



North Central Texas Council of Governments

TO: NCTCOG Executive Board **DATE:** September 10, 2015
FROM: Mike Eastland
Executive Director
SUBJECT: Executive Board Meeting

PLEASE NOTE: The time and order of the meeting has changed for this month!

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

The next regular meeting of the **NCTCOG Executive Board** will be:

DATE: September 17, 2015

TIME: **12:00 noon** – Open Regular Session of Executive Board Meeting

- Immediately Convene in **EXECUTIVE SESSION** for Executive Director's Performance Review (Lunch will be served during Executive Session)
- Close Executive Session
- Reconvene Regular Session for Consideration of Items Discussed During Executive Session (Possible Action)
- Regular Session Recess until 12:45 p.m., if necessary

12:45 p.m. – Reconvene Executive Board Meeting

PLACE: NCTCOG Offices
Centerpoint II Conference Center
616 Six Flags Drive
Arlington, TX 76011
Transportation Council Room

I hope each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA

September 17, 2015, 12:00 P.M.

Executive Board

_____ John Horn	_____ Michael Glaspie	_____ Bobbie Mitchell
_____ Lissa Smith	_____ Kelly Allen Gray	_____ Keith Self
_____ Tom Lombard	_____ Clay Jenkins	_____ Kevin Strength
_____ Kathryn Wilemon	_____ Lee Kleinman	_____ Chris Watts
_____ Bruce Archer	_____ Jeff Leach	_____ Laura Wheat
_____ J. D. Clark	_____ Dan McClendon	_____ Glen Whitley

Staff

_____ Mike Eastland	_____ Edith Marvin	_____ Christy Williams
_____ Monte Mercer	_____ Michael Morris	_____ Lucille Johnson
_____ Tim Barbee	_____ David Setzer	_____ Stephanie Cecil
_____ Doni Green	_____ Molly Thoerner	

REGULAR SESSION Call to order time: _____ (The Regular Session will immediately convene to Executive Session, where lunch will be served.)

EXECUTIVE SESSION Convene Time: _____

The Executive Board will convene in Executive Session pursuant to Open Meetings Act Section 551.074 to deliberate regarding personnel matters.

Performance Review of Executive Director and Consideration of Compensation

Close time: _____

RECONVENE REGULAR SESSION Reconvene time: _____

___/___ **Item 1. Consideration of Compensation of the Executive Director**

RECESS UNTIL 12:45 Recess time: _____

12:45 PM: RECONVENE REGULAR SESSION Reconvene time: _____

Pledge to the United States and Texas Flags

ACTION:

Motion/ Second	Item #	Name of Item
____/____	Item 2.	Approval of Minutes
____/____	Item 3.	Conduct a Public Hearing Regarding the Annual Fiscal Program for Fiscal Year 2015-2016 and Consider a Resolution to Accept and Approve the Annual Fiscal Program - Monte Mercer
____/____	Item 4.	Resolution Approving Consultant Contracts for Administration Department Support to the Agency - Monte Mercer
____/____	Item 5.	Resolution Endorsing Consultant Contracts to Support Cooperative Purchasing Program - Monte Mercer
____/____	Item 6.	Resolution Authorizing a Contract with Woolpert, Inc. for High Resolution Orthophotography, LIDAR, Contour and Planimetric Data - Tim Barbee
____/____	Item 7.	Resolution Authorizing an Increase to the Contract with ResCare Workforce Services for Delivery of Child Care Services - David Setzer
____/____	Item 8.	Resolution Authorizing Consultant Contract Extension with Workforce Network Inc. for Workforce Services - David Setzer
____/____	Item 9.	Resolution Authorizing Lease with Shady Oaks Partnership Ltd. for the Denton Workforce Center - David Setzer
____/____	Item 10.	Resolution Authorizing Purchase and Placement of Advertising for Transportation Initiatives - Michael Morris
____/____	Item 11.	Resolution Authorizing a Funding Partnership with Collin County - Michael Morris
____/____	Item 12.	Resolution Authorizing Acceptance of the FY2015 Homeland Security Grant Program (HSGP) Funds to Support Regional Activities - Molly McFadden
____/____	Item 13.	Resolution Authorizing Contract with J&M Global Solutions for Economic Recovery Planning, Training, and Workshops - Molly McFadden

- ___/___ Item 14. Resolution Authorizing Contract Amendment with Texas Department of Aging and Disability Services Allowing Provision of Services to Managed Care Organizations - Doni Green
- ___/___ Item 15. Resolution Authorizing Agreements and Fiscal Year 2016 Funding Allocations for Title III Nutrition and Transportation Services - Doni Green
- ___/___ Item 16. Resolution Authorizing Agreement with DADS for Aging and Disability Resource Center (ADRC) Services - Doni Green
- ___/___ Item 17. Resolution Authorizing Contracts for Information, Referral and Assistance Services - Doni Green
- ___/___ Item 18. Resolution Authorizing Contracts with Independent Care Coordinators - Doni Green
- ___/___ Item 19. Resolution Authorizing Contract with Community Council of Greater Dallas for Chronic Disease Self-Management Programs - Doni Green
- ___/___ Item 20. Resolution Endorsing the 2015 International Codes and Regional Code Amendments - Edith Marvin

APPOINTMENTS:

- ___/___ Item 21. Appointments to Department of Environment and Development Advisory Committees - Edith Marvin

MISCELLANEOUS:

22. Old and New Business
23. Future Calendar and Attendance

Adjournment: _____

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — **August 27, 2015**

Transportation Council Room

616 Six Flags Drive
Arlington, Texas

President Horn called the regular meeting of the North Central Texas Council of Governments Executive Board to order on August 27, 2015, at 1:05 pm. There being no quorum present, President Horn asked for the Status report on the Budget while waiting for other Board members to arrive.

Members of the Board Present:

John Horn – President, County Judge, Hunt County
Lissa Smith – Vice President, Mayor Pro Tem, City of Plano
Tom Lombard – Secretary/Treasurer, Councilmember, City of North Richland Hills
Bruce Archer, Deputy Mayor Pro Tem, City of Mesquite
Michael Glaspie, Councilmember, City of Arlington
Clay Jenkins, County Judge, Dallas County
Lee Kleinman, Councilmember, City of Dallas
Dan McClendon, Mayor Pro Tem, City of Burleson
Kevin Strength, Mayor, City of Waxahachie
Chris Watts, Mayor, City of Denton
Laura Wheat, Mayor, Town of Westlake

Members of the Board Absent:

Kathryn Wilemon – Past President, Councilmember, City of Arlington
J.D. Clark, County Judge, Wise County
Kelly Allen Gray, Councilmember, City of Fort Worth
Jeff Leach, State Representative
Bobbie Mitchell, Commissioner, Denton County
Keith Self, County Judge, Collin County
B. Glen Whitley, County Judge, Tarrant County

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Doni Green, Director of Aging
Michael Morris, Director of Transportation
David Setzer, Director of Workforce Development
Edith Marvin, Director of Environment and Development
Molly Thoerner, Director of Emergency Preparedness
Christy Williams, Director of 9-1-1
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, EDO
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Karen Richard, Chief Human Resources Officer
David Raybuck, Research and Information Services
Lori Clark, Principal Planner, Transportation
Clay Dilday, Tech Program Supervisor, 9-1-1
Richard Michael, Budget Manager, Administration
Mindy Mize, Program Manager, Transportation
Carmen Morones, HR Manager
James Powell, Assistant Council, Transportation

Shannan Ramirez, Chief Accounting Officer, Administration
LeAnna Russell, Technical Coordinator, 9-1-1
Shannon Stevenson, Program Manager, Transportation
Mark Brown, Program Manager, 9-1-1
Randy Richardson, Fiscal Analyst, Workforce
Sarah Chadderdon, Senior Planner, Transportation
Jessie Shadowens, Special Projects Supervisor, Administration
Harrison, Wicks, Special Projects Mgmt. Analyst, Administration
Pamela Burns, Communications Supervisor, Transportation
Kay O'Dell, Manager, Workforce Development
Christie Gotti, Senior Program Manager, Transportation
Carolyn Williamson, Intern, Regional Training Center
Kelley Fontenot, Child Care Manager, Workforce Development
Cori Reaume, Administrator, Regional Training Center
Vivica Parker, Grants & Contracts Coordinator, Transportation
Candice Forsyth, Administrative Assistant, Emergency Preparedness
Brent Archer, Specialist, Emergency Preparedness
Marti Mason, Fiscal Analyst, Administration
Carmen Morones, HR Manager

Visitors Present:

Eric Dominguez, Legislative Coordinator, City of Dallas
Leigh Collins, Deputy District Director, Senator Konni Burton
David Jones, SVP, Principal, Mission Critical Partners
Tony Herr, Technical Project Manager

REGULAR SESSION

ACTION:

Item 16. Status Report on Fiscal Year 2016 Proposed Budget

Monte Mercer, Deputy Executive Director, informed the Board that prior to the meeting, the Finance/Personnel Committee reviewed the proposed Fiscal Year 2016 Budget. He highlighted portions of the budget, explaining that the program structure is very similar to previous budgets. He reported that annual dues from the membership comprise less than 1% of the total budget and the per capita rate for membership has not changed. He pointed out that the total expenditures are \$199,310,866, with approximately 86% of programs funded by state and federal grants and with the remainder local funding. Fiscal controls are established by the individual funding grants and contracts. He recognized Councilmember Lombard, Chair of the Finance/Personnel Committee, who commended the staff for their work.

Mayor Pro Tem Smith arrived at the meeting.

Item 1. Approval of Minutes

President Horn stated that a quorum of members was now present and entertained a motion on approval of the minutes from the July Board meeting.

Upon a Motion by Councilmember Kleinman (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the minutes of the July Executive Board meeting.

Item 2. Resolution Authorizing 37-Month Lease Extension of Office Space for Workforce

David Setzer, Director of Workforce Development, explained that the Child Care Quality Program needs storage space for equipment and educational resources until delivery of these materials can be made to child care centers. To accommodate this need, NCTCOG, in its capacity as Administrative Entity and designated Grant Recipient/Fiscal Agent of the Workforce Board, leased 2,242 square feet of space in the Centerpoint One building for one year beginning on December 1, 2014, and is requesting to extend the lease for an additional 37 months beginning on December 1, 2015, at \$15.50 per square foot.

Upon a Motion by Councilmember Lombard (seconded by Deputy Mayor Pro Tem Archer), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-08-2

Item 3. Resolution Authorizing Contract for the Microwave and Layer 2 Terrestrial Alternate Network and System Integration with SD-WAN

Christy Williams, Director of 9-1-1 Programs, asked the Board to authorize a contract with General Datatech, LP (GDT) in an amount not to exceed \$8,000,000 for the Microwave and Layer 2 Terrestrial Alternate Network and System Integration with SD-WAN (Software Defined Wide Area Network) program. She reminded the Board that they approved the program in July of 2015. This alternate network will provide the necessary capacity for the deployment of other NG9-1-1 services, including enhanced mapping and video. A SD-WAN will integrate the new networks with existing 9-1-1 networks.

During the procurement process, questions arose regarding the Layer 2 Terrestrial portion of the network and the costs associated with leasing space on private towers. 9-1-1 Program staff plan to bring these portions of the procurement back for approval at a future date.

Upon a Motion by Mayor Pro Tem Smith (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-08-3

Item 4. Resolution Authorizing Contract Amendment for 9-1-1 Next Generation Core Components

Christy Williams, Director of 9-1-1 Programs, explained that NCTCOG made the first step in transitioning to Next Generation 9-1-1 in 2011 with the competitive procurement of the core components from NextGen Communications, Inc., (a wholly owned subsidiary of TeleCommunications Systems, Inc.) She said this request is for approval to amend the contract with NextGen for support and maintenance of the existing Next Generation 9-1-1 solution's core features, network, and components through August 31, 2019 and increase the total to a not to exceed amount of \$7,800,000. NCTCOG intends to competitively re-procure these 9-1-1 Next Generation Core Components and Services for periods beyond August 2019. This amendment will not include the GeoComm GIS Emergency Call Routing Function (ECRF) components that were part of the original procurement. It will be negotiated separately before the end of the original agreement in June 2016.

Upon a Motion by Mayor Strength (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-08-4

Item 5. Resolution Authorizing Contract for the Build Out of 9-1-1 Offices and Lab Space

This item was postponed.

Item 6. Resolution Authorizing Contract with Mission Critical Partners for NG9-1-1 Strategic Consulting Services

Christy Williams, Director of 9-1-1 Programs, explained that 9-1-1 has utilized the consulting services of Mission Critical Partners (MCP) with great success for the past two years. MCP has been an integral part of some of the Program's most challenging projects such as ESiNet, Continuity of Operations Planning (CoOP), 9-1-1 CPE procurement, Microwave network, and Certified Telecommunications Utility (CTU) application. She asked the Board to authorize the renewal of a two (2) year contract for Next Generation 9-1-1 Strategic Consulting Services in an amount not to exceed \$1,250,000.

Upon a Motion by Mayor Pro Tem Smith (seconded by Councilmember Glaspie), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-08-6

Item 7. Resolution Authorizing Contract Amendment with Matrix Resources, Inc., for Public Employee Benefits Cooperative Application Implementation Services

David Raybuck, Chief Technology Officer, Research & Information Services, explained that this amendment would increase the total not to exceed amount of a contract with Matrix Resources, Inc, that was authorized by the NCTCOG Executive Board in October 2014. The contract was for the rewrite of an employee benefits software application in an amount not to exceed \$450,000. The additional costs will not exceed \$110,000, for a new total not to exceed amount of \$560,000, and will be funded out of annual funds provided to NCTCOG by the Public Employee Benefits Cooperative (PEBC). The increase in funds will be used to help ensure that NCTCOG has adequate resources to fully implement the newly rewritten PEBC benefits application during the initial launch and open enrollment periods from September 5, 2015 to December 31, 2015.

Upon a Motion by Deputy Mayor Pro Tem Archer (seconded by Mayor Watts), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-08-7

Item 8. Resolution Re-Approving the Receipt of Funds for Planning and Implementation Programs in FY2015

Michael Morris, Director of Transportation, explained that the Texas Department of Transportation (TxDOT) is requesting an updated Board resolution re-approving the receipt of funds for continuation and enhancement of existing transportation and air quality initiatives and new projects in Fiscal Year (FY) 2015, which was originally approved by the Board in June 2012. The Board would re-approve the receipt of Surface Transportation Program-Metropolitan Mobility (STP-MM), Congestion Mitigation and Air Quality Improvement Program (CMAQ), Regional Toll Revenue (RTR), and associated local match funds of approximately \$16.59 million.

Upon a Motion by Mayor Strength (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-08-8

Item 9. Resolution Authorizing the Receipt of Funds for Planning and Implementation Programs

Michael Morris, Director of Transportation, explained that on August 13, 2015, the RTC authorized the receipt of Surface Transportation Program-Metropolitan Mobility (STP-MM), Congestion Mitigation and Air Quality Improvement Program (CMAQ), Regional Toll Revenue (RTR) and associated local match funds of approximately \$45.2 million for planning and implementation programs to be administered and managed by NCTCOG in Fiscal Years 2016 through 2018. NCTCOG anticipates approximately \$21.9 million of the \$45.2 million will be awarded to local governments, TxDOT, consultants, and other outside partners through calls for projects, consultant procurement initiatives, and other coordinated partnerships. Contracts and agreements resulting from funding opportunities will be brought back to the Board.

Upon a Motion by Councilmember Lombard (seconded by Mayor Pro Tem Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-08-09

Item 10. Resolution Authorizing the Receipt of Funds and Execution of Necessary Agreements for Implementation of Various Federal Transit Administration Programs

Michael Morris, Director of Transportation, asked the Board to authorize the submission of federal grant applications to and the receipt of approximately \$4.4 million from the Federal Transit Administration (FTA) for FY 2014 and FY 2015 Urbanized Area Formula Program and Enhanced Mobility of Seniors and Individuals with Disabilities Program funds. He explained that on August 13, 2015, the Regional Transportation Council (RTC) awarded \$2,900,000 in Urbanized Area Formula Program funds to Dallas Fort Worth International Airport and Catholic Charities of Fort Worth. The RTC also awarded \$1,500,000 in Enhanced Mobility of Seniors and Individuals with Disabilities Program funds to Kaufman County Senior Citizen Services, the Community Council of Greater Dallas, and Senior Center Resources and Public Transit (SCRPT).

Upon a Motion by Councilmember Lombard (seconded by Deputy Mayor Pro Tem Archer), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-08-10

Item 11. Resolution Authorizing Participation in the National Association of Regional Councils' Grant Application to the Department of Energy for the Alternative Fuel and Advance Vehicle Procurement Aggregating Initiatives Program

Michael Morris, Director of Transportation, explained that the National Association of Regional Councils (NARC) has asked NCTCOG and several other regional planning councils across the country to partner in a grant application to the US Department of Energy (DOE). The funding opportunity is offered by the DOE's Office of Energy Efficiency and Renewable Energy, through the Alternative Fuel and Advance Vehicle Procurement Aggregating Initiatives. If awarded, NCTCOG will receive approximately \$120,000 in federal DOE funds and will be responsible for an in-kind match of 30 percent of federal funds, which will be provided by project partners.

This initiative will support the petroleum reduction efforts of the DOE Clean Cities program throughout the country, including The Dallas-Fort Worth Clean Cities Coalition, which is housed within NCTCOG. It will also support existing agency efforts to provide shared service cooperative purchasing options to local governments. NCTCOG will partner with local fleets, NARC, technical project support partners, and other regional planning councils to develop and implement effective purchasing and procurement processes that will coordinate orders of alternative fuel vehicles and technologies in order to reduce incremental costs, and increase deployment. Councilmember Kleinman left the meeting to take a phone call. Judge Jenkins arrived at the meeting.

Upon a Motion by Councilmember Kleinman (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-08-11

Item 12. Resolution Authorizing Receipt of Texas Commission on Environmental Quality Funds for the AirCheckTexas Program

Michael Morris, Director of Transportation, explained that the 84th Texas Legislature fully funded the Low Income Vehicle Repair Assistance, Retrofit and Accelerated Vehicle Retirement Program (LIRAP), also known as the AirCheckTexas Drive a Clean Machine Program for each fiscal year of the 2016–2017 biennium. The Dallas-Fort Worth nonattainment area will receive approximately \$21.6 million for Fiscal Year 2016. He asked the Board to authorize receipt of Texas Commission on Environmental Quality funds through the nine participating counties for approximately \$21.6 million.

Upon a Motion by Councilmember Lombard (seconded by Mayor Wheat), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-08-12

Item 13. Resolution Endorsing Contract Amendment with the Texas Commission on Environmental Quality for Air Quality Technical Assistance

Michael Morris, Director of Transportation, told the Board that the Texas Commission on Environmental Quality (TCEQ) assists in funding programs specified in the federal Clean Air Act, the Texas Clean Air Act, federal and State rules and regulations, and other ad hoc-related technical matters. The current agreement with TCEQ expires on August 31, 2015 and TCEQ has proposed an amendment for continued technical support over the next year, including additional funding of approximately \$100,000 for NCTCOG staff (for a total contract amount of \$600,000). NCTCOG executed the contract amendment on August 15, 2015, as requested by the TCEQ, in order to meet internal TCEQ procedures.

Upon a Motion by Mayor Strength (seconded by Deputy Mayor Pro Tem Archer), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-08-13

Item 14. Resolution Authorizing the Transfer of Transit Buses through Regional Transit Vehicle Loaner Program

Michael Morris, Director of Transportation, explained that in August, the Regional Transportation Council (RTC) formalized a Regional Transit Vehicle Loaner Program that will enable older transit vehicles that have been replaced or are no longer needed at small transit providers to be transferred to other transit agencies in the region. This will maximize the use of these federal assets and address transit provider needs for buses. NCTCOG intends to transfer four vehicles from Span, Inc., that are near the end of their useful life and for which NCTCOG is the lienholder. The vehicles will be transferred to the Denton County Transportation Authority (DCTA) through a grantee-to-grantee transfer, with FTA approval.

Upon a Motion by Mayor Pro Tem Smith (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-08-14

Councilmember Kleinman returned to the meeting.

APPOINTMENTS:

Item 15. Appointments to Executive Board Standing Committees

Mike Eastland, Executive Director, asked the Board to approve appointments by President Horn to the four Executive Board standing committees, as follows:

2015 - 2016 Executive Board Committee Appointments

APPOINTMENTS

Kathryn Wilemon, Chair
Bruce Archer
J.D. Clark
Michael Glaspie
Jeff Leach, Ex Officio
Laura Wheat

AUDIT

Lissa Smith, Chair
Kelly Allen Gray
Clay Jenkins
Lee Kleinman
Keith Self
Glen Whitley

LONG RANGE PLANNING

John Horn, Chair
Tom Lombard
Lissa Smith
Kathryn Wilemon

FINANCE/PERSONNEL

Tom Lombard, Chair
Dan McClendon
Bobbie Mitchell
Kevin Strength
Chris Watts

Upon a Motion by Mayor Pro Tem Smith (seconded by Councilmember Glaspie), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E15-08-15

STATUS REPORTS:

Item 16. Status Report on Fiscal Year 2016 Proposed Budget

This item was taken as the first item.

Item 17. Status Report on National Preparedness Month

Molly McFadden, Director of Emergency Preparedness, reminded the Board that September is National Preparedness Month, which is sponsored by the *Ready* Campaign in partnership with Citizen Corps. This year's

theme is ***Don't Wait. Communicate. Make Your Emergency Plan Today***. She encouraged the Executive Board to participate in preparedness activities and to encourage local governments to increase preparedness at the citizen level by supporting National Preparedness Month. Individuals, families, organizations and businesses are encouraged to use America's PrepareAthon! Materials available at www.ready.gov/prepare.

The campaign is designed to encourage Americans to take simple steps to prepare for emergencies, and culminates on September 30, 2015 with National PrepareAthon! Day. The campaign emphasizes:

1. Preparing up-to-date contact information for those you may need to get in touch with during a disaster
2. Establishing alternate methods of communication in case traditional means are not available
3. Developing a [family emergency communication plan](#) to prepare for disasters
4. Testing the [family emergency communication plan](#)

KnoWhat2Do is the regional public education campaign for people in the 16-county NCTCOG region.

Item 18. Status Report on Texas Department of State Health Services (DSHS) Emergency Support Function (ESF) 8 Tabletop Exercise

Molly McFadden, Director of Emergency Preparedness, briefed the Board on the Health Region 2/3 tabletop exercise aimed at increasing regional capabilities to respond to infectious disease events. The exercise has been requested by the Texas Department of State Health Services (DSHS), which will fund the effort through the Public Health Emergency Preparedness (PHEP) grant program in an amount of approximately \$57,785.

NCTCOG will conduct a contractor-facilitated table top exercise (TTX) to determine gaps in regional infectious disease response plans. NCTCOG will then coordinate with the contractor to develop a Regional Response Plan for the project.

Item 19. Status Report on Industry Sponsorships in Support of Aviation Education and Air Quality Outreach

Michael Morris, Director of Transportation, briefed the Board on the \$14,000 received and the \$17,750 anticipated for sponsorships by industry partners in support of two NCTCOG programs:

1. Aviation Education

The aviation education Web site, www.NCTaviationcareers.com, provides outreach to students, teachers, and parents and offers tools and information about aviation-related careers in North Central Texas. Sponsorships received through this program will provide sustainability for the Web site and support ongoing outreach efforts.

2. The Dallas-Fort Worth (DFW) Clean Cities Coalition

The DFW Clean Cities Coalition program provides education and outreach activities to the area's fleets, community leaders, and citizens, as well as assists in the increase of alternative fuel vehicles/advanced vehicle technologies and fueling/charging infrastructure. Sponsorships received will provide resources needed to hold workshops and seminars, provide comprehensive educational materials, and work with area citizens and transportation professionals to develop and implement green transportation policies and projects.

The grand total of funds received and anticipated thus far is \$17,750.

RECEIVED		ANTICIPATED	
<u>Air Quality- Clean Cities Program</u>		<u>Air Quality- Clean Cities</u>	
Thermo King/Convoy Servicing	\$250	Nissan	\$1,125
Gladstein, Neandross, and Associates	\$5,000	ChargePoint	\$1,500
GAIN Clean Fuel	\$250	NRG EVGo	\$1,125
Lightning Hybrids	\$500		
United Soybean Board	\$2,000		
Nissan	\$1,000		
 <u>Aviation Program</u>			
Lockheed Martin	\$5,000		

Item 20. Old and New Business

There was no old or new Business.

Item 21. Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

MISCELLANEOUS:

There being no other business, President Horn adjourned the meeting.

Approved by:

Checked by:

John Horn, President
North Central Texas Council of Governments County
Judge, Hunt County

Mike Eastland, Executive Director
North Central Texas Council of Governments

September 17, 2015 – Item 3



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 9, 2015

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Conduct a Public Hearing Regarding the Annual Fiscal Program for
Fiscal Year 2015-2016 and Consider a Resolution to Accept and Approve
the Annual Fiscal Program

A public hearing regarding the FY 2015-2016 Annual Fiscal Program will be conducted and considered for approval by the Executive Board on September 17, 2015. An overview of the program was presented to the Personnel and Finance Committee as well as the Executive Board at the monthly meeting on August 27, 2015. Changes from that presentation are summarized in Attachment A.

The program structure is similar to previous years with the following characteristics:

- Total expenditures of \$201,603,700
- Consists of state and federal grants that fund approximately 86% of programs with the remainder being local funding.
- Fiscal controls are established by individual grants and contracts, not the plan outlined in the Annual Fiscal Program.
- Annual dues from the membership comprise less than 1% of the total budget. The per capita rate has not changed.
- Authorizes the Executive Director to approve and accept any funding revisions for ongoing programs as well as to approve and accept funding for new programs once approved or ratified by the Executive Board.

As in all annual fiscal programs, there is the potential to expand and contract to accommodate state and federal funding authorizations and program initiatives. Therefore, the annual fiscal program will be modified by Executive Board authorizations and amendments as needed throughout the year.

I will be available at the Board meeting to answer any questions.

**616 Six Flags Drive, Centerpoint Two
P.O. Box 5888, Arlington, Texas 76005-5888
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www.nctcog.org**

Annual Fiscal Program for FY2015-2016

September Revisions

Revenue	<u>August</u>	<u>September</u>	<u>Change</u>
State and Federal Grants	\$ 162,308,834	\$ 164,525,668	\$ 2,216,834
Local Contracts and Grants	10,176,694	10,252,694	76,000
Total Revenue	\$ 189,823,974	\$ 192,116,808	\$ 2,292,834
Expenditures			
Area Agency on Aging	\$ 13,336,727	\$ 14,578,959	\$ 1,242,232
Workforce Development	67,178,603	68,229,205	1,050,602
Research & Information Services	7,317,944	7,507,944	190,000
Transportation	76,552,413	76,362,413	(190,000)
Total Expenditures	\$ 199,310,866	\$ 201,603,700	\$ 2,292,834
Full-time Personnel			
Area Agency on Aging	19	22	3
Research & Information Services	28	29	1
Total Full-time Personnel	348	352	4

**RESOLUTION TO ACCEPT AND APPROVE
THE ANNUAL FISCAL PROGRAM FOR FY 2015-2016**

WHEREAS, the North Central Texas Council of Governments' Bylaws require the approval and adoption of an annual budget by the Executive Board, and

WHEREAS, the budget is funded by federal and state programs and local contracts for services requested by member counties and cities, and

WHEREAS, these individual grants and contracts control funding and expenditure amounts, and

WHEREAS, the budget is comprised of programs and initiatives previously approved by the Executive Board and is amended throughout the year to reflect new and revised programs and initiatives, and

WHEREAS, the budget has been presented to the Executive Board, and a public hearing held for comments;

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1: The North Central Texas Council of Governments Executive Board approves the FY 2015-2016 Annual Fiscal Program in the amount of \$201,603,700.

Section 2: The Executive Director and designees are authorized to receive federal, state and local funding for FY 2015-2016.

Section 3: The Executive Director and designees are authorized to approve and accept any and all funding revisions for ongoing programs.

Section 4: The Executive Director and designees are authorized to approve and accept funding for new programs subject to Executive Board approval or ratification.

Section 5: The Executive Director and designees are authorized to execute contracts for goods and services up to \$100,000 and to equip and provide facilities as allowed by law or grant regulation.

Section 6: The Executive Director and designees are authorized to execute contracts for goods and services as approved and funded by the Public Employees Benefits Cooperative (PEBC) Board or the City Net Shared Services Board.

Section 7: This resolution shall be in effect as of October 1, 2015.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

**North Central Texas
Council Of Governments
FY 2016 Proposed Budget**

Executive Board Meeting
September 17, 2015

NCTCOG FY 2016 Proposed Budget

- Characteristics of NCTCOG budgeting and contrasts with typical local government budgeting.
 - Funding is comprised primarily of grants and local contracts for services.
 - Each grant is a separate contract with its own grant period and funding amount. Grants can encompass more than one NCTCOG fiscal year.
 - Continuously evolving as program needs change and funding opportunities become available.
 - Scope of work, funding, and expenditure limitations are regulated by the individual grant or contract, rather than the planned program summary.
- High inter-departmental dependency and cooperation.
 - Common objectives (i.e. environmental, air quality and transportation programs).
 - Multi-disciplinary approach (i.e. operating departments, computer services, finance and accounting teams).

NCTCOG FY 2016 Proposed Budget September Revisions

Revenue	<u>August</u>	<u>September</u>	<u>Change</u>
State and Federal Grants	\$ 162,308,834	\$ 164,525,668	\$ 2,216,834
Local Contracts and Grants	10,176,694	10,252,694	76,000
Total Revenue	\$ 189,823,974	\$ 192,116,808	\$ 2,292,834
Expenditures			
Area Agency on Aging	\$ 13,336,727	\$ 14,578,959	\$ 1,242,232
Workforce Development	67,178,603	68,229,205	1,050,602
Research & Information Services	7,317,944	7,507,944	190,000
Transportation	76,552,413	76,362,413	(190,000)
Total Expenditures	\$ 199,310,866	\$ 201,603,700	\$ 2,292,834
Full-time Personnel			
Area Agency on Aging	19	22	3
Research & Information Services	28	29	1
Total Full-time Personnel	348	352	4

NCTCOG FY 2016 Proposed Budget September Revisions

Initiatives - \$2.3 million increase

Area Agency on Aging - increase of \$1.2 million, primarily comprised of:

- Nursing Home Relocation Program - (\$1.05 million increase)
- Ombudsman Program - (\$113 thousand increase)
- Chronic Disease Self-Management Grants - (\$76 thousand)

Workforce Development – increase of \$1.1 million, primarily comprised of:

- Childcare - (\$1 million increase)
- Local Innovation Partnership Grant - (\$111 thousand increase)

Research & Information Services

- Transportation reporting requirements - (includes \$190 thousand transfer from Transportation to cover the costs of one full-time employee along with other services)

NCTCOG FY 2016 Proposed Budget

Funding Sources	<u>FY 2016</u>	<u>FY 2015</u>	<u>Change</u>
State and Federal Grants	\$ 164,525,668	\$ 146,151,286	\$ 18,374,382
Local Contracts/Grants	10,252,694	16,525,378	(6,272,684)
In-Kind Match Funds	16,022,604	14,951,563	1,071,041
Membership Dues	687,528	678,392	9,136
Training Revenues	<u>628,314</u>	<u>590,854</u>	<u>37,460</u>
Total	<u>\$ 192,116,808</u>	<u>\$ 178,897,473</u>	<u>\$ 13,219,335</u>

NCTCOG FY 2016 Proposed Budget

STATE	FY 2016	% of Total Funding	FY 2015	Change
Texas Workforce Commission (TWC)	\$ 67,063,255	34.91%	\$ 63,818,514	\$ 3,244,741
Texas Department of Transportation (TxDOT)	33,652,009	17.52%	39,196,559	(5,544,550)
Texas Commission on Environmental Quality (TCEQ)	23,418,043	12.19%	4,133,383	19,284,660
Texas Department of Aging and Disability Services (DADS)	7,744,740	4.03%	7,136,692	608,048
Commission on State Emergency Communications (CSEC)	11,021,810	5.74%	6,716,288	4,305,522
Texas Department of Public Safety (DPS)	4,273,146	2.22%	3,914,302	358,844
Governor's Office, Criminal Justice Division (CJD)	974,020	0.51%	993,979	(19,959)
Texas Department of Agriculture (TDA)	18,916	0.01%	2,000	16,916
State Energy Conservation Office (SECO)	197,000	0.10%	-	197,000
Department of State Health Services (DSHS)	49,893	0.03%	-	49,893
TOTAL STATE	\$ 148,412,832	77.26%	\$ 125,911,717	\$ 22,501,115
FEDERAL				
Federal Transit Administration (FTA)	\$ 12,489,193	6.50%	\$ 17,735,291	\$ (5,246,098)
Environmental Protection Agency (EPA)	490,332	0.26%	213,661	276,671
United States Department of Energy (US DOE)	335,070	0.17%	134,794	200,276
United States Department of Labor (US DOL)	155,750	0.08%	896,515	(740,765)
United States Department of Defense (US DOD)	258,686	0.13%	-	258,686
Federal Aviation Administration (FAA)	49,584	0.03%	-	49,584
United States Department of Commerce (US DOC)	50,000	0.03%	50,000	-
Federal Highway Administration (FHA)	769,221	0.40%	616,308	152,913
Federal Emergency Management Agency (FEMA)	1,515,000	0.79%	593,000	922,000
TOTAL FEDERAL	\$ 16,112,836	8.39%	\$ 20,239,569	\$ (4,126,733)
TOTAL STATE AND FEDERAL	\$ 164,525,668	85.65%	\$ 146,151,286	\$ 18,374,382

NCTCOG FY 2016 Proposed Budget Funding Changes

State and Federal Grant Changes - \$18.4 million increase primarily due to:

- **Transportation - \$9.4 million increase, primarily comprised of:**
 - Texas Commission on Environmental Quality (TCEQ) - (\$19.3 million increase).
 - Environmental Protection Agency (EPA) - (\$277 thousand increase).
 - U.S. Department of Defense (US DOD) - (\$259 thousand increase).
 - U.S. Department of Energy (US DOE) - (\$200 thousand increase).
 - Federal Highway Administration (FHA) - (\$153 thousand increase).
 - Federal Aviation Administration (FAA) - (\$50 thousand increase).
 - Texas Department of Transportation (TxDOT) - (\$5.5 million decrease).
 - Federal Transit Authority (FTA) - (\$5.3 million decrease).
- **9-1-1 Planning - \$4.3 million increase, primarily comprised of:**
 - Commission on State Emergency Communications (CSEC) - (\$4.3 million increase).

NCTCOG FY 2016 Proposed Budget Funding Changes

State and Federal Grant Changes - \$18.4 million increase (Continued)

- **Workforce - \$2.5 million increase, primarily comprised of:**
 - Texas Workforce Commission (TWC) - (\$3.2 million increase).*
 - U.S. Department of Labor (US DOL) - (\$741 thousand decrease).
- **Environment & Development - \$1.2 million increase, primarily comprised of:**
 - Federal Emergency Management Agency (FEMA) - (\$922 thousand increase).
 - State Energy Conservation Office (SECO) - (\$197 thousand increase).
- **Area Agency on Aging - \$608 thousand increase, primarily comprised of:**
 - Department of Aging and Disability Services (DADS).*
- **Emergency Preparedness - \$409 thousand increase comprised of:**
 - Texas DPS/SAA - (\$359 thousand increase).
 - Department of State Health Services (DSHS) - (\$50 thousand increase).

* Includes September revisions

NCTCOG FY 2016 Proposed Budget Funding Changes

Local Contracts - \$6.3 million decrease primarily due to:

- Public Employee Benefits Cooperative - (\$300 thousand increase).
- Environment and Development - (\$94 thousand increase).
- Area Agency on Aging - (\$76 thousand increase).*
- Transportation - (\$6.7 million decrease).
- Research and Information Services - (\$162 thousand decrease).
- Emergency Preparedness - (\$69 thousand decrease).

In-Kind Match Funds - \$1.1 million increase primarily due to:

- Workforce Development - (\$616 thousand increase).
- Area Agency on Aging - (\$472 thousand increase).
- Transportation - (\$288 thousand increase).
- Emergency Preparedness - (\$305 thousand decrease).

Total Change to Funding - \$13.2 Million increase

* Includes September revisions

NCTCOG FY 2016 Proposed Budget

Total Expenditures	<u>FY 2016</u>	<u>FY 2015</u>	<u>Change</u>
Transportation	\$ 76,362,413	\$73,426,388	\$ 2,936,025
Workforce Development	68,229,205	65,305,558	2,923,647
Area Agency on Aging	14,578,959	13,375,480	1,203,479
9-1-1 Planning	10,911,810	6,601,288	4,310,522
Agency Administration ⁽¹⁾	8,878,183	8,520,667	357,516
Research & Information Services ⁽¹⁾	7,507,944	7,235,859	272,085
Emergency Preparedness	6,526,938	6,371,700	155,238
Environment & Development	4,365,784	3,198,153	1,167,631
Public Employee Benefits Cooperative	1,491,816	1,192,303	299,513
Agency Management ⁽²⁾	1,156,834	1,116,321	40,513
Regional Police Academy	1,127,147	1,109,720	17,427
Training & Development Institute	264,618	253,106	11,512
Criminal Justice Planning	<u>202,049</u>	<u>217,007</u>	<u>(14,958)</u>
Total Proposed Expenditures	<u>\$ 201,603,700</u>	<u>\$187,923,550</u>	<u>\$ 13,680,150</u>
Less: Interdepartmental Charges ⁽³⁾	<u>(9,486,892)</u>	<u>(9,026,077)</u>	<u>(460,815)</u>
Net Expenditures	<u>\$192,116,808</u>	<u>\$178,897,473</u>	<u>\$ 13,219,335</u>

⁽¹⁾ Includes Internal Service Charges of \$2.8 million in Agency Administration and \$2.3 million in Research & Information Services

⁽²⁾ Includes Public Affairs

⁽³⁾ Includes Internal Service Charges and Indirect Overhead

NCTCOG FY 2016 Proposed Budget Total Expenditures

Transportation

- **Total expenditures net increase of \$2.9 million, primarily comprised of:****
 - AirCheck TX: 2016 State Funding - (TCEQ- \$19.3 million increase).
 - FTA Transit Projects - (FTA/Local- \$4.5 million increase).*
 - Transit Bus Initiative - (FTA/CMAQ- \$4.0 million increase).*
 - Incident Management & Safety Patrols Pilot Program - (TxDOT/CMAQ- \$1.0 million increase).*
 - N Tx Smartway Idle Reduction Program - (EPA/Local- \$1.0 million increase).
 - Dallas Streetcar - (FTA/Local- \$18.5 million decrease).*
 - Incident Management/Safety Patrol - (TxDOT/CMAQ- \$2.7 million decrease).
 - Congestion Management-Safety - (TxDOT/CMAQ- \$2.0 million decrease).
 - Regional Traffic Signal - (CMAQ/Local- \$1.4 million decrease).
 - Travel Surveys - (STP-MM- \$1.2 million decrease).
 - SH199 Feasibility Study - (STP-MM- \$600 thousand decrease).
 - Air Quality Initiatives - (TCEQ- \$343 thousand decrease).

* Pass-Through Expenditures

** Includes September revisions

NCTCOG FY 2016 Proposed Budget Total Expenditures

Workforce Development

- **Total expenditures net increase of \$2.9 million, primarily comprised of:*****
 - Childcare funding - (\$5.2 million increase).*
 - Workforce Innovations Opportunities Act (WIOA) - (\$1.0 million decrease).*
 - Department Of Labor H 1B Grant - (\$734 thousand decrease).*
 - SNAP - (\$266 thousand decrease).*
 - TANF - (\$92 thousand decrease).*
 - Trade Adjustment Assistance - (\$60 thousand decrease).*
 - Employment Services - (\$50 thousand decrease).*

Area Agency on Aging

- **Total expenditures net increase of \$1.2 million, primarily comprised of:*****
 - Title III Programming - (\$803 thousand increase). **
 - Assisted Living Ombudsman Program - (\$80 thousand increase).
 - Nursing Home Relocation Program - (\$130 thousand increase). **

* Pass-Through Expenditures

** Includes (\$594 thousand increase) Operations, (\$137 thousand increase) Pass-Through & (\$472 thousand increase) In-Kind

*** Includes September revisions

NCTCOG FY 2016 Proposed Budget

Total Expenditures

9-1-1 Planning

– **Total expenditures net increase of \$4.3 million, primarily comprised of:**

- Capital - Infrastructure - (\$966 thousand increase).
- Network - Data Analytics; Connectors - (\$856 thousand increase).
- Contract Services - Security Assessment; Orthoimagery - (\$820 thousand increase).
- MPLS Data Connections/External Generator Connectors at PSAPs - (\$485 thousand increase).*
- New Data Center - (\$375 thousand increase).
- Personnel Services - (\$359 thousand increase).
- Rent - (\$128 thousand increase).
- Software - ESRI/GIS Virtualization - (\$121 thousand increase).

Agency Administration

– **Total expenditures increase of \$358 thousand, primarily comprised of:**

- Indirect Support - (\$258 thousand increase).
- Various Departmental Support - (\$56 thousand increase).
- Facilities Management - (\$43 thousand increase).

* Pass-Through Expenditures

NCTCOG FY 2016 Proposed Budget Total Expenditures

Research & Information Services

- **Total expenditures increase of \$272 thousand, primarily comprised of:****
 - Various Departmental Support - (\$554 thousand increase).
 - Fee for Service - (\$101 thousand increase).
 - City Net - (\$162 thousand decrease).
 - GIS Support - (\$147 thousand decrease).
 - Aerial Photography - (\$99 thousand decrease).

Emergency Preparedness

- **Total expenditures net increase of \$155 thousand, primarily comprised of:**
 - The Homeland Security Grant Program (HSGP), which includes the Urban Area Security Initiative (UASI) and State Homeland Security Grant Program - (\$494 thousand increase).
 - CASA WX (Local) - (\$469 thousand increase).
 - Regional Mitigation:
 - Pre Disaster Mitigation - (\$320 thousand decrease).*
 - Hazard Mitigation Program - (\$290 thousand decrease).*
 - Safe Room Rebate - (\$207 thousand decrease).*

* Pass-Through Expenditures

** Includes September revisions

NCTCOG FY 2016 Proposed Budget Total Expenditures

Environment & Development

- **Total expenditures net increase of \$1.2 million, primarily comprised of:**
 - Cooperative Technical Partners (CTP) Mapping Statement - (\$916 thousand increase).
 - *Primarily FEMA contract*
 - Solid Waste Direct Projects - (\$226 thousand increase).*
 - State Energy Conservation Office (SECO) - (\$149 thousand increase).

Total Change in Expenditures \$13.7 million increase.

* Pass-Through Expenditures

NCTCOG FY 2016 Proposed Budget

Personnel and Fringe Benefits

- 352 full-time positions and 28 part-time positions.
- Increase of 25 full-time positions.
- Healthcare 10% increase.
- 3% merit pool.

NCTCOG FY 2016 Proposed Budget

Full-time Positions	<u>FY 2016</u>	<u>FY 2015</u>	<u>Change</u>
Transportation	158	148	10
Workforce Development ⁽¹⁾	39	34	5
9-1-1 Planning	24	21	3
Agency Administration	39	37	2
Research & Information Services	29	27	2
Area Agency on Aging ⁽¹⁾	22	19	3
Environment & Development	13	13	-
Emergency Preparedness	11	11	-
Regional Police Academy	5	5	-
PEBC	5	5	-
Agency Management ⁽²⁾	5	5	-
Training & Development Institute	1	1	-
Criminal Justice Planning	<u>1</u>	<u>1</u>	<u>-</u>
Total	<u>352</u>	<u>327</u>	<u>25</u>

(1) Includes September revisions

(2) Includes Public Affairs

NCTCOG FY 2016 Proposed Budget

New Full-Time Positions

Transportation (10)

- Administrative Assistant (2)
- Air Quality Operations Analyst I*
- Air Quality Operations Analyst II*
- Air Quality Operations Coordinator*
- Air Quality Operations Manager*
- Air Quality Operations Services Assistant*
- Communications Specialist II
- Transportation/AQ Planner II (2)*

Workforce Development (5)

- Senior Business Development Liaison (5)

9-1-1 (3)

- 9-1-1 Field Technical Supervisor
- 9-1-1 GIS System Supervisor
- GIS System Administrator

Area Agency on Aging (3)

- Case Manager (2)
- Regional Ombudsman

Agency Administration (2)

- Reporting Specialist/Business Analyst
- Senior Accountant for Transportation

Research & Information Services (2)

- IT Project Manager
- Web Developer for Transportation

* Total (7) New Positions for the AirCheck Program

NCTCOG FY 2016 Proposed Budget

Remaining Steps In Budget Process.

- Answer any questions today.
- Prepare budget document for filing with the Board and state agencies.
- Monitor FY 2015 budget year close out.
- Implement FY 2016 budget beginning October 1.
- Present status of programs and need for budget amendments throughout the year as new programs and funding become available.



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 10, 2015

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Resolution Approving Consultant Contracts for Administration Department Support to the Agency

The Administration Department provides to support to all of NCTCOG's Departments and programs including, but not limited to financial management, financing reporting, auditing, compliance, human resource management, recruitment, project management, and training. To that end, NCTCOG has a need for consultant expertise in these fields to augment existing staff efforts. The Executive Board will be asked to approve two consultant contracts for the Administration Department to support various Agency functions. Administration procured the consultants with expertise in various disciplines to aide in the completion of projects both in Administration and throughout the Agency.

In July 2015, NCTCOG issued a Request for Proposals to secure consultant services for fiscal project management, analytics, project evaluation, audit compliance, and related services. Government Resources Associates, LLC, responded and is the recommended firm to provide these services. Staff is proposing a one-year agreement in the amount up to \$97,500 with four one-year renewals to be exercised upon satisfactory performance. A statement of work outlining objectives and deliverables for each fiscal year will be developed prior to exercising a renewal option.

In October 2014, NCTCOG issued a Request for Proposals to secure consultant services provide human resource, recruitment, talent management, project management, and training services. Human Resource People Partners, LLC, responded and was the selected firm to provide these services. Staff entered into a one-year agreement in the amount of \$82,500 with five one-year renewals. Based on performance to date, staff is requesting approval to exercise the contract option for the first one-year renewal. A statement of work outlining objectives and deliverables has been prepared for the upcoming fiscal year.

A draft resolution approving contracts with Government Resources Associates, LLC and Human Resources Associates, LLC, in the amount up to \$97,500 and \$82,000 respectively is attached for Executive Board consideration. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

KK:
Attachment

**RESOLUTION APPROVING CONSULTANT CONTRACTS FOR ADMINISTRATION
DEPARTMENT SUPPORT TO THE AGENCY**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a voluntary association of, by, and for local governments, and was established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG is utilizing consultants to aid in the completion of Administration and Agency-wide projects; and,

WHEREAS, NCTCOG issued a Request for Proposals and is recommending Government Resources Associates, LLC, to provide services in fiscal project management, analytics, project evaluation, governmental budgeting, audit compliance, and related services/expertise; and,

WHEREAS, NCTCOG issued a Request for Proposals and selected Human Resources People Partners, LLC, to provide services in human resources, recruitment, talent management, project management and training.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The Executive Board approves a consultant contract with Government Resources Associates, LLC in an amount up to \$97,500 annually, with up to 4 one-year renewals for financial management, reporting, and to aid in Administration and Agency-wide projects.

Section 2. The Executive Board endorses a consultant contract with Human Resources People Partners, LLC in an amount up to \$82,500 annually with 5 one-year renewals.

Section 3. The Executive Board approves the exercise of the first one-year optional renewal with Human Resources People Partners, LLC in an amount up to \$82,500 for human resource and related services.

Section 4. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 5. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 10, 2015

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Resolution Endorsing Consultant Contracts to Support Cooperative Purchasing Program

The North Central Texas Council of Governments (NCTCOG) is pursuing a cooperative purchasing program for the benefit of local governments in the region. Such a program can benefit local governments by obtaining favorable pricing through volume purchasing and reduced administrative costs. Member governments have informed NCTCOG that goods and services offered through existing cooperative purchasing programs do not always meet their needs. The Interlocal Cooperation Agreement Act (Gov't Code Chapter 791) provides authority for local governments to enter into agreements for cooperative purchasing programs whereby the managing entity recoups its costs through fees from participating members and vendors.

To further explore the need and opportunity to develop a cooperative purchasing program for the benefit of local government members, NCTCOG issued a Request for Proposals. Two consultants were selected to explore, initiate, and develop this program: Civic Initiatives, LLC and Shepherd Government Services Group, LLC, both of which have extensive state and local government procurement experience. After concluding an initial exploratory period with these firms, staff is proposing a pilot effort to develop, implement, and evaluate a cooperative purchasing program for NCTCOG with assistance from these firms. The program and associated costs and fees would be scaled according to the level of participation by local governments. NCTCOG intends to recoup its costs (staff and consultant) through participant and vendor fees. The pilot effort will evaluate whether or not participant and vendor fees can provide a sufficient funding source to sustain the program. The pilot program will be evaluated after a period of two years.

A draft resolution endorsing contracts with Civic Initiatives, LLC and Shepard Government Services Group, LLC in the amount of up to \$60,000 annually, with up to 10 one-year renewals is attached for Executive Board consideration. Continuation of the program will be based on the success of the pilot effort, as well as anticipated future participation from local governments. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

KK:al
Attachment

RESOLUTION ENDORSING CONSULTANT CONTRACTS TO SUPPORT COOPERATIVE PURCHASING PROGRAM

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a voluntary association of, by, and for local governments, and was established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG is pursuing a cooperative purchasing program for the benefit of local governments in the Dallas-Fort Worth region; and,

WHEREAS, NCTCOG issued a Request for Proposals and selected Civic Initiatives, LLC and Shepherd Government Services Group, LLC to provide assistance to NCTCOG to explore, develop, and initiate a cooperative purchase program; and,

WHEREAS, NCTCOG would seek to recoup the costs of the program through participant and vendor fees with the associated costs scaled according to the level of participation by local governments; and,

WHEREAS, after concluding an initial exploratory period with the selected consultants, staff is proposing a pilot effort to develop, implement, and evaluate cooperative purchasing program for NCTCOG. The pilot program would be evaluated after a period of two years.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The Executive Board endorses consultant contracts with Civic Initiatives, LLC and Shepard Government Services Group, LLC, in the amount of up to \$60,000 annually, with up to 10 one-year renewals to develop, implement, and evaluate a cooperative purchasing program.
- Section 2.** The costs of the program are to be recouped through participant and vendor fees with the costs, and associated consultant activities, scaled according to the level of participation by local governments.
- Section 3.** The pilot program will be evaluated after a period of two years to determine whether participant and vendor fees can provide a sufficient funding source to sustain the program.
- Section 4.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.
- Section 5.** This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 9, 2015

FROM: Tim Barbee
Director of Research and Information Services/CIO NCTCOG

SUBJECT: Resolution Authorizing a Contract with Woolpert, Inc. for High-Resolution Orthophotography, LiDAR, Contour and Planimetric Data

Since 2001, NCTCOG has facilitated the purchase of high-quality, color, digital aerial photography (orthos) and derivative products for North Central Texas as a cost-sharing objective for local governments. The specifications for these cost-sharing projects are set by NCTCOG GIS Coordinating Committee, which is comprised of member agencies from across the region.

For those entities that participate in imagery acquisition, 2016 4-band (RGB+NIR) imagery will be captured at 3 inch and 6 inch resolution. The data will be acquired in January and February of 2016 to provide a true leaf-off product, which is optimal for engineering, public works and transportation planning. The horizontal accuracy of the data will meet ASPRS Class I mapping specifications and will be normalized across the entire dataset to create a color-balanced, cohesive product.

Additionally, participants will have the option to participate in derivative data acquisition. Elevation data in the form of LiDAR will be captured at 0.5 meter vertical accuracy. Two-foot topographic contours will be created from the LiDAR data. 2D (manually digitized) and 3D (computer automated) planimetric data will be created from the 2015 imagery and LiDAR. These projects are set to begin in October, pending approval.

NCTCOG currently has 15 participants with a funding commitment of approximately \$275,000.00. Based on previous projects and the expectation of several entities joining the project after board approval, the not-to-exceed total for this project is \$500,000.00. The recommended vendor for this project is Woolpert, Inc.

A draft resolution is attached for Executive Board consideration. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

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P.O. Box 5888, Arlington, Texas 76005-5888
(817) 640-3300 FAX: 817-608-2372
www.nctcog.org**

**RESOLUTION AUTHORIZING A CONTRACT WITH WOOLPERT INC. FOR HIGH -
RESOLUTION ORTHOPHOTOGRAPHY, LIDAR, CONTOUR AND PLANIMETRIC DATA**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a voluntary association of, by and for local governments organized under Chapter 391 of the Texas Local Government Code and was established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG routinely facilitates the cooperative purchase of high-resolution orthophotography, LiDAR, contour and planimetric data, and related services on behalf of its member governments to assist in engineering, public works and planning efforts; and,

WHEREAS, funding for this initiative is provided by the program participants and is not expected to exceed \$500,000 for FY 2016; and,

WHEREAS, the North Central Texas Council of Governments has complied with federal and state regulations regarding contracting and procurement.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1. A contract between NCTCOG and Woolpert, Inc., for the purchase of high resolution orthophotography, LiDAR, contour and planimetric data, and related services, in an amount not to exceed \$500,000.00, be and is hereby approved.
- Section 2. The Executive Director or designee is authorized to execute a contract with Woolpert, Inc., in the name of the North Central Texas Council of Governments.
- Section 3. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

FROM: David K. Setzer
Director of Workforce Development

DATE: September 9, 2015

SUBJECT: Resolution Authorizing an Increase to the Contract with ResCare Workforce Services for Delivery of Child Care Services

The North Central Texas Council of Governments (NCTCOG), in its capacity as Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board), recently executed a contract with ResCare Workforce Services for the delivery of child care services. The NCTCOG Executive Board authorized the contract during its May 2015 meeting with an initial term beginning on or before October 1, 2015 and continuing through September 30, 2016, in an amount not to exceed \$40 million.

Since initial approval of the contract, NCTCOG staff have projected additional child care funding available for the FY 2016 time period primarily due to additional carry over funds. Due to the additional projected funds, staff is recommending an increase to the ResCare Workforce Services contract for the delivery of child care services in an amount of \$2 million resulting in a revised not to exceed amount of \$42 million.

A draft resolution is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting board approval.

A handwritten signature in black ink, appearing to read 'David K. Setzer', is written over a horizontal line.

David K. Setzer, QPSM, C.P.M., CWE

**RESOLUTION AUTHORIZING AN INCREASE TO THE CONTRACT WITH RESCARE
WORKFORCE SERVICES FOR DELIVERY OF CHILD CARE SERVICES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

WHEREAS, the NCTCOG Executive Board authorized a contract with ResCare Workforce Services during its May 2015 meeting for the delivery of child care services with an initial term beginning on or before October 1, 2015 and continuing through September 30, 2016, in an amount not to exceed \$40 million; and,

WHEREAS, since initial approval of the contract, NCTCOG staff have projected additional child care funding available for the FY 2016 time period primarily due to additional carry over funds; and,

WHEREAS, due to the additional projected funds, staff recommends an increase of \$2 million to the ResCare Workforce Services contract for the delivery of child care services resulting in a revised not to exceed amount of \$42 million.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The contract for childcare services between NCTCOG and ResCare Workforce Services, ending September 30, 2016, be increased by \$2 million resulting in a revised not to exceed amount of \$42 million.

Section 2. The Executive Director or designee is authorized to execute necessary contractual agreements with ResCare Workforce Services in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

FROM: David K. Setzer
Director of Workforce Development

DATE: September 9, 2015

SUBJECT: Resolution Authorizing Contract Extension with Workforce Network Inc. for Workforce Services

The North Central Texas Council of Governments (NCTCOG), in its capacity as Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board), has contracted with Workforce Network Incorporated (WNI) since August 1, 2010, to provide workforce services. The contract included a one (1) year initial term with four (4) one (1) year options to renew, the last of which was authorized by the NCTCOG Executive Board at its September 2014 meeting and expires September 30, 2015.

Earlier this year, in anticipation of the existing contract's expiration, NCTCOG conducted a competitive procurement for these workforce services. As a result of that process a new contractor, ResCare Workforce Services (ResCare), was selected and approved by the NCTCOG Executive Board at its June 2015 meeting.

In order to properly close and transition the workforce services contract from WNI to ResCare, NCTCOG staff is recommending a contract extension with WNI for a period of two (2) months ending November 30, 2015. The costs for services provided during this term are not anticipated to exceed \$200,000 and within existing budget authorization. The activities to be performed by WNI during this time include:

- Payment of final operating and customer invoices
- Complete final expenditure reports and cash reconciliations
- Coordinate record retention
- Complete final inventory
- Coordinate transfer of necessary end of FY 2015 data to new workforce services contractor, ResCare Workforce Services

A draft resolution is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting board approval.

David K. Setzer, CPSM, C.P.M., CWE

**RESOLUTION AUTHORIZING CONTRACT EXTENSION WITH WORKFORCE
NETWORK INC. FOR WORKFORCE SERVICES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

WHEREAS, NCTCOG conducted a procurement and awarded a workforce services contract to Workforce Network Incorporated (WNI) beginning August 1, 2010, which included a one (1) year initial term with four (4) one (1) year options to renew; and,

WHEREAS, the final one (1) year contract option, for the period ending September 30, 2015, was authorized by the NCTCOG Executive Board at its September 2014 meeting; and,

WHEREAS, in anticipation of the current contract's expiration, a competitive procurement for these workforce services was completed by NCTCOG earlier this year and a new contractor, ResCare Workforce Services (ResCare), was selected and approved by the NCTCOG Executive Board at its June 2015 meeting; and,

WHEREAS, in order to properly close and transition the workforce services contract from WNI to ResCare staff recommends a two (2) month contract extension with WNI through November 30, 2015. The costs for services provided during this term are not anticipated to exceed \$200,000 and within existing budget authorization.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract extension between NCTCOG and Workforce Network Incorporated, extending the term by two (2) months through November 30, 2015, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract extension with Workforce Network Incorporated in the name of the North Central Texas Council of Governments

Section 3. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

FROM: David K. Setzer
Director of Workforce Development

DATE: September 9, 2015

SUBJECT: Resolution Authorizing Lease with Shady Oaks Partnership Ltd. for the Denton Workforce Center

The North Central Texas Council of Governments (NCTCOG), in its capacity as Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board), operates a number of workforce centers throughout the region including a location at 1300 Teasley Lane, Denton, Texas. This location contains 20,000 square feet and is leased from Shady Oaks Partnership, Ltd., at a price per square foot of \$20.19 (excluding janitorial, utilities, and maintenance).

The Denton location is the largest of NCTCOG's workforce centers and includes approximately ninety (90) staff employed by NCTCOG's current workforce service delivery contractor, the Texas Workforce Commission (TWC), and the Texas Veterans Commission (TVC). The child care program is operated from this location and approximately fifty three (53) of the total staff are dedicated to this program.

The existing seven (7) year lease was scheduled to end on April 30, 2015. At that time, however, NCTCOG was in the process of reviewing proposals for both Child Care and Workforce Service Delivery contractors. Rather than enter into a long term lease that may or may not have met the needs of the selected contractor, the NCTCOG Executive Board approved a short-term extension of the lease through September 30, 2015, at its March 2015 meeting.

The selection of both the Child Care and Workforce Delivery contractors has now been completed and the floor plan of the Denton Workforce Center meets the needs of both service delivery plans.

NCTCOG has negotiated a new five (5) year lease at a rate of \$18.25 per square foot (excluding janitorial, utilities, and maintenance). This is within the market rate for this facility type located in the Denton area (reference Exhibit A). Staff believes this center continues to be a good location due to the following:

- Close proximity to I-35
- Price within local market range
- Accessible landlord
- Adequate parking

A draft resolution is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting board approval.

**RESOLUTION AUTHORIZING LEASE WITH SHADY OAKS PARTNERSHIP LTD.
FOR THE DENTON WORKFORCE CENTER**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

WHEREAS, NCTCOG currently leases 20,000 square feet of office space from Shady Oaks Partnership, Ltd., for operation of a workforce center located at 1300 Teasley Lane, Denton, Texas; and,

WHEREAS, the existing seven (7) year lease was scheduled to end on April 30, 2015; and,

WHEREAS, the NCTCOG Executive Board approved a short-term lease extension through September 30, 2015, at its March 2015 meeting because NCTCOG at that time was in the process of competitively procuring both Child Care and Workforce Service Delivery contractors and it was unknown whether the existing facility would meet the needs of the selected contractor(s); and,

WHEREAS, the selection of both the Child Care and Workforce Delivery contractors has now been completed and it has been determined that the floor plan of the Denton location meets the needs of the service delivery plan for both contracts; and,

WHEREAS, staff has negotiated and is recommending a new five (5) year lease for the Denton location at a rental rate of \$18.25 per square foot (excluding janitorial, utilities, and maintenance).

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A lease agreement between NCTCOG and Shady Oaks Partnership, Ltd., for property located at 1300 Teasley Lane in Denton, Texas, for a five (5) year period beginning October 1, 2015, at a price of \$18.25 per square foot (excluding janitorial, utilities, and maintenance), be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract with Shady Oaks Partnership, Ltd., in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.



John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

Exhibit A

Comparison Chart - Denton Texas Office Properties

Building Picture	Building Address/Name	Bldg. Size (sf)	Avail Space (sf)	% Leased	Avg. Base Rate (\$/sf)	Rate Type	OPEX* (\$/sf)	Gross Rate net of E & J (\$/sf)**	Parking Ratio	TI Allowance (\$/sf)	Yr. Built
	909 N Loop 288	34,284	26,000	24%	\$14.00	NNN	\$4.00	\$18.00	2.5:1,000	\$10.00	1975
	1300 Teasley Lane (Current Workforce Center Location - 20,000 sf)	20,000	0	100%	\$18.25	Gross	\$0.00	\$18.25	4:1000	Completed	2001
	608 E. Hickory St.	28,000	27,936	0%	\$18.00	NNN	\$5.00	\$23.00	2.16:1000	\$45.00	Ren 2015

Average Gross Rate (\$/sf) \$19.75

* The estimated OPEX include taxes, insurance and CAM only.

**Gross rate equals Base Rate + Operating Expenses (NNN's), however, electrical and janitorial are not factored in.



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 10, 2015

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Purchase and Placement of Advertising for Transportation Initiatives

Since January 2014, the Executive Board has approved advertising funding annually for various transportation programs. Some of the programs approved by the Executive Board for Fiscal Year (FY) 2015 did not proceed and will carry over to FY 2016. FY 2016 Advertising for Transportation Initiatives was included in the Executive Board approval for the FY 2016 and FY 2017 Unified Planning Work Program (UPWP) in July 2015.

Combining advertising efforts within the Transportation Department has resulted in, increased website traffic, greater public participation, and lower advertising rates. Additional benefits received include efficiencies with media outlets such as improved staff coordination, increased timeliness, broader audience reach including historically underserved populations, and cross program communication. Advertisements may be presented through print and online publications, radio and television spots, bill boards, social media, transit, and kiosks. FY 2016 advertising will support activities such as AirCheckTexas, Bike/Ped Safety, Congestion Demand Management, Ozone Season Emissions Reduction Campaign, Notifications of Opportunities for Public Input/Public Meetings, and Vehicle Technologies Programs.

The AirCheckTexas Program provides assistance to repair or replace older, higher polluting vehicles to bring them into compliance with emissions standards. It is supported under element 3.03 of the FY 2016 and FY 2017 UPWP and will be funded with Texas Commission on Environmental Quality Funds.

The Bike/Pedestrian Safety Program aims to educate on safety issues and mitigation strategies for motorists, cyclists, and pedestrians. It is supported under element 5.03 of the FY 2016 and FY 2017 UPWP and will be funded with Transportation Enhancement Funds and Regional Transportation Council local funds.

The Congestion Demand Management Program is a voluntary educational program that promotes alternatives to driving alone (such as carpooling/vanpooling, transit, biking, walking and telecommuting) on a commute trip. This year-round, voluntary program is aimed at private and public employers in the region with 100 or more employees. The promoting of the Try Parking It website and Value Pilot Pricing Program are included in this effort. This effort is supported under element 5.05 of the FY 2016 and FY 2017 UPWP and will be funded with Surface Transportation Program – Metropolitan Mobility, Federal Highway Administration Funds, and Regional Transportation Council Local Funds and/or Transportation Development Credits.

The Notifications of Opportunities for Public Input/Public Meetings aim to provide reasonable opportunities for the public to comment on the region's transportation plans according to requirements of Moving Ahead for Progress in the 21st Century Act. Public meetings and other opportunities allow North Texans to learn about and provide input on transportation and air quality in the region and help set priorities for the future. This effort is supported under element 1.01 of the FY 2016 and FY2017 UPWP and will be funded with Transportation Planning Funds.

The Ozone Season Emissions Reduction Campaign promotes transportation-related clean air strategies and activities in the Dallas-Fort Worth nonattainment area. Air North Texas is the ozone season emission reduction campaign and partnership that promotes a consistent and comprehensive message to the public about the importance of clean air and is a resource for clean air issues. It is supported under element 3.04 of the FY 2016 and FY 2017 UPWP and will be funded with Congestion Mitigation and Air Quality Improvement Program (CMAQ) Funds and Transportation Development Credits.

The Vehicle Technologies Program aims to help minimize the region's pollution related to mobile sources by implementing a variety of programs that enhance the use of cleaner, sustainable, more fuel-efficient vehicles, equipment, and technologies. Funds allocated for advertising will be utilized to help educate the public about various programs and initiatives related to vehicle technologies that reduce emissions. This effort is supported under element 3.03 and 3.04 of the FY 2016 and FY 2017 UPWP and will be funded with Environmental Protection Agency, CMAQ, and Department of Energy/Leonardo Technologies, Incorporated, Regional Transportation Council Local Funds, partner contributions, and Transportation Development Credits.

Staff is seeking Executive Board approval to spend up to \$817,000 for the purchase and placement of new FY 2016 Transportation Department advertising needs. A draft resolution authorizing the purchase and placement of Transportation Department advertising is attached for Executive Board consideration. A funding table detailing funding sources, funding amounts including carry-over funds, match sources, and match amounts is provided in Attachment 1 to the resolution. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MHM:ch/al
Attachments

**RESOLUTION AUTHORIZING PURCHASE AND PLACEMENT OF ADVERTISING FOR
TRANSPORTATION INITIATIVES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, Moving Ahead for Progress in the 21st Century (MAP-21) and the associated implementing regulations emphasize the importance of public involvement, including public meetings, in the transportation planning process and require adequate notice be given to the public of these activities; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of federal air quality standards for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, there has been significant regional interest to enhance coordination, communication, and awareness of various programs administered by NCTCOG; and,

WHEREAS, it has become beneficial for various NCTCOG Transportation Department program areas to administer and coordinate multimedia advertising in an effort to efficiently, effectively, and responsibly reach all audiences.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** NCTCOG is authorized to enter into agreements with various multimedia outlets for the purchase and placement of new advertising for Fiscal Year 2016 Transportation Department initiatives in an amount not to exceed \$817,000, as detailed in Attachment 1.
- Section 2.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

Purchase and Placement of Advertising for Transportation Initiatives for FY 2016

Program Name	Funding Source	Funding Amount	Match Source	Match Amount	Carry-Over Funds (2014-2015)	New Funding (2015-2016)	Total
AirCheckTexas	TCEQ	\$100,000	NA	\$0	\$0	\$100,000	\$100,000
Bike/Pedestrian Safety Program	TxDOT: Transportation Enhancement (TE)	\$200,000	RTC Local	\$50,000	\$250,000	\$0	\$250,000
Congestion Demand Management Program	STP-MM/Federal Highway Administration Value Pricing Program Funds	\$136,000	RTC Local and/or TDC's	\$34,000	\$30,000	\$140,000	\$170,000
Notifications of Opportunities for Public Input/Public Meetings	TPF	\$63,000	NA	\$0	\$0	\$63,000	\$63,000
Ozone Season Emissions Reduction Campaign	CMAQ	\$150,000	TDCs	\$30,000	\$0	\$180,000	\$180,000
Vehicle Technologies Program (i.e. Electric Vehicles Promotion, Idling Education, Clean Cities, Freight Efficiency Outreach)*	CMAQ/EPA/DOE	\$366,000	RTC Local, TDC's, and or/ In-Kind	\$77,500	\$110,000	\$333,500	\$443,500
Total		\$1,015,000		\$191,500	\$390,000	\$816,500	\$1,206,500



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 10, 2015

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing a Funding Partnership with Collin County

Collin County took measures to opt out of the Low-Income Repair and Replacement Assistance Program/Local Initiative Projects (LIRAP/LIP) last year when program funding continued to be severely restricted; however, lengthy rulemaking processes have delayed their withdrawal from the programs. Since the 84th Texas Legislature restored full funding to the programs, Collin County suspended their withdrawal from LIRAP/LIP, but remains concerned about fully utilizing their portion of the funds. Over the past few months, staff has been discussing with Collin County a potential funding partnership utilizing LIRAP/LIP funds for up to \$1.5 million in Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds so the region is able to fully utilize all available revenue for the region. Collin County will use the CMAQ funds for various air quality projects and the LIRAP/LIP funds will be shared among other participating counties for eligible air quality initiatives.

The Surface Transportation Technical Committee approved the funding partnership with Collin County August 28, 2015, and the Regional Transportation Council (RTC) is scheduled to take action on the partnership on September 10, 2015. The RTC will approve all CMAQ projects with a demonstrated air quality benefit. The partnership will be reviewed in one year to determine future continuation and/or participation amounts.

A draft resolution authorizing a funding partnership with Collin County is attached. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

SS:ch/al
Attachment

RESOLUTION AUTHORIZING A FUNDING PARTNERSHIP WITH COLLIN COUNTY

WHEREAS, the North Central Texas Council Of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of federal air quality standards for ozone, and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone; and,

WHEREAS, Subtask 3.03 of the Fiscal Years 2016 and 2017 Unified Planning Work Program includes air quality initiatives to reduce vehicle emissions; and,

WHEREAS, the RTC adopted a resolution on June 13, 2002, endorsing NCTCOG as the administrator for the Regional High-Emitting Vehicle Program for all participating counties in the North Central Texas region, which includes administration of the Low-Income Repair and Replacement Assistance Program; and,

WHEREAS, on June 27, 2002, the NCTCOG Executive Board adopted a resolution authorizing NCTCOG to administer the Regional High-Emitting Vehicle Program including the Low-Income Repair and Replacement Assistance Program; and,

WHEREAS, during the 84th Legislature of the State of Texas, House Bill 1 made funding available statewide in the amount of \$43.4 million in each fiscal year for the 2016–2017 biennium for the Low-Income Repair and Replacement Program and Local Initiative Projects; and,

NOW THEREFORE, BE IT RESOLVED THAT:

- Section 1.** The funding partnership with Collin County to utilize Low-Income Repair and Replacement Assistance Program/Local Initiative Projects funds for up to \$1.5 million in Congestion Mitigation and Air Quality Improvement Program funds, be and is hereby approved.
- Section 2.** In exchange, \$1.5 million of Collin County Low-Income Repair and Replacement Assistance Program funding will be available for use in the other participating eight counties.
- Section 3.** The Regional Transportation Council will need to review and approve the Collin County-selected CMAQ projects to meet state and federal requirements.

Section 4. This resolution will be transmitted to the Collin County Commissioners Court.

Section 5. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



September 17, 2015 — Item 12

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 10, 2015

FROM: Molly McFadden
Emergency Preparedness Director

SUBJECT: Resolution Authorizing Acceptance of the FY2015 Homeland Security Grant Program (HSGP) Funds to Support Regional Activities

The North Central Texas Council of Governments' Emergency Preparedness Department proposes to continue to assist the Office of the Governor Homeland Security Grants Division and the Urban Area Security Initiative in administering and planning these grant programs for the region and urban area. This is a continuation project.

This funding is a part of the 2015 Department of Homeland Security Appropriations Act. The Department of Homeland Security Homeland Security Grant Program includes provisions for funding assistance of approximately \$1,720,000 to the Council of Governments to provide planning, equipment, training, and exercise assistance to the local governments. It will also support the regional Citizen Corps Program. Consequently, it effectively fills the gaps between needs and existing capabilities pertaining to prevention, preparedness, mitigation, response, and recovery activities. The performance periods for projects under this grant program are September 1, 2015 to May 31, 2018.

The Office of the Governor Homeland Security Grants Division will enter into an Interlocal Cooperation Agreement with the North Central Texas Council of Governments, at approximately \$80,000, to manage and administer the 2015 Homeland Security Grant Program and the 2016 Homeland Security Grant Program application process. The Emergency Preparedness Department annually leads the application process for the State Homeland Security Grant Program as outlined and accepted by the Regional Emergency Preparedness Advisory Committee, the Emergency Preparedness Planning Council, and the Executive Board. The Emergency Preparedness Department also provides technical assistance to local subgrantees, including grant rules, regulations, and guidance, and the web-based grant management systems. The performance period is September 1, 2015 to August 31, 2016.

On September 17, 2015, the Executive Board will be asked for approval to accept the 2015 Homeland Security Grant Funds and execute the necessary grant agreement for an amount of approximately \$1,720,000 and to execute the Interlocal Cooperation Agreement for management and administration activities in the amount of approximately \$80,000. These are included in the FY15 Emergency Preparedness Department budget. At this time, the grant program is 100% federally funded with no local cost-share or match requirements. A draft resolution is attached for Executive Board consideration.

Should either you or the Executive Board members have questions, staff and I will be present at the meeting to summarize and address any questions, or I may be contacted by phone at 817-608-2322 or by e-mail at mmcfadden@nctcog.org.

MMc: bh

RESOLUTION AUTHORIZING ACCEPTANCE OF THE FY2015 HOMELAND SECURITY GRANT PROGRAM (HSGP) FUNDS TO SUPPORT REGIONAL ACTIVITIES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is working with local governments and others in building regional emergency preparedness capacity; and

WHEREAS, the health, safety and welfare of citizens in North Central Texas is threatened by a variety of natural and technological hazards including terrorism; and

WHEREAS, the Department of Homeland Security, in coordination with the State of Texas Office of the Governor, and North Central Texas Council of Governments seek to address regional priorities such as planning, equipment, training, exercise, citizen preparedness; and

WHEREAS, North Central Texas Council of Governments is the appropriate agency of local governments to coordinate the aforementioned assistance, contract with the Urban Area for program implementation, and complete regional planning initiatives with city and county governments in North Central Texas.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** NCTCOG is authorized to receive approximately \$1,800,000 in FY2015 Homeland Security Funds to provide planning, equipment, training, citizen preparedness, and exercise assistance for the region and Urban Area, including funds for management and administration activities.
- Section 2.** A grant agreement between NCTCOG and the State of Texas Office of the Governor to provide planning, equipment, training, citizen preparedness, and exercise assistance for the region and Urban Area, for an amount of approximately \$1,720,000 be approved.
- Section 3.** A contract between NCTCOG and the State of Texas Office of the Governor to manage and administer the 2015 Homeland Security Grant Program and the 2016 Homeland Security Grant Program application process for an amount of approximately \$80,000 be approved.
- Section 4.** The Executive Director is authorized to execute the necessary agreements and statements of work consistent with the approval herein in the name of the North Central Texas Council of Governments.
- Section 5.** This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on September 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



September 17, 2015 — Item 13

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 10, 2015

FROM: Molly McFadden
Emergency Preparedness Director

SUBJECT: Resolution Authorizing Contract with J&M Global Solutions for Economic Recovery Planning, Training, and Workshops

The North Central Texas Council of Governments' Emergency Preparedness Department proposes to enter into contract with J&M Global Solutions to provide the necessary planning, design, development, and coordination of an Economic Recovery Workshop.

The Emergency Preparedness Department issued a Request for Proposals (RFP) which received six responses. J&M Global Solutions was selected as the unanimous favorite by the five members of the Evaluation Committee. The Evaluation Committee was comprised of members of the Regional Emergency Management Working Group which will be responsible for the management of the project.

The State Homeland Security Grant Program project is 100% funded with no local cost-share or match requirements. The performance period of this grant is from September 1, 2014 to April 30, 2016. This project will result in the creation of a regional framework for North Central Texas (NCT), based on the Department of Homeland Security's National Disaster Recovery Framework, which will allow economic and business activities to return to a healthy state following a disaster. The overall goal is that, through a series of research, workshops, and training, NCT will establish opportunities (working groups, committees, etc.) to foster positive relationships between emergency management and the business community in an effort to establish systems and processes to prepare for, respond to, and recover from disruptive events. The project will be divided into two phases. Phase I will be research and development and Phase II will be workshops and training. The project will result in a Regional Economic Recovery Committee which will include key business stakeholders in the NCT region as well as local emergency managers and Chambers of Commerce.

A draft resolution authorizing a contract with J&M Global Solutions in an amount not to exceed \$141,500 is attached for Executive Board consideration. Should either you or the Executive Board members have questions, staff and I will be present at the meeting to summarize and address any questions, or I may be contacted by phone at 817-608-2322 or by e-mail at mmcfadden@nctcog.org.

MMc: ba

**RESOLUTION AUTHORIZING CONTRACT WITH J&M GLOBAL SOLUTIONS FOR THE
ECONOMIC RECOVERY PLANNING TRAINING AND WORKSHOPS PROJECT**

WHEREAS, the North Central Texas Council of Governments is working with local governments and others in building regional emergency preparedness capacity; and

WHEREAS, the health, safety and welfare of citizens in North Central Texas is threatened by a variety of natural and technological hazards including terrorism; and

WHEREAS, the North Central Texas Council of Governments seek to address regional priorities such as planning, equipment, training, exercise, citizen preparedness; and

WHEREAS, North Central Texas Council of Governments is the appropriate agency of local governments to coordinate the aforementioned assistance, contract with J&M Global Solutions for program implementation, and complete regional planning initiatives with city and county governments in North Central Texas.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** A contract between the North Central Texas Council of Governments and J&M Global Solutions to provide the necessary planning, design, development, and coordination of Economic Recovery Training and Workshops, in an amount of not to exceed \$141,500 be approved.
- Section 2.** The Executive Director is authorized to execute a contract with J&M Global Solutions in the name of the North Central Texas Council of Governments consistent with the approval herein.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on September 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 9, 2015

FROM: Doni Green
Director of Aging Programs

SUBJECT: Resolution Authorizing Contract Amendment with Texas Department of Aging and Disability Services Allowing Provision of Services to Managed Care Organizations

The North Central Texas Council of Governments (NCTCOG) is the designated Area Agency on Aging (AAA) for the 14-county North Central Texas region. In this capacity, NCTCOG has a master contract with and receives funding from the Texas Department of Aging and Disability Services (DADS) to provide services to older adults (60+). Despite continued increases in the number of older adults in North Central Texas, federal and State funds available for these services are projected to remain flat in the coming years.

In recognition of this discrepancy, DADS is encouraging Area Agencies on Aging, such as NCTCOG, to seek supplemental funding opportunities. The suggested model is to take existing programs and services and make them available for a fee to a broader audience, particularly non-traditional payer sources such as Medicaid. NCTCOG staff is interested in exploring this model and believes its evidence-based programs (i.e., fall prevention classes, chronic disease self-management classes, care transitions programs that reduce risk of potentially preventable re-hospitalizations, and medication reconciliation services) are particularly well suited and would be attractive to Managed Care Organizations (MCOs), which are responsible for the delivery of long-term services and support to Medicaid beneficiaries.

DADS recently issued a contract amendment that allows NCTCOG, as an AAA, to enter into contracts with MCOs for the provision of services for a fee, subject to review and approval by DADS at least 30 days prior to execution. Staff is recommending approval of the amendment and pursuit of contracting opportunities to the extent that scopes of work are consistent with NCTCOG's mission, adequate staffing capability exists, protections from undue liability are in place, and the negotiated rates are sufficient to cover NCTCOG's fully allocated costs for service. Any contracts between NCTCOG and MCOs would require Board approval prior to execution.

A draft resolution is attached for Executive Board consideration. I will be available September 17, should you or the Board have questions.

Thank you.

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**RESOLUTION AUTHORIZING CONTRACT AMENDMENT WITH TEXAS DEPARTMENT OF
AGING AND DISABILITY SERVICES ALLOWING PROVISION OF SERVICES TO
MANAGED CARE ORGANIZATIONS**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Area Agency on Aging for State Planning Region 4A by the Texas Department of Aging and Disability Services (DADS); and,

WHEREAS, NCTCOG has a master contract with and receives funding from DADS for Title III Older Americans Act services; and,

WHEREAS, DADS is encouraging Area Agencies on Aging, such as NCTCOG, to seek supplemental funding opportunities by offering existing programs and services for a fee to broader audiences, particularly non-traditional payer sources such as Medicaid; and,

WHEREAS, DADS has issued a contract amendment which permits AAAs to contract with managed care organizations (MCOs) for provision of services for a fee; and

WHEREAS, NCTCOG staff believes its evidence-based programs are particularly well suited and would be attractive to MCOs and wishes to pursue such opportunities.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1: A contract amendment between NCTCOG and the Texas Department of Aging and Disability Services (DADS), allowing the provision of services for a fee to Managed Care Organizations, be and is hereby approved.
- Section 2. Any contracts between NCTCOG and MCOs for the provision of services for a fee shall be presented to the Board for approval prior to execution.
- Section 3. The Executive Director or designee is authorized to execute a contract amendment with the Department of Aging and Disability Services, in the name of the North Central Texas Council of Governments.
- Section 4: This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
Judge, Hunt County

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 9, 2015

FROM: Doni Green
Director of Aging Programs

SUBJECT: Resolution Authorizing Agreements and Fiscal Year 2016 Funding Allocations for Title III Nutrition and Transportation Services

The North Central Texas Council of Governments, in its capacity as the designated Area Agency on Aging (AAA) receives federal and state funding through Title III of the Older Americans Act to provide nutrition and transportation services to older persons who live in its 14-county service region, consisting of those counties surrounding—but not including—Dallas and Tarrant. NCTCOG passes through these funds to agencies that apply through a Request for Proposal process. These agencies provide congregate meal, home-delivered meal, and demand-response transportation services, within the policies and procedures established by the Texas Department of Aging and Disability Services.

NCTCOG procures nutrition and transportation agreements on a biennial basis, during odd-numbered years. It recently engaged in competitive procurement, receiving non-competing proposals in all counties with the exception of Denton County. It received two competing applications for transportation in Denton County—from SPAN and Crescent Care, LLC. To evaluate these competing proposals, it convened a proposal review committee, comprised of members of its Regional Aging Advisory Committee.

The review committee gave the Crescent Care proposal a higher rating. However, Crescent Care proposed serving 200 persons in Denton and Collin counties combined, and providing 600 trips under contract with Aging. These service levels are significantly below the program's needs. During Fiscal Year 2015 NCTCOG expects to support 8,000 trips in Denton and Collin counties. For this reason, the proposal review subcommittee recommends contracting with both Crescent Care and SPAN for transportation in Denton County.

NCTCOG traditionally executes one-year sub-recipient agreements, with the option to renew for an additional year with both parties' consent, and renegotiates reimbursement rates and total reimbursement on an annual basis.

NCTCOG anticipates receiving approximately \$3.4 million in federal and state funding during Fiscal Year 2016 and a comparable amount in FY 2017 for these services. The funds are allocated utilizing the following productivity formula approved by the Executive Board.

- base of \$4,000 for transportation services and \$15,000 for nutrition services;
- number of older persons living in the county;
- number of low-income older persons living in the county;

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- units of service generated by contractor during the prior year; and
- square mileage in the service area (for transportation only).

A draft resolution authorizing agreements and allocating nutrition and transportation funds to the sixteen (16) recommended subrecipients is attached for Executive Board consideration. All allocations are based on estimated funding figures provided by DADS and are subject to future adjustment resulting from subsequent increases or decreases in state and/or federal allocations. Any such adjustments would be made on a proportional basis, according to the funding formula. Contracts are performance based and contractors are paid at a unit rate for actual work performed.

I will be available September 17, should you or the Board have questions.

Thank you.

**RESOLUTION AUTHORIZING AGREEMENTS AND FISCAL YEAR 2016 ALLOCATIONS FOR
TITLE III NUTRITION AND TRANSPORTATION SERVICES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Area Agency on Aging for State Planning Region 4A by the Texas Department of Aging and Disability Services; and,

WHEREAS, the North Central Texas Council of Governments is entrusted to allocate federal and state funds distributed through the Texas Department of Aging and Disability Services (DADS) for transportation and nutrition services; and,

WHEREAS, NCTCOG has received Fiscal Year 2016 planning figures from DADS and has budgeted \$3,461,416 for Title III nutrition and transportation services; and,

WHEREAS, NCTCOG recently conducted a competitive procurement for these services and the entities below are being recommended for funding; and

WHEREAS, in the event the region's final allocation differs from the planning figure provided by DADS, NCTCOG intends to proportionally adjust each entities amount consistent with the approved allocation formula.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1: NCTCOG allocate funds for Title III nutrition and transportation services to the following entities in the amounts shown:

• City of Cleburne (Cle-Tran)	\$ 11,865
• Collin County Committee on Aging	\$618,390
• Crescent Care	\$ 13,200
• SPAN (Denton County Committee on Aging)	\$418,674
• Erath County Senior Citizens, Inc.	\$130,198
• Meals on Wheels of Johnson and Ellis Counties	\$551,114
• Hood County Committee on Aging	\$217,247
• Senior Center Resources and Public Transit (Hunt County Committee on Aging)	\$308,540
• Kaufman/Navarro County Senior Citizens, Inc.	\$537,496
• Meals on Wheels of Palo Pinto County	\$108,495
• Parker County Committee on Aging	\$225,141
• Rockwall County Committee on Aging	\$ 97,532
• Somervell County Committee on Aging	\$ 94,076
• Wise County Committee on Aging	\$ 89,382
• Public Transit Services (Palo Pinto and Parker counties)	\$ 25,066
• Senior Citizens Services of Greater Tarrant County	\$ 15,000
TOTAL	\$3,461,416

Section 2: Agreements between NCTCOG and the entities listed in Section 1 for Title III nutrition and transportation services for a term of one (1) year beginning October 1, 2015, with an additional one (1) year optional renewal, be and are hereby approved.

- Section 3: Staff is authorized to proportionately adjust the amounts provided in Section 1 to reflect actual funding received, consistent with the approved funding formula.
- Section 4: The Executive Director or designee is authorized to execute all contractual agreements necessary to carry out this program in the name of the North Central Texas Council of Governments.
- Section 5: This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 9, 2015

FROM: Doni Green
Director of Aging Programs

SUBJECT: Resolution Authorizing Agreement with DADS for Aging and Disability Resource Center (ADRC) Services

Since 2008 NCTCOG has served as the lead agency for the North Central Texas Aging and Disability Resource Center (NCT-ADRC), funded through a competitive procurement process by the Texas Department of Aging and Disability Services (DADS). DADS recently re-procured Aging and Disability Resource Center (ADRC) services for Fiscal Years 2016-2017, with an option to extend for three additional years. NCTCOG submitted a proposal, which was approved for funding.

Through the NCT-ADRC, NCTCOG case managers assist persons of all ages with disabilities and their family caregivers in accessing long-term services and supports that promote independent living. Per DADS' targeting criteria, the NCT-ADRC gives service priority to nursing home residents who wish to return to the community and encounter barriers to independent living.

Compensation under the ADRC contract will be approximately \$360,000 during Fiscal Year 2016. Funding for successive years will be renegotiated annually.

A draft resolution authorizing an agreement between NCTCOG and DADS for continued operation of the NCT-ADRC is attached for Executive Board consideration.

I will be present at the September 17 Board meeting, should you or Board members have questions.

Thank you.

**RESOLUTION AUTHORIZING AGREEMENT WITH DADS FOR AGING AND DISABILITY
RESOURCE CENTER (ADRC) SERVICES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Area Agency on Aging for State Planning Region 4A by the Texas Department of Aging and Disability Services (DADS); and,

WHEREAS, DADS has funded NCTCOG to administer Aging and Disability Resource Center (ADRC) services since 2008; and,

WHEREAS, DADS recently re-procured contracts for ADRC services; and

WHEREAS, NCTCOG is interested in continuing to serve as lead agency for the North Central Texas ADRC and submitted a proposal to DADS for ADRC services, which was approved for funding.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1. An agreement between NCTCOG and DADS for Aging and Disability Resource Center services, for a maximum of five (5) years beginning September 1, 2015, and in an FY 2016 amount of approximately \$360,000, be and is hereby approved.
- Section 2. Funding amounts for successive years shall be authorized through the annual budget adoption process.
- Section 3. The Executive Director or designee is authorized to execute the contractual agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.
- Section 4. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 17, 2015.

Tom Lombard, Secretary/Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 9, 2015

FROM: Doni Green
Director of Aging Programs

SUBJECT: Resolution Authorizing Contracts for Information, Referral and Assistance Services

The North Central Texas Council of Governments (NCTCOG), in its capacity as the 14-county Area Agency on Aging (AAA) receives federal and state funding to provide information, referral and assistance services to older persons and caregivers of older persons in its service region.

NCTCOG passes through some of these funds to not-for-profit agencies that apply through a Request for Proposal (RFP) process. In July 2015, NCTCOG released an information, referral and assistance RFP and received seven responses, requesting more than \$125,000 in total funding.

NCTCOG has designated up to \$80,000 per annum to be passed through for information, referral and assistance services. Since the requests exceeded available funding, NCTCOG convened a proposal review subcommittee of its Regional Aging Advisory Board (RAAC) to review proposals and make funding recommendations.

The RAAC proposal review subcommittee evaluated all seven proposals and determined rank order on the basis of RFP responsiveness, potential program effectiveness, staff capability, quality assurance activities, performance record, and cost effectiveness. Rank order was then used to establish funding levels. Respondents and recommended annual funding levels are as follows:

- United Way of Metropolitan Tarrant County: \$21,000
- Community Council of Greater Dallas: \$25,000
- Wellness Center for Older Adults: \$11,000
- Kaufman County Senior Citizens Services, Inc.: \$6,000
- Rockwall County Committee on Aging: \$7,000
- Assistance Center of Collin County: \$5,000
- Meals on Wheels of Palo Pinto County: \$5,000

Staff recommends contracting with these seven agencies for information, referral and assistance services. The contracts will have a two-year period of performance, from October 1, 2015 – September 30, 2017.

A draft resolution is attached for Executive Board consideration. I will be available September 17, should you or the Board have questions.

Thank you.

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RESOLUTION AUTHORIZING CONTRACTS FOR INFORMATION, REFERRAL AND ASSISTANCE SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG), in its capacity as the 14-county Area Agency on Aging receives federal and state funds to provide information, referral and assistance services to older persons and caregivers of older persons; and,

WHEREAS, NCTCOG has designated approximately \$80,000 per annum to pass through to qualified not-to-profit agencies to provide such services; and,

WHEREAS, a Request for Proposals was issued in July 2015 and seven (7) responses requesting more than \$125,000 per annum in funding were received; and,

WHEREAS, NCTCOG convened a proposal review subcommittee of its Regional Aging Advisory Committee (RAAC) to evaluate proposals and make funding recommendations; and

WHEREAS, the RAAC proposal review subcommittee is recommending funding the entities shown below for two (2) years in the annual amounts listed.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1: NCTCOG award funds for information, referral and assistance services to the following entities for two (2) years in the annual amounts listed:

• United Way of Metropolitan Tarrant County:	\$21,000
• Community Council of Greater Dallas:	\$25,000
• Wellness Center for Older Adults:	\$11,000
• Kaufman County Senior Citizens Services, Inc.:	\$ 6,000
• Meals on Wheels Senior Services:	\$ 7,000
• Assistance Center of Collin County	\$ 5,000
• <u>Meals on Wheels of Palo Pinto County</u>	<u>\$ 5,000</u>
TOTAL	\$80,000

Section 2: The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program in the name of the North Central Texas Council of Governments.

Section 3: This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 9, 2015

FROM: Doni Green
Director of Aging Programs

SUBJECT: Resolution Authorizing Contracts with Independent Care Coordinators

The North Central Texas Council of Governments (NCTCOG), in its capacity as the 14-county Area Agency on Aging, utilizes both staff and contract workers to provide services through its care coordination, caregiver support coordination, nursing home relocation, and options counseling services. These programs assist persons who are frail, have low incomes, are isolated, are at risk of premature institutionalization, or are institutionalized and wish to return to the community. Care coordinators assess clients in their home or nursing home and help arrange services that contribute to their health, safety, and independence.

Since these programs have highly variable case loads, and require face-to-face visits throughout a vast service area, NCTCOG has found that utilizing contractors help ensure timely and cost-effective service delivery.

NCTCOG issued a request for qualifications in June 2015 for independent contract care coordinators. It received proposals from 21 respondents, and is continuing to accept proposals from qualified contractors willing to serve rural and underserved counties. At this time staff is recommending to offer performance-based contracts to respondents that meet the stated qualifications.

Independent contract care coordinators will be reimbursed on a unit rate basis, with unit rates not exceed \$73 per unit. This is consistent with state averages. A unit is defined as time spent by the caseworker in working on an eligible case and does not include travel time or training time.

Pending Board approval, care coordination contracts will be in effective on or after October 1, 2015 through September 30, 2016.

NCTCOG has a maximum of \$987,279 available for contractual agreements and can control this expense by directing the number of referrals given to independent contract care coordinators. As part of its quality assurance and cost control strategies, NCTCOG routinely analyzes care coordinators' cost per consumer and gives preference to care coordinators with lower cost who are in full compliance with programmatic requirements.

A draft resolution is attached for Executive Board consideration. I will be available September 17, should you or the Board have any questions.

Thank you.

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RESOLUTION AUTHORIZING CONTRACTS WITH INDEPENDENT CARE COORDINATORS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is strongly committed to serving older persons, their family caregivers, and nursing home residents in the North Central Texas region; and,

WHEREAS, NCTCOG, in its capacity as the 14-county Area Agency on Aging, receives funding from the Department of Aging and Disability Services to provide care coordination services to older individuals, their family caregivers, and nursing home residents of all ages; and,

WHEREAS, NCTCOG believes contracting for care coordination services is an efficient means of staffing the care coordination program; and

WHEREAS, NCTCOG issued a request for qualifications in June 2015 for independent contract care coordination services and wishes to engage qualified providers for the time period October 1, 2015, through September 30, 2016.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1. NCTCOG is authorized to expend a maximum of \$987,729 on performance-based contractual agreements with reimbursement not to exceed \$73 per unit, for its care coordination, caregiver support, nursing home relocation, and option counseling services.

- Section 2. The Executive Director or designee is authorized to execute necessary contractual agreements to carry out this program in the name of the North Central Texas Council of Governments.

- Section 3. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 17, 2015.

Tom Lombard, Secretary-Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 9, 2015

FROM: Doni Green
Director of Aging Programs

SUBJECT: Resolution Authorizing Contract with Community Council of Greater Dallas for
Chronic Disease Self-Management Programs

The Community Council of Greater Dallas (CCGD) has been awarded a grant from the Administration for Community Living (ACL) for Empowering Older Adults and Adults with Disabilities through Chronic Disease Self-Management Education (CDSME) Programs. It wishes to subcontract with NCTCOG, in its capacity as the 14-county Area Agency on Aging, to expand the reach of Stanford University's Chronic Disease Self-Management Program (CDSMP), Diabetes Self-Management Program (DSMP), and HomeMeds program in its 14-county service area.

The proposed agreement would provide \$50,000 per year for two years, beginning September 1, 2015 and ending August 31, 2017. NCTCOG would be expected to graduate at least 500 persons who participate in at least five of eight sessions of either CDSMP or DSMP. In addition, it will be expected to conduct medication reviews of at least 700 individuals. It will make medication reviews available to participants of its CDSMP, DSMP, care coordination, and caregiver support coordination programs.

To ensure the grant's performance measures are met, NCTCOG intends to hire a half-time employee with responsibilities of recruiting class participants, securing training venues, promoting classes, and recruiting volunteer lay leaders. In addition, the employee will cross-promote NCTCOG's other evidence-based programs, including A Matter of Balance fall prevention classes. The personnel costs associated with the new position are estimated at \$33,592 per annum and included in the FY2016 budget.

NCTCOG has been offering CDSMP classes for several years. Designed for persons with any type of chronic disease, the classes are held as a series of eight two-and-a-half hour workshops. They are held in small groups and facilitated by two lay leaders, and cover topics such as eating well, dealing with pain and insomnia, talking with healthcare providers, and evaluating treatments. With the funds from CCGD, NCTCOG intends to make CDSMP and DSMP classes available in all 14 counties of its service area. To date, it has conducted classes in 10 of its 14 counties. In addition, NCTCOG has been offering HomeMeds services for two years.

A draft resolution is attached for Executive Board consideration. I will be present at the September 17 Board meeting, should you or Board members have questions.

Thank you.

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RESOLUTION AUTHORIZING CONTRACT WITH COMMUNITY COUNCIL OF GREATER DALLAS FOR CHRONIC DISEASE SELF-MANAGEMENT PROGRAMS

WHEREAS, the Community Council of Greater Dallas (CCGD) has been awarded funding from the Administration for Community Living (ACL) for Empowering Older Adults and Adults with Disabilities through Chronic Disease Self-Management Education (CDSME) Programs; and,

WHEREAS, CCGD wishes to engage NCTCOG to expand the reach of the Chronic Disease Self-Management Program (CDSMP) classes, Diabetes Self-Management Program (DSMP) classes, and HomeMeds medication reviews conducted in the North Central Texas region, in the amount of \$50,000 per annum for two years; and

WHEREAS, NCTCOG has several years' successful experience in administering the CDSMP and DSMP programs and two years' experience administering the HomeMeds program and believes expansion of the programs will benefit the region.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1. A contract between NCTCOG and Community Council of Greater Dallas to expand the reach of CDSMP, DSMP, and HomeMeds services, in the amount of \$50,000 per annum for two years beginning September 1, 2015 and ending August 31, 2017, be and is hereby approved.
- Section 2. The Executive Director or designee is authorized to execute a contract with Community Council of Greater Dallas in the name of the North Central Texas Council of Governments.
- Section 3. This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 17, 2015.

Tom Lombard, Secretary/Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



North Central Texas Council of Governments

TO: Mike Eastland, Executive Director

DATE: September 9, 2015

FROM: Edith Marvin, P.E.
Director, Environment and Development

SUBJECT: Resolution Endorsing the 2015 International Codes and Regional Code Amendments

The North Central Texas Council of Governments (NCTCOG) has actively promoted the standardization of model construction codes since 1967 when the Regional Codes Strategy Committee first documented the wide disparity in codes used by cities in the region. NCTCOG has continued to serve as a facilitator in the recommendation of model codes, code standards, and regional amendments to the model codes.

The goal of the Regional Codes Coordinating Committee (RCCC), NCTCOG's codes advisory committee, is to standardize the model codes used throughout North Central Texas. Composed of public and private sector code professionals, the RCCC and its five advisory boards encourage the adoption of the latest codes and NCTCOG regional amendments to reduce the variation of local construction codes in the region.

By encouraging cities to adopt standardized codes and regional amendments, NCTCOG has helped North Central Texas municipalities reduce the cost of training codes personnel. These efforts have also made it easier for contractors, builders, and developers to do work from city to city throughout the region, thereby reducing overall construction costs.

To continue these code uniformity initiatives, the RCCC's Advisory Boards conducted several open review meetings to review and develop regional amendments to the 2015 Editions of the International Building Code, International Residential Code, International Existing Building Code, International Fire Code, International Plumbing Code, International Mechanical Code, International Fuel Gas Code, and the International Energy Conservation Code. The RCCC has reviewed and approved the regional amendments to the aforementioned codes on April 28, 2015 and August 4, 2015; and they are included as Attachment 1 to this item.

The RCCC is seeking NCTCOG Executive Board action and endorsement of the recommended regional amendments to the 2015 Editions of the International Building Code, International Residential Code, International Existing Building Code, International Fire Code, International Plumbing Code, International Mechanical Code, International Fuel Gas Code, and the International Energy Conservation Code. Additionally, in an effort to achieve regional code uniformity, the RCCC is seeking Executive Board's recommendation that all cities in the North Central Texas region adopt the 2015 International Codes and corresponding regional amendments by January 31, 2016.

A brief presentation of this item will be provided, and I will be available to answer any questions prior to requesting Board approval.

RESOLUTION ENDORSING THE 2015 INTERNATIONAL CODES AND REGIONAL CODE AMENDMENTS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been active in promoting construction code uniformity in the region for over four decades; and,

WHEREAS, code uniformity has been documented to lead to a decrease in confusion and delays for builders, developers, and architects; a decrease in costs to municipalities in the development of codes; and, ultimately a decrease in construction and insurance costs to consumers; and,

WHEREAS, the 2015 International Codes are the most current nationally recognized industry standard for buildings and construction; and,

WHEREAS, the Regional Codes Coordinating Committee (RCCC), through its respective code advisory boards, has reviewed the 2015 International Building Code, International Residential Code, International Existing Building Code, International Fire Code, International Plumbing Code, International Mechanical Code, International Fuel Gas Code, and the International Energy Conservation Code; and,

WHEREAS, RCCC Advisory Boards have developed recommended regional amendments to the aforementioned codes and the RCCC has reviewed and approved the regional amendments; and,

WHEREAS, the Texas A&M Energy Systems Laboratory has verified that the recommended 2015 International Energy Conservation Code and the 2015 International Residential Code Energy Efficiency Chapter, and the corresponding recommended regional amendments, are as stringent as the state's adopted energy code as required by Texas Health & Safety Code, Chapter 388.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The NCTCOG Executive Board firmly supports the current activities in promoting building code uniformity in the North Central Texas region.
- Section 2.** The NCTCOG Executive Board endorses the 2015 International Building Code, International Residential Code, International Existing Building Code, International Fire Code, International Plumbing Code, International Mechanical Code, International Fuel Gas Code, and the International Energy Conservation Code and recommends adoption of these codes by all cities and counties in the North Central Texas region by January 31, 2016.
- Section 3.** The Executive Board endorses the Regional Codes Coordinating Committee recommended regional amendments (Attachment 1) to the aforementioned codes and recommends their adoption by all cities and counties in the North Central Texas region by January 31, 2016.
- Section 4.** This resolution shall be in effect immediately upon its adoption.

John Horn, President
North Central Texas Council of Governments
County Judge, Hunt County

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 17, 2015.

Tom Lombard, Secretary – Treasurer
North Central Texas Council of Governments
Councilmember, City of North Richland Hills



September 17, 2015 – Item 21

North Central Texas Council of Governments

TO: Mike Eastland
Executive Director

DATE: September 9, 2015

FROM: Edith Marvin, P.E.
Director of Environment and Development

SUBJECT: Appointments to Department of Environment and Development Advisory Committees

The Executive Board is being asked to consider appointments to the following advisory committees:

- **Public Works Council** — Originating in 1977 as the Standard Specifications Advisory Committee, becoming the Public Works Advisory Committee in 1984, and evolving into the Public Works Council (PWC) in 2001, this committee is composed of public and private sector professionals with public works and development expertise. The current PWC structure is based on large jurisdiction and subregion representation. The subregions are intended to provide a linkage to the Council for all jurisdictions in the region and allow for subregional meetings to address localized issues.
- **Regional Codes Coordinating Committee** — The North Central Texas Council of Governments' (NCTCOG) Regional Codes Coordinating Committee is comprised of area public and private code professionals that research and provide recommendations on the standardization of municipal construction codes.
- **Resource Conservation Council** — Serving as NCTCOG's solid waste advisory committee, the Resource Conservation Council provides support and advice on methods to conserve, recover, and recycle valuable resources and to provide proper handling and disposal of non-recoverable waste materials.
- **Water Resources Council** — The Water Resources Council (WRC) was established in 1979 to advise NCTCOG's Executive Board on both technical and policy issues related to water resources matters. The WRC reviews day-to-day technical issues; oversees the water resources planning process; and performs technical review of water-related grant applications.

Please reference Attachment 1 for the listing of members recommended for appointment/reappointment as well as continuing members. We look forward to discussing these recommendations with the Executive Board.

PUBLIC WORKS COUNCIL

(Chair and Vice Chair serve one year terms; other members serve two year terms)

Chair: Joe Trammel, County Engineer, Tarrant County

Vice Chair: Manny Palacios, Transportation and Public Works Director, City of Weatherford

Public Sector Standing Member	2015	2016
City of Arlington	Keith Melton, Director of Public Works and Transportation	Keith Melton, Director of Public Works and Transportation
City of Arlington	Walter Pishkur, Director of Water Utilities	**
City of Carrollton	Danny Stevens, Manager, Streets, Drainage, and Traffic Operations	**
City of Dallas	Tim Starr, Assistant Director, Public Works	**
City of Dallas	Chad Kopecki, Program Manager, Water Utilities	Kenneth Jones, Senior Engineer
City of Denton	David Hunter, Watershed Protection Manager	**
City of Fort Worth	Greg Simmons, Assistant Director, Transportation and Public Works	Greg Simmons, Assistant Director, Transportation and Public Works
City of Fort Worth	Andy Cronberg, Engineering Manager, Field Operations	**
City of Frisco	Perry Harts, Stormwater Administrator	**
City of Garland	Michael Polocek, Director of Engineering	**
City of Grand Prairie	Ron McCuller, Public Works Director	Stephanie Griffin, Floodplain Administrator/Stormwater Utility Manager
City of Irving	Wayne Lee, City Engineer	**
City of McKinney	Chris Browning, Executive Director, Water Utilities and Infrastructure	**
City of Mesquite	Tim James, Director of Public Works	Tim James, Director of Public Works
City of Plano	Gerald Cosgrove, Director of Public Works	Gerald Cosgrove, Director of Public Works
City of Richardson	Jim Lockart, Assistant Director of Engineering	Jim Lockart, Assistant Director of Engineering
Collin County	Tracy Homfeld, Assistant Director of Engineering	**
Dallas County	John Mears, Assistant Director of Public Works (interim for Jack Hedge)	**
Denton County	Michael Tubiolo, Construction Manager	**
Tarrant County	Joe Trammel, County Engineer, PWC Chair	Joe Trammel, County Engineer, PWC Chair

**Continuing – term ends 9/30/2016

PUBLIC WORKS COUNCIL - continued

Public Sector Subregional Representative	2015	2016
Denton/Lake Cities	Justin Brown, Public Works Director, City of Corinth	**
DFW North	David Salmon, City Engineer, City of Lewisville	**
East	John Wright, Public Works Director, City of Greenville	**
Mid-Cities	Hal Cranor, Director of Public Works, City of Euless	**
Northeast	Frank Jaromin, Director of Public Works, Town of Prosper	**
Northeast Dallas	Jim Proce, Assistant City Manager, City of Rowlett	Jim Proce, Assistant City Manager, City of Rowlett
Northeast Tarrant	Cody Petree, Director of Community Development, City of Roanoke	Jeremy Hutt, City Engineer, City of Colleyville
Northwest	Eric Tamayo, Public Works Director, Town of Northlake	Eric Tamayo, Public Works Director, Town of Northlake
Northwest Dallas	Keith Marvin, Assistant Director of Public Works, City of Coppell	Keith Marvin, Assistant Director of Public Works, City of Coppell
Northwest Tarrant	Kyle Culwell, Parks/Street Superintendent, City of Azle	Joseph Alvarez, Public Works Supervisor, City of Westworth Village
South Tarrant	Sheyi Ipaye, City Manager, City of Forest Hill	Sheyi Ipaye, City Manager, City of Forest Hill
Southeast	Jeff Chambers, Director of Public Works, City of Waxahachie	Jeff Chambers, Director of Public Works, City of Waxahachie
Southeast Dallas	Steve Miller, Public Works Director, City of Seagoville (interim for Jim Berman)	Andrew Waits, Water and Wastewater Superintendent, City of Lancaster
Southwest	Thomas "David" Disheroon, Public Works Director, Johnson County	**
Southwest Dallas	Mike Brownlee, Assistant Director of Public Works, City of Duncanville	**
West	Manny Palacios, Transportation and Public Works Director, City of Weatherford, PWC Vice Chair	**

**Continuing – term ends 9/30/2016

PUBLIC WORKS COUNCIL - continued

Private Sector	2015	2016
Associated General Contractors	Paul Causey, North Texas Area Manager, Associated General Contractors of Texas	Paul Causey, North Texas Area Manager, Associated General Contractors of Texas
Council of Engineering Companies	Jerry Roberts, Vice President, Halff Associates, Inc.	Jerry Roberts, Vice President, Halff Associates, Inc.
Associated General Contractors	Ty Taylor, Director of Risk Management, Austin Bridge and Road	Eric Johnson, General Plant Manager, Austin Bridge and Road
Council of Engineering Companies	Brad Tribble, Senior Vice President, Kimley-Horn	Brad Tribble, Senior Vice President, Kimley-Horn
Texas Council of Engineering Laboratories	Lyndon Cox, Senior Principal/Dallas Construction Services Department Manager, Terracon Consultants	**

**Continuing – term ends 9/30/2016

REGIONAL CODES COORDINATING COMMITTEE

(Chair and Vice Chair serve one year terms; other members serve two year terms)

Chair: David Kerr, Fire Marshal, City of Plano

Vice Chair: Jack Thompson, Building Official, City of DeSoto

Public Sector Member	2015	2016
City of Arlington	Rick Ripley, Building Official	Rick Ripley, Building Official
City of Dallas	Ted Padgett, Assistant Chief, Fire-Rescue Department	Ted Padgett, Assistant Chief, Fire-Rescue Department
City of Dallas	Ed Dryden, Assistant Building Official	**
City of DeSoto	Jack Thompson, Building Official, RCCC Vice Chair	**
Town of Flower Mound	Danny Hartz, Building Official	**
City of Fort Worth	Allison Gray, Assistant Director, Development Division	Allison Gray, Assistant Director, Development Division
City of Fort Worth	Bob Morgan, Senior Fire Protection Engineer	Bob Morgan, Senior Fire Protection Engineer
City of Frisco	Steve Covington, Chief Building Official	**
City of Frisco	Gilbert Urvina, Chief Plumbing Inspector	**
City of Granbury	Cliff Schaefer, Building Official	Greg Contreras, Building Official, City of Duncanville
City of Grapevine	Scott Williams, Development Services Director/Building Official	**
City of Irving	Gary Miller, Planning and Inspections Director	**
City of Mansfield	Richard Wright, Director of Development Services	Paul Coker, Chief Building Official
City of Mesquite	Keith Smith, Building Official	**
City of Plano	David Kerr, Fire Marshal, RCCC Chair	David Kerr, Fire Marshal, RCCC Chair
City of Plano	Selso Mata, Building Official	**
City of Garland	Jim Olk, Building Official, City of Garland (interim for Paul Ward)	**
Ellis County	Judy Armstrong, Director of Ellis County Department of Development	**

**Continuing – term ends 9/30/2016

REGIONAL CODES COORDINATING COMMITTEE - continued

Private Sector Member	2015	2016
Associated General Contractors	Jack Baxley, Executive Vice President, TEXO	**
Associated General Contractors	Larry Bartlett, Lead Plumbing Coordinator, TDIndustries	Larry Bartlett, Lead Plumbing Coordinator, TDIndustries
International Association of Electrical Inspectors	Gary Jones, Principal, G. W. Jones Consulting	Gary Jones, Principal, G. W. Jones Consulting
American Institute of Architects, East	Jack Craycroft, Partner/Architect, Craycroft McElroy Hendryx	Bruce Rachel, Architect, Hensley Lamkin Rachel, Inc.
Construction Code Consultant	Stan Folsom, Chief Executive Officer, Systemhouse	**
Society of Fire Protection Engineers	Amy Porter, Senior Fire Protection Engineer, Jensen Hughes	New RCCC member.
Energy Specialist	Bahman Yazdani, Associate Director, Texas A&M Energy Systems Laboratory	Bahman Yazdani, Associate Director, Texas A&M Energy Systems Laboratory
Dallas Builders Association	Phil Crone, Executive Officer, Dallas Builders Association	David Lehde, Director of Government Affairs, Dallas Builders Association
Dallas Builders Association	Tommy Ford, President, Tommy Ford Construction Company	Tommy Ford, President, Tommy Ford Construction Company
Building Owners and Managers Association, Dallas	Joe Bass, Senior Vice President - Development, Hillwood	**

**Continuing – term ends 9/30/2016

RESOURCE CONSERVATION COUNCIL

(Chair and Vice Chair serve one year terms; other members serve two year terms)

Chair: Stephen Massey, Community Services Director, City of Allen

Vice Chair: Cecile Carson, Senior Director, Affiliate Development, Keep America Beautiful

Public Sector Member	2015	2016
City of Farmers Branch	David Fain, Director of Public Works, City of Aledo (interim for Gordon Smith)	Shane Davis, Environmental Services and Solid Waste Manager, City of Farmers Branch
City of Allen	Stephen Massey, Community Services Director, RCC Chair	Stephen Massey, Community Services Director, RCC Chair
City of Arlington	Lorrie Anderle, Recycling Coordinator	Lorrie Anderle, Recycling Coordinator
City of Dallas	Kelly High, Director of Sanitation Services, City of Dallas (interim for Martin Riojas)	**
City of Denton	A. Vance Kemler, Director of Solid Waste	A. Vance Kemler, Director of Solid Waste
City of Fort Worth	Kim Mote, Assistant Director, Code Compliance Department	Valerie Familo, Senior Contract Compliance Specialist
City of Garland	Lonnie Banks, Managing Director, Environmental Waste Services	**
City of Grand Prairie	Patricia Redfearn, Solid Waste Manager	**
City of Hurst	Jeff Jones, Assistant City Manager	**
City of Irving	Brenda Haney, Solid Waste Services Director	Brenda Haney, Solid Waste Services Director
City of Kennedale	Bob Hart, City Manager, Director of Economic Development Corporation	**
City of Lewisville	Lisa Weaver, Sustainability Manager	Lisa Weaver, Sustainability Manager
Town of Little Elm	Kevin Mattingly, Director of Public Works	**
City of Mansfield	Howard Redfearn, Environmental Manager	**
City of Mesquite	Kathy Fonville, Water Conservation and Recycling Coordinator	**
City of Plano	Robert Smouse, Environmental Waste Services Manager	Robert Smouse, Environmental Waste Services Manager
City of Stephenville	Betty Chew, Director of Community Development	Nick Williams, Director of Public Works
Collin County	Gary Enna, Assistant Director of Public Works	Tammi Benners, Office Coordinator
Dallas County	Anthony Jenkins, Assistant Director of Environmental Health	Anthony Jenkins, Assistant Director of Environmental Health
Denton County	James Terry, Senior Deputy Fire Marshal	**

**Continuing – term ends 9/30/2016

Resource Conservation Council - continued

Public Sector Member	2015	2016
Wise County	James McAusland, Director of Environmental Health, Hood County	Chad Davis, Wise County Engineer, Wise County
Hunt County	David Alexander, Assistant Emergency Management Coordinator	**
Tarrant County	Robert Berndt, Environmental Specialist	**
Other		
Educational	Michelle Hahn, Operations/Energy Manager, Plano ISD	**
Educational	Dennis McCreary, Assistant Superintendent for Facilities, Planning, and Construction, Northwest ISD	**
Environmental	Cecile Carson, Senior Director, Affiliate Development, Keep America Beautiful, RCC Vice Chair	**
Environmental	Charles Whitaker, Executive Director, Environmental Co-op	Charles Whitaker, Executive Director, Environmental Co-op
Environmental	Zac Trahan, Statewide Program Director, Texas Campaign for the Environment	**
Environmental	Grace Darling, Board Member, Arlington Conservation Council	Grace Darling, Board Member, Arlington Conservation Council
Private Sector	Joe Jaynes, Public Sector Services Manager, Waste Management	Greta J. Calvery, Area Public Affairs Manager, Waste Management
Private Sector	Elizabeth Combs, Public Relations and Recycling Coordinator, Progressive Waste Solutions	Elizabeth Combs, Public Relations and Recycling Coordinator, Progressive Waste Solutions
Private Sector	Cheri Reynolds Howard, Regional Business Development Manager, ECS Refining	Cheri Reynolds Howard, Regional Business Development Manager, ECS Refining
Private Sector	Lora Hinchcliff, Municipal Solutions Manager, Living Earth	**
Private Sector	Reid Donaldson, Senior Area Municipal Services, Republic Waste	**
Private Sector	Robert Medigovich, Waste Minimization/Recycling Consultant, Community Waste Disposal, Inc.	**
Special District	Jeff Mayfield, Solid Waste System Officer, North Texas Municipal Water District	**

**Continuing – term ends 9/30/2016

WATER RESOURCES COUNCIL

(Chair and Vice Chair serve one year terms; other members serve two year terms)

Chair: Ron McCuller, Director of Public Works, City of Grand Prairie

Vice Chair: Wayne Owen, Planning Director, Tarrant Regional Water District

Member	2015	2016
City of Arlington	Walter "Buzz" Pishkur, Director of Water Utilities, City of Arlington	**
City of Dallas System	Zachary Peoples, Assistant Director - Wastewater Operations, City of Dallas	Zachary Peoples, Assistant Director - Wastewater Operations, City of Dallas
City of Dallas System	Larry McDaniel, General Manager, Dallas County Park Cities Municipal Utilities District	Larry McDaniel, General Manager, Dallas County Park Cities Municipal Utilities District
City of Dallas System	Greg Porter, Deputy City Manager, City of Cedar Hill (pending interim)	**
City of Dallas System	Todd Reck, Water Utilities Director, City of Irving	**
City of Dallas System	Susan Alvarez, Senior Program Manager, City of Dallas (interim for Elizabeth Fernandez)	**
City of Dallas System	Jody Puckett, Director, Water Utilities, City of Dallas	**
City of Denton	Tim Fisher, Assistant Director of Water Utilities, City of Denton	**
City of Fort Worth System	David Fain, Director of Public Works, City of Aledo	David Fain, Director of Public Works, City of Aledo
City of Fort Worth System	Mike Curtis, Managing Director Development Services, City of North Richland Hills	**
City of Fort Worth System	S. Frank Crumb, Water Director, City of Fort Worth	Sebastian "Buster" Fichera, Assistant Director, Water Department, City of Fort Worth
City of Fort Worth System	Stacy Walters, Regulatory Environmental Coordinator (interim for Richard Talley)	**
NCTCOG Region-At-Large	Gabe Johnson, City Engineer, City of Celina	**
NCTCOG Region-At-Large	Michael Nieswiadomy, Professor of Economics, University of North Texas	**

**Continuing – term ends 9/30/2016

WATER RESOURCES COUNCIL - continued

Member	2015	2016
NCTCOG Region-At-Large	Terry Kelley, General Manager, Johnson County Special Utility District	**
NCTCOG Region-At-Large	Robert Scott, Tarrant Coalition of Environmental Awareness	**
NCTCOG Region-At-Large	Craig Schkade, Senior Development Manager, Hillwood	**
North Texas Municipal Water District	Donald Magner, Assistant City Manager/Director of Community Services, City of Richardson	**
North Texas Municipal Water District	John Baker, Managing Director of Public Works, City of Garland	**
North Texas Municipal Water District	Robert McCarthy, Permit Manager	Elizabeth Turner, Environmental Services Officer
Tarrant Regional Water District	Wayne Owen, Planning Director, WRC Vice Chair	**
Trinity River Authority	Ron McCuller, Public Works Director, City of Grand Prairie, WRC Chair	Ron McCuller, Public Works Director, City of Grand Prairie, WRC Chair
Trinity River Authority	James Whitt, Assistant Director of Public Works, City of Euless	James Whitt, Assistant Director of Public Works, City of Euless
Trinity River Authority	Fiona Allen, Northern Regional Manager	**
Trinity River Authority	Glenn Clingenpeel, Manager, Planning and Environmental Services	**
Upper Trinity Regional Water District	Kevin Mercer, General Manager, Denton County Fresh Water Supply District 6 & 7	**
Upper Trinity Regional Water District	Larry Patterson, Deputy Executive Director	Larry Patterson, Deputy Executive Director

**Continuing – term ends 9/30/2016



North Central Texas Council of Governments

2015-16 NCTCOG Executive Board Calendar

October 22, 2015	Executive Board Meeting – NCTCOG Offices
November 19, 2015	Executive Board Meeting – NCTCOG Offices
December 17, 2015	Executive Board Meeting – NCTCOG Offices
January 28, 2016	Executive Board Meeting – NCTCOG Offices
February 25, 2016	Executive Board Meeting – NCTCOG Offices
March 24, 2016	Executive Board Meeting – NCTCOG Offices
April 28, 2016	Executive Board Meeting – NCTCOG Offices
May 26, 2016	Executive Board Meeting – NCTCOG Offices
JUNE 2016	GENERAL ASSEMBLY

EXECUTIVE BOARD ATTENDANCE

June 2015 - May 2016

Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
John Horn President	P	P	P										3
Lissa Smith Vice-President	P	P	P										3
Tom Lombard Secretary/Treasurer	P	P	P										3
Kathryn Wilemon Past President	P	P	A										2
Bruce Archer	P	P	P										3
J. D. Clark	P	P	A										2
Michael Glaspie	P	P	P										3
Kelly Gray	P	P	A										2
Clay Jenkins	P	A	P										2
Lee Kleinman	P	P	P										3
Dan McClendon	P	A	P										2
Bobbie Mitchell	A	P	A										1
Keith Self	A	A	A										0
Kevin Strength	P	P	P										3
Chris Watts	P	P	P										3
Laura Wheat	A	A	P										1
Glen Whitley	P	P	A										2
Jeff Leach - Ex Officio, Non-Voting Member	P	A	A										1
TOTAL PRESENT	15	13	11										
Attendance Code:	P=Present A=Absence NM=No meeting												