 21 <sup>st</sup> Century Community Learning Center	Greenville ISD	Hunt County
Mr. Brian	Harvey	Chief of Police	City of Allen	Collin County
Mr. Curt	Krohn	Senior Pastor	Faith Bible Church	Dallas County
Ms. Kelli	Martin	Citizen-At-Large	N/A	Tarrant County
Mr. Todd	Renshaw	Citizen-At-Large	N/A	Collin County

## NCTCOG EXECUTIVE BOARD ATTENDANCE

June 2019 - May 2020

	Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
1	J. D. Clark President	P	NM	A	P	P	NM	P	P					5
2	Ray Smith Vice-President	P	NM	P	P	P	NM	P	P					6
3	Curtistene McCowan Secretary/Treasurer	P	NM	P	P	P	NM	P	A					5
4	Kevin Strength Past President	A	NM	P	A	A	NM	P	P					3
5	Kelly Allen-Gray	P	NM	A	P	A	NM	P	P					4
12	Gary Caplinger	P	NM	P	P	P	NM	P	P					6
6	Bill Heideman	P	NM	P	P	P	NM	P	P					6
7	Chris Hill	P	NM	P	P	P	NM	P	P					6
8	Clay Jenkins	P	NM	P	P	A	NM	P	P					5
9	Lee Kleinman	P	NM	P	P	P	NM	P	P					6
10	Bobbie Mitchell	P	NM	P	A	P	NM	P	P					5
11	Andrew Piel	P	NM	P	P	A	NM	P	P					5
13	Tito Rodriguez	P	NM	P	A	P	NM	P	P					5
14	Ken Shetter	P	NM	P	P	P	NM	P	P					6
15	Richard Stopfer	P	NM	P	P	A	NM	A	A					3
16	David Sweet	A	NM	P	P	P	NM	P	A					4
17	Glen Whitley	A	NM	P	A	P	NM	P	P					4
18	Yvonne Davis - Ex Officio, Non-Voting Member	P	NM	P	P	P	NM	A	A					4
<b>TOTAL PRESENT</b>		<b>15</b>	<b>0</b>	<b>16</b>	<b>14</b>	<b>12</b>	<b>NM</b>	<b>16</b>	<b>14</b>					
<b>Attendance Code:</b>		P=Present    A=Absence    NM=No meeting												



**North Central Texas Council of Governments**

**2020 NCTCOG Executive Board Calendar**

Regular Meetings start at 12:45 pm unless otherwise posted  
Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

<b>March 26, 2020</b>	Executive Board Meeting – NCTCOG Offices
<b>April 23, 2020</b>	Executive Board Meeting – NCTCOG Offices
<b>May 28, 2020</b>	Executive Board Meeting – NCTCOG Offices
<b>JUNE 12, 2020</b>	GENERAL ASSEMBLY
<b>June 25, 2020</b>	Executive Board Meeting – NCTCOG Offices
<b>July 23, 2020</b>	Executive Board Meeting & NCTCOG Foundation Meeting – NCTCOG Offices
<b>August 27, 2020</b>	Executive Board Meeting – NCTCOG Offices
<b>September 24, 2020</b>	Executive Board Meeting – NCTCOG Offices
<b>October 22, 2020</b>	Executive Board Meeting – NCTCOG Offices
<b>November 19, 2020</b>	Executive Board Meeting – NCTCOG Offices
<b>December 17, 2020</b>	Executive Board Meeting – NCTCOG Offices