

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — May 24, 2018

Transportation Council Room

616 Six Flags Drive
Arlington, Texas

President Lombard called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:48 pm on May 24, 2018.

Members of the Board Present:

1. Tom Lombard – President, Councilmember, City of North Richland Hills
2. Kevin Strength – Vice President, Mayor, City of Waxahachie
3. Lissa Smith – Past President, Previous Mayor Pro Tem, City of Plano
4. Kelly Allen Gray, Councilmember, City of Fort Worth
5. Clay Jenkins, County Judge, Dallas County
6. Lee Kleinman, Councilmember, City of Dallas
7. Curtistene McCowan, Mayor, City of DeSoto
8. Bobbie Mitchell, Commissioner, Denton County
9. Nick Sanders, Mayor, Town of Trophy Club
10. Ray Smith, Mayor, City of Prosper
11. B. Glen Whitley, County Judge, Tarrant County
12. Kathryn Wilemon, Councilmember, City of Arlington
13. Bruce Wood, County Judge, Kaufman County
14. Paul Voelker, Mayor, City of Richardson

Members of the Board Absent:

15. J.D. Clark – Secretary/Treasurer, County Judge, Wise County
16. Douglas Athas, Mayor, City of Garland
17. Keith Self, County Judge, Collin County
18. Ron Simmons, State Representative

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Doni Green, Director of Aging
Michael Morris, Director of Transportation
David Setzer, Director of Workforce Development
Edith Marvin, Director of Environment and Development
Molly McFadden, Director of Emergency Preparedness
Christy Williams, Director of 9-1-1
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, EDO
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Karen Richard, Chief Human Resources Officer
Emily Beckham, Senior Grants & Contracts Coordinator, Transportation
Shad Lancaster, Manager, Emergency Preparedness
Natalie Bettger, Senior Program Manager, Transportation
Lori Clark, Principal Planner, Transportation
Christie Gotti, Senior Program Manager, Transportation
Chris Klaus, Senior Program Manager, Transportation
Molly Rendon, Assistant Director of Finance, Administration
Kelly Schmidt, Senior Criminal Justice Planner

Nancy Luong, Air Quality Planner, Transportation
 Jason Brown, Principal Air Quality Planner, Transportation
 Mia Brown, Planner, Environment and Development
 Derica Peters, Senior Planner, Environment and Development
 Gregory Masota, Air Quality Planner, Transportation
 Marian Thompson, System Operations Supervisor, Transportation

Visitors Present:

Ebony Wilson, District Director for State Representative Ron Simmons

REGULAR SESSION

After the recitation of pledges to the American and Texas flags, President Lombard introduced Gary Owens of the Employer Support for the Guard and Reserve (ESGR). ESGR is a Department of Defense program that supports cooperation and understanding between National Guard and Reserve service members and their civilian employers. Mr. Owens presented employer recognition awards to NCTCOG and to Executive Director Mike Eastland, Deputy Executive Director Monte Mercer and Director of Emergency Preparedness Molly McFadden. All the recipients were nominated by NCTCOG employee Major Shad Lancaster, U.S. Army Reserves in recognition of NCTCOG employment policies and practices that support employee participation in the National Guard and Reserve.

ACTION:

Item 1 Approval of Minutes

President Lombard stated that the first item on the agenda was approval of the minutes from the April Board meeting.

Upon a Motion by Mayor Voelker (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the minutes of the April Executive Board meeting.

Item 2 Resolution Amending Bylaws of the North Central Texas Economic Development District (NCTEDD)

Lucille Johnson, Assistant to the Executive Director, asked for Board approval of amendments to the Bylaws of the North Central Texas Economic Development District (NCTEDD) in order to allow for a more appropriate representation of Board membership from the private sector, principal economic interests, and cities in smaller population categories. She explained that on April 27, 2018, the NCTEDD Board unanimously voted to forward a recommendation for the following proposed amendments to their Bylaws:

<u>Membership for:</u>	<u>In Existing Bylaws:</u>	<u>In Proposed Bylaws:</u>
County	16	16
City	16	22 (+6)
Private Sector	02	03 (+1)
Principal Economic Interest	09	10 (+1)
 Total members	 43	 51 (8 additional seats)

Exhibit: 2018-05-02-EDO

Upon a Motion by Lissa Smith (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Endorsing FY 2019 Criminal Justice Priorities for North Central Texas

Kelly Schmidt, Senior Criminal Justice Planner, presented a list of the priority projects for FY 2019 Criminal Justice programs to the Board for endorsement. She explained that in accordance with the Interlocal Cooperation Agreement with the Office of the Governor's Criminal Justice Division (CJD), NCTCOG is responsible for determining regional criminal justice priorities, which are submitted annually to CJD for funding. Applications in

each category were reviewed, discussed, scored and prioritized by the Criminal Justice Policy Development Committee (CJPDC). The CJPDC recommends that the Board endorse the favorably reviewed projects and authorize submission to the Office of the Governor's Criminal Justice Division as the FY 2019 Regional Priorities.

Exhibit: 2018-05-03-CJ

Upon a Motion by Mayor Strength (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing Fiscal Year 2019-2020 Funding Initiatives Supporting Sustainable Environmental Excellence

Edith Marvin, Director of Environment and Development, explained that NCTCOG is working with local governments, federal and state agencies, and other partners to implement the vision of "Sustainable Environmental Excellence" set forth in the 2015-2020 *Strategic Plan*. She asked for authorization and receipt of funds for the following funding initiatives; and to pursue other opportunities and funding necessary to implement the Strategic Plan through FY2020.

- Agreements with the Texas Commission on Environmental Quality (TCEQ) in an amount of approximately \$150,000 in federal/state funds per annum for area-wide water quality management planning
- Agreements with TCEQ and associated program recipients for Watershed Nonpoint Source Pollutant funding in an amount of approximately \$150,000 in federal/state funds per annum to conduct a nonpoint source management initiative in water quality impaired watersheds in the Greater Trinity River basin.
- Fee-for-service funding from local governments and regional agencies in an amount of approximately \$800,000 per annum for stormwater management initiatives
- Fee-for-service funding from cities and counties along the Trinity River corridor in an amount of approximately \$150,000 per annum for the Trinity River COMMON VISION program
- Fee-for-service funding from local governments and regional agencies in an amount of approximately \$100,000 per annum for wastewater and treatment initiatives
- Fee-for-service funding from local governments and regional agencies in an amount of approximately \$400,000 per annum for public works initiatives
- Agreements with the Federal Emergency Management Agency (FEMA) and/or the Texas Water Development Board for funding in an amount of approximately \$1,000,000 per annum to build on the Cooperating Technical Partnership for flood risk reduction
- Agreements with the Texas Department of Agriculture to support the Texas Community Development Block Grant program in an amount of approximately \$40,000 in federal/state funds per annum for providing administrative services and technical assistance
- Fee-for-service funding from local governments and regional agencies in an amount of approximately \$100,000 per annum for building codes coordination initiatives
- Agreements with the State Energy Conservation Office (SECO) for funding in an amount of approximately \$600,000 in federal/state funds per annum for efforts to reduce energy consumption
- To conduct Center of Development Excellence and Vision North Texas outreach to member local governments, the development community, and other interested parties.

Exhibit: 2018-05-04-ED

Upon a Motion by Judge Wood (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Mayor McCowan entered the meeting.

Item 5 Resolution Authorizing a Contract with the State Energy Conservation Office for a Regional Energy Management Program

Edith Marvin, Director of Environment and Development, requested authorization to enter into a contract with the State Energy Conservation Office (SECO) for an estimated amount of \$125,000 for a one-year period and to accept additional funds, should they become available from SECO during the course of this contract. A 20% local match is required and will be provided through in-kind and cash match. She explained that the Environment and Development and Transportation Departments seek to establish a Regional Energy Management Program through facilitation, education and coordination of regional energy management efforts and initiatives in North

Central Texas. The Center of Development Excellence "Resource Efficiency Principle" provides the foundational regional goal to "design buildings, sites, communities and regional systems to use water, energy, and renewable resources responsibly, effectively and efficiently, and to retain non-renewable resources for the use of future generations." The funding will also support initiatives currently listed in the DFW Eight-Hour Ozone State Implementation Plan.

Exhibit: 2018-05-05-ED

Upon a Motion by Lissa Smith (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Authorizing Transfer of High Occupancy Vehicle Enforcement Vehicles to Dallas County

Michael Morris, Director of Transportation, requested authorization to transfer HOV enforcement vehicles to Dallas County. He explained that the Board initially authorized an agreement to reimburse Tarrant County for the purchase of two 2016 Ford Interceptor vehicles for high occupancy vehicle (HOV) enforcement services in the North Tarrant Express corridor pursuant to an agreement with the Texas Department of Transportation, which expired in August of 2017. Tarrant County has decided to terminate this program and no longer has a need for the vehicles. Dallas County Commissioners Court has now approved an Interlocal Agreement allowing the vehicles to be transferred to Dallas County for auto-occupancy enforcement, incident management for HOV/Tolled Managed Lanes, general traffic incident management, enforcement, temporary vehicle registration tags, and/or commercial vehicles.

Exhibit: 2018-05-06-TR

Upon a Motion by Lissa Smith (seconded by Mayor Sanders), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing an Agreement with the City of Irving for the State Highway 356/Irving Boulevard Funding Partnership

Michael Morris, Director of Transportation, explained that this project would test an innovative funding mechanism to advance off-system transportation improvements and promote redevelopment within a local jurisdiction, through the use of a Tax Increment Reinvestment Zone (TIRZ) and associated revenue. He explained that the City of Irving previously established "TIRZ Number Two" and a "Tax Increment Fund" (TIF) for the purposes of promoting development within the zone of SH 356/Irving Boulevard from O'Conner Road to Strickland Place in Irving. In this proposed agreement, the RTC allocated \$12 million in Regional Toll Revenue (RTR) funds for the SH 356/Irving Boulevard Funding Partnership. Irving will dedicate 80 percent of the Maintenance and Operation portion of the "TIRZ Number Two" revenue to repay the \$12 million, plus interest (to NCTCOG, as RTC's fiscal agent) to replenish the RTR.

Exhibit: 2018-05-07-TR

Upon a Motion by Commissioner Mitchell (seconded by Lissa Smith), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing Agreements with Subrecipients of the Minor Intersection Improvements Funding Program

Michael Morris, Director of Transportation, requested authorization for execution of agreements with selected subrecipients, approved by the Regional Transportation Council, for the Minor Intersection Improvements Funding Program in an amount not to exceed \$2,546,200 (\$1,808,645 Congestion Mitigation and Air Quality Improvement Program Funds, \$449,365 of local match, and \$288,190 of additional local match). He explained that this program focuses on implementing minor intersection projects that can help relieve congestion.

Exhibit: 2018-05-08-TR

Upon a Motion by Councilmember Wilemon (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Approving Modifications to the FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning

Dan Kessler, Assistant Director of Transportation, asked for approval of additional modifications to FY2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning (UPWP). He provided a list of modifications that have been approved by the RTC. The modifications include new initiatives, project updates and funding adjustments. The UPWP is required by federal and State transportation planning regulations and was approved by the Regional Transportation Council (RTC) and Board in July 2017.

Exhibit: 2018-05-09-TR

Upon a Motion by Councilmember Gray (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Authorizing Grant Applications to the Environmental Protection Agency

Michael Morris, Director of Transportation, requested authorization to submit two grant applications under the Environmental Protection Agency's (EPA) Clean Diesel Funding Assistance Program. The two proposals are for: installing idle reduction technology and/or eligible equipment needs at freight distribution centers and terminals in the ozone nonattainment area; and, funding vehicle or equipment projects for public sector fleets, or private companies that serve as contractors to the public sector, operating in the ozone nonattainment area. If funding is awarded, NCTCOG will serve as the prime recipient for both projects and receive approximately \$2.5 million for each grant application. The required match will be the responsibility of the subgrantees and will be dependent upon specific projects sub-awarded that may range from 40 to 75 percent of project cost which provides funding for projects that improve air quality by reducing emissions from heavy-duty diesel vehicles or equipment.

Exhibit: 2018-05-10-TR

Upon a Motion by Mayor McCowan (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Authorizing Consultant Contracts with Kimley-Horn and Associates, Inc., and HDR Engineering Inc., for the Regional Traffic Signal Retiming Program

Michael Morris, Director of Transportation, requested authorization for a contract with Kimley-Horn and Associates, Inc., in an amount not to exceed \$1.3 million, and a contract with HDR Engineering, Inc., in an amount not to exceed \$1.3 million for consultant assistance for the Regional Traffic Signal Retiming Program (RTSRP). The total awarded equals \$2,600,000 (\$2,080,000 Congestion Mitigation and Air Quality Improvement Program funds plus \$263,340 State match and \$256,660 local participation). Awarded entities will be responsible for contribution of the local match. He explained that the goal of the RTSRP is to maximize the capacity of the existing roadway system by improving traffic operations through signal retiming along corridors recently selected by the Regional Transportation Council.

Exhibit: 2018-05-11-TR

Upon a Motion by Mayor Voelker (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Authorizing an Agreement with the North Central Texas Workforce Development Board

Mike Eastland asked for authorization of an agreement with the North Central Texas Workforce Development Board (NCTWDB). He explained that the respective roles and responsibilities of NCTCOG and NCTWDB are outlined in an agreement dating from 1996 which terminates June 30, 2018. NCTCOG and NCTWDB have reviewed that agreement to determine revisions necessary to reflect the current programmatic scope, scale and regulatory requirements. Under the new agreement, NCTCOG will continue to serve as administrative entity, grant recipient/fiscal agent and staffing provider. Administrative updates were made to reflect changes in regulatory requirements since 1996 including the addition of performance measures consistent with Workforce Innovation and Opportunity Act (WIOA). Enhanced language regarding NCTWDB input regarding the position of

Director of Workforce was added. It is anticipated that the Workforce Board will consider this agreement (which has a five year initial term and an option for an additional five year term) at its June 2018 meeting.

Exhibit: 2018-05-12-EDO

Upon a Motion by Commissioner Mitchell (seconded by Judge Wood), and unanimous vote of all members present, the Board approved the resolution as presented.

APPOINTMENTS:

Item 13 Appointments to the North Central Texas Economic Development District Board

Lucille Johnson, Assistant to the Executive Director, asked the Board to appoint six new members to the North Central Texas Economic Development District Board (NCTEDD) Board. She explained that the NCTEDD is charged with the maintenance and implementation of the Comprehensive Economic Development Strategy (CEDS) plan for North Central Texas and will serve as the connection between the region's communities and the Economic Development Administration (EDA) to facilitate EDA grant opportunities and update the CEDS in accordance with federal regulations. The recommendations for new members are:

- For the population category of between 200,000 and 500,000, Bruce Payne, Economic Development Director of Arlington.
- For the population category of between 25,000 and 50,000, Sharon Hayes, City Manager of Weatherford and Shane Shepard, Economic Development Director of Lancaster.
- For the population category of less than 25,000, John Cabrales, City Manager of Lake Dallas; Karen Dickson, Director of Economic Development of Azle; and Chris Dyser, Community Development Director of Balch Springs

Each Board member shall serve terms of three years and may not serve more than three consecutive three-year terms.

Upon a Motion by Mayor Sanders (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

MISCELLANEOUS:

Item 14 Old and New Business

There was no old or new Business.

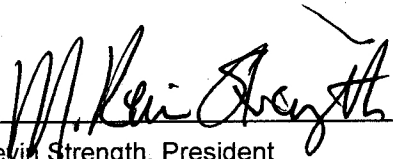
Item 15 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

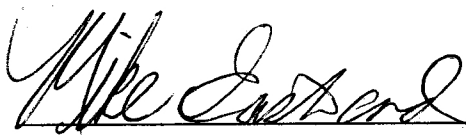
President Lombard adjourned the meeting at 2:00 pm.

Approved by:

Checked by:



Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie



Mike Eastland, Executive Director
North Central Texas Council of Governments