

North Central Texas Council of Governments

TO: NCTCOG Executive Board **DATE:** October 22, 2020
FROM: Mike Eastland
 Executive Director
SUBJECT: Executive Board Meeting

The next regular meeting of the **NCTCOG Executive Board** will be:

DATE: October 22, 2020

Please RSVP to the Outlook Calendar Invitation that you will receive by email.

NCTCOG BOARD MEETING

TIME: 1:00 pm – Executive Board Meeting
 Zoom Conference

President Smith hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA

October 22, 2020 | 1:00 pm

The NCTCOG Executive Board meeting on October 22, 2020, will be conducted as a videoconference meeting. Members of the public may view a livestream of the meeting at <https://nctcog.swagit.com/live>. Members of the public wishing to provide comment on an Agenda item may do so by calling toll free Phone Number: 855-965-2480 and entering Access Code 878 0791 0507 # when prompted. Following conclusion of the public comment opportunity, which occurs prior to Agenda Item 1, the audio line will be disconnected, and those individuals are directed to view the livestream. The meeting will also be recorded and later posted on the website at <https://www.nctcog.org/executive-director/nctcog-executive-board>.

Executive Board

1. ____ Ray Smith
2. ____ Curtistene McCowan
3. ____ David Sweet
4. ____ J. D. Clark
5. ____ Tammy Dana-Bashian
6. ____ Kelly Allen-Gray
7. ____ Gary Caplinger
8. ____ Alfonso Campos
9. ____ Bill Heideman

10. ____ Chris Hill
11. ____ Clay Jenkins
12. ____ Lee Kleinman
13. ____ Bobbie Mitchell
14. ____ Andrew Piel
15. ____ Kayci Prince
16. ____ Ken Shetter
17. ____ Glen Whitley
18. ____ Yvonne Davis

Staff

- ____ Mike Eastland
- ____ Monte Mercer
- ____ Tim Barbee
- ____ Doni Green
- ____ Edith Marvin
- ____ Michael Morris
- ____ Molly Rendon
- ____ David Setzer
- ____ Molly McFadden
- ____ Christy Williams
- ____ Lucille Johnson
- ____ Stephanie Cecil

COMMITTEE MEETINGS

REGULAR SESSION

Call to order time: _____

Public Comment on Agenda Items

At this time, the public telephone line will be unmuted, and members of the public may comment on any item on today's agenda. If you wish to do so, please announce your name, city of residence and the agenda item(s) on which you are speaking. A maximum three (3) minutes is permitted per speaker. At the conclusion of this opportunity, the public telephone line will be disconnected and members of the public are directed to view the livestream.

ACTION:

Motion/Second	Item #	Name of Item
____/____	1	Approval of Minutes
____/____	2	Resolution to Review and Approve NCTCOG's Investment Policy - Molly Rendon

- ___/___ 3 **Resolution to Accept and Approve the Quarterly Investment Report - Molly Rendon**

- ___/___ 4 **Resolution Authorizing Contract with Premier Consulting & Integration, LLC. (PCI) for Costpoint Software Support Services - Molly Rendon**

- ___/___ 5 **Resolution Authorizing FY2021 Purchase of Computer Hardware, Software, and Information Technology Contract Services for the Agency - Tim Barbee**

- ___/___ 6 **Resolution Endorsing Grant Application Submittal to the Texas Water Development Board for the Integrated Watershed Based Planning for Regional Transportation and Stormwater Management in the Upper Trinity River Basin - Edith Marvin and Michael Morris**

- ___/___ 7 **Resolution Authorizing the Receipt of Fiscal Year 2020 Federal Transit Administration Formula Funds - Michael Morris**

- ___/___ 8 **Resolution Authorizing an Agreement with Span, Inc. for the Expansion of Transit Service - Michael Morris**

- ___/___ 9 **Resolution Authorizing Interlocal Agreement with the City of North Richland Hills for Transit-Oriented Development Landbanking at Smithfield TEXRail Station - Michael Morris**

- ___/___ 10 **Resolution Authorizing Interlocal Agreement with the City of Weatherford Related to the US180/Downtown Weatherford Bypass Loop Improvements - Michael Morris**

- ___/___ 11 **Resolution Authorizing a Contract with Kittelson & Associates to Conduct a Future Mobility Planning Exercise for North Texas - Michael Morris**

- ___/___ 12 **Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives: Phase 1 - Michael Morris**

APPOINTMENTS:

- ___/___ 13 **Appointment to the North Central Texas Economic Development District Board (NCTEDD) - Lucille Johnson**

MISCELLANEOUS:

14 Old and New Business

15 Future Calendar and Attendance

Adjournment: _____

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — September 24, 2020

President Smith called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:04 pm on September 24, 2020. The Executive Board meeting on September 24, 2020 was conducted as a videoconference meeting. Members of the public who desired to view a livestream of the meeting were directed to a website. Members of the public wishing to provide comment on an Agenda item were directed to a toll-free phone number. Following conclusion of the public comment opportunity and Public Hearing in Item 2, the audio line was disconnected, and those individuals were directed to view the livestream.

Mike Eastland, Executive Director, called the roll and determined there was a quorum.

Members of the Board Present:

- | | |
|-----------------------|---------------------|
| 1. Ray Smith | 8. Bill Heideman |
| 2. David Sweet | 9. Chris Hill |
| 3. J. D. Clark | 10. Clay Jenkins |
| 4. Tammy Dana-Bashian | 11. Lee Kleinman |
| 5. Kelly Allen-Gray | 12. Bobbie Mitchell |
| 6. Gary Caplinger | 13. Andrew Piel |
| 7. Alfonso Campos | 14. Ken Shetter |

Members of the Board Absent:

- 15. Curtistene McCowan
- 16. Yvonne Davis
- 17. Glen Whitley
- 18. Kayci Prince

Members of the Staff Present

Mike Eastland, Monte Mercer, Tim Barbee, Doni Green, Michael Morris, Edith Marvin, Molly McFadden, David Setzer, Christy Williams, Lucille Johnson, Stephanie Cecil, Ken Kirkpatrick, James Powell

REGULAR SESSION

Public Comment On Agenda Items

At 1:16 pm, President Smith opened the public comment opportunity and explained that the public telephone line would be unmuted so that members of the public could comment on any item on the agenda. No one requested to speak to the Board. President Smith closed the public comment at 1:16 pm.

ACTION:

Item 1 Approval of Minutes

President Smith stated that the first item on the agenda was approval of the minutes from the August Board meeting.

Upon a Motion by Mayor Heidemann (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the minutes of the August Executive Board meeting.

Item 2 Conduct a Public Hearing Regarding the Annual Fiscal Program for FY 2020-2021 and Consider a Resolution to Approve and Adopt the Annual Fiscal Program

Monte Mercer, Deputy Executive Director, asked the Board to adopt the FY 2020-2021 Annual Fiscal Program in the amount of \$240,400,289, including the receipt of federal, state and local funding. He explained that during the August Board meeting, a detailed presentation of the Annual Fiscal Program was presented during a Meeting of the Personnel and Finance Committee. He presented an overview of the program to the Executive Board.

President Smith opened the public hearing on the FY 2020-2021 Annual Fiscal Program and explained that the public telephone line would be unmuted so that members of the public could comment on this item. No one requested to speak to the Board.

Exhibit: 2020-09-02-AA

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Caplinger), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Authorizing Contract with Taurus Commercial, Inc. for General Contractor Services

Monte Mercer, Deputy Executive Director, requested authorization for a contract with Taurus Commercial, Inc. for general contractor services to perform building renovations to the Regional Police Academy (RPA) and Suites 225 and 248 of the Research & Information Services area, both in the Centerpoint I building, in an amount not to exceed \$700,000. He explained that this is Phase II of building renovations for the Centerpoint Campus remodel.

Exhibit: 2020-09-03-AA

Upon a Motion by Councilmember Caplinger (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing a Partnership Planning and Technical Assistance Grant Application to the Economic Development Administration (EDA)

Lucille Johnson, Assistant to the Executive Director, explained that this application for approximately \$420,000 to the Economic Development Administration (EDA). The amount includes \$210,000 from EDA and \$210,000 in-kind assistance from the North Central Texas Economic Development District (NCTEDD) Board members, for economic development work performed. The funding will support economic development planning, outreach efforts, and technical assistance. This work will be performed by the NCTEDD, which is managed and staffed by NCTCOG.

Exhibit: 2020-09-04-EDO

Upon a Motion by Mayor Shetter (seconded by Councilmember Caplinger), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing the FY2021 Interlocal Agreement with the Office of the Governor Public Safety Office

Kelly Schmidt, Criminal Justice Program Administrator, asked the Board to authorize the FY2021 Interlocal Agreement (ILA) with the Office of the Governor for Homeland Security Grants Division (HSGD) and Criminal Justice Division (CJD) services in the approximate total amount of \$250,000. She explained that the single ILA provides \$50,000 to the NCTCOG Emergency Preparedness Program to manage and administer the 2020 Homeland Security Grant Program and the 2021 Homeland Security Grant Program application process. The ILA also provides \$198,610.99 to the NCTCOG Criminal Justice Program to provide criminal justice planning and coordination activities for the following justice-related grant categories: General Victim Assistance Program, Child Sex Trafficking, Criminal Justice Program, Juvenile Justice Program, Sexual Assault Forensic Exam Ready Facilities Program, Truancy Prevention Program, and Violence Against Women Justice and Training Program.

Exhibit: 2020-09-05-CJ

Upon a Motion by Councilmember Caplinger (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Authorizing Transfer of Transportation Services from Senior Connect to STAR Transit

Doni Green, Director of Aging, requested authorization to amend the agreement between NCTCOG and STAR Transit, for Title III-B transportation services under the Older Americans Act, to add direct services to Ellis, Kaufman and Rockwall counties, for a maximum four year term in an amount based on final allocations and

consistent with the approved funding formula. She explained that STAR Transit is currently providing transportation services to older Ellis, Kaufman, and Rockwall County residents under a subcontract with Senior Connect. Senior Connect intends to terminate these services as of September 30, 2020 and STAR Transit is willing to amend its agreement with NCTCOG to directly provide transportation services in Ellis, Kaufman, and Rockwall counties for the remainder of the existing contract term of up to four years.

Exhibit: 2020-09-06-AG

Upon a Motion by Judge Sweet (seconded by Mayor Dana-Bashian), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing a Contract with Trio Foods for Purchased Meals

Doni Green, Director of Aging, asked the Board to authorize a contract with Trio Foods to provide cooperative purchasing of meals funded through federal and state grants for a maximum five-year term. She explained that Area Agency on Aging (AAA) receives federal and state grant funding for nutrition services and then funds Congregate and Home-Delivered Meals through a network of 12 subrecipients. AAA identified cooperative purchasing as a method to reduce the administrative burden of providing technical assistance and monitoring compliance with grant requirements for each individual subrecipient. The entities utilizing the cooperative purchasing contract will be individually responsible for payment.

Exhibit: 2020-09-07-AG

Upon a Motion by Commissioner Mitchell (seconded by Mayor Shetter), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Amending Funding Formulas for Aging Nutrition and Transportation Services

Doni Green, Director of Aging, asked the Board to approving amendments to the funding formula for aging nutrition and transportation services that would change the variable that measures the elder poverty rate. She reminded the Board that NCTCOG has been designated as the Area Agency on Aging (AAA) for State Planning Region 4A by the Texas Health and Human Services Commission (HHSC) and receives federal and state funding through Title III of the Older Americans Act to provide nutrition and transportation services to older adults in the designated region. She explained that allocation of nutrition and transportation funding to counties is determined by the Regional Aging Advisory Committee (RAAC) using a complex formula with many variables and is periodically reviewed. The formulas establish a base allocation amount and allocate the balance of funds based on demographic variables and productivity data. During the most current review, RAAC is recommended changes in the variable for the elder poverty rate. The current variable calculates the elder poverty rate by measuring the number of low-income people age 60 and over who live within each county relative to the total number of people within those same parameters living within the designated region. The proposed variable calculates the elder poverty rate in a county compared to the total elder poverty rates of all counties. The changes in formulas for funding categories, to be effective October 1, 2021, are as follows:

Congregate Meals:

- Allocate each county a base of \$15,000 per annum for overall nutrition services (i.e., congregate meals and home-delivered meals, combined).
- Allocate the balance of nutrition funding through a formula that has the following three variables:
 - All Title III-eligible meals provided to county residents during the prior three years, relative to those provided throughout the Aging service area, weighted at 70%.
 - The number of people age 60 and over who live within the county, relative to the number of people age 60 and over who live within the AAA service area, weighted at 10%.
 - ~~The number of low-income people age 60 and over who live within the county, relative to the number of low-income people age 60 and over who live within the AAA service area,~~ The county elder poverty rate, compared to the total elder poverty rates of all counties, weighted at 20%; and
- Assuming that regional funding levels for congregate meals are not reduced, limit reductions in funding to no more than 10% of the prior year's planning award.

Home-Delivered Meals

- Allocate each county a base of \$15,000 per annum for overall nutrition services (i.e., congregate meals and home-delivered meals, combined).
- Allocate the balance of nutrition funding through three variables:
 - All Title III-eligible meals provided to county residents during the prior three years, relative to those provided throughout the Aging service area, weighted at 70%.
 - The number of people age 60 and over who live within the county, relative to the number of people age 60 and over who live within the AAA service area, weighted at 15%.
 - ~~The number of low-income people age 60 and over who live within the county, relative to the number of low-income people age 60 and over who live within the AAA service area, The county elder poverty rate, compared to the total elder poverty rates of all counties, weighted at 15%.~~
- Assuming that regional funding levels for congregate meals are not reduced, limit reductions in funding to no more than 10% of the prior year's planning award.

Transportation

- Allocate each county a base of \$5,000 per annum.
- Allocate the balance through four variables:
 - Title III-eligible trips provided to county residents during the prior three years, relative to those provided throughout the Aging service area, weighted at 65%.
 - The number of people age 60 and over who live within the county, relative to the number of people age 60 and over who live within the Aging service area, weighted at 15%.
 - ~~The number of low-income people age 60 and over who live within the county, relative to the number of low-income people age 60 and over who live within the Aging service area, The county elder poverty rate, compared to the total elder poverty rates of all counties, weighted at 15%; and~~
 - The number of square miles within the county, relative to the number of square miles within the AAA service area, weighted at 5%; and
- Assuming regional funding levels for transportation services are not reduced, limit reductions in funding to no more than 10% of the prior year's planning award.

Exhibit: 2020-09-08-AG

Upon a Motion by Councilmember Caplinger (seconded by Councilmember Gray), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Endorsing Grant Application Submittal to the Meadows Foundation to Support the Development of a Greenhouse Gas Emissions Inventory and Serve on Behalf of Local Governments

Michael Morris, Director of Transportation, explained that he and Edith Marvin, Director of Environment and Development, were jointly proposing this item. He asked the Board to endorse a grant application that was submitted to the Meadows Foundation on July 7, 2020 for approximately \$130,000 to support development of a regional Greenhouse Gas emission inventory and companion toolkit. He said that traditional transportation planning funds would be utilized to analyze emissions from on-road mobile sources as part of the program. In addition, he asked for authorization of a donation from Burlington Northern Santa Fe (BNSF), in the amount of \$25,000, to support this effort. He explained that transportation's FY2021 Unified Planning Work Program supports the development of a comprehensive multipollutant emission inventory that will help improve air quality. He pointed out that staff is already working on the creation of a regional Greenhouse Gas emission inventory program and that multiple local governments have come forward requesting development of a regional Greenhouse Gas Emissions Inventory. He apprised the Board that other grant applications are being submitted pursuing competitive funding and that local governments are pursuing other funding sources and may request NCTCOG to administer additional funds in the future to support this initiative.

Exhibit: 2020-09-09-TR

Upon a Motion by Judge Jenkins to amend the resolution to also approve the resubmittal of the application for a lower dollar amount if this request is unsuccessful (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Approving an Agreement with FG Aledo Development, LLC d/b/a Morningstar Concerning Old Weatherford Road in Parker County to Assist the Aledo Independent School District

Michael Morris, Director of Transportation, asked the Board to enter into an Agreement with FG Aledo Development, LLC d/b/a Morningstar and/or its related entities, in a total amount of \$10,500,000 in Regional Toll Revenue funds, for the design and construction funding strategy consistent with the terms and conditions approved by the RTC. He explained that the strategy was developed to address a variety of funding issues. Under the agreement, the RTC has agreed to fund the construction and right-of-way costs for the entire segment of Old Weatherford Road in exchange for this agreement and an anticipated obligation of approximately \$2.4 million from Morningstar. Councilmember Piel explained that he would abstain from this vote because Morningstar is a client.

Exhibit: 2020-09-10-TR

Upon a Motion by Mayor Heidemann (seconded by Judge Clark), and unanimous vote of all members present, except for Councilmember Piel, who abstained, the Board approved the resolution as presented.

Item 11 Resolution Approving 2020 Emergency Preparedness Planning Council (EPPC) Bylaws Update

Molly McFadden, Director of Emergency Preparedness, reviewed the proposed amendments to the Emergency Preparedness Planning Council (EPPC) Bylaws to improve the efficiency of the Council and allow virtual meetings and attendance and asked for Board approval. She explained that the amendments were approved by the EPPC, which serves in an advisory role to the NCTCOG Executive Board and has responsibility for providing policy direction and oversight functions for an integrated regional approach to emergency management planning and response systems. She described the changes, including the addition of sections on Quorum and Voting Procedures, Conflict of Interest and Compensation.

Exhibit: 2020-09-11-EP

Upon a Motion by Mayor Dana-Bashian (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

APPOINTMENTS:

Item 12 Appointments to Department of Environment and Development Advisory Committees

Edith Marvin, Director of Environment and Development, asked the Board to approve the following appointments to Environment and Development advisory committees.

PUBLIC WORKS COUNCIL

(Chair and Vice Chair leadership positions are one-year terms; members serve two-year terms)

Chair: Keith Marvin, Director of Public Services, City of Lewisville

Vice Chair: Shawn Poe, Director of Engineering, City of Richardson

Public Sector Standing Member

City of Arlington	Christopher Funches, Civil Engineer
City of Carrollton	Jody Byerly, Director of Public Works
City of Dallas	Haytham Hassan, Senior Program Manager
City of Denton	Pritam Deshmukh, Deputy Director of Water/Wastewater Utilities
City of Fort Worth	Juan Cadena, Transportation & PW Senior Capital Projects Officer
City of Frisco	Dan Franke, ROW Manager, Senior Civil Engineer
City of Garland	Michael Polocek, Director of Engineering
City of Irving	David Springob, Engineer Manager
City of McKinney	Paul Sparkman, Assistant Director of Public Works
Collin County	Mark Hines, Assistant Director of Public Works
Dallas County	Cecelia Rutherford, Public Works Senior Project Manager
Denton County	Stephen Belknap, Engineer

Public Sector Subregional Representatives

Denton/Lake Cities	George Marshall, City Engineer, City of Corinth
East	Karl Zook, City Engineer, City of Forney
Mid-Cities	Caroline Waggoner, City Engineer, City of North Richland Hills
Northeast	Andrew Figueroa, Director of Public Works, City of Celina
Northeast Dallas	Amy Williams, Director of Engineering, City of Rockwall
Northwest	Joey Highfill, Public Works Director, Wise County
Southeast Dallas	Charles Brewer, Director of Public Works, City of Hutchins
Southwest	Jeremy Hutt, Director of Public Works, City of Cleburne
Southwest Dallas	Bryan Ramey, Director of Public Works, City of Duncanville
West	Manny Palacios, Transportation & PW Director, City of Weatherford

Private Sector

TX Council of Engineering Laboratories Geo- Professionals Serving TX	Lyndon Cox, Senior Principal/Dallas Construction Services Department Manager, Terracon Consultants
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REGIONAL CODES COORDINATING COMMITTEE

(Chair and Vice Chair leadership positions are one-year terms; members serve two-year terms)

Chair: David Kerr, Fire Marshal, City of Melissa

Vice Chair: Jim Olk, Building Official, City of Garland

Public Sector Members

City of Dallas	Little David Session, Building Official
City of Dallas	Lt. Dwight Freeman, Dallas Fire-Rescue
City of Frisco	Philip Climer, Assistant Building Official
City of Garland	Jim Olk, Building Official
City of Irving	Wayne K. Snell, Jr., Director of Inspections
City of Lewisville	Jeremy Booker, Building Official
City of North Richland Hills	David Pendley, Chief Building Official
City of Plano	Selso Mata, Chief Building Official
City of Rockwall	Jeffrey Widmer, Chief Building Official
Town of Flower Mound	Joelle Hainley, Building Official
Associated General Contractors	Jack Baxley, Vice President of Governmental Affairs, TEXO
Construction Code Consultant	Stan Folsom, Executive Director, Systemhouse
Building Owners & Managers Association, Dallas	Joe Bass, Senior Vice President-Development, Hillwood

RESOURCE CONSERVATION COUNCIL

(Chair and Vice Chair leadership positions are one-year terms; members serve two-year terms)

Chair: Stephen Massey, Community Services Director, City of Allen

Vice Chair: Kathy Fonville, Water Conservation & Recycling Coord., City of Mesquite

Public Sector Members

City of Benbrook	Amanda Valdez, Management Analyst
City of Dallas	Danielle McClelland, Div. Mgr. Zero Waste, Environ. Quality & Sustainability
City of Garland	Tiana Lightfoot Svendsen, Environmental Outreach Coordinator
City of Grand Prairie	Patricia Redfearn, Solid Waste Manager
City of Grapevine	Dewey Stoffels, Environmental Manager
City of Mansfield	Howard Redfearn, Environmental Manager
City of Mesquite	Kathy Fonville, Water Conservation & Recycling Coordinator
Dallas County	Rudy Phillips, Assistant Director of Environmental Health
Hood County	Rick Crownover, Director of Public Works, City of Granbury
Johnson County	Rick Bailey, County Commissioner
Tarrant County	Robert Berndt, Environmental Specialist

Other

Educational	Melanie Sattler, Assoc. Professor, Dept of Civil Engineering, UTA
Environmental	Cecile Carson, Sr. Dir., Affiliate Development, Keep America Beautiful
Environmental	Corey Troiani, Statewide Program Dir., TX Campaign for the Envir.
Private Sector	Risa Weinberger, Principal, Risa Weinberger & Associates, Inc.
Private Sector	Lora Hinchcliff, Municipal Solutions Manager, Living Earth
Private Sector	Vince Hrabal, Municipal Services Manager, Republic Services

Private Sector Robert Medigovich, Waste Minimization Recycling Consultant
 Community Waste Disposal
 Special District Jeff Mayfield, Assist. Deputy Director-Solid Waste, North Texas Municipal
 Water District

WATER RESOURCES COUNCIL

(Chair and Vice Chair leadership positions are one-year terms; members serve two-year terms)
 Chair: Wayne Owen, Planning Director, Tarrant Regional Water District
 Vice Chair: Glenn Clingenpeel, Mgr. Technical Services & Basin Planning, Trinity River Authority

Major Utility Providers

City of Fort Worth Stacy Walters, Regulatory Environment Administrator
 Tarrant Regional Water Dist. Wayne Owen, Planning Director
 Trinity River Authority Glenn Clingenpeel, Manager Technical Services & Basin Planning

Major Utility Providers Customer Members-At-Large

City of Dallas Susan Wright, Assistant Dir. of Water Utilities
 N. TX. Municipal Water Dist. Wes Kucera, Managing Dir. of Water & Wastewater, City of Garland
 N. TX. Municipal Water Dist. Eric Robison, Assistant Dir. of Public Services, City of Richardson
 Tarrant Regional Water Dist. Craig Cummings, Dir. of Water Utilities, City of Arlington
 Trinity River Authority Patty Cleveland, Executive Director Northern Region, TRA
 Upper Trinity Regional Kevin Mercer, General Mgr. Denton County Fresh Water Supply Water
 Districts 6 & 7

Utility Provider, Development Community or Industry Representative Region-At-Large

Utility Provider Mike Adams, Exec. Dir. of Engineering & Utilities, City of Midlothian
 Utility Provider Mike Curtis, Managing Dir. of Dev. Svcs., City of North Richland Hills
 Utility Provider Wilson Kakembo, Engineering Manager, Town of Addison
 Utility Provider Steve Pettit, Assistant Water Utilities Director, City of Irving
 Utility Provider Frank Pugsley, Dir. of Water & Wastewater Utilities, City of Denton

Upon a Motion by Mayor Shetter (seconded by Commissioner Mitchell) and unanimous vote of all members present, the Board approved the appointments as presented.

MISCELLANEOUS:

Item 13 Old and New Business

Mike Eastland mentioned that the new Board member orientation was successfully held by conference call earlier in the morning and that two members were able to attend.

Item 14 Future Calendar and Attendance

The Board was provided with a Calendar of meeting and a record of Attendance.

President Smith adjourned the meeting at 1:53 pm

Approved by:

Checked by:

 Ray Smith, President
 North Central Texas Council of Governments
 Mayor, Town of Prosper

 Mike Eastland, Executive Director
 North Central Texas Council of Governments



North Central Texas Council of Governments

Item 2

Exhibit: 2020-10-02-AA

Meeting Date: October 22, 2020
Submitted By: Molly Rendon
Director of Administration
Item Title: Resolution to Review and Approve NCTCOG's Investment Policy

In accordance with the Public Funds Investment Act (PFIA), a public entity's investment policy must be reviewed annually by its governing body. The North Central Texas Council of Government's Investment Policy, which includes a listing of authorized brokers, is enclosed for Executive Board review. Staff is not recommending any changes.

I will be available at the Executive Board meeting to answer any questions.

⁽¹⁾ The Authorized Brokers/Dealers list is updated each year based on the City of Arlington and City of Carrollton respective lists. There are no changes that affect NCTCOG's list.

RESOLUTION TO REVIEW AND APPROVE NCTCOG'S INVESTMENT POLICY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the Public Funds Investment Act requires public entities to develop written investment policies and strategies reviewed and approved annually by the governing body; and,

WHEREAS, the Public Funds Investment Act requires the governing body or designated investment committee of public entities to review and adopt annually a list of qualified brokers authorized to engage in investment transactions with the entity; and,

WHEREAS, the NCTCOG Investment Policy, which includes a listing of authorized brokers, has been presented to and reviewed by the Executive Board; and,

WHEREAS, the Executive Board finds the policy to provide for the safe and prudent investment of funds.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board approves the Investment Policy as included in Attachment 1.

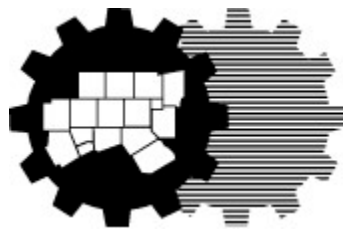
Section 2. NCTCOG staff is authorized to take such investment actions as the approved policy permits with authorized brokers.

Section 3. This resolution shall be in effect immediately upon its adoption.

Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 22, 2020.

David Sweet
North Central Texas Council of Governments
County Judge, Rockwall County



Investment Policy

North Central Texas
Council of Governments

October 14, 2020

INVESTMENT POLICY

I. POLICY

It is the policy of the North Central Council of Governments (NCTCOG) that after allowing for the anticipated cash flow requirements of NCTCOG and giving due consideration to the safety and risk of investment, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to NCTCOG funds. The NCTCOG's investment portfolio shall be designed and managed in a manner designed to maximize this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the primary objectives of:

- * **Safety** and preservation of principal
- * Maintenance of sufficient **liquidity** to meet operating needs
- * **Public trust** from prudent investment activities
- * Optimization of **interest earnings** on the portfolio

II. PURPOSE

The purpose of this investment policy is to comply with applicable statutes, rules, regulations and Chapter 2256 of the Government Code ("Public Funds Investment Act"), which requires NCTCOG to adopt a written investment policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the NCTCOG's funds.

III. SCOPE

This Investment Policy shall govern the investment of all financial assets of NCTCOG. These funds are accounted for in the NCTCOG's Comprehensive Annual Financial Report (CAFR) and include:

- General Fund
- Special Revenue Funds ⁽¹⁾
- Internal Service Funds
- Enterprise Funds
- Any new fund created by NCTCOG, unless specifically exempted from this Policy by the Executive Board or by law.

⁽¹⁾ Includes funds of the North Central Texas Emergency Communications District

NCTCOG may consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this policy does not apply to the assets administered for the benefit of NCTCOG by outside agencies under deferred compensation programs.

The following investment strategies are the guidelines to investment of the funds of NCTCOG. All investments, when aggregated together, must be within the diversification parameters listed with the authorized investments. From time to time, on a temporary basis, the actual investments within one fund

or another may vary slightly from its underlying strategy. However, these deviations should only be temporary and easily corrected.

- **Operating funds** include the general fund, internal service funds, and enterprise funds. These funds are necessary for the day to day operations of the NCTCOG's programs. Due to their short-term nature, these funds need to be available when needed. These funds will be invested in instruments authorized by this policy with a maturity not exceeding 180 days.
- **Advance funds** include any designated local, state, or federal advance funding within special revenue funds. These funds are necessary for the implementation of the NCTCOG's programs and tend to be short-term to mid-term in nature. These funds will be invested in instruments authorized by this policy with a maturity matched with programmatic needs not exceeding 365 days.
- **Designated funds** include programmed local funding within special revenue funds. These funds tend to be longer term in nature and not needed for immediate use. These funds will be invested in instruments authorized by this policy with a maturity matched with programmatic needs not exceeding two (2) years.

IV. INVESTMENT OBJECTIVES

NCTCOG shall manage and invest its cash with four primary objectives, listed in order of priority: **safety, liquidity, public trust, and yield, expressed as optimization of interest earnings.** The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

NCTCOG shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum earnings on short-term investment of cash.

Safety [PFIA 2256.005(b)(2)]

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

- **Credit Risk and Concentration of Credit Risk** – NCTCOG will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, and concentration of credit risk, the risk of loss attributed to the magnitude of investment in a single issuer, by:
 - Limiting investments to the safest types of investments
 - Pre-qualifying the financial institutions and broker/dealers with which NCTCOG will do business
 - Diversifying the investment portfolio so that potential losses on individual issuers will be minimized.
- **Interest Rate Risk** – NCTCOG will manage the risk that the interest earnings and the market value of investments in the portfolio will fall due to changes in general interest rates by limiting the maximum weighted average maturity of the investment portfolio to 365 days. NCTCOG will, in addition, :
 - Structure the investment portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate investments prior to maturity.
 - Invest operating funds primarily in certificates of deposit, shorter-term securities, money market mutual funds, or local government investment pools functioning as money market mutual funds.
 - Diversify maturities and staggering purchase dates to minimize the impact of market movements over time.

Liquidity [PFIA 2256.005(b)(2)]

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in shares of money market mutual funds or local government investment pools that offer same-day liquidity. In addition, a portion of the portfolio may consist of securities with active secondary or resale markets.

Public Trust

All participants in NCTCOG's investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in NCTCOG's ability to govern effectively.

Yield (Optimization of Interest Earnings) [PFIA 2256.005(b)(3)]

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

V. RESPONSIBILITY AND CONTROL

Delegation of Authority [PFIA 2256.005(f)]

In accordance with applicable statutes, rules, regulations and the Public Funds Investment Act, the Board designates the Director of Administration as NCTCOG's Investment Officer. An Investment Officer or designee is authorized to execute investment transactions on behalf of NCTCOG. No person may engage in an investment transaction or the management of NCTCOG funds except as provided under the terms of this Investment Policy as approved by the Board. The investment authority granted to the investing officers is effective until rescinded by the Board.

Quality and Capability of Investment Management [PFIA 2256.005(b)(3)]

NCTCOG shall provide periodic training in investments for the designated investment officer(s) and other investment personnel through courses and seminars offered by professional organizations, associations, and other independent sources in order to insure the quality and capability of investment management in compliance with the Public Funds Investment Act.

Training Requirement [PFIA 2256.008 – Local Governments]

In accordance with applicable statutes, rules, regulations and the Public Funds Investment Act, designated Investment Officers shall attend an investment training session no less often than once every two years commencing on the first day of NCTCOG's fiscal year and consisting of the two consecutive fiscal years following that date. and shall receive not less than 10 hours of instruction relating to investment responsibilities. A newly appointed Investment Officer must attend a training session of at least 10 hours of instruction within twelve months of the date the officer took office or assumed the officer's duties. The investment training session shall be provided by an independent source approved by the Board (see Attachment). For purposes of this policy, an "independent source" from which investment training shall be obtained shall include a professional organization, an institution of higher education or any other sponsor other than a business organization with whom NCTCOG may engage in an investment transaction.

Internal Controls

The Director of Administration is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of NCTCOG are protected from loss, theft, or misuse. The internal

control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Director of Administration shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points.

- Control of collusion.
- Separation of transactions authority from accounting and record keeping.
- Custodial safekeeping.
- Avoidance of physical delivery securities.
- Clear delegation of authority to subordinate staff members.
- Written confirmation for all transactions for investments and wire transfers.
- Development of a wire transfer agreement with the depository bank or third party custodian.

Prudence [PFIA 2256.006]

The standard of prudence to be applied by the Investment Officer shall be the “prudent investor” rule. This rule states that “Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.” In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under NCTCOG’s control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment.
- Whether the investment decision was consistent with the written approved investment policy of NCTCOG.

Indemnification

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment’s credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest [PFIA 2256.005(j)]

Officers and employees involved in the investment process shall refrain from personal business activity that would conflict with the proper execution and management of the investment program, or that would impair their ability to make impartial decisions. Employees and Investment Officers shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the NCTCOG.

An Investment Officer of NCTCOG who has a personal business relationship with an organization seeking to sell an investment to NCTCOG shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to NCTCOG shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the Board.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

Portfolio Management

NCTCOG currently has a “buy and hold” portfolio strategy. Maturity dates are matched with cash flow requirements and investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal.
- Cash flow needs of NCTCOG require that the investment be liquidated.
- Portfolio restructuring to accommodate NCTCOG needs and requirements or to address market conditions.

Investments [PFIA 2256.005(b)(4)(A)]

NCTCOG funds governed by this policy may be invested in the instruments described below, all of which are authorized by Chapter 2256 of the Government Code (Public Funds Investment Act). Investment of NCTCOG funds in any instrument or security not authorized for investment under the Act is prohibited. NCTCOG will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase.

I. Authorized

1. Obligations of the United States of America, its agencies and instrumentalities.
2. Certificates of Deposit issued by a depository institution that has its main office or a branch office in Texas. The certificate of deposit must be guaranteed or insured by the Federal Deposit Insurance Corporation or its successor or the National Credit Union Share Insurance Fund or its successor and secured by obligations in a manner and amount as provided by law. In addition, certificates of deposit obtained through a depository institution that has its main office or a branch office in Texas and that contractually agrees to place the funds in federally insured depository institutions in accordance with the conditions prescribed in Section 2256.010(b) of the Public Funds Investment Act are authorized investments.
3. Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United States or its agencies and instrumentalities. These shall be pledged to NCTCOG, held in NCTCOG’s name, and deposited at the time the investment is made with NCTCOG or with a third party selected and approved by NCTCOG. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas. A Master Repurchase Agreement must be signed by the bank/dealer prior to investment in a repurchase agreement. All repurchase agreement transactions will be on a delivery vs. payment basis. Securities received for repurchase agreements must have a market value greater than or equal to 102 percent at the time funds are disbursed. (Sweep Accounts and/or Bond Proceeds)
4. Money Market Mutual funds that: 1) are registered and regulated by the Securities and Exchange Commission, 2) have a dollar weighted average stated maturity of 90 days or less, 3) seek to maintain a net asset value of \$1.00 per share, and 4) are rated AAA by at least one nationally recognized rating service.
5. Local government investment pools, which 1) meet the requirements of Chapter 2256.016 of the Public Funds Investment Act, 2) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, and 3) are authorized by resolution or ordinance by the Board. In addition, a local government investment pool created to function as a money market mutual fund must mark its portfolio to the market daily and, to the extent reasonably possible, stabilize at \$1.00 net asset value.

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating. (PFIA 2256.021)

II. Not Authorized [PFIA 2256.009(b)(1-4)]

Investments including interest-only or principal-only strips of obligations with underlying mortgage-backed security collateral, collateralized mortgage obligations with an inverse floating interest rate or a maturity date of over 10 years are strictly prohibited.

VII. INVESTMENT PARAMETERS

Maximum Maturities [PFIA 2256.005(b)(4)(B)]

The longer the maturity of investments, the greater their price volatility. Therefore, it is NCTCOG's policy to concentrate its investment portfolio in shorter-term securities in order to limit principal risk caused by changes in interest rates.

NCTCOG attempts to match its investments with anticipated cash flow requirements. NCTCOG will not directly invest in securities maturing more than two (2) years from the date of purchase; however, the above described obligations, certificates, or agreements may be collateralized using longer dated investments.

Because no secondary market exists for repurchase agreements, the maximum maturity shall be 120 days except in the case of a flexible repurchase agreement for bond proceeds. The maximum maturity for such an investment shall be determined in accordance with project cash flow projections and the requirements of the governing bond ordinance.

The composite portfolio will have a weighted average maturity of 365 days or less. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security. [PFIA 2256.005(b)(4)(C)]

Diversification [PFIA 2256.005(b)(3)]

NCTCOG recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is managed through portfolio diversification that shall be achieved by the following general guidelines:

- Limiting investments to avoid over concentration in investments from a specific issuer or business sector (excluding U.S. Treasury securities and certificates of deposit that are fully insured and collateralized in accordance with state and federal law),
- Limiting investment in investments that have higher credit risks (example: commercial paper),
- Investing in investments with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

The following maximum limits, by instrument, are established for NCTCOG's portfolio:

1. U.S. Treasury Securities 100%
2. U.S. Agencies and Instrumentalities 85%
3. Certificates of Deposit 100%
4. Repurchase Agreements ⁽¹⁾ 20%
5. Money Market Mutual Funds ⁽²⁾ 50%
6. Authorized Pools 100%

⁽¹⁾ Excluding flexible repurchase agreements for bond proceeds investments

⁽²⁾ No single investment in any one money market mutual fund which exceeds 10% of the total assets of the money market mutual fund

VIII. SELECTION OF BANKS AND DEALERS

Depository [Chapter 105.017, Local Government Code]

At least every 5 years a Depository shall be selected through the NCTCOG's banking services procurement process, which shall include a formal request for proposal (RFP). The selection of a depository will be determined by competitive bid and evaluation of bids will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law.
- The ability to provide requested information or financial statements for the periods specified.
- The ability to meet all requirements in the banking RFP.
- Complete response to all required items on the bid form
- Lowest net banking service cost, consistent with the ability to provide an appropriate level of service.
- The credit worthiness and financial stability of the bank.

Authorized Brokers/Dealers [PFIA 2256.025]

NCTCOG shall, at least annually, review, revise, and adopt a list of qualified brokers/dealers and financial institutions authorized to engage in securities transactions with NCTCOG. A designated investment committee or Executive Board will at least annually review and adopt the list of qualified brokers/dealers (see Attachment). Those firms that request to become qualified bidders for securities transactions will be required to provide a completed broker/dealer questionnaire that provides information regarding creditworthiness, experience and reputation and 2) a certification stating the firm has received, read and understood NCTCOG's investment policy and agree to comply with the policy. Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories. All investment providers, including financial institutions, banks, money market mutual funds, and local government investment pools, must sign a certification acknowledging that the organization has received and reviewed NCTCOG's investment policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by NCTCOG's policy. [PFIA 2256.005(k-l)]

Competitive Bids

It is the policy of NCTCOG to require competitive bidding for all individual security purchases and sales except for: a) transactions with money market mutual funds and local government investment pools and b) treasury and agency securities purchased at issue through an approved broker/dealer or financial institution.

Delivery vs. Payment [PFIA 2256.005(b)(4)(E)]

Securities shall be purchased using the **delivery vs. payment** method with the exception of investment pools and mutual funds. Funds will be released after notification that the purchased security has been received.

IX. CUSTODIAL CREDIT RISK MANAGEMENT

Safekeeping and Custodial Agreements

NCTCOG shall contract with a bank or banks for the safekeeping of securities either owned by NCTCOG as part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by NCTCOG shall be held in NCTCOG's name as evidenced by safekeeping receipts of the institution holding the securities.

Collateral for deposits will be held by a third party custodian designated by NCTCOG and pledged to NCTCOG as evidenced by safekeeping receipts of the institution with which the collateral is deposited. Original safekeeping receipts shall be obtained. Collateral may be held by the depository bank's trust department, a Federal Reserve bank or branch of a Federal Reserve bank, a Federal Home Loan Bank, or a third party bank approved by NCTCOG.

Collateral Policy [PFCA 2257.023]

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of NCTCOG to require full collateralization of all NCTCOG funds on deposit with a depository bank, other than investments. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 105% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC. At its discretion, NCTCOG may require a higher level of collateralization for certain investment securities. Securities pledged as collateral shall be held by an independent third party with which NCTCOG has a current custodial agreement. The Deputy Executive Director is responsible for entering into collateralization agreements with third party custodians in compliance with this Policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to NCTCOG and retained. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

Collateral Defined

NCTCOG shall accept only the following types of collateral:

- Obligations of the United States or its agencies and instrumentalities
- Direct obligations of the state of Texas or its agencies and instrumentalities
- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States
- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent with a remaining maturity of ten (10) years or less
- A surety bond issued by an insurance company rated as to investment quality by a nationally recognized rating firm not less than A
- A letter of credit issued to NCTCOG by the Federal Home Loan Bank

Subject to Audit

All collateral shall be subject to inspection and audit by the NCTCOG or NCTCOG's independent auditors.

X. PERFORMANCE

Performance Standards

NCTCOG's investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio shall be designed with the objective of obtaining a rate of return through budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow requirements of NCTCOG.

Performance Benchmark

It is the policy of NCTCOG to purchase investments with maturity dates coinciding with cash flow needs. Through this strategy, NCTCOG shall seek to optimize interest earnings utilizing allowable investments available on the market at that time. Market value will be calculated on a quarterly basis on all securities owned and compared to current book value. NCTCOG's portfolio shall be designed with the objective of

North Central Texas Council of Governments – Investment Policy
October 14, 2020

regularly meeting or exceeding the average rate of return on U.S. Treasury Bills at a maturity level comparable to NCTCOG's weighted average maturity in days.

XI. REPORTING [*PFIA 2256.023*]

Methods

The Investment Officer shall prepare an investment report on a quarterly basis that summarizes investment strategies employed in the most recent quarter and describes the portfolio in terms of investment securities, maturities, and shall explain the total investment return for the quarter.

The quarterly investment report shall include a summary statement of investment activity prepared in compliance with generally accepted accounting principals. This summary will be prepared in a manner that will allow NCTCOG to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the Board. The report will include the following:

- A listing of individual securities held at the end of the reporting period.
- Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.
- Additions and changes to the market value during the period.
- Average weighted yield to maturity of portfolio as compared to applicable benchmark.
- Listing of investments by maturity date.
- Fully accrued interest for the reporting period
- The percentage of the total portfolio that each type of investment represents.
- Statement of compliance of NCTCOG's investment portfolio with state law and the investment strategy and policy approved by the Board.

An independent auditor will perform a formal annual review of the quarterly reports with the results reported to the governing body [*PFIA 2256.023(d)*].

Monitoring Market Value [*PFIA 2256.005(b)(4)(D)*]

Market value of all securities in the portfolio will be determined on a quarterly basis. These values will be obtained from a reputable and independent source and disclosed to the governing body quarterly in a written report.

XII. INVESTMENT POLICY ADOPTION [*PFIA 2256.005(e)*]

NCTCOG's investment policy shall be adopted by resolution of the Board. It is NCTCOG's intent to comply with state laws and regulations. NCTCOG's investment policy shall be subject to revisions consistent with changing laws, regulations, and needs of NCTCOG. The Board shall adopt a resolution stating that it has reviewed the policy and investment strategies at least annually, approving any changes or modifications.

Attachment

Authorized Brokers/Dealers

FTN Financial
Hilltop Securities
SAMCO Capital Markets, Inc.

Government Pools Authorized by Executive Board Resolution

(TEXPOOL) Texas Local Government Investment Pool
(TexSTAR) Texas Short Term Asset Reserve Program
(LOGIC) Local Government Investment Cooperative

Approved Providers of Public Funds Investment Act (PFIA) Training

University of North Texas
Government Finance Officers Association
Government Finance Officers Association of Texas
Government Treasurers Organization of Texas
Texas State University
Texas Municipal League



North Central Texas Council of Governments

Item 3

Exhibit: 2020-10-03-AA

Meeting Date: October 22, 2020

Submitted By: Molly Rendon
Director of Administration

Item Title: Resolution to Accept and Approve the Quarterly Investment Report

An Investment Report, as required by the Investment Policy, is submitted for management and Executive Board review. This Investment Report provides information on the investment activity for the quarter ended September 30, 2020.

The enclosed schedule, which complies with NCTCOG's Investment Policy and the Public Funds Investment Act, shows the average rate of return, cumulative transactions, beginning and ending balances for this quarter.

In addition, a supplementary schedule regarding the State's investment activity of the Regional Toll Revenue funds as well as the NTTA Hwy 161 funds has been provided.

I will be available at the Executive Board meeting to answer any questions.

RESOLUTION TO ACCEPT AND APPROVE THE QUARTERLY INVESTMENT REPORT

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the NCTCOG's Quarterly Investment Report for the quarter ended September 30, 2020 is hereby submitted in accordance with the Public Funds Investment Act; and,

WHEREAS, the Executive Board has reviewed the document and finds it to be in compliance with the Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The North Central Texas Council of Governments Executive Board hereby accepts and approves the Quarterly Investment Report for the quarter ended September 30, 2020.

Section 2. This resolution shall be in effect immediately upon its adoption.

Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 22, 2020.

David Sweet
North Central Texas Council of Governments
County Judge, Rockwall County

NCTCOG Quarterly Investment Report								
Fiscal Year 2020 Quarter 4								
Ended 9-30-2020								
Investment Portfolio Detail by Fund								
Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Fund	\$ 6,441,750.85	\$ 5,919,068.12	\$ (5,057,677.34)	\$ 3,322.51	\$ 7,306,464.14	10.61%
Logic	6049012001	General Fund	469.65	-	-	0.29	469.94	0.00%
TexStar	2200411110	General Fund	8,186,249.61	910,927.55	(818,875.96)	3,438.41	8,281,739.61	12.03%
General Fund			\$ 14,628,470.11	\$ 6,829,995.67	\$ (5,876,553.30)	\$ 6,761.21	\$ 15,588,673.69	22.64%
TexPool	2200400002	Solid Waste	\$ 948,640.39	\$ -	\$ (42,415.05)	\$ 424.99	\$ 906,650.33	1.32%
TexPool	2200400003	Supplemental Environmental Projects	242,194.01	-	-	108.56	242,302.57	0.35%
TexPool	2200400004	Air Check Texas	159,741.76	-	(159,812.74)	70.98	0.00	0.00%
TexPool	2200400005	9-1-1 Operating ⁽¹⁾	100,032.10	-	-	44.87	100,076.97	0.15%
TexPool	2200400007	Transportation Revenue Center 5 Funds	14,630,071.28	657,677.34	(216,840.33)	6,659.05	15,077,567.34	21.89%
TexStar	2200411111	Transportation	3,086,755.75	-	(910,927.55)	1,293.54	2,177,121.74	3.16%
TexStar	2200421009	Exchange Funds Principal Pooled	28,085,103.11	818,875.96	(11,796.51)	11,796.51	28,903,979.07	41.97%
TexStar	2200431009	Exchange Funds Earnings Pooled	5,857,003.80	11,796.51	-	2,461.48	5,871,261.79	8.53%
Special Revenue Fund			\$ 53,109,542.20	\$ 1,488,349.81	\$ (1,341,792.18)	\$ 22,859.98	\$ 53,278,959.81	77.36%
Total			\$ 67,738,012.31	\$ 8,318,345.48	\$ (7,218,345.48)	\$ 29,621.19	\$ 68,867,633.50	100.00%
Investment Portfolio Detail by Investment Type								
Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Fund	\$ 6,441,750.85	\$ 5,919,068.12	\$ (5,057,677.34)	\$ 3,322.51	\$ 7,306,464.14	10.61%
TexPool	2200400002	Solid Waste	948,640.39	-	(42,415.05)	424.99	906,650.33	1.32%
TexPool	2200400003	Supplemental Environmental Projects	242,194.01	-	-	108.56	242,302.57	0.35%
TexPool	2200400004	Air Check Texas	159,741.76	-	(159,812.74)	70.98	0.00	0.00%
TexPool	2200400005	9-1-1 Operating ⁽¹⁾	100,032.10	-	-	44.87	100,076.97	0.15%
TexPool	2200400007	Transportation Revenue Center 5 Funds	14,630,071.28	657,677.34	(216,840.33)	6,659.05	15,077,567.34	21.89%
TexPool			\$ 22,522,430.39	\$ 6,576,745.46	\$ (5,476,745.46)	\$ 10,630.96	\$ 23,633,061.35	34.32%
Logic	6049012001	General Fund	\$ 469.65	\$ -	\$ -	\$ 0.29	\$ 469.94	0.00%
TexStar	2200411110	General Fund	\$ 8,186,249.61	\$ 910,927.55	\$ (818,875.96)	\$ 3,438.41	\$ 8,281,739.61	12.03%
TexStar	2200411111	Transportation	3,086,755.75	-	(910,927.55)	1,293.54	2,177,121.74	3.16%
TexStar	2200421009	Exchange Funds Principal Pooled	28,085,103.11	818,875.96	(11,796.51)	11,796.51	28,903,979.07	41.97%
TexStar	2200431009	Exchange Funds Earnings Pooled	5,857,003.80	11,796.51	-	2,461.48	5,871,261.79	8.53%
TexStar			\$ 45,215,112.27	\$ 1,741,600.02	\$ (1,741,600.02)	\$ 18,989.94	\$ 45,234,102.21	65.68%
Total			\$ 67,738,012.31	\$ 8,318,345.48	\$ (7,218,345.48)	\$ 29,621.19	\$ 68,867,633.50	100.00%

⁽¹⁾ Used for the North Central Texas Emergency Communications District funds

NCTCOG Quarterly Investment Report						
Fiscal Year 2020 Quarter 4						
Ended 9-30-2020						
Investment Portfolio Summary						
Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
General Fund	\$ 14,628,470.11	\$ 6,829,995.67	\$ (5,876,553.30)	\$ 6,761.21	\$ 15,588,673.69	22.64%
Special Revenue	53,109,542.20	1,488,349.81	(1,341,792.18)	22,859.98	53,278,959.81	77.36%
Total	\$ 67,738,012.31	\$ 8,318,345.48	\$ (7,218,345.48)	\$ 29,621.19	\$ 68,867,633.50	100.00%
Fiscal Year 2020 to Date						
Pool Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	\$ 37,215,244.56	\$ 19,292,517.49	\$ (33,160,159.91)	\$ 265,459.22	\$ 23,633,061.35	34.32%
Logic	484.62	-	-	5.32	489.94	0.00%
TexStar	36,905,139.11	27,244,393.69	(19,244,393.69)	328,963.10	45,234,102.21	65.68%
Total	\$ 74,120,848.29	\$ 46,536,911.17	\$ (82,404,553.60)	\$ 614,427.64	\$ 68,867,633.50	100.00%
Year to Date Interest						
Pool Description	Fiscal Year 2020			Fiscal Year 2019		
	General Fund	Special Revenue	Total	General Fund	Special Revenue	Total
TexPool	\$ 64,548.23	\$ 220,910.99	\$ 285,459.22	\$ 151,770.14	\$ 871,733.27	\$ 1,023,503.41
Logic	5.32	-	5.32	11.15	-	11.15
TexStar	52,779.95	276,183.15	328,963.10	117,301.26	575,217.67	692,518.93
Total	\$ 117,333.50	\$ 497,094.14	\$ 614,427.64	\$ 269,082.55	\$ 1,446,950.94	\$ 1,716,033.49
Interest Rate Averages						
Rate Description	September-2020	September-2019	FY 2020 Qtr 4	FY 2019 Qtr 4	FY 2020 thru September-2020	FY 2019 thru September-2019
90 Day T-Bill	0.1100%	1.8900%	0.1133%	1.9800%	0.7358%	2.2458%
TexPool	0.1474%	2.1635%	0.1775%	2.2409%	0.9059%	2.3146%
Logic	0.2565%	2.2461%	0.3307%	2.3445%	1.1825%	2.4730%
TexStar	0.1339%	2.1065%	0.1662%	2.2069%	0.8742%	2.3100%

All funds are invested in investment pools whose book and market value are the same.



Director of Administration

Regional Toll Revenue (RTR) Supplementary Report ⁽¹⁾							
Fiscal Year 2020 Quarter 4							
Thru 8-31-2020							
Investment Balances Summary							
This Month							
Fund Description	Beginning Balance	Deposits	Withdrawals ⁽¹⁾	Interest	Ending Balance	% of Total	
SH121 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	\$ 311,969,738.33	\$ -	\$ (4,084,643.49)	\$ 216,748.23	\$ 308,101,843.07	49.58%	
SH121 ACCOUNT 2, EXCESS REVENUE	275,615,482.04	686,382.76	(2,148,864.55)	190,311.33	274,343,311.58	44.15%	
SH161 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	28,373,931.81	-	-	19,589.87	28,393,521.68	4.57%	
SH161 ACCOUNT 2, EXCESS REVENUE	10,570,524.38	-	(2,392.00)	7,288.03	10,575,430.41	1.70%	
Total	\$ 626,529,676.56	\$ 686,382.76	\$ (6,235,900.04)	\$ 433,947.46	\$ 621,414,106.74	100.00%	
This Quarter							
Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total	
SH121 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	\$ 317,019,724.78	\$ -	\$ (9,366,387.31)	\$ 448,505.60	\$ 308,101,843.07	49.58%	
SH121 ACCOUNT 2, EXCESS REVENUE	275,597,715.14	1,440,616.37	(3,086,907.61)	391,867.68	274,343,311.58	44.15%	
SH161 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	28,353,210.61	-	-	40,311.07	28,393,521.68	4.57%	
SH161 ACCOUNT 2, EXCESS REVENUE	10,562,641.92	-	(2,392.00)	15,180.49	10,575,430.41	1.70%	
Total	\$ 631,533,292.45	\$ 1,440,616.37	\$ (12,455,686.92)	\$ 895,884.84	\$ 621,414,106.74	100.00%	
Last Quarter							
Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total	
SH121 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	\$ 326,970,411.25	\$ -	\$ (11,015,902.54)	\$ 1,065,216.07	\$ 317,019,724.78	50.20%	
SH121 ACCOUNT 2, EXCESS REVENUE	268,666,755.43	1,711,974.50	4,318,669.29	900,315.92	275,597,715.14	43.64%	
SH161 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	28,333,260.32	-	(73,608.03)	93,558.32	28,353,210.61	4.49%	
SH161 ACCOUNT 2, EXCESS REVENUE	10,926,561.69	-	(400,000.00)	36,080.23	10,562,641.92	1.67%	
Total	\$ 634,896,988.69	\$ 1,711,974.50	\$ (7,170,841.28)	\$ 2,095,170.54	\$ 631,533,292.45	100.00%	

⁽¹⁾ All funds are invested by the Texas Treasury Safekeeping Trust Company; interest earned in the current month is credited in the following month

Regional Toll Revenue (RTR) Supplementary Report ⁽¹⁾							
Fiscal Year 2020 Quarter 4							
Thru 8-31-2020							
Investment Balances Summary							
Fiscal Year 2020 to Date							
Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total	
SH121 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	\$ 360,889,332.24	\$ 1,103,128.26	\$ (59,062,224.84)	\$ 5,171,607.41	\$ 308,101,843.07	49.58%	
SH121 ACCOUNT 2, EXCESS REVENUE	263,772,833.12	8,158,756.57	(1,711,028.05)	4,122,749.94	274,343,311.58	44.15%	
SH161 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	33,233,415.37	-	(5,299,953.53)	480,059.84	28,393,521.68	4.57%	
SH161 ACCOUNT 2, EXCESS REVENUE	10,810,711.73	-	(402,392.00)	167,110.68	10,575,430.41	1.70%	
Total	\$ 668,706,292.46	\$ 9,281,884.83	\$ (66,475,598.42)	\$ 9,921,527.87	\$ 621,414,106.74	100.00%	
Inception to Date							
Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total	
SH121 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	\$ -	\$ 2,570,302,309.29	\$ (2,487,795,887.59)	\$ 225,595,421.37	\$ 308,101,843.07	49.58%	
SH121 ACCOUNT 2, EXCESS REVENUE	-	1,074,976,558.40	(868,916,874.17)	68,283,627.35	274,343,311.58	44.15%	
SH161 ACCOUNT 1 NEAR NEIGHBOR, NEAR TIMEFRAME	-	151,486,358.59	(128,034,737.57)	4,961,900.66	28,393,521.68	4.57%	
SH161 ACCOUNT 2, EXCESS REVENUE	-	50,339,871.17	(41,389,866.19)	1,625,445.43	10,575,430.41	1.70%	
Total	\$ -	\$ 3,847,085,097.45	\$ (3,526,137,385.52)	\$ 300,466,394.81	\$ 621,414,106.74	100.00%	
Interest Rate Averages							
Rate Description	August-2020	August-2019	FY 2020 Qtr 4 thru August-2020	FY 2019 Qtr 4 thru August-2019	FY 2020 thru August-2020	FY 2019 thru August-2019	
90 Day T-Bill	0.1000%	1.9500%	0.1150%	2.0250%	0.7927%	2.2782%	
TexPool	0.1768%	2.1715%	0.1925%	2.2796%	0.9749%	2.3284%	
Logic	0.3154%	2.3324%	0.3679%	2.3937%	1.2667%	2.4936%	
TexStar	0.1645%	2.1258%	0.1824%	2.2571%	0.9415%	2.3285%	
State Comptroller	0.6913%	2.3327%	0.7523%	2.3900%	1.5356%	2.4480%	

⁽¹⁾ All funds are invested by the Texas Treasury Safekeeping Trust Company; interest earned in the current month is credited in the following month



North Central Texas Council of Governments

Item 4

Exhibit: 2020-10-04-AA

Meeting Date: October 22, 2020

Submitted By: Molly Rendon
Director of Administration

Item Title: Resolution Authorizing Contract with Premier Consulting & Integration, LLC. (PCI) for Costpoint Software Support Services

The Agency Administration Department provides accounting, financial, purchasing & procurement, and related reporting support to NCTCOG's departments and programs through the Deltek Costpoint software system. To that end, NCTCOG has an ongoing need for consultant expertise in the use, functionality, optimization, and enhancements of this software. This is a request to award a contract to Premier Consulting & Integration, LLC. to provide ongoing Costpoint Software Support Services for NCTCOG's accounting, procurement, Human Resources, time and expense and payroll platforms.

NCTCOG prepared and issued a Request for Proposals (RFP) #2020-108 Costpoint Software Support Services on July 24, 2020. Two proposals were received and opened on August 21, 2020. The proposals were reviewed by an evaluation committee comprised of NCTCOG accounting staff. Following evaluation, the committee is recommending a contract award to Premier Consulting & Integration, LLC.

A draft resolution authorizing a contract with Premier Consulting & Integration, LLC., for a maximum six (6) year term, consisting of a three-year initial term with three (3) optional one-year renewals and in an amount not to exceed \$300,000 is attached for Executive Board consideration.

I will be available at the Executive Board meeting should you have any questions.

**RESOLUTION AUTHORIZING CONTRACT WITH PREMIER CONSULTING & INTEGRATION, LLC.
(PCI) FOR COSTPOINT SOFTWARE SUPPORT SERVICES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, a Request for Proposals (RFP) #2020-108 for Costpoint Software Support Services was advertised and proposals received were opened on August 21, 2020; and,

WHEREAS, following evaluation, staff recommends award of a contract to Premier Consulting & Integration, LLC., for a maximum six (6) year term in an amount not to exceed \$300,000; and,

WHEREAS, NCTCOG has complied with Federal and State regulations regarding contract and procurement proceedings for this procurement # 2020-108.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Premier Consulting & Integration, LLC., to provide Costpoint Software Support Services, for a maximum six (6) year term and in an amount not to exceed \$300,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 22, 2020.

David Sweet
North Central Texas Council of Governments
County Judge, Rockwall County



North Central Texas Council of Governments

Item 5

Exhibit: 2020-10-05-RIS

Meeting Date: October 22, 2020

Submitted By: Tim Barbee
Director of Research and Information Services/CIO NCTCOG

Item Title: Resolution Authorizing FY2021 Purchase of Computer Hardware, Software, and Information Technology Contract Services for the Agency

The Executive Board will be asked to approve the purchase of computer hardware, software, and related services in the FY2021 Information Technology Infrastructure and Services Purchase Plan in the amount of \$5,255,000. The plan is based on information provided by each of the departments within NCTCOG concerning their Information Technology needs over the next 12 months, licensing and maintenance costs of enterprise hardware and software, and expected projects to be completed over the next year.

The NCTCOG Enterprise Information Technology environment includes 22 locations, over 2,100 devices, over 350 applications, and over 800 terabytes of electronic data. The plan includes:

- maintenance and licensing for existing hardware, software, and network infrastructure
- new hardware and software to support departmental work programs
- the expected cost of contract services to support core components of the enterprise information technology environment
- the replacement of existing hardware that is end of life; and
- increased cost for services procured through our Microsoft Enterprise Agreement due to staff growth and the addition of new services.

The amount this year is \$2,055,000 higher than last year. The increase is a result of the following three items:

- Three years for the Microsoft Enterprise Agreement (\$1,725,000 vs. \$340,000). The amount last year was for growth in accounts, additional services, and additional security tools. The EA is only included in the authorization every three years because it is a three-year agreement.
- Workforce Center computers (\$500,000 vs \$0.00). These computers have been on a three-year lease and either a new lease will be executed, or new purchases will occur, depending on the results of the business needs analysis. If a new lease is executed, it will be for three or four years, depending on the analysis, but the total amount must be included for the authorization.
- Productivity software (\$215,000 vs \$0.00). This includes the cost of software used for remote work environments such as Zoom for video conferencing; Adobe to facilitate electronic document completion, signatures and storage; and Software as a Service such as Smartsheets used for project management and other purposes and accessible from any location.

A draft resolution authorizing the FY2021 purchase of computer hardware, software and information technology contracts services is enclosed for Executive Board consideration. Details of the purchase plan are included in Attachment A of the proposed resolution.

I will be available to respond to any questions prior to requesting Board approval.

RESOLUTION AUTHORIZING FY2021 PURCHASE OF COMPUTER HARDWARE, SOFTWARE, AND INFORMATION TECHNOLOGY CONTRACT SERVICES FOR THE AGENCY

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG staff annually reviews and determines anticipated computer hardware, software and information technology contract services needs for the upcoming year; and,

WHEREAS, the FY2021 purchase of Computer Hardware, Software and Information Technology Contract Services is contained in Attachment A and is recommended for Executive Board approval; and,

WHEREAS, the North Central Texas Council of Governments will comply with federal and state regulations regarding contracting and procurement.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The NCTCOG Executive Board authorizes the purchase of Computer Hardware, Software, and Information Technology Contract Services, consistent with Attachment A, in an amount not to exceed \$5,255,000.
- Section 2.** The Executive Director or designee is authorized to execute contractual agreements consistent with Attachment A, in the name of the North Central Texas Council of Governments.
- Section 3.** The Executive Director or designee is authorized to increase contract amounts for purchase categories in Attachment A, up to a maximum of twenty-five percent (25%), subject to the total authorized amount contained in Section 1.
- Section 4.** This resolution shall be in effect immediately upon its adoption.

Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 22, 2020.

David Sweet, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Rockwall County

Attachment A

#	Category	Vendor(s)	Costs
New Board Authorizations			
1	Client Devices and Accessories: Includes the cost of all printers, computers, tablets, monitors, accessories, and associated warranties. These items are typically purchased off a cooperative purchasing contract.	CDWG, Dell, SHI, 2NDGEAR	\$ 730,000.00
2	Workforce Center Computers: The purchase or lease of computer equipment for the various Workforce Centers across the region. Includes computers, monitors, accessories, and other client equipment required to complete their job. These are typically purchased off a cooperative purchasing agreement.	Dell, SHI, 2NDGEAR	\$ 500,000.00
3	Client Productivity Software and Software as a Service: Includes the cost of client productivity and collaboration software or software as a service. This includes Adobe, Smartsheet, Zoom, and other productivity software. These items are typically purchased off a cooperative purchasing contract.	Carahsoft, CDWG, Insight, SHI	\$ 215,000.00
4	Network, Internet, and Voice Equipment and Services: Includes the cost of equipment for the network routers, switches, firewalls, access points, or enterprise voice and data network equipment and associated warranties and software maintenance. These items are typically purchased off a cooperative purchasing contract.	CDWG, Flair Data Systems	\$ 200,000.00
5	Data Center and Infrastructure Equipment: Includes the cost of replacing, upgrading, or purchasing new data center server, storage, and data protection equipment, including any warranties or software maintenance contracts. These items are typically purchased off a cooperative purchasing contract.	CDWG, FreeIT, SHI, UDI	\$ 350,000.00
6	Cabling and Wiring Services: Includes the cost of cabling services, installing patch panels and equipment racks, and testing existing cabling and wiring. This will be purchased off a cooperative purchasing contract.	NCS	\$ 150,000.00
7	Internet, Telephone, and Wide Area Network Services: Includes the cost for Internet and telephone connectivity for the Agency and the cost of the wide area network connectivity required for the Workforce Department. This will be purchased off a state contract.	AT&T, CenturyLink, Spectrum, TxDIR	\$ 375,000.00
8	Financial System Software Maintenance: Includes the maintenance of Deltek financial software. This is a sole source purchase.	Deltek	\$ 175,000.00

9	Onboard, Recruiting, and Performance Management Software: Includes the annual subscription for the SilkRoad Technology software for personnel and performance management. The software is purchased directly.	SilkRoad Technology	\$ 100,000.00
10	Microsoft CRM Hosting: Includes the hosting of our CRM environment based on identified business needs of the departments in the Agency.	SHI	\$ 60,000.00
11	Laserfiche Software and Support: Includes the cost of Laserfiche software and maintenance, and the cost of support services for the Laserfiche software and related technologies. This will be purchased off a cooperative purchasing contract.	Docunav	\$ 230,000.00
12	Website Licensing, Migrations and Support: Includes the cost of licensing and related services for the main NCTCOG website and other websites on the Kentico platform. This will be purchased off a cooperative purchasing contract.	SHI, SoftwareOne	\$ 190,000.00
13	Security Software, Services, and Hardware: Includes funds for the maintenance, support, and associated services for security hardware and software. Typically purchased off a cooperative purchasing agreement.	Carahsoft, Future Com	\$ 155,000.00
14	Microsoft Software Support Services: Includes the cost of the Microsoft annual support contract, and consulting services on Microsoft technologies such as System Center Configuration Manager, SQL Database software, Office 365, and Windows Server. Typically purchased off a cooperative purchasing agreement.	Microsoft, Planet Technologies	\$ 100,000.00
15	Microsoft Software, Licenses, and Cloud Services: Costs for software licenses and cloud services purchased off the Microsoft Enterprise Agreement or similar contract. The amount is the anticipated total for 3 years. This will be purchased off a cooperative purchasing agreement.	SHI, SoftwareOne	\$ 1,725,000.00



North Central Texas Council of Governments

Item 6

Exhibit: 2020-10-06-ED

Meeting Date: October 22, 2020

Submitted By: Edith Marvin, P.E., and Michael Morris, P.E.
Director of Environment and Development, and Director of Transportation

Item Title: Resolution Endorsing Grant Application Submittal to the Texas Water Development Board for the Integrated Watershed Based Planning for Regional Transportation and Stormwater Management in the Upper Trinity River Basin

On March 16, 2020, the Texas Water Development Board (TWDB) opened an abridged application period for the Flood Infrastructure Fund (FIF). The FIF was created by Senate Bill 7 during the 86th Texas Legislature and approved by Texas voters through Proposition 8 to amend the Texas Constitution in November 2019. Councils of Government are eligible to apply to Category 1 - Flood Protection Planning for Watersheds.

In response to this opportunity, the North Central Texas Council of Governments' (NCTCOG) Environment and Development Department, in partnership with the Transportation Department, submitted an abridged application on June 15, 2020, for select elements of the Integrated Transportation and Stormwater Management Project. The Executive Board received a status update on anticipated TWDB flood related funding and the potential application for funding for the Integrated Transportation and Stormwater Management Project on January 23, 2020.

On September 17, 2020, the TWDB approved the FIF Prioritization List based on the abridged applications. NCTCOG's application was ranked 76th in the Prioritization List and NCTCOG was invited to submit a complete application for \$1,500,000.00 in state funds. The FIF funds will be matched with Surface Transportation Block Grant funds awarded by the Regional Transportation Council, as required for the fifty percent match, for a total project cost of \$3.0 million. NCTCOG will submit a complete application to the TWDB on October 19, 2020.

On May 28, 2020, the Executive Board authorized NCTCOG to accept funds and execute agreements with the TWDB in an amount of approximately \$10,000,000 per annum through FY2022. However, the FIF application requires a resolution authorizing the submittal of an application and identification of a representative to provide information and execute documents.

A draft resolution endorsing NCTCOG's application to the TWDB for FIF funds and designation of the Executive Director as its authorized representative is attached for Executive Board consideration.

A brief presentation of this item will be provided, and I will be available to answer any questions prior to requesting Board approval.

RESOLUTION ENDORSING GRANT APPLICATION SUBMITTAL TO THE TEXAS WATER DEVELOPMENT BOARD FOR THE INTEGRATED WATERSHED BASED PLANNING FOR REGIONAL TRANSPORTATION AND STORMWATER MANAGEMENT IN THE UPPER TRINITY RIVER BASIN

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, NCTCOG has been active for the last 50 years in promoting sound floodplain and watershed management; and,

WHEREAS, NCTCOG's Strategic Plan directs staff to identify and implement regional measures for a reduction of flooding through proper management of watersheds and stream corridors, and strategic conservation of open spaces within existing watersheds which will provide a network for ecological benefits, recreational opportunities, and the protection of existing water supply sources; and,

WHEREAS, the Integrated Transportation and Stormwater Management Project seeks to proactively engage communities in comprehensive planning efforts that integrate transportation, environmental, and stormwater needs in order to address the health, safety, and welfare concerns of the region while helping local governments manage their growth and development in a cost effective manner; and,

WHEREAS, the Texas Water Development Board issued a request for abridged applications to the Flood infrastructure Fund (FIF); and,

WHEREAS, the NCTCOG is eligible to apply for assistance to the FIF through Category 1 – Flood Protection Planning for Watersheds; and,

WHEREAS, NCTCOG submitted an abridged application to the FIF on June 15, 2020, and was invited to submit a complete application for FIF funds by October 19, 2020; and,

WHEREAS, the TWDB FIF application requires a resolution authorizing submittal of an application for financial assistance and designation of an authorized representative(s); and,

WHEREAS, NCTCOG completed the required Category 1 Notice Requirements prior to submittal of the grant application to the TWDB on October 19, 2020.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The Executive Board endorses NCTCOG’s submittal of the grant application to the TWDB grant opportunity, “Flood Infrastructure Fund Category 1 – Flood Protection Planning for Watersheds.”
- Section 2.** The Executive Board authorizes receipt of approximately \$1,500,000 from the TWDB. Required match funds in the amount of \$1,500,000 will be provided by the Regional Transportation Council.
- Section 3.** If awarded, these funds shall be incorporated into the appropriate fiscal year budget.
- Section 4.** The Executive Director or designee is the authorized representative for purposes of furnishing such information and executing such documents as may be required in connection with the preparation and filing of such application for financial assistance and the rules of the Texas Water Development Board in the name of the North Central Texas Council of Governments.
- Section 5.** This resolution shall be in effect immediately upon its adoption.

Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 22, 2020.

David Sweet, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Rockwall County



North Central Texas Council of Governments

Item 7

Exhibit: 2020-10-07-TR

Meeting Date: October 22, 2020

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing the Receipt of Fiscal Year 2020 Federal Transit Administration Formula Funds

The North Central Texas Council of Governments (NCTCOG) is a designated recipient for Federal Transit Administration (FTA) funds for the following three programs: Urbanized Area Formula Program, Enhanced Mobility of Seniors and Individuals with Disabilities Program (Enhanced Mobility), and Bus and Bus Facilities Program. On February 3, 2020, the FTA published full Fiscal Year (FY) 2020 apportionments, which consisted of \$101.1 million for the region from these three programs. Consistent with the FY 2021–2024 Transportation Improvement Program approved by the Regional Transportation Council, approximately \$4,870,541 of the regional total is available for NCTCOG to utilize and execute necessary agreements with local public transit providers. Local funds from transit providers as well as Transportation Development Credits will be used as match for these federal funds.

NCTCOG will enter into a grant agreement with FTA for approximately \$3,238,188 in FY 2020 Urbanized Area Formula Program funds. NCTCOG will retain approximately \$925,022 of these funds for administration, general regional planning, and mobility management efforts on behalf of transit providers. The following transit providers will utilize the remainder of funds for service: Public Transit Services; Span, Inc.; and STAR Transit.

NCTCOG will enter into a grant agreement with FTA for approximately \$955,335 in FY 2020 Enhanced Mobility of Seniors and Individuals with Disabilities Program funds. NCTCOG will retain approximately \$405,263 for administration of the program, including the future award of funds through strategic partnerships yet to be determined. The following transit providers will utilize the funds for service: Span, Inc., and STAR Transit. NCTCOG will seek Executive Board approval for future strategic partnership funds once projects have been identified.

NCTCOG will enter into a grant agreement with FTA for approximately \$677,018 in FY 2020 Bus and Bus Facilities Program funds. NCTCOG will retain approximately \$600,355 to purchase vehicles on behalf of transit providers and \$76,663 for administrative purposes.

A draft resolution authorizing receipt of these program funds and the execution of necessary agreements with transit providers is attached for Executive Board consideration. I will be available to answer any questions prior to requesting Board approval.

DH:tmb
Attachment

RESOLUTION AUTHORIZING THE RECEIPT OF FISCAL YEAR 2020 FEDERAL TRANSIT ADMINISTRATION FORMULA FUNDS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, NCTCOG is a Designated Recipient for Federal Transit Administration (FTA) Urbanized Area Formula Program, Enhanced Mobility of Seniors and Individuals with Disabilities Program, and Bus and Bus Facilities Program funds in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas, as delegated by the Governor of the State of Texas; and,

WHEREAS, Subtask 3.05 of the Fiscal Year (FY) 2020 and FY 2021 Unified Planning Work Program provides for NCTCOG to serve as the federal grantee for local public transit providers operating service in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas, with responsibilities of administration, grant management and compliance for FTA formula programs; and,

WHEREAS, Subtask 3.05 of the FY 2020 and FY 2021 Unified Planning Work Program supports the sustainability of transit services and solutions that move the region toward more comprehensive, coordinated, accessible, efficient, and effective public transit services; and,

WHEREAS, on October 8, 2020, the RTC approved for inclusion into the FY 2021-FY 2024 Transportation Improvement Program/Statewide Transportation Improvement Program the FY 2020 FTA formula program funds to local public transit providers operating service in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas for implementation of transit projects through coordination with NCTCOG, as the federal grantee; and,

WHEREAS, local public transit providers receiving funding will provide a local match utilizing local funds, State funds, or Transportation Development Credits.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The North Central Texas Council of Governments is authorized to submit grant applications to receive approximately \$3,238,188 in FY 2020 Urbanized Area Formula Program funds and administer the program consistent with State and federal regulations.

- Section 2.** The North Central Texas Council of Governments is authorized to submit grant applications to receive approximately \$955,335 in FY 2020 Enhanced Mobility of Seniors and Individuals with Disabilities Program funds and administer the program consistent with State and federal regulations.
- Section 3.** The North Central Texas Council of Governments is authorized to submit grant applications to receive approximately \$677,018 in FY 2020 Bus and Bus Facilities Program funds and administer the program consistent with State and federal regulations.
- Section 4.** These funds and projects will be incorporated into the applicable fiscal year budgets and Unified Planning Work Program (UPWP) as appropriate.
- Section 5.** Agreements or Amendments between NCTCOG and subrecipients in the amount of federal funds, outlined in Attachment 1, be and are hereby approved.
- Section 6.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.
- Section 7.** This motion shall be in effect immediately upon adoption.

Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 22, 2020.

David Sweet, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Rockwall County

FISCAL YEAR 2019 FEDERAL TRANSIT ADMINISTRATION FORMULA FUNDING

Urbanized Area Formula Program (Section 5307)

Dallas-Fort Worth-Arlington Urbanized Area				
Designated Recipient	Federal Funds ¹	TDCs ²	Local Funds	State Funds
North Central Texas Council of Governments	\$ 925,022	185,006	\$ -	\$ -
Subrecipient	Federal Funds	TDCs	Local Funds	State Funds
Public Transit Services	\$ 159,692	16,894	\$ 75,224	\$ -
Span, Inc.	\$ 450,374	41,712	\$ 241,821	\$ -
STAR Transit	\$ 1,703,100	111,800	\$ 1,144,100	\$ -
TOTAL	\$ 3,238,188	355,412	\$ 1,461,145	\$ -

¹ Federal funds include both capital and operating projects, which have different match requirements

²Transportation Development Credits (TDCs) for "Strategic Awards to Small Transit Providers" are credits (not dollars) used to leverage federal funds in lieu of local cash match. The result is the capital portion of the project will be 100% federally funded

Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310)

Designated Recipient	Federal Funds	TDCs	Local Funds
North Central Texas Council of Governments ¹ : Dallas-Fort Worth-Arlington Urbanized Area	\$ 381,093	-	\$ -
North Central Texas Council of Governments ¹ : Denton-Lewisville Urbanized Area	\$ 24,170	-	\$ -
Subtotal	\$ 405,263	-	\$ -
Dallas-Fort Worth-Arlington Urbanized Area			
Subrecipient	Federal Funds	TDCs	Local Funds
Span, Inc.	\$ 65,000	13,000	\$ -
STAR Transit	\$ 485,072	-	\$ 121,268
TOTAL	\$ 955,335	13,000	\$ 121,268

¹ Funding to be used for administration of Section 5310 program, which does not have a match requirement per *FTA Circular 9070.1G*

FISCAL YEAR 2019 FEDERAL TRANSIT ADMINISTRATION FORMULA FUNDING

Bus and Bus Facilities Program (Section 5339)

Dallas-Fort Worth-Arlington Urbanized Area			
Designated Recipient	Federal Funds¹	TDCs²	Local Funds
North Central Texas Council of Governments: Administrative	\$ 76,663	15,333	\$ -
North Central Texas Council of Governments	\$ 600,355	120,071	\$ -
TOTAL	\$ 677,018	135,404	\$ -

¹ Funding to be used towards the purchase of vehicles on behalf of NCTCOG subrecipients

² Bus and Bus Facilities funds (Section 5339) require a 20% match for administration but only a 15% match for the purchase of ADA-compliant vehicles

Grand Total

Program	Federal Funds	TDCs	Local Funds	State Funds
Urbanized Area Formula Program (Section 5307)	\$ 3,238,188	355,412	\$ 1,461,145	\$ -
Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310)	\$ 955,335	13,000	\$ 121,268	\$ -
Bus and Bus Facilities Program (Section 5339)	\$ 677,018	135,404	\$ -	\$ -
TOTAL	\$ 4,870,541	503,816	\$ 1,582,413	\$ -



North Central Texas Council of Governments

Item 8

Exhibit: 2020-10-08-TR

Meeting Date: October 22, 2020

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing an Agreement with Span, Inc. for the Expansion of Transit Service

The North Central Texas Council of Governments (NCTCOG) is a designated recipient of Federal Transit Administration (FTA) Enhanced Mobility of Seniors and Individuals with Disabilities Program funds in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas. NCTCOG awards funding for eligible projects serving transit dependent individuals for strategic initiatives by working with public and private entities to develop mobility services that improve access to transportation for transit dependent individuals. In coordination with a community partner and Span, Inc., NCTCOG staff is recommending to pilot an expansion of Span's services to connect individuals with disabilities to job opportunities in North Texas. Funding will support a transit project with Span for three years to extend their service area and hours to fill temporal and geographic gaps encountered by individuals with disabilities in Denton and Collin Counties.

The Regional Transportation Council approved funding for this project on October 8, 2020, utilizing Fiscal Year 2017 Enhanced Mobility of Seniors and Individuals with Disabilities Program funds for seniors and individuals with disabilities with limited mobility options and service is consistent with the 2021-2024 Transportation Improvement Program (TIP) as endorsed by the Executive Board on July 23, 2020. Staff is requesting Executive Board approval to enter into an agreement with Span, Inc. in an amount not to exceed \$677,000 to support expanded services for residents with limited mobility options from Denton and Collin Counties. Transportation Development Credits in the amount of 135,400 were also approved and included in the funding award to be utilized in lieu of local match.

A draft resolution authorizing an agreement with Span, Inc. in an amount not to exceed \$677,000 is attached for Executive Board consideration. I will be available to answer any questions prior to requesting Board approval.

DH:tmb
Attachment

RESOLUTION AUTHORIZING AN AGREEMENT WITH SPAN, INC. FOR THE EXPANSION OF TRANSIT SERVICE

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, NCTCOG is a Designated Recipient for Federal Transit Administration (FTA) Enhanced Mobility of Seniors and Individuals with Disabilities Program funds in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas, as delegated by the Governor of the State of Texas; and,

WHEREAS, Subtask 3.05 of the Fiscal Year (FY) 2020 and FY 2021 Unified Planning Work Program provides for NCTCOG to serve as the federal grantee for local public transit providers operating service in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas, with responsibilities of administration, grant management and compliance for FTA formula programs; and,

WHEREAS, Subtask 3.05 of the FY 2020 and FY 2021 Unified Planning Work Program supports the sustainability of transit services and solutions that move the region toward more comprehensive, coordinated, accessible, efficient, and effective public transit services; and,

WHEREAS, on October 8, 2020, the RTC approved for inclusion into the FY 2021-FY 2024 Transportation Improvement Program/Statewide Transportation Improvement Program the FY 2017 FTA Enhanced Mobility of Seniors and Individuals with Disabilities program funds to local public transit providers operating service in the Dallas-Fort Worth-Arlington and Denton-Lewisville Urbanized Areas for implementation of transit projects through coordination with NCTCOG, as the federal grantee; and,

WHEREAS, Span, Inc. will utilize Transportation Development Credits in lieu of the local match component; and,

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, provides authority for NCTCOG to enter into an agreement with the SPAN, Inc. for the provision of governmental functions and services of mutual interest.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The North Central Texas Council of Governments is authorized to execute an agreement with Span, Inc. for an amount not to exceed \$677,000 in FY 2017 Enhanced Mobility of Seniors and Individuals with Disabilities Program funds.

Section 2. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This motion shall be in effect immediately upon adoption.

Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 22, 2020.

David Sweet, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Rockwall County



North Central Texas Council of Governments

Item 9

Exhibit: 2020-10-09-TR

Meeting Date: October 22, 2020

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Interlocal Agreement with the City of North Richland Hills for Transit-Oriented Development Landbanking at Smithfield TEXRail Station

In December 2018, the Regional Transportation Council (RTC) approved \$2,000,000 in Regional Toll Revenue funds (RTR) to the City of North Richland Hills for land acquisition to be held for transit-oriented development (i.e., landbanking) at the Smithfield TEXRail station. North Richland Hills is responsible for \$500,000 in local match, plus any cost overruns. The City will utilize RTR funds, plus the City's local match, through an agreement with the Texas Department of Transportation to purchase the land, which must occur within two years. Once the City is ready to "unbank" the acquired land, through either a sale to the private sector or kept for public use, the City will pay the North Central Texas Council of Governments, as RTC's fiscal agent, the principal of \$2,000,000 plus RTC's pro-rata share (approximately 80 percent) of the increase in value of the land from the initial purchase.

A draft resolution authorizing an Interlocal Agreement with the City of North Richland Hills to receive funds related to the Transit-Oriented Development Landbanking Project at the Smithfield TEXRail Station is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

KK: al
Attachment

RESOLUTION AUTHORIZING INTERLOCAL AGREEMENT WITH THE CITY OF NORTH RICHLAND HILLS FOR TRANSIT-ORIENTED DEVELOPMENT LANDBANKING AT SMITHFIELD TEXRAIL STATION

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the City of North Richland Hills desires to create transit-oriented development surrounding the Smithfield TEXRail station; and,

WHEREAS, in December 2018, the RTC approved \$2,000,000 in Regional Toll Revenue funds (RTR) to the City of North Richland Hills for land acquisition to be held for transit-oriented development (i.e., landbanking) at the Smithfield TEXRail station with the City being responsible for \$500,000 in local match and any cost overruns; and

WHEREAS, the City will utilize the RTR funds for the acquisition, and when the City is ready to "unbank" the acquired land, through either a sale to the private sector or kept for public use, the City will pay the North Central Texas Council of Governments, as RTC's fiscal agent, the principal of \$2,000,000 plus RTC's pro-rata share (approximately 80 percent) of the increase in value of the land from the initial purchase; and,

WHEREAS, the Interlocal Cooperation Act, Texas Government Code Chapter 791, hereinafter "the Act," provides authorization for a local government to contract with one or more local governments to perform governmental functions and services under the terms of the Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to enter into an Interlocal Agreement with the City of North Richland Hills for the Transit-Oriented Landbanking Project at the TEXRail Smithfield Station, consistent with the terms and conditions approved in the RTC action at its December 13, 2018, meeting.

Section 2. NCTCOG is authorized to receive approximately \$2,000,000, plus the RTC's pro-rata share of any increase in the value of the land acquired by the City of North Richland Hills for this initiative.

Section 3. These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.

Section 4. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 5. This resolution shall be in effect immediately upon its adoption.

Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 22, 2020.

David Sweet, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Rockwall County



North Central Texas Council of Governments

Item 10

Exhibit: 2020-10-10-TR

Meeting Date: October 22, 2020

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Interlocal Agreement with the City of Weatherford
Related to the US180/Downtown Weatherford Bypass Loop Improvements

In 2018, the Regional Transportation Council (RTC) approved \$16,590,000 in federal transportation funds, including necessary local match, for the northern segment of the Weatherford Downtown Bypass Loop. In April 2020, at the request of the City of Weatherford, the RTC approved an additional \$4,119,400 in federal funds for the project as an advance on the City's original funding commitment. In exchange, the City has agreed to return \$4,119,400 plus interest over a 20-year period to the North Central Texas Council of Governments, as RTC's fiscal agent, through Tax Increment Reinvestment Zone (TIRZ) revenues. The City is allocating 80 percent of the City's share of the TIRZ revenues to the RTC with annual payments to begin in 2024. The City will pay interest at a rate of 2.4 percent. The Executive Board will be requested to authorize an Interlocal Agreement with the City of Weatherford to receive \$4,119,400, plus interest, consistent with the terms and conditions outlined in the RTC action.

A draft resolution authorizing an Interlocal Agreement with the City of Weatherford related to the US180/Downtown Bypass Loop Improvements and receipt of approximately \$4,119,400 plus interest is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

KK:al
Attachment

RESOLUTION AUTHORIZING INTERLOCAL AGREEMENT WITH THE CITY OF WEATHERFORD RELATED TO THE US180/DOWNTOWN WEATHERFORD BYPASS LOOP IMPROVEMENTS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, NCTCOG and City of Weatherford staff have had ongoing discussions about funding for the northern segment of the Weatherford Downtown Bypass Loop, generally described as roadway improvements from the intersection of FM 2552 at US 180 along Spring Street/Bridge Street to the intersection of FM 51 and along Bridge Street/Waco Street to the intersection of US 180 (Project) in Weatherford to facilitate the removal of portions of US 180/FM 51/SH 171/FM 2552 and FM 1884 from the state highway system and to test an innovative funding mechanism through the use of TIRZ No. 2 and other funds to advance off-system transportation improvements and promote re-development within a local jurisdiction; and,

WHEREAS, the City of Weatherford desires to obtain advance funding totaling \$4,119,400 to fund the City's original funding commitments to the project; and,

WHEREAS, on March 8, 2018, the RTC approved funding for the US 180/Weatherford Downtown Bypass Loop reconstruction (TIP Code 14026) totaling \$16,590,000 including the local match; and

WHEREAS, on December 11, 2018, through Ordinance No. 744-2018-59 the Weatherford City Council established the Tax Increment Reinvestment Zone Number Two, City of Weatherford, Texas (TIRZ No. 2) for the purposes of promoting development within the Zone; and,

WHEREAS, on April 9, 2020, the RTC approved funding to allocate an additional \$4,119,400 of Surface Transportation Block Grant (STBG) funds (matched with Transportation Development Credits (TDCs)) and the City of Weatherford in return would contribute a like amount to the RTC, plus interest, through the use of TIRZ No. 2 revenues under the terms and conditions of an Agreement; and,

WHEREAS, the Interlocal Cooperation Act, Texas Government Code Chapter 791, hereinafter "the Act," provides authorization for a local government to contract with one or more local governments to perform governmental functions and services under the terms of the Act.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** NCTCOG is authorized to enter into an Interlocal Agreement with the City of Weatherford related to the US180/Downtown Bypass Loop Improvements, consistent with the terms and conditions approved in the RTC action at its April 9, 2020, meeting.
- Section 2.** NCTCOG is authorized to receive approximately \$4,119,400, plus interest from the City of Weatherford.
- Section 3.** These funds shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.
- Section 4.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.
- Section 5.** This resolution shall be in effect immediately upon its adoption.

Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 22, 2020.

David Sweet, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Rockwall County



North Central Texas Council of Governments

Item 11

Exhibit: 2020-10-11-TR

Meeting Date: October 22, 2020

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing a Contract with Kittelson & Associates to Conduct a Future Mobility Planning Exercise for North Texas

The North Central Texas Council of Governments (NCTCOG) is seeking planning expertise to develop a regional-level planning exercise in an effort to prepare the region for increased vehicle and roadway automation. The purpose of this study is to consider public and stakeholder engagement, conduct a comprehensive future mobility needs assessment, develop and evaluate regional scenarios, provide a high-level assessment of the financial impacts of connected and automated vehicles in North Texas, and provide to our local partners a best-practices guide for deploying future mobility technologies. This activity contains the work that the Regional Transportation Council requested in the Automated Vehicle 2.1 Program. This project is funded through Surface Transportation Block Grant (STBG) Program funds.

On June 12, 2020, NCTCOG issued a Request for Proposals (RFP) to solicit consultant assistance for the project. Thirteen proposals were received in response to the RFP. The Consultant Selection Committee met on September 8, 2020, to review and evaluate proposals then requested interviews from four firms, which occurred on September 14-15, 2020. The Consultant Selection Committee recommended Kittelson & Associates to complete this project. Executive Board approval will be requested to enter into a consultant contract with Kittelson & Associates in an amount not to exceed \$1,100,000 (\$1,100,000 Surface Transportation Block Grants funds with Transportation Development Credits utilized in lieu of local match). Kittelson & Associates has committed to meet an initial Disadvantaged Business Enterprise (DBE) participation goal of 32.5 percent for this project. In addition to this commitment, Kittelson & Associates is utilizing a subconsultant who is DBE certified in Georgia and has initiated the interstate certification process to become certified in Texas. If certified in Texas, the DBE participation goal for the project is expected to increase.

A draft resolution authorizing NCTCOG to enter into a consultant contract with Kittelson & Associates in an amount not to exceed \$1,100,000 to conduct a Future Mobility Planning Exercise for North Texas is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

CH:al
Attachment

RESOLUTION AUTHORIZING A CONTRACT WITH KITTELSON & ASSOCIATES TO CONDUCT A FUTURE MOBILITY PLANNING EXERCISE FOR NORTH TEXAS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone, and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, in October 2018, the Regional Transportation Council authorized the programming of Surface Transportation Block Grant Program funds to conduct a regional planning exercise to prepare the region for increasing vehicle and roadway automation; and,

WHEREAS, on December 19, 2019, the Executive Board authorized the receipt of Surface Transportation Block Grant Program funds, for planning and implementation programs, including activities to conduct a regional planning exercise to prepare the region for increasing vehicle and roadway automation; and,

WHEREAS, the FY2020 and FY2021 Unified Planning Work Program Subtask 5.11 includes future mobility planning activities that will plan for the arrival of automated vehicles, focusing on the implications that automated vehicles may have with regard to travel demand, land use, and congestion; and,

WHEREAS, NCTCOG initiated a Request for Proposals to hire a consultant to conduct a regional planning exercise to prepare the region for increasing vehicle and roadway automation; and,

WHEREAS, Kittelson & Associates has been recommended by the Consultant Selection Committee to conduct the regional planning exercise to prepare the region for increasing vehicle and roadway automation; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Kittelson & Associates to conduct a regional planning exercise to prepare the region for increasing vehicle and roadway automation in an amount not to exceed \$1,100,000 be and is hereby approved.

Section 2. The Executive Director or designee of NCTCOG is authorized to execute a contract with Kittelson & Associates in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 22, 2020.

David Sweet, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Rockwall County



North Central Texas Council of Governments

Item 12

Exhibit: 2020-10-12-TR

Meeting Date: October 22, 2020

Submitted By: Michael Morris, P.E.
Director of Transportation

Item Title: Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives: Phase 1

Since January 2014, the Executive Board has approved education campaign funding annually for various transportation programs. Fiscal Year (FY) 2021 Education Campaigns for Transportation Initiatives: Phase 1 was included in the FY2020 and FY2021 Unified Planning Work Program (UPWP), which was approved by the Regional Transportation Council (RTC) and Executive Board.

Combining education campaign efforts within the Transportation Department has resulted in increased website traffic, greater public participation, and lower costs. Additional benefits received include efficiencies with media outlets such as improved staff coordination, increased timeliness, a broader audience reach, including historically underserved populations, and cross program communication. Education campaigns may be presented through print publications and digital placements, radio and TV spots, billboards, social media, transit, and other transportation displays in multiple languages when appropriate. FY2021 education campaigns in Phase 1 will be taken in phases so that we can be strategic in how we plan and implement our messages, and we will come back to the Executive Board at future meetings with another phase or phases. Phase 1 will support the activities listed below:

The *High Speed Transportation Program* - Funds allocated for this education campaign will be utilized to help inform the public on the status of the program, and opportunities to comment. This effort is supported under Subtask 5.01 of the FY2020 and FY2021 UPWP and will be funded with Regional Toll Revenue (RTR).

The *Notifications of Opportunities for Public Input/Public Meetings* aims to provide reasonable opportunities for the public to comment on the region's transportation plans according to requirements of the Fixing America's Surface Transportation Act. Public meetings and other opportunities allow North Texans to learn about and provide input on transportation and air quality in the region and help set priorities for the future. This effort is supported under Subtask 1.01 of the FY2020 and FY2021 UPWP and will be funded with Transportation Planning Funds (TPF).

The *Flexible Category* is needed for possible unanticipated costs that may arise during FY2021, such as a specialized public meeting series that may need notifications posted or special unique education campaigns that may unexpectedly occur. Funds allocated for this category will be determined based on the program needing the support, but a majority of our funding for education campaign efforts come from Congestion Mitigation and Air Quality Funding (CMAQ), Surface Transportation Block Grant Funding (STBG), and Transportation Development Credits (TDCs) utilized in lieu of match. Also, funding could potentially come from RTR and Regional Transportation Council Local Funds. All funding used is supported within the FY2020 and FY2021 UPWP.

Staff is seeking Executive Board approval to spend up to \$215,000 for the purchase and placement of department education campaigns that will initiate in FY2021 during our Phase 1 approach, and of this amount approximately 7 percent is previously approved carryover funds from the FY2020 approved budget and will extend into this FY2021 education campaign plan. A draft resolution authorizing the purchase and placement of Transportation Department educational campaigns is attached for Executive Board consideration. A funding table detailing funding sources and funding amounts, including match sources and match amounts, is provided in Attachment 1 to this memorandum. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MHM:kw
Attachments

**RESOLUTION AUTHORIZING PURCHASE AND PLACEMENT OF EDUCATION CAMPAIGNS
FOR TRANSPORTATION INITIATIVES: PHASE 1**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, there has been significant regional interest to enhance coordination, communication, and awareness of various programs administered by NCTCOG; and,

WHEREAS, it has become beneficial for various NCTCOG Transportation Department program areas to administer and coordinate multimedia education campaigns in an effort to efficiently, effectively, and responsibly reach all audiences.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to enter into agreements with various multimedia outlets for the purchase and placement of education campaigns initiated in Fiscal Year 2021 for Transportation Department initiatives in phase 1 in an amount up to \$215,000, of this amount approximately 7 percent are previously approved carryover funds.

Section 2. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

Ray Smith, President
North Central Texas Council of Governments
Mayor, Town of Prosper

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on October 22, 2020.

David Sweet, Secretary/Treasurer
North Central Texas Council of Governments
County Judge, Rockwall County

FY2021 Purchase and Placement of Education Campaigns for Transportation Initiatives: Phase 1						
Program Name	Funding Source	Unspent Funding from FY20	New Funding Amount	Match Source*	New Match Amount	Total
High-Speed Transportation	RTR	N/A	\$50,000	N/A	N/A	\$ 50,000
Notifications of Opportunities for Public Input/Public Meetings	TPF	\$15,716	\$49,284	N/A	N/A	\$ 65,000
Flexible Category**	CMAQ/STBG	N/A	\$100,000	TDCs	20,000	\$ 100,000
Total		\$15,716	\$199,284			\$ 215,000

*TDCs in the amount of 20,000 may be used as match but are not included in the total dollar amount.

**Specific funding source, including match source, will be determined by the project(s) using the Flexible Category, and could also include RTR or RTC Local



North Central Texas Council of Governments

Item 13

Exhibit: 2020-10-13-EDO

Meeting Date: October 22, 2020

Submitted By: Lucille Johnson
Assistant to the Executive Director

Item Title: Appointment to the North Central Texas Economic Development District Board (NCTEDD)

The Executive Board is being asked to appoint David Bristol to the NCTEDD Board to serve a three-year term and fill a vacant seat for a representative from Collin County. Mr. Bristol is being recommended by the Collin County Commissioners Court. David is the Chairman of the Board of Employee Solutions, LP and serves as President and CEO. In these positions, David created and currently manages one of the largest privately-held staffing firms in Texas, Oklahoma, and Arkansas.

The NCTEDD Board functions as an advisory board to the NCTCOG Executive Board and guides the work of the region's Economic Development District, which is managed and staffed by NCTCOG. The region was designated as a district by the U. S. Economic Development Administration (EDA) in December 2016.

The NCTEDD is charged with the maintenance and implementation of the CEDS plan for North Central Texas and serves as the connection between the region's communities and EDA to facilitate EDA grant opportunities.

This District is organized in accordance with Federal Regulations, and its membership includes officials and/or employees of general-purpose local governments, educational institutions and private sector representatives, and they must be residents of and/or work in State Planning Region 4 – the North Central Texas Region.

As set forth in the bylaws of the District, approved by the NCTCOG Executive Board, the NCTCOG Executive Board will appoint up to 51 NCTEDD Board members, including:

- representatives from each of the 16 counties;
- 22 representatives from cities;
- 3 representatives from the private sector; and
- 10 representatives from principal economic interest (Chambers, EDCs, Post-Secondary Institutions, Workforce Development Groups, and/or Labor Groups)

Each Board member serve terms of three years and may not serve more than three consecutive three-year terms, so long as they continue to meet qualifications for the category they represent.

I will be available at the Board meeting to answer questions, or Board members can contact me at 817-695-9103.

North Central Texas Economic Development District Board

PRIMARY RESPONSIBILITY OF BOARD

The North Central Texas Economic Development Board (EDD Board) is the primary policy advisory board to the NCTCOG Executive Board in fulfilling the responsibilities as the North Central Texas' Regional Economic Development District (the District) in state planning Region IV (NCTCOG's 16-county area). The EDD Board is responsible to ensure:

- (a) the performance of any and all duties imposed on them collectively or individually by law, or by the District Bylaws;
- (b) the development of plans, as well as an oversight and evaluation system for all Economic Development District programs;
- (c) the attainment of effective outcomes consistent with CEDS goals, objectives and performance standards approved by EDA;
- (d) the effective administration of the EDA EDD required programs; and
- (e) meetings take place at such times and places as required by the District Bylaws

NUMBER OF COMMITTEE MEMBERS: **Up to 51 Members**

TIME OF APPOINTMENT: Members are appointed annually in September by the NCTCOG Executive Board.

APPOINTING AUTHORITY: NCTCOG Executive Board

TERMS OF OFFICE: Three-year terms

Each EDD Board member shall serve terms of three years. Upon expiration of their term, each member shall hold his/her term until they are reappointed or replaced by the NCTCOG Executive Board as established in the District Bylaws. EDD Board members may not serve more than three consecutive three-year terms, and only so long as they continue to meet qualifications for the category they represent.

STANDARD MEETING TIME, DATE, LOCATION

Quarterly (Meetings can be called more or less frequently as needed)
10:00 A.M. at NCTCOG

SPECIAL REQUIREMENTS

EDD Board membership shall include officials and/or employees of general-purpose local governments, educational institutions and private sector representatives, and they must be residents of and/or work in State Planning Region 4 – the North Central Texas 16-County Region.

North Central Texas Council of Governments
North Central Texas Economic Development Board

OFFICERS

Chair Marty Wieder, Economic Development Director, City of Grand Prairie
Vice Chair Fred Schmidt, Director Community & Industry Education Program Development, Tarrant
County Community College District
Secretary/Treasurer Cassandra Carroll, CECD, Economic Development Coordinator, City of Waxahachie

COUNTIES - 16 COUNTIES (1 SEAT EACH)

1. Collin VACANT
2. Dallas Rick, Loessberg, Director of Planning & Development, Dallas County
3. Denton Michael Talley, Director of Economic Development, Denton County
4. Ellis Marty Nelson, Director of Economic Development, City of Ennis
5. Erath Jeff Sandford, Executive Director, Stephenville Economic Development Authority
6. Hood VACANT
7. Hunt Greg Sims, President/CEO, 4a Economic Development Corporation
8. Johnson Diana Miller, Johnson County Economic Development Corporation
9. Kaufman VACANT
10. Navarro John Boswell, Economic Development Director, Navarro County and City of Corsicana
11. Palo Pinto VACANT
12. Parker VACANT
13. Rockwall Phil Wagner, President, Rockwall Economic Development Corporation
14. Somervell VACANT
15. Tarrant Lisa McMillan, Economic Development Coordinator, Tarrant County
16. Wise J.D. Clark, County Judge, Wise County

CITIES - TOTAL OF 22 SEATS – SIX POPULATION CATEGORIES

>500,000 (2 SEATS) 2 cities, includes Dallas, Fort Worth

17. David Schleg, Office of Economic Development, City of Dallas
18. Robert Sturns, Economic Development Director, City of Fort Worth

BETWEEN 200,000 - 500,000 (2 SEATS) 4 cities, includes Arlington, Garland, Irving, Plano

19. Bruce Payne, Economic Development Director, City of Arlington
20. VACANT

BETWEEN 100,000 - 200,000 (2 SEATS)

21. Erica Sullivan, Economic Development Analyst, City of Denton
22. Marty Wieder, Economic Development Director, City of Grand Prairie

BETWEEN 50,000-100,000 (2 SEATS)

23. Craig Hulse, Director of Economic Development, City of North Richland Hills
24. VACANT

BETWEEN 25,000 - 50,000 (4 SEATS)

25. Cassandra Carroll, CECD, Economic Development Coordinator, City of Waxahachie
26. Jennette Killingsworth-Espinoza, Executive Director, Little Elm Economic Development Cooperation
27. Shane Shepard, Economic Development Director, City of Lancaster
28. VACANT

<25,000 (10 SEATS)

29. Orlando Campos, Director, Economic Development & Tourism, Town of Addison
30. Chris Dyser, Community Development Director, City of Balch Springs
31. John Cabrales, City Manager, City of Lake Dallas
32. Mary Ann Moon, Executive Director, Prosper Economic Development Corporation

- 34. VACANT
- 35. VACANT
- 36. VACANT
- 37. VACANT
- 38. VACANT

PRIVATE SECTOR (3 SEATS)

- 39. Mickey Hillock, President, Hillock Foods, Inc.
- 40. Michael Grace, City of Duncanville Resident (Director of Incorporated Services Area, Dallas County)
- 41. Pamela Mundo, Founder and President of Mundo and Associates Consulting Firm

PRINCIPAL ECONOMIC INTERESTS

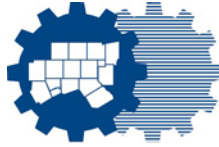
- 42. Janie Havel, Economic Development and Tourism, Office of the Governor
- 43. Leslie Leerskov, Director, Navarro Small Business Development Center
- 44. Judy McDonald, Executive Director, Workforce Solutions for Tarrant County
- 45. James Quick, Associate Vice President, Research & Dean of Graduate Studies, SMU
- 46. Fred Schmidt, Director Community & Industry Education Program Development, Tarrant County College District
- 47. Kevin Shatley, Director of Economic Development, Dallas Regional Chamber
- 48. VACANT
- 49. VACANT
- 50. VACANT
- 51. VACANT

Updated 10/11/2020

NCTCOG EXECUTIVE BOARD ATTENDANCE

June 2020 - May 2021

	Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
1	Ray Smith President	P	P	P	P									4
2	Curtistene McCowan Vice-President	P	P	P	A									3
3	David Sweet Secretary/Treasurer	P	P	P	P									4
4	J. D. Clark Past President	P	P	A	P									3
5	Tammy Dana-Bashian			P	P									2
6	Kelly Allen-Gray	P	P	P	P									4
7	Gary Caplinger	P	P	P	P									4
8	Alfonso Campos			P	P									2
9	Bill Heideman	P	P	P	P									4
10	Chris Hill	P	P	P	P									4
11	Clay Jenkins	P	P	P	P									4
12	Lee Kleinman	P	P	P	P									4
13	Bobbie Mitchell	P	P	P	P									4
14	Andrew Piel	P	P	P	P									4
15	Kayci Prince			P	A									1
16	Ken Shetter	P	P	A	P									3
17	Glen Whitley	A	A	P	A									3
18	Yvonne Davis - Ex Officio, Non-Voting Member	A	A	A	A									0
TOTAL PRESENT		*	*	15	14									
Attendance Code:		P=Present		A=Absence	NM=No meeting		*Check previous years final attendance sheet							



North Central Texas Council of Governments

2020-21 NCTCOG Executive Board Calendar

Regular Meetings start at **1:00 pm** unless otherwise posted
 Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

November 19, 2020	Videoconference
December 17, 2020	Videoconference
January 21, 2021	TBD
February 25, 2021	TBD
March 25, 2021	Executive Board Meeting – NCTCOG Offices
April 22, 2021	Executive Board Meeting – NCTCOG Offices
May 27, 2021	Executive Board Meeting – NCTCOG Offices
JUNE 2021	GENERAL ASSEMBLY
June 24, 2021	Executive Board Meeting – NCTCOG Offices
July 22, 2021	Executive Board Meeting & NCTCOG Foundation Meeting– NCTCOG Offices
August 26, 2021	Executive Board Meeting – NCTCOG Offices
September 23, 2021	Executive Board Meeting – NCTCOG Offices
October 28, 2021	Executive Board Meeting – NCTCOG Offices
November 18, 2021	Executive Board Meeting – NCTCOG Offices
December 16, 2021	Executive Board Meeting – NCTCOG Offices