



North Central Texas Council of Governments

TO: NCTCOG Executive Board **DATE:** September 20, 2017
FROM: Mike Eastland
 Executive Director
SUBJECT: Executive Board Meeting

The next meeting of the **NCTCOG Executive Board** will be:

DATE: September 28, 2017

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

APPOINTMENTS COMMITTEE MEETING

TIME: 11:45 a.m. (Lissa Smith, Chair; Kelly Allen Gray; Curtistene McCowan;
 Nick Sanders; Ron Simmons; Kathryn Wilemon)

REGULAR BOARD MEETING

TIME: 12:00 noon – Lunch
 12:45 p.m. – Executive Board Meeting

PLACE: NCTCOG Offices
 Centerpoint II Conference Center
 616 Six Flags Drive
 Arlington, TX 76011
 Transportation Council Room

President Lombard hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc

North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

EXECUTIVE BOARD AGENDA

September 28, 2017

12:45 P.M.

Executive Board

- | | | |
|--------------------------|----------------------------|--------------------------|
| 1. ____ Tom Lombard | 7. ____ Clay Jenkins | 13. ____ Ron Simmons |
| 2. ____ Kevin Strength | 8. ____ Lee Kleinman | 14. ____ Ray Smith |
| 3. ____ J. D. Clark | 9. ____ Curtistene McCowan | 15. ____ Glen Whitley |
| 4. ____ Lissa Smith | 10. ____ Bobbie Mitchell | 16. ____ Kathryn Wilemon |
| 5. ____ Douglas Athas | 11. ____ Nick Sanders | 17. ____ Bruce Wood |
| 6. ____ Kelly Allen Gray | 12. ____ Keith Self | 18. ____ Paul Voelker |

Staff

____ Mike Eastland	____ Edith Marvin	____ Christy Williams
____ Monte Mercer	____ Michael Morris	____ Lucille Johnson
____ Tim Barbee	____ David Setzer	____ Stephanie Cecil
____ Doni Green	____ Molly McFadden	

APPOINTMENTS COMMITTEE MEETING

TIME: 11:45 am

REGULAR SESSION

TIME: 12:45 pm

Call to order time: _____

Pledge to the United States and Texas Flags

ACTION:

Motion/ Second	Item #	Name of Item
____/____	1	Approval of Minutes
____/____	2	Conduct a Public Hearing Regarding the Annual Fiscal Program for FY2017-2018 and Consider a Resolution to Accept and Approve the Annual Fiscal Program – Monte Mercer
____/____	3	Resolution Authorizing Consultant Contract with Jacobs Engineering Group, Inc. for Midtown Automated Transportation System Conceptual Engineering Study in Dallas – Michael Morris

- ___/___ 4 Resolution Authorizing Consultant Contract with Toole Design Group for the Fort Worth Active Transportation Plan – Michael Morris
- ___/___ 5 Resolution Authorizing Purchase and Placement of Advertising for Transportation Initiatives – Michael Morris
- ___/___ 6 Resolution Authorizing an Increase to the Contract to ResCare Workforce Services for Delivery of Child Care Service – David Setzer
- ___/___ 7 Resolution Authorizing Contracts for Comprehensive Professional Development Services for Child Care Services – David Setzer
- ___/___ 8 Resolution Authorizing Aging Contracts for Case Management Services - Doni Green
- ___/___ 9 Resolution Approving Contracts for Orthophotography, LIDAR and Derivative Services – Tim Barbee
- ___/___ 10 Resolution Endorsing Submittal of Grant Application to the National Renewable Energy Laboratory (NREL) for the Solar Energy Innovation Network – Edith Marvin
- ___/___ 11 Resolution Authorizing a Contract with Atkins North America, Inc. for the Regional Stormwater Monitoring Program – Edith Marvin

APPOINTMENTS:

- ___/___ 12 Appointments to Department of Environment and Development Advisory Committees – Edith Marvin

STATUS REPORTS:

- ___/___ 13 Status Report on National Preparedness Month – Molly McFadden

MISCELLANEOUS:

- ___/___ 14 Old and New Business
- ___/___ 15 Attendance and Calendar

Adjournment: _____

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — **August 24, 2017**

Transportation Council Room

616 Six Flags Drive
Arlington, Texas

President Lombard called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:46 on August 24, 2017.

Members of the Board Present:

1. Tom Lombard, President, Councilmember, City of North Richland Hills
2. Kevin Strength – Vice President, Mayor, City of Waxahachie
3. Lissa Smith – Past President, Previous Mayor Pro Tem, City of Plano
4. Douglas Athas, Mayor, City of Garland
5. Clay Jenkins, County Judge, Dallas County
6. Lee Kleinman, Councilmember, City of Dallas
7. Curtistene McCowan, Mayor, City of DeSoto
8. Nick Sanders, Mayor, Town of Trophy Club
9. Keith Self, County Judge, Collin County
10. Ray Smith, Mayor, City of Prosper
11. Kathryn Wilemon, Councilmember, City of Arlington
12. Paul Voelker, Mayor, City of Richardson

Members of the Board Absent:

13. J.D. Clark – Secretary/Treasurer, County Judge, Wise County
14. Kelly Allen Gray, Councilmember, City of Fort Worth
15. Bobbie Mitchell, Commissioner, Denton County
16. Ron Simmons, State Representative
17. B. Glen Whitley, County Judge, Tarrant County
18. Bruce Wood, County Judge, Kaufman County

Members of the Staff Present:

Mike Eastland, Executive Director
Monte Mercer, Deputy Executive Director
Tim Barbee, Chief Information Officer, Research and Information Services
Doni Green, Director of Aging
Michael Morris, Director of Transportation
David Setzer, Director of Workforce Development
Edith Marvin, Director of Environment and Development
Molly Thoerner, Director of Emergency Preparedness
Christy Williams, Director of 9-1-1
Lucille Johnson, Assistant to the Executive Director
Stephanie Cecil, Administrative Assistant, EDO
Dan Kessler, Assistant Director of Transportation
Ken Kirkpatrick, Transportation Counsel
Karen Richard, Chief Human Resources Officer
Emily Beckham, Senior Grants & Contracts Coordinator, Transportation
Dana Buckholt, Operations Manager, Workforce
Clay Dilday, Technology Manager, 9-1-1
Sara Harris, Senior Program Manager, Administration
Dan Kessler, Asst. Director, Transportation
Ken Kirkpatrick, Legal Counsel, Transportation
Chris Klaus, Senior Program Manager, Transportation

Heather Mazac, Compliance Legal Advisor, Administration
Carmen Morones, Human Resources Manager
Richard Michael, Budget Manager, Administration
Mindy Mize, Program Manager, Transportation
Molly Rendon, Assistant Director of Finance, Administration
Karen Richard, Chief Human Resources Officer
Randy Richardson, Fiscal Analyst, Workforce
Kimberlin To, Communication Specialist, Transportation
Kenny Bergstrom, Communications Coordinator, Transportation
Hilary Nguyen, Communications Specialist, Transportation

Visitors Present:

Ebony Wilson, District Director, State Representative Ron Simmons

REGULAR SESSION

ACTION:

Item 1 Approval of Minutes

President Lombard stated that the first item on the agenda was approval of the minutes from the July Board meeting.

Upon a Motion by Councilmember Wilemon (seconded by Lissa Smith), and unanimous vote of all members present, the Board approved the minutes of the July Executive Board meeting.

Item 2 Resolution Authorizing Receipt of Funds from the American Society for Engineering Education for the Clean Cities University Workforce Development Program

Michael Morris, Director of Transportation, explained that the US Department of Energy provides funds, through the Argonne National Laboratory and the American Society for Engineering Education, for the Clean Cities University Workforce Development Program, which supplies interns to designated Clean Cities Coalitions. Approximately \$16,000 of funding will be used to partially fund an intern for activities related to Clean Cities Coalition during the 2017-2018 school year. As the host of the Dallas-Fort Worth Clean Cities Coalition, NCTCOG has been awarded an intern since the program's inception.

Exhibit: 2017-08-02-TR

Upon a Motion by Mayor McCowan (seconded by Mayor Athas), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Authorizing Agreements with the Mid Cities and Transit Agencies Related to Operations of the Trinity Railway Express

Michael Morris, Director of Transportation, explained that the proposed agreements are an ongoing partnership with the Fort Worth Transportation Authority (FWTA), the Dallas Area Rapid Transit (DART) and cities in support of commuter rail service on the Trinity Railway Express (TRE). At the request of the FWTA and DART, NCTCOG negotiates token support agreements with cities for local funds in exchange for the transit benefits received by the cities. NCTCOG retains these funds to support transportation and air quality programs and, in return, programs federal funds to support TRE operations. The total contribution from Arlington, Bedford, Colleyville, Euless, Grand Prairie, Haltom City and Hurst is anticipated to be approximately \$600,000 per year for Fiscal Years 2017-2020. NCTCOG will also conduct an updated survey to re-quantify the appropriate share to be contributed by each city and to identify any potential additional cities that may be able to participate in the partnership.

Exhibit: 2017-08-03-TR

Upon a Motion by Councilmember Wilemon (seconded by Mayor Voelker), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Amending Agreement Authorization with Convoy Solutions, LLC d/b/a IdleAir

Michael Morris, Director of Transportation, explained that because the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone, the RTC is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions that create ozone. This project consists of the installation of electrified parking space technology to reduce diesel truck idling emissions and amends a previously authorized agreement. This agreement is for a not to exceed amount of \$400,000 (\$200,000 match from Convoy Solutions, LLC d/b/a IdleAir, \$100,000 EPA funds, and \$100,000 RTC Local Funds). IdleAir will be required to enter into a revenue-share agreement over the next five years to offset the RTC Local contribution. The total amount of EPA and RTC Local funds contributed to the project will not exceed 50 percent of the final project cost of approximately \$400,000.

Exhibit: 2017-08-04-TR

Upon a Motion by Mayor Athas (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing Agreements with Subrecipients of the Automated Vehicle Data Sharing Funding Programs

Michael Morris, Director of Transportation, explained that the Regional Transportation Council (RTC) previously approved funding for the Automated Vehicle Program (including implementation of the Traffic Data Sharing Program) and the Waze 511 DFW Data Sharing Program. These grant programs were focused on making traffic signal, highway and road condition data accessible to connected vehicle developers, travel navigation services, and public entities. He asked for approval for the following subrecipients.

Traffic Signal Data Sharing Program

These projects will utilize up to \$250,000 of Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds and Transportation Development Credits in lieu of local match.

Subrecipient	Award Amount
City of Arlington	\$25,000
Town of Flower Mound	\$25,000
City of Frisco	\$25,000
City of Garland	\$25,000
City of Grapevine	\$25,000
City of Grand Prairie	\$25,000
City of Plano	\$25,000
Texas Department of Transportation	\$25,000
Total	\$200,000

DFW Data Sharing Program

These projects funded through the Waze 511 will use up to \$250,000 Surface Transportation Block Grant (STBG) Program funds and State Match.

Subrecipient	Award Amount
City of Arlington	\$25,000
City of Crowley	\$16,500
City of Frisco	\$25,000
City of Garland	\$15,000
City of Grand Prairie	\$25,000
City of Plano	\$25,000
Total	\$131,500

Exhibit: 2017-08-05-TR

Upon a Motion by Lissa Smith (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Authorizing a Contract Amendment with AECOM for High-Resolution Orthophotography, LIDAR and Derivative Data

Tim Barbee, Director of Research & Information Services, requested a contract amendment with AECOM in an amount not to exceed \$2.3 million. He reminded the Board that the original contract with AECOM for high resolution orthophotography, LiDAR and related services, was approved in January of 2017, in an amount not to exceed \$2,000,000.00. Additional derivative services have been requested by 22 local governments. The additional requested services are not anticipated to exceed \$300,000 in costs, which will be provided by the 22 participants.

Exhibit: 2017-08-06-RIS

Upon a Motion by Lissa Smith (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing a Contract with SHI-Government Solutions for Microsoft SQL Enterprise Core Edition Licenses and Software Assurance

Christy Williams, Director of 9-1-1 Programs, explained that NCTCOG 9-1-1 has an immediate business need for additional Microsoft licenses and software assurance necessary to have two data centers active and in production. These additional licenses and software assurance are included in the Commission on State Emergency Communications approved strategic plan and the NCTCOG budget. The agreement with SHI-Government Solutions is a not to exceed amount of \$280,000.

Exhibit: 2017-08-07-911

Upon a Motion by Mayor Sanders (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing a Contract with SHI-Government Solutions for Building Footprint Datasets

Christy Williams, Director of 9-1-1 Programs, explained that mobile location data combined with building footprint data will assist 9-1-1 Telecommunicators and can improve chances of locating emergency callers and effectively directing First Responders to the caller's location. The contract is for a maximum five year term, which includes the initial dataset purchase and up to five years of updates, in an amount not to exceed \$300,000. This project received special project funding made available through the Texas Commission on State Emergency Communications (CSEC).

Exhibit: 2017-08-08-911

Upon a Motion by Mayor McCowan (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Authorizing Agreements for Title III Nutrition and Transportation Services

Doni Green, Director of Aging, informed the Board that federal and state funding through Title III of the Older Americans Act provides nutrition and transportation services to older persons who live in the 14-county service region, consisting of those counties surrounding—but not including—Dallas and Tarrant. NCTCOG anticipates receiving approximately \$3,616,656 during FY 2018, and will pass these funds through to the following subrecipients to provide congregate meal, home-delivered meal, and demand-response transportation services. The awarded amounts are based upon Fiscal Year 2018 planning figures and will be proportionally adjusted based on actual state and federal allocations.

•City of Cleburne (Cle-Tran)	\$ 11,486
•Collin County Committee on Aging	\$697,889
•SPAN (Denton County Committee on Aging)	\$449,073
•Erath County Senior Citizens, Inc.	\$123,493

•Meals on Wheels of Johnson and Ellis Counties	\$517,546
•Hood County Committee on Aging	\$211,783
•Senior Center Resources and Public Transit (Hunt County Committee on Aging)	\$314,594
•Senior Connect	\$597,423
•Meals on Wheels of Palo Pinto County	\$106,458
•Parker County Committee on Aging	\$234,795
•Rockwall County Committee on Aging	\$109,072
•Somervell County Committee on Aging	\$102,584
•Wise County Committee on Aging	\$ 84,466
•Public Transit Services (Palo Pinto and Parker counties)	\$ 25,551
•Sixty and Better	\$ 30,000

Exhibit: 2017-08-09-AG

Upon a Motion by Lissa Smith (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Authorizing Contracts for Information, Referral and Assistance Services

Doni Green, Director of Aging, explained that NCTCOG, in its capacity as the designated Area Agency on Aging (AAA) for State Planning Region 4A, receives federal and state funding to provide information, referral and assistance services to older persons and caregivers of older persons in its 14-county service region and has designated up to \$80,000 per annum to be available for these services. She recommended Contracts with the entities listed below to provide information, referral and assistance services, for a maximum two year term beginning October 1, 2017.

- Alzheimer’s Association—Greater Dallas Chapter: \$30,000
- Community Council of Greater Dallas: \$25,000
- Maurice Barnett Geriatric Wellness Center, d.b.a. Wellness Center for Older Adults: \$10,000
- Meals on Wheels Senior Services of Rockwall County: \$7,500
- Senior Connect: \$7,500

Exhibit: 2017-08-10-AG

Upon a Motion by Mayor Strength (seconded by Mayor Voelker), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Authorizing Acceptance of the FY 2017 Homeland Security Grant Program (HSGP) Funds to Support Regional Activities

Molly McFadden, Director of Emergency Preparedness, explained that the Emergency Preparedness Department would like to continue assisting the Office of the Governor Homeland Security Grants Division and the Urban Area Security Initiative (UASI) in administering and planning grant programs for the region and urban area. Funding assistance under the 2017 Department of Homeland Security Appropriations Act of approximately \$1,400,000 Homeland Security Grant Program (HSGP) funds will be used to provide planning, equipment, training, technical and exercise assistance to the local governments and to support the regional Citizen Corps Program. Approximately \$74,000 will be used to manage and administer the Program and the 2018 Homeland Security Grant Program application process.

Exhibit: 2017-08-11-EP

Upon a Motion by Councilmember Wilemon (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the resolution as presented.

STATUS REPORTS:

Item 12 Status Report on Fiscal Year 2018 Proposed Budget

Monte Mercer, Deputy Executive Director, explained that a detailed briefing of the proposed Fiscal Year 2018 Annual Fiscal Program was given to the Finance Committee prior to the regular Board meeting. He gave an overview of the proposed program to the Board.

Councilmember Kleinman stated that he thought that the regional problem of homelessness was not being addressed and asked the staff to look into funding that might be available for that issue.

MISCELLANEOUS:

Item 13 Old and New Business

There was no old or new business.

Item 14 Attendance and Calendar

The Board was provided with a record of attendance and a Calendar of meetings.

President Lombard adjourned the meeting at 2:18 pm.

Approved by:

Checked by:

Tom Lombard
President, North Central Texas Council of Governments
Councilmember, City of North Richland Hills

Mike Eastland, Executive Director
North Central Texas Council of Governments



North Central Texas Council of Governments

Item 2

Exhibit: 2017-09-02-AA

MEETING DATE: September 28, 2017

FROM: Monte Mercer
Deputy Executive Director

SUBJECT: Conduct a Public Hearing Regarding the Annual Fiscal Program for FY2017-2018 and Consider a Resolution to Accept and Approve the Annual Fiscal Program

A public hearing regarding the FY 2017-2018 Annual Fiscal Program will be conducted and considered for approval by the Executive Board on September 28, 2016. An overview of the program was presented to the Personnel and Finance Committee as well as the Executive Board at the monthly meeting on August 24, 2017. Workforce funding changes from that presentation are summarized in Attachment A which have also been incorporated into the September presentation, specifically on slides 10 and 17.

The program structure is similar to previous years with the following characteristics:

- Total expenditures of \$222,153,715
- Consists of state and federal grants that fund approximately 84% of programs with the remainder being local funding.
- Fiscal controls are established by individual grants and contracts, not the plan outlined in the Annual Fiscal Program.
- Annual dues from the membership comprise less than 1% of the total budget. The per capita rate has not changed.
- Authorizes the Executive Director and designees to approve and accept any funding revisions for ongoing programs as well as to approve and accept funding for new programs once approved or ratified by the Executive Board.

As in all annual fiscal programs, there is the potential to expand and contract to accommodate state and federal funding authorizations and program initiatives. Therefore, the annual fiscal program will be modified by Executive Board authorizations and amendments as needed throughout the year.

I will be available at the Board meeting to answer any questions.

Annual Fiscal Program for FY2017-2018

September Revisions

	<u>August</u>	<u>September</u>	<u>Change</u>
Revenue			
State and Federal Grants	\$ 172,420,168	\$ 178,805,988	\$ 6,385,820
In-Kind Match Funds	<u>20,180,905</u>	<u>20,220,756</u>	<u>39,851</u>
	<u>\$ 192,601,073</u>	<u>\$ 199,026,744</u>	<u>\$ 6,425,671</u>
Expenditures			
Workforce Development	\$ 63,678,418	\$ 70,104,089	\$ 6,425,671

**CONDUCT A PUBLIC HEARING REGARDING THE ANNUAL FISCAL PROGRAM FOR FY2017-2018 AND
CONSIDER A RESOLUTION TO ACCEPT AND APPROVE THE ANNUAL FISCAL PROGRAM**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments' Bylaws require the approval and adoption of an annual budget by the Executive Board; and,

WHEREAS, the budget is funded by federal and state programs and local contracts for services requested by member counties and cities; and,

WHEREAS, these individual grants and contracts control funding and expenditure amounts; and,

WHEREAS, the budget is comprised of programs and initiatives previously approved by the Executive Board and is amended throughout the year to reflect new and revised programs and initiatives; and,

WHEREAS, the budget has been presented to the Executive Board, and a public hearing held for comments.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1: The North Central Texas Council of Governments Executive Board approves the FY 2017-2018 Annual Fiscal Program in the amount of \$222,153,715.
- Section 2: The Executive Director and designees are authorized to receive federal, state and local funding for FY 2017-2018.
- Section 3: The Executive Director and designees are authorized to approve and accept any and all funding revisions for ongoing programs.
- Section 4: The Executive Director and designees are authorized to approve and accept funding for new programs subject to Executive Board approval or ratification.
- Section 5: The Executive Director and designees are authorized to transfer funds between programs and line items as necessary as allowed by applicable state and federal laws, regulations, and grant requirements.
- Section 6: The Executive Director and designees are authorized to execute contracts for goods and services up to \$100,000 and to equip and provide facilities as allowed by applicable state and federal laws, regulations, and grant requirements.
- Section 7: The Executive Director and designees are authorized to execute contracts for goods and services as approved and funded by the Public Employees Benefits Cooperative (PEBC) Board or the City Net Shared Services Board.
- Section 8: This resolution shall be in effect as of October 1, 2017.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 28, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County

**North Central Texas
Council Of Governments
FY 2018 Proposed Budget**

Public Hearing

Executive Board Meeting

September 28, 2017

NCTCOG FY 2018 Proposed Budget September Revisions

	<u>August</u>	<u>September</u>	<u>Change</u>
Revenue			
State and Federal Grants	\$ 172,420,168	\$ 178,805,988	\$ 6,385,820
In-Kind Match Funds	<u>20,180,905</u>	<u>20,220,756</u>	<u>39,851</u>
	<u>\$ 192,601,073</u>	<u>\$ 199,026,744</u>	<u>\$ 6,425,671</u> ^{(1),(2)}
Expenditures			
Workforce Development	\$ 63,678,418	\$ 70,104,089	\$ 6,425,671 ^{(1),(2)}

Workforce Development

- (1) Increase in Texas Workforce Commission funding for Childcare
- (2) Note - not included is approximately \$495 thousand anticipated from Texas Workforce Commission to target unemployment insurance claimants determined likely to exhaust benefits

NCTCOG FY 2018 Proposed Budget

Funding Sources	<u>FY 2018</u>	<u>FY 2017</u>	<u>Change</u>
State and Federal Grants	\$ 178,805,988	\$ 171,503,309	\$ 7,302,679
Local Contracts/Grants	11,050,216	11,017,186	33,030
In-Kind Match Funds	20,220,756	18,523,867	1,696,889
Membership Dues	709,644	697,482	12,162
Training Revenues	<u>706,216</u>	<u>643,438</u>	<u>62,778</u>
Total	<u>\$ 211,492,820</u>	<u>\$ 202,385,282</u>	<u>\$ 9,107,538</u>

NCTCOG FY 2018 Proposed Budget

Total Expenditures	<u>FY 2018</u>	<u>FY 2017</u>	<u>Change</u>
Transportation	93,800,615	86,506,330	7,294,285
Workforce Development	70,104,089	68,280,810	1,823,279
Area Agency on Aging	15,454,439	15,051,499	402,940
Regional 9-1-1	10,867,312	10,848,230	19,082
Agency Administration	9,804,545	9,354,960	449,585
Research & Information Services	8,673,172	9,531,742	(858,570)
Emergency Preparedness	4,769,553	5,558,736	(789,183)
Environment & Development	4,075,426	3,652,878	422,548
Community Services	1,961,408	1,617,927	343,481
Public Employee Benefits Cooperative	1,333,021	1,254,022	78,999
Agency Management ⁽¹⁾	<u>1,310,135</u>	<u>1,200,936</u>	<u>109,199</u>
Total Proposed Expenditures	\$ 222,153,715	\$ 212,858,070	\$ 9,295,645
Less: Interdepartmental Charges ⁽²⁾	<u>(10,660,895)</u>	<u>(10,472,788)</u>	<u>(188,107)</u>
Net Expenditures	<u>\$ 211,492,820</u>	<u>\$ 202,385,282</u>	<u>\$ 9,107,538</u>

⁽¹⁾ Includes Public Affairs

⁽²⁾ Includes Direct Service Charges and Indirect Overhead

NCTCOG FY 2018 Proposed Budget

Personnel and Fringe Benefits

- 382 full-time positions and 43 temporary/part-time positions.
- Increase of 17 full-time positions.
- Healthcare 16% increase.
- 3% merit pool.

NCTCOG FY 2018 Proposed Budget

Remaining Steps In Budget Process.

- Answer any questions today.
- Prepare budget document for filing with the Board and state agencies.
- Monitor FY 2017 budget year close out.
- Implement FY 2018 budget beginning October 1.
- Present status of programs and need for budget amendments throughout the year as new programs and funding become available.

Following is the full presentation

**North Central Texas
Council Of Governments
FY 2018 Proposed Budget**

Executive Board Meeting
September 28, 2017

NCTCOG FY 2018 Proposed Budget

- Characteristics of NCTCOG budgeting and contrasts with typical local government budgeting.
 - Funding is comprised primarily of grants and local contracts for services.
 - Each grant is a separate contract with its own grant period and funding amount. Grants can encompass more than one NCTCOG fiscal year.
 - Continuously evolving as program needs change and funding opportunities become available.
 - Scope of work, funding, and expenditure limitations are regulated by the individual grant or contract, rather than the planned program summary.
- High inter-departmental dependency and cooperation.
 - Common objectives (i.e. environmental, air quality and transportation programs).
 - Multi-disciplinary approach (i.e. operating departments, computer services, finance and accounting teams).

NCTCOG FY 2018 Proposed Budget Funding Changes

State and Federal Grant Changes - \$7.3 Million Net Increase primarily comprised of:

- **Transportation - \$5.3 million increase primarily comprised of:**
 - Texas Department of Transportation (TXDOT) - (\$7.21 million increase).
 - Federal Transit Authority (FTA) - (\$970 thousand increase).
 - Department of Energy (DOE) - (\$88 thousand increase).
 - Environmental Protection Agency (EPA) - (\$73 thousand increase).
 - Texas Commission on Environmental Quality (TCEQ) - (\$2.53 million decrease).
 - Federal Highway Administration (FHA) - (\$267 thousand decrease).
 - U.S. Department of Defense (DOD) - (\$265 thousand decrease).
- **Workforce - \$3.1 million increase primarily comprised of:**
 - Texas Workforce Commission (TWC) - (\$3.1 million increase)⁽¹⁾.

⁽¹⁾ Previously \$3.27 million decrease

NCTCOG FY 2018 Proposed Budget Funding Changes

State and Federal Grant Changes - \$7.3 Million Net Increase (Continued)

- **Emergency Preparedness - \$230 thousand decrease comprised of:**
 - Texas DPS/Governor's Office - (\$758 thousand decrease).
 - Governor's Office - (\$528 thousand increase).
- **Environment & Development - \$222 thousand net decrease primarily comprised of:**
 - Texas Commission on Environmental Quality (TCEQ) - (\$398 thousand decrease).
 - State Energy Conservation Office (SECO) - (\$175 thousand increase).
 - Federal Emergency Management Agency (FEMA) - (\$81 thousand increase).
- **Regional 9-1-1 - \$117 thousand increase, comprised of:**
 - Commission on State Emergency Communications (CSEC) - (\$117 thousand increase).
- **Area Agency on Aging - \$869 thousand decrease comprised of:**
 - Department of Aging and Disability Services (DADS) - (\$869 thousand decrease).

NCTCOG FY 2018 Proposed Budget Funding Changes

Local Contracts & Training Revenue - \$45 thousand increase primarily due to:

- Area Agency on Aging - (\$1.2 million increase).
- Environment and Development - (\$506 thousand increase).
- Community Services - (\$366 thousand increase).
- Public Employee Benefits Cooperative - (\$80 thousand increase).
- Emergency Preparedness Assessment - (\$30 thousand increase).
- Transportation - (\$1.1 million decrease).
- Research and Information Services - (\$900 thousand decrease).
- Regional 9-1-1 - (\$43 thousand decrease).

In-Kind Match Funds - \$1.7 million increase due primarily to:

- Transportation - (\$3.1 million increase).
- Workforce Development - (\$974 thousand decrease).
- Emergency Preparedness - (\$551 thousand decrease).
- Area Agency on Aging - (\$81 thousand increase).

Total Change to Funding - \$9.1 Million Increase

NCTCOG FY 2018 Proposed Budget

Funding Sources	<u>FY 2018</u>	<u>FY 2017</u>	<u>Change</u>
State and Federal Grants	\$ 178,805,988	\$ 171,503,309	\$ 7,302,679
Local Contracts/Grants	11,050,216	11,017,186	33,030
In-Kind Match Funds	20,220,756	18,523,867	1,696,889
Membership Dues	709,644	697,482	12,162
Training Revenues	<u>706,216</u>	<u>643,438</u>	<u>62,778</u>
Total	<u>\$ 211,492,820</u>	<u>\$ 202,385,282</u>	<u>\$ 9,107,538</u>

NCTCOG FY 2018 Proposed Budget

STATE	FY 2018	% of Total Funding	FY 2017	Change
Texas Workforce Commission (TWC)	70,433,084	33.30%	67,317,259	3,115,825
Texas Department of Transportation (TxDOT)	44,281,917	20.94%	37,074,125	7,207,792
Texas Commission on Environmental Quality (TCEQ)	23,329,092	11.03%	26,257,674	(2,928,582)
Commission on State Emergency Communications (CSEC)	11,067,312	5.23%	10,950,230	117,082
Texas Department of Aging and Disability Services (DADS)	6,860,728	3.25%	7,730,236	(869,508)
Governor's Office (OOG)	3,347,783	1.58%	2,793,875	553,908
Texas Department of Public Safety (DPS)	1,242,000	0.59%	2,000,674	(758,674)
State Energy Conservation Office (SECO)	175,000	0.08%	-	175,000
Texas Department of Agriculture (TDA)	18,916	0.01%	18,916	-
TOTAL STATE	\$ 160,755,832	76.01%	\$ 154,142,989	\$ 6,612,843
FEDERAL				
Federal Transit Administration (FTA)	15,457,746	7.31%	14,487,974	969,772
Federal Emergency Management Agency (FEMA)	1,130,500	0.53%	1,049,000	81,500
Environmental Protection Agency (EPA)	887,238	0.42%	814,104	73,134
United States Department of Energy (US DOE)	355,168	0.17%	266,716	88,452
Federal Highway Administration (FHA)	149,504	0.07%	417,009	(267,505)
United States Department of Commerce (US DOC)	70,000	0.03%	60,000	10,000
United States Department of Defense (DOD)	-	0.00%	265,517	(265,517)
TOTAL FEDERAL	\$ 18,050,156	8.53%	\$ 17,360,320	\$ 689,836
TOTAL STATE AND FEDERAL	\$ 178,805,988	84.54%	\$ 171,503,309	\$ 7,302,679

NCTCOG FY 2018 Proposed Budget Total Expenditures

Transportation

– **Total expenditures net increase of \$7.3 million, primarily comprised of:**

- Highspeed Rail Initiatives and Support - (\$5.2 million increase).
- Regional Vanpool Program - (\$2.4 million increase).
- Implementation 511 DFW - (\$2.0 million increase).
- Managed Lane System - (\$1.9 million increase).
- McKinney Avenue Transit Authority M-Line - (\$1.3 million increase).
- Freeway Incident Management - (\$1.3 million increase).
- Transit Section 5307 Program - (\$1.2 million increase).
- People Mover Test Track - (\$874 thousand increase).
- Automated Vehicles Projects - (\$872 thousand increase).
- Environmental Stewardship Program - (\$866 thousand increase).
- North Texas Smartway Idle Reduction Project - (\$766 thousand increase).
- Clean Technologies: Revolving Loan - (\$736 thousand increase).
- Regional Public Transportation Coordination - (\$730 thousand increase).
- FTA Transit Oriented Development - (\$623 thousand increase).
- Congestion Management: Traffic Flow Improvement Project - (\$500 thousand increase).
- Downtown Dallas Pilot Study - (\$405 thousand increase).

NCTCOG FY 2018 Proposed Budget

Total Expenditures

Transportation (Continued)

– **Total expenditures net increase of \$7.3 million, primarily comprised of:**

- Land-use Transportation: Fort Worth Active Transportation Plan - (\$350 thousand increase).
- Preliminary Engineering for Regional Trail - (\$300 thousand increase).
- Transit CMAQ Bus Initiative – (\$4.2 million decrease).
- AirCheck – (\$2.4 million decrease).
- Transit Section 5310 Programs – (\$1.6 million decrease).
- Air Quality Initiatives - (\$1.1 million decrease).
- 2005-2006 Sustainable Development Infrastructure Projects – (\$1.2 million decrease).
- Regional Traffic Signal Retiming Project - (\$811 thousand decrease).
- New Freedom Projects – (\$703 thousand decrease).
- SH199 Feasibility Study - (\$589 thousand decrease).
- AQPP3 – Bicycle and Pedestrian Projects – (\$406 thousand decrease).
- Transit Section 5303 Funds – (\$400 thousand decrease).
- Regional ITS: Quality Implementation - (\$368 thousand decrease).
- Arlington ISD: Traffic Signal – (\$365 thousand decrease).
- Disadvantaged Community/Employment/Minority Program - (\$356 thousand decrease).
- Joint Land Use II: Military Base Planning - (\$295 thousand decrease).

NCTCOG FY 2018 Proposed Budget Total Expenditures

Workforce Development

– **Total expenditures net increase of \$1.8 million⁽¹⁾, primarily comprised of:**

- Childcare Funding - (\$3.4 million increase)⁽²⁾.
- Workforce Innovations Opportunities Act (WIOA) - (\$691 thousand decrease).
- NEG Oil/Gas - (\$290 thousand decrease).
- Supplemental Nutrition Assistance Program (SNAP) - (\$157 thousand decrease).
- TWC Workforce Initiatives - (\$73 thousand decrease).
- Employment Services – (\$70 thousand decrease).
- Industry-Recognized Skills Certificate Initiative - (\$64 thousand decrease).
- Local Innovation Partnership Grants - (\$64 thousand decrease).
- Temporary Assistance for Needy Families (TANF) - (\$44 thousand decrease).
- High Growth in Demand Job Training (\$42 thousand decrease).
- Vocational Rehabilitation - (\$41 thousand decrease).
- Business Service Award - (\$30 thousand decrease).

⁽¹⁾ Previously net decrease of \$4.6 million

⁽²⁾ Previously \$2.7 million decrease

NCTCOG FY 2018 Proposed Budget Total Expenditures

Area Agency on Aging

– **Total expenditures net increase of \$403 thousand, primarily comprised of:**

- Nursing home relocation - (\$148 thousand increase).
- Title III - (\$209 thousand increase).
 - Funding – (\$140 thousand increase).
 - In-kind – (\$69 thousand increase).
- Retired Senior Volunteer Program - (\$115 thousand increase).
 - Funding – (\$103 thousand increase).
 - In-kind – (\$12 thousand increase).
- Health and Wellness programs - (\$72 thousand decrease).

Agency Administration

– **Total expenditures net increase of \$449 thousand, primarily comprised of:**

- Special projects such as building renovation, compliance, etc. (\$112 thousand increase).
- Merit impact (\$136 thousand increase).
- Additional agency rent (\$76 thousand increase).
- Contracts / Contingency (\$63 thousand increase).
- Information Services (\$62 thousand increase).

NCTCOG FY 2018 Proposed Budget

Total Expenditures

Research & Information Services

- **Total expenditures net decrease of \$858 thousand, primarily comprised of:**
 - Fee for Service – Aerial Photography (\$901 thousand decrease)

Emergency Preparedness

- **Total expenditures net decrease of \$789 thousand, primarily comprised of:**
 - Regional Mitigation:
 - Safe Room Rebate - (\$2 million total decrease).
 - Funding – (\$1.3 million decrease).
 - In-kind – (\$644 thousand decrease).
 - Pre Disaster Mitigation - (\$356 thousand increase).
 - Funding – (\$264 thousand increase).
 - In-kind – (\$92 thousand increase).
 - Hazard Mitigation Program - (\$146 thousand increase).
 - Funding – (\$144 thousand increase).
 - In-kind – (\$2 thousand increase).
 - The Homeland Security Grant Program (HSGP), which includes the Urban Area Security Initiative (UASI) and State Homeland Security Grant Program - (\$667 thousand increase).

NCTCOG FY 2018 Proposed Budget

Total Expenditures

Environment & Development

– **Total expenditures net increase of \$423 thousand, primarily comprised of:**

- Stormwater Management Program - (\$406 thousand increase).
- State Energy Conservation Office (SECO) - (\$171 thousand increase).
- TWDB Steam Gauge - (\$95 thousand increase).
- Transportation Department Support - (\$57 thousand increase).
- CTP FEMA - (\$54 thousand increase).
- FEMA CHARM - (\$27 thousand increase).
- Wastewater - (\$26 thousand increase).
- Public Works (w/iSWM) - (\$10 thousand increase).
- Solid Waste Management - (\$427 thousand decrease).

Community Services

– **Total expenditures net increase of \$344 thousand, primarily comprised of:**

- Training & Development Institute* – (\$427 thousand increase)
 - Contracts for training services – (\$380 thousand increase)
 - Rent – (\$24 thousand increase)
 - Intern – (\$23 thousand increase)
- Regional Police Academy (\$83 thousand decrease)

*these cost are offset by training and user fees

NCTCOG FY 2018 Proposed Budget Total Expenditures

Agency Management

- **Total expenditures net increase of \$109 thousand, primarily comprised of:**
 - General fund reserve/contingency – (\$62 thousand increase).
 - Merit impact (\$21 thousand increase).
 - Economic Development grant (\$20 thousand increase).
 - Funding (\$10 thousand increase).
 - In-kind (\$10 thousand increase).

Public Employee Benefits Cooperative

- **Total expenditures net increase of \$79 thousand.**

Regional 9-1-1

- **Total expenditures net increase of \$19 thousand.**

Total Net Change to Expenditures \$7.4 million increase.

NCTCOG FY 2018 Proposed Budget

Total Expenditures	<u>FY 2018</u>	<u>FY 2017</u>	<u>Change</u>
Transportation	93,800,615	86,506,330	7,294,285
Workforce Development	70,104,089	68,280,810	1,823,279
Area Agency on Aging	15,454,439	15,051,499	402,940
Regional 9-1-1	10,867,312	10,848,230	19,082
Agency Administration	9,804,545	9,354,960	449,585
Research & Information Services	8,673,172	9,531,742	(858,570)
Emergency Preparedness	4,769,553	5,558,736	(789,183)
Environment & Development	4,075,426	3,652,878	422,548
Community Services	1,961,408	1,617,927	343,481
Public Employee Benefits Cooperative	1,333,021	1,254,022	78,999
Agency Management ⁽¹⁾	<u>1,310,135</u>	<u>1,200,936</u>	<u>109,199</u>
Total Proposed Expenditures	\$ 222,153,715	\$ 212,858,070	\$ 9,295,645
Less: Interdepartmental Charges ⁽²⁾	<u>(10,660,895)</u>	<u>(10,472,788)</u>	<u>(188,107)</u>
Net Expenditures	<u>\$ 211,492,820</u>	<u>\$ 202,385,282</u>	<u>\$ 9,107,538</u>

⁽¹⁾ Includes Public Affairs

⁽²⁾ Includes Direct Service Charges and Indirect Overhead

NCTCOG FY 2018 Proposed Budget

Personnel and Fringe Benefits

- 382 full-time positions and 43 temporary/part-time positions.
- Increase of 17 full-time positions.
- Healthcare 16% increase.
- 3% merit pool.

NCTCOG FY 2018 Proposed Budget

Full-time Positions	FY 2018 <u>Budget</u>	FY 2017 <u>Budget</u>	<u>Change</u>
Transportation	166	161	5
Workforce Development	40	40	-
Agency Administration	41	40	1
Research & Information Services	35	35	-
Regional 9-1-1	32	26	6
Area Agency on Aging	24	21	3
Environment & Development	14	13	1
Emergency Preparedness	12	11	1
Regional Police Academy	5	5	-
PEBC	5	5	-
Agency Management ⁽¹⁾	5	5	-
Training & Development Institute	2	2	-
Criminal Justice Planning	<u>1</u>	<u>1</u>	<u>-</u>
Total	<u>382</u>	<u>365</u>	<u>17</u>

⁽¹⁾ Includes Public Affairs

NCTCOG FY 2018 Proposed Budget

New Full-Time Positions

9-1-1 (6)*

- GIS Team (1)
- Technical Team (2)
- Support Team (2)
- Operations Team (1)

Transportation (5)

- Transportation Planner I/II

Area Agency on Aging (3)

- Case Manager (2)
- Volunteer Coordinator (1)

Environment & Development (1)

- Environment & Development Planner I/II

Agency Administration (1)

- Human Resources Generalist

Emergency Preparedness (1)

- Emergency Preparedness Program Assistant

* Included in the Strategic Plan approved by CSEC on July 27, 2017

NCTCOG FY 2018 Proposed Budget

Remaining Steps In Budget Process.

- Answer any questions today.
- Prepare budget document for filing with the Board and state agencies.
- Monitor FY 2017 budget year close out.
- Implement FY 2018 budget beginning October 1.
- Present status of programs and need for budget amendments throughout the year as new programs and funding become available.



North Central Texas Council of Governments

Item 3

Exhibit: 2017-09-03-TR

MEETING DATE: September 28, 2017

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Consultant Contract with Jacobs Engineering Group, Inc. for Midtown Automated Transportation System Conceptual Engineering Study in Dallas

On May 19, 2017, the North Central Texas Council of Governments (NCTCOG) issued a Request for Proposals (RFP) to solicit consultant assistance to conduct a Midtown Automated People Mover System Conceptual Engineering Study for Dallas. Six proposals were received in response to the RFP. The Consultant Selection Committee met on July 21, 2017, to review and evaluate the proposals. The Consultant Selection Committee recommended interviews with three firms for the study. Interviews for the study were conducted on August 17, 2017. The Consultant Selection Committee recommends Jacobs Engineering Group, Inc. to conduct the Midtown Automated Transportation System Conceptual Engineering Study.

The region will benefit from a detailed analysis identifying recommended automated transportation system (ATS) alignment and conceptual details within the Dallas Midtown development and connections to the regional passenger rail system. The study purpose is to identify recommended station locations within the development, identify a preferred ATS technology, develop an implementation plan, and identify connectivity to the regional passenger rail system.

A draft resolution authorizing a consultant contract with Jacobs Engineering Group, Inc. to conduct the Midtown Automated Transportation System Conceptual Engineering Study in an amount not to exceed \$600,000 is attached for Executive Board consideration. Jacobs Engineering Group, Inc. commits to a Disadvantaged Business Enterprise (DBE) participation level of 32 percent. The funding for this program is Surface Transportation Block Grant (STBG) and Transportation Development Credits funds. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

KF:cg
Attachments

RESOLUTION AUTHORIZING CONSULTANT CONTRACT WITH JACOBS ENGINEERING GROUP, INC. FOR MIDTOWN AUTOMATED TRANSPORTATION SYSTEM CONCEPTUAL ENGINEERING STUDY IN DALLAS

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Regional Transportation Council is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions; and,

WHEREAS, Subtask 5.01 of the Fiscal Year (FY) 2018 and FY 2019 Unified Planning Work Program for Regional Transportation Planning provides for conducting Regional People Mover Initiatives, including conceptual engineering studies; and,

WHEREAS, on May 19, 2017, NCTCOG initiated a Request for Proposals to secure consultant assistance to conduct the Midtown Automated Transportation System Conceptual Engineering Study; and,

WHEREAS, Jacobs Engineering Group, Inc. has been recommended by the Consultant Selection Committee to conduct Midtown Automated Transportation System Conceptual Engineering Study; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Jacobs Engineering Group, Inc. for the Midtown Automated Transportation System Conceptual Engineering Study in an amount not to exceed \$600,000 be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract with Jacobs Engineering Group, Inc. in the name of the North Central Texas Council of Governments.

Section 3. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 28, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 4

Exhibit: 2017-09-04-TR

MEETING DATE: September 28, 2017

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Consultant Contract with Toole Design Group
for the Fort Worth Active Transportation Plan

The North Central Texas Council of Governments (NCTCOG) initiated procurement of a consultant in July of 2017 to develop a citywide active transportation plan for Fort Worth. This Plan for the City of Fort Worth, in accordance with the City's Comprehensive Plan and the Complete Streets Policy, will integrate the adopted Bike Fort Worth Plan, Walk Fort Worth Plan, Master Thoroughfare Plan, and The Fort Worth Transportation Authority Master Plan to create a seamless network of on- and off-street pedestrian and bicycle facilities integrated with the public transportation and thoroughfare networks. The Plan will be used as a pilot for the region.

On July 7, 2017, NCTCOG issued a Request for Proposals to solicit consultant assistance for the project. Four proposals were received in response to the RFP. The Consultant Selection Committee met on August 17, 2017, to review and evaluate proposals and recommended Toole Design Group to complete this project. Toole Design Group has committed to a 60 percent DBE goal.

A draft resolution authorizing a consultant contract with Toole Design Group to complete the Fort Worth Active Transportation Plan in an amount not to exceed \$465,000 is attached for Executive Board for consideration. The funding partnership will include \$250,000 in RTC Local funds and a City of Fort Worth contribution of \$215,000. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

KK:bw
Attachment

RESOLUTION AUTHORIZING CONSULTANT CONTRACT WITH TOOLE DESIGN GROUP FOR THE FORT WORTH ACTIVE TRANSPORTATION PLAN

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, the Fiscal Year (FY) 2016 and FY2017 Unified Planning Work Program Element 5.03 provides for bicycle and pedestrian planning activities; and,

WHEREAS, on January 12, 2017, the RTC approved the 2017-2020 Transportation Improvement Program Development Draft Final Listings which included funding for the City of Fort Worth Active Transportation Plan; and,

WHEREAS, on February 23, 2017, the Executive Board approved a Resolution authorizing an Agreement with the City of Fort Worth for the Fort Worth Active Transportation Plan; and,

WHEREAS, under this partnership, the City is responsible for any cost overruns; and,

WHEREAS, NCTCOG initiated a Request for Proposals to hire a consultant to complete the Fort Worth Active Transportation Plan; and,

WHEREAS, Toole Design Group has been recommended by the Consultant Selection Committee to complete the Fort Worth Active Transportation Plan; and,

WHEREAS, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. A contract between NCTCOG and Toole Design Group for the Fort Worth Active Transportation Plan in an amount not to exceed \$465,000, be and is hereby approved.

Section 2. The Executive Director or designee is authorized to execute a contract with Toole Design Group in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 28, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 5

Exhibit: 2017-09-05-TR

MEETING DATE: September 28, 2017

FROM: Michael Morris, P.E.
Director of Transportation

SUBJECT: Resolution Authorizing Purchase and Placement of Advertising for
Transportation Initiatives

Since January 2014, the Executive Board has approved advertising funding annually for various transportation programs. Fiscal Year (FY) 2018 Advertising for Transportation Initiatives was included in the Executive Board approval for the FY2018 and FY2019 Unified Planning Work Program (UPWP) in July 2017.

Combining advertising efforts within the Transportation Department has resulted in, increased website traffic, greater public participation, and lower advertising rates. Additional benefits received include efficiencies with media outlets such as improved staff coordination, increased timeliness, a broader audience reach including historically underserved populations, and cross program communication. Advertisements may be presented through print and online publications, radio and television spots, billboards, social media, transit, and kiosks in multiple languages when appropriate. FY2018 advertising will support the following activities listed below.

The 511DFW Program provides the region with a single source of traveler information available to both agencies and the public. This program is supported under element 5.05 of the FY2018 and FY2019 UPWP and will be funded with Surface Transportation Block Grant program (STBG) and Texas Department of Transportation (TxDOT) funds.

The Bike/Pedestrian Safety Program aims to educate on safety issues and mitigation strategies for motorists, cyclists, and pedestrians. It is supported under element 5.03 of the FY2018 and FY2019 UPWP and will be funded with State Farm grant money.

The Congestion Management Program is a voluntary educational program that promotes alternatives to driving alone (such as carpooling/vanpooling, transit, biking, walking and telecommuting) on a commute trip. This year-round educational program is aimed at private and public employers in the region with 100 or more employees. The promoting of the Try Parking It website and Employer Trip Reduction Program are included in this effort. This effort is supported under element 5.05 of the FY2018 and FY2019 UPWP and will be funded with STBG and Transportation Development Credits (TDCs).

The North Texas Aviation Education Initiative facilitates the development of regional aviation programs by implementing a variety of outreach strategies to local students. This effort includes promotion of the NCTAviationcareers.com website, speakers' bureau and FLYBY DFW, a mobile game created to drive interest in aviation/aerospace careers. This program is supported under element 5.09 of the FY2018 and FY2019 UPWP and will be funded with RTC local funds.

The Notifications of Opportunities for Public Input/Public Meetings aim to provide reasonable opportunities for the public to comment on the region's transportation plans according to requirements of Fixing America's Surface Transportation Act. Public meetings and other opportunities allow North Texans to learn about and provide input on transportation and air quality in the region and help set priorities for the future. This effort is supported under element 1.01 of the FY2018 and FY2019 UPWP and will be funded with Transportation Planning Funds (TPF).

The Ozone Season Emissions Reduction Campaign promotes transportation-related clean air strategies and activities in the Dallas-Fort Worth nonattainment area. Air North Texas is the ozone season emission reduction campaign and partnership that promotes a consistent and comprehensive message to the public about the importance of clean air and is a resource for clean air issues. It is supported under element 3.04 of the FY2018 and FY2019 UPWP and will be funded with Congestion Mitigation and Air Quality Improvement Program (CMAQ) Funds and TDCs.

The Procurement Outreach Program seeks to better engage with vendors and consultants with Disadvantaged Business Enterprise (DBE) Certification or that may be eligible for DBE certification. This effort is supported under element 1.02 of the FY2018 and FY2019 UPWP and will be funded with STBG and TDCs.

The Regional Freight Program will provide education on railroad safety and how to drive safely around freight vehicles. This program is supported under elements 5.06 and 5.08 of the FY2018 and FY2019 UPWP and will be funded with STBG, TxDOT, and RTC local funds.

The Transportation Planning program, which includes development of the Metropolitan Transportation Plan, seeks to gain public input during the planning process for Mobility 2045, the region's next long-range transportation plan. Advertising efforts will enhance and complement the Notifications of Opportunities for Public Input/Public Meetings. This program is supported under element 4.01 of the FY2018 and FY2019 UPWP and will be funded with TPF funds.

The Vehicle Technologies Program aims to help minimize the region's pollution related to mobile sources by implementing a variety of programs that enhance the use of cleaner, sustainable, more fuel-efficient vehicles, equipment, and technologies. Funds allocated for advertising will be utilized to help educate the public about various programs and initiatives related to vehicle technologies that reduce emissions. This effort is supported under element 3.03 and 3.04 of the FY2018 and FY2019 UPWP and will be funded with CMAQ Funds and TDCs.

Staff is seeking Executive Board approval to spend up to \$1,250,000 for the purchase and placement of FY2018 Transportation Department advertising needs. A draft resolution authorizing the purchase and placement of Transportation Department advertising is attached for Executive Board consideration. A funding table detailing funding sources, funding amounts including, match sources and match amounts is provided in Attachment 1 to this letter. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

PB:bw
Attachments

RESOLUTION AUTHORIZING PURCHASE AND PLACEMENT OF ADVERTISING FOR TRANSPORTATION INITIATIVES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, there has been significant regional interest to enhance coordination, communication, and awareness of various programs administered by NCTCOG; and,

WHEREAS, it has become beneficial for various NCTCOG Transportation Department program areas to administer and coordinate multimedia advertising in an effort to efficiently, effectively, and responsibly reach all audiences.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. NCTCOG is authorized to enter into agreements with various multimedia outlets for the purchase and placement of new advertising for Fiscal Year 2018 Transportation Department initiatives in an amount up to \$1,250,000.

Section 2. The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

Section 3. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 28, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County

Purchase and Placement of Advertising for Transportation Initiatives for FY 2018					
Program Name	Funding Source	Funding Amount	Match Source	Match Amount	Total
511DFW	STBG	\$160,000	TxDOT	\$40,000	\$200,000
Bike/Pedestrian Safety Program	State Farm Grant	\$25,000	N/A	N/A	\$25,000
Congestion Management Program	STBG	\$200,000	TDC*	\$40,000	\$200,000
North Texas Aviation Education Initiative	RTC Local	\$5,000	N/A	N/A	\$5,000
Notifications of Opportunities for Public Input/Public Meetings	TPF	\$70,000	N/A	N/A	\$70,000
Ozone Season Emissions Reduction Campaign	CMAQ	\$205,000	TDC*	\$41,000	\$205,000
Procurement Outreach	STBG	\$2,000	TDC*	\$400	\$2,000
Regional Freight	STBG	\$67,500	TxDOT/Local	\$22,500	\$90,000
Transportation Planning	TPF	\$22,000	N/A	N/A	\$22,000
Vehicle Technologies Program (i.e. AirCheckTexas, Idling Education, High Emitting Vehicles projects, and Alternative Fuels/Electric Vehicles)	CMAQ	\$332,500	TDC*	\$66,500	\$332,500

*TDC in the amount of \$147,900 are being used as match but are not included in the total dollar amount.



North Central Texas Council of Governments

Item 6

Exhibit: 2017-09-06-WF

MEETING DATE: September 28, 2017

FROM: David K. Setzer
Director of Workforce Development

SUBJECT: Resolution Authorizing an Increase to the Contract to ResCare Workforce Services for Delivery of Child Care Service

The North Central Texas Council of Governments (NCTCOG), in its capacity as Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board), contracts with ResCare Workforce Services for the delivery of child care services. The one (1) year contract with four (4) optional one (1) year renewals was authorized by the NCTCOG Executive Board in May 2015 in an amount not to exceed \$40.0 million annually.

Beginning in fiscal year (FY) 2018, staff anticipates the transfer of certain child care funding, normally held by the Texas Workforce Commission (TWC), to the Workforce Board. This will result in more funds being available to utilize in the child care contract, in excess of the current authorization of \$40.0 million annually. As a result, staff recommends increasing the ResCare Workforce Services Child Care Services contract to \$47.5 million annually.

A draft resolution authorizing an annual increase of \$7.5 million to the ResCare Workforce Services child care services contract, resulting in a revised not to exceed amount of \$47.5 million annually, is attached for Executive Board consideration.

I will be available at the Board meeting to respond to any questions.

**RESOLUTION AUTHORIZING AN INCREASE TO THE CONTRACT TO RESCARE
WORKFORCE SERVICES FOR DELIVERY OF CHILD CARE SERVICES**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

WHEREAS, the NCTCOG Executive Board authorized a one (1) year contract with four (4) optional one (1) year renewals with ResCare Workforce Services in May 2015 for the delivery of child care services in an amount not to exceed \$40.0 million annually; and,

WHEREAS, due to the anticipated transfer of child care funds to the Workforce Board, which have been previously held at the Texas Workforce Commission (TWC), staff recommends increasing the annual contract authorization by \$7.5 million, to a revised amount not to exceed \$47.5 million annually.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The contract for childcare services between NCTCOG and ResCare Workforce Services be increased by \$7.5 million annually, resulting in a revised not to exceed amount of \$47.5 million annually.

Section 2. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments

Section 3. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 28, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 7

Exhibit: 2017-09-07-WF

MEETING DATE: September 28, 2017

FROM: David Setzer
Director, Workforce Development

SUBJECT: Resolution Authorizing Contracts for Comprehensive Professional
Development Services for Child Care Services

The North Central Texas Council of Governments (NCTCOG) serves as the Administrative Entity and Fiscal Agent/Grant Recipient for the North Central Texas Workforce Development Board, doing business as Workforce Solutions for North Central Texas (WSNCT). In this capacity, NCTCOG is responsible for the administration of workforce and childcare services in a 14-county service area.

Currently, there are more than 600 childcare providers offering subsidized childcare services to approximately 4800 children per day within the service area. Availability and access to comprehensive professional development training for child care providers has been identified as a programmatic need.

In response, NCTCOG issued a Request for Quotations on May 31, 2017 seeking qualified providers of comprehensive professional development training services for child care providers. Following evaluation, six vendors are being recommended for award, including: Barbara Oberg, Child Care Group, Raising Austin, dba Together4Children, Educational 1st Steps, Green Space Learning & Development, and Camp Fire First Texas. NCTCOG staff is proposing one-year agreements with three optional one-year renewals.

A draft resolution authorizing contracts with Barbara Oberg, Child Care Group, Raising Austin, dba Together4Children, Educational 1st Steps, Green Space Learning & Development, and Camp Fire First Texas, in a cumulative not to exceed amount of \$800,000, is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

RESOLUTION AUTHORIZING CONTRACTS FOR COMPREHENSIVE PROFESSIONAL DEVELOPMENT SERVICES FOR CHILD CARE SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG serves as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

WHEREAS, NCTCOG issued a Request for Quotations soliciting responses for comprehensive professional development training services for child care providers and is recommending contracts be awarded to Barbara Oberg, Child Care Group, Raising Austin, dba Together4Children, Educational 1st Steps, Green Space Learning & Development, and Camp Fire First Texas for initial one (1) year terms, with three (3) optional one (1) year renewals; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** Contracts between NCTCOG and Barbara Oberg, Child Care Group, Raising Austin, dba Together4Children, Educational 1st Steps, Green Space Learning & Development, and Camp Fire First Texas, for maximum four (4) year terms and in a cumulative not to exceed amount of \$800,000, be and are hereby approved.
- Section 2.** The Executive Director or designee is authorized to execute agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 28, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 8

Exhibit: 2017-09-08-AG

MEETING DATE: September 28, 2017

FROM: Doni Green
Director of Aging Programs

SUBJECT: Resolution Authorizing Aging Contracts for Case Management Services

The North Central Texas Council of Governments, in its capacity as the designated Area Agency on Aging (AAA) for State Planning Region 4A, utilizes both staff and contract case workers to provide services through its three case management programs: Title III-B care coordination, Title III-E caregiver support coordination, and nursing home relocation. These programs assist persons who are frail, have low incomes, are isolated, are at risk of premature institutionalization, or are institutionalized and wish to return to the community. Case managers assess clients in their home or nursing home and help arrange services that contribute to their health, safety, and independence.

Since these programs have highly variable caseloads and require face-to-face visits throughout a vast service area, contract case managers help ensure timely and cost-effective services.

NCTCOG utilizes a competitive procurement process to secure contract case managers and recently issued requests for qualifications. In response NCTCOG received proposals from 38 respondents, and will continue to accept proposals from qualified respondents willing to serve rural and underserved counties.

NCTCOG has evaluated each proposal, determined which ones meet the minimal qualifications, and wishes to offer performance-based contracts to the seventeen (17) respondents deemed qualified. In addition, NCTCOG intends to continue accepting applications from respondents who are willing to work in underserved areas and offering contracts to those who meet the minimal qualifications.

Contracts for Title III and other case management services will be reimbursed on a unit rate basis, with unit rates that may not exceed \$73 per unit. This is consistent with state averages. A unit is defined as time spent by the caseworker in working on an eligible case. A unit does not include travel time or training time.

Contracts for nursing home relocation services only will be reimbursed on a cost basis. Only one agency—REACH—has applied to provide nursing home relocation services exclusively.

Pending Board approval, case management contracts will be in effect from October 1, 2017 through August 31, 2018.

NCTCOG has up to \$860,000 budgeted for contractual case management services and can control this expense by controlling the number of referrals given to contractors. As part of its quality assurance and cost control strategies, it routinely analyzes contract case managers' cost per client and gives preference to those with lower cost, higher efficiency, and fuller compliance with programmatic requirements.

With this as background, staff is requesting Board authorization to contract with qualified applicants for case management services. A draft resolution authorizing contracts with seventeen (17) qualified contractors to provide case management services, in a cumulative amount not to exceed \$860,000, is attached for Executive Board consideration.

I will be available September 28th should you or the Board have any questions.

Thank you.

DG/ct

RESOLUTION AUTHORIZING AGING CONTRACTS FOR CASE MANAGEMENT SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the North Central Texas Council of Governments (NCTCOG) has been designated as the Area Agency on Aging for State Planning Region 4A by Texas Health and Human Services (HHS); and,

WHEREAS, NCTCOG, in this capacity, receives funding from HHS to provide case management services to older individuals and their family caregivers; and,

WHEREAS, NCTCOG also receives funding from Amerigroup of Texas, Cigna HealthSpring, Molina Health Plan, Superior Health Care, and United Health Care to provide relocation services to nursing home residents; and,

WHEREAS, contracting for case management services is an efficient means of ensuring timely and cost-effective delivery of services; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contracting and procurement.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. Contracts between NCTCOG and the seventeen (17) contractors listed in Attachment A for case management services, in a cumulative not to exceed amount of \$860,000, be and are hereby approved.

Section 2. Providers of Title III and other case management services shall not be reimbursed more than \$73 per billable hour. REACH, in its provision of nursing home relocation services, shall not be reimbursed more than \$90,000.

Section 3. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.

Section 4. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, Collin City of North Richland Hills

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 28th, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County

ATTACHMENT A

Qualified Case Management Applicants

- Shaneka Bell-White
- Shoshana Carr
- ComForCare
- Roslyn Dodge
- Jayne Doyle
- Ulylesia Griffith
- Cathy James
- Brenda Johnson
- Traci Johnson
- Sandra McKnight
- Kim Morgan
- Brittany Oakley
- REACH Resource Centers on Independent Living
- Gary Taylor
- Chandra Thompson
- Martha Uragu
- Kelli Mitchell-Wyatt



North Central Texas Council of Governments

Item 9

Exhibit: 2017-09-09-RIS

MEETING DATE: September 28, 2017

FROM: Tim Barbee
Director of Research & Information Services / CIO

SUBJECT: Resolution Authorizing Contracts for Orthophotography, LIDAR and Derivative Services

Since 2001, NCTCOG has facilitated the purchase of high-quality, color, digital orthophotography, elevation data (LiDAR) and derivative products for North Central Texas as a cost-sharing objective for local governments. The scope of each project is determined and fully funded by program participants. In July 2017, NCTCOG released a Request for Proposals, seeking qualified contractors to provide orthophotography, LiDAR, contours and other derivative services (data created from aerial photographs and/or LiDAR) in the NCTCOG region.

Applications were received from six (6) firms. One firm was disqualified for non-compliance with RFP instruction. Applications were evaluated by a contractor selection committee comprised of NCTCOG staff and participating entities in the region.

Woolpert, Inc. is able to provide services throughout the service area and is recommended as the primary contractor. Fugro, Inc. is also able to provide services and is recommended as the secondary contractor. NCTCOG intends to utilize the services of Woolpert, Inc. as the primary vendor for services, with Fugro, Inc. being utilized as the secondary vendor in the event they are needed.

A draft resolution authorizing contracts with Woolpert, Inc. and Fugro, Inc., for orthophotography, LIDAR and derivative services, for a maximum five (5) year term and in a cumulative amount not to exceed \$8,000,000 is attached for Executive Board consideration.

I will be available to respond to questions during the September Board meeting.

RESOLUTION AUTHORIZING CONTRACTS FOR ORTHOPHOTOGRAPHY, LIDAR AND DERIVATIVE SERVICES

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG provides Orthophotography, LIDAR and derivative services to the North Texas Region; and,

WHEREAS, NCTCOG issued a Request for Proposals and, following evaluation, is recommending Woolpert, Inc. and Fugro, Inc. as primary and secondary contractors for these services; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** Contracts between NCTCOG and Woolpert, Inc. and Fugro, Inc., for a maximum five (5) year term and in a cumulative amount not to exceed \$8,000,000, be and are hereby approved.
- Section 2.** The Executive Director or designee is authorized to execute necessary agreements to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 28, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 10

Exhibit: 2017-09-10-ED

MEETING DATE: September 28, 2017

FROM: Edith Marvin, P.E.
Director of Environment & Development

SUBJECT: Resolution Endorsing Submittal of Grant Application to the National Renewable Energy Laboratory (NREL) for the Solar Energy Innovation Network

In July 2017, the National Renewable Energy Laboratory (NREL) announced a funding opportunity for the Solar Energy Innovation Network grant program. In response to this opportunity, the North Central Texas Council of Governments' (NCTCOG) submitted an application on August 1, 2017. If awarded, NCTCOG proposes to develop a solar energy road map outlining a cohesive vision, regional-scale goals, and priority strategies and projects to meet the goals. Furthermore, the solar road map will benchmark the existing status of regional solar, and will include a feasibility analysis of solar potential and comprehensive assessment of current deployment levels. The roadmap will set a framework for region-wide progress in three focus areas: 1) Education, 2) Deployment Goals, and 3) Policy Objectives. This roadmap will build on NCTCOG's previous solar energy related grant funded efforts including Solar Ready II (funded by Department of Energy), Go Solar Texas (funded by the State Energy Conservation Office), and SolSmart (funded by The Solar Foundation). While performing work under these previous and existing grants, NCTCOG has engaged 23 jurisdictions, 7 Texas council of governments, and more than 500 individuals at trainings, webinars, and other hosted events - building strong relationships with many local governments and solar industry experts. NCTCOG would hope to continue building on these accomplishments and partnerships to develop a solar road map for the region.

In support of NCTCOG's application, NCTCOG received five participant commitment letters from the following organizations: Texas State Energy Conservation Office; the City of Plano; Schneider Electric U.S.; Texas A&M Energy Systems Laboratory; and Axium Solar.

A draft resolution endorsing submittal of the grant application to the National Renewable Energy Laboratory (NREL) for the Solar Energy Innovation Network grant program and, if awarded, authorizing receipt of approximately \$150,000, is attached for Executive Board consideration. No local match is required for this grant opportunity.

A brief presentation of this item will be provided, and I will be available to answer any questions prior to requesting Board approval.

RESOLUTION ENDORSING SUBMITTAL OF GRANT APPLICATION TO THE NATIONAL RENEWABLE ENERGY LABORATORY (NREL) FOR THE SOLAR ENERGY INNOVATION NETWORK

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG is working with local governments and other stakeholders in the region to implement programs and policies that reduce energy consumption, improve energy efficiency, and improve air quality; and,

WHEREAS, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

WHEREAS, NCTCOG is committed to the development and implementation of policies, projects, and programs to improve air quality, reduce emissions, and promote energy efficiency; and,

WHEREAS, the development of a regional solar energy road map could establish a cohesive vision, regional-scale goals, and priority strategies and projects; and,

WHEREAS, the National Renewable Energy Laboratory (NREL), through the Solar Energy Innovation Network grant program, has made funding available for organizations to develop innovative solutions that explore new approaches to solar market barriers, reduce integration risks, and increase market opportunities; and,

WHEREAS, NCTCOG submitted a grant application on August 1, 2017, which included participant commitments from the Texas State Energy Conservation Office; City of Plano; Schneider Electric U.S.; Texas A&M Energy Systems Laboratory; and Axium Solar.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The NCTCOG Executive Board endorses submittal of the grant application to the NREL Solar Energy Innovation Network grant program and, if awarded, authorizes the receipt of approximately \$150,000 in grant funds.

Section 2. If awarded, these funds shall be incorporated into the appropriate fiscal year budget.

Section 3. The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this initiative, in the name of the North Central Texas Council of Governments.

Section 4. This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 28, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 11

Exhibit: 2017-09-11-ED

MEETING DATE: September 28, 2017

FROM: Edith Marvin, P.E.
Director of Environment and Development

SUBJECT: Resolution Authorizing a Contract with Atkins North America, Inc. for the
Regional Stormwater Monitoring Program

Since 1996, the North Central Texas Council of Governments (NCTCOG) has coordinated with local governments and a consulting firm to provide guidance in managing the Regional Stormwater Monitoring Program. The program was established to assist partners in meeting and maintaining compliance with Texas Commission on Environmental Quality's (TCEQ) Municipal Separate Storm Sewer System (MS4) Texas Pollutant Discharge Elimination System (TPDES) permits for municipal stormwater discharges.

The regional program is beginning its fourth 5-year permit term and is being conducted in cooperation with the cities of Dallas, Fort Worth, Arlington, Garland, Irving, Plano, and Mesquite, and the North Texas Tollway Authority (NTTA). The objectives of the regional monitoring program were approved June 30, 2017, by TCEQ through the North Central Texas Regional Wet Weather Characterization Plan Proposal (RWWCP). NCTCOG's efforts in stormwater monitoring provides an invaluable asset to our communities who face on-going challenges in the realm of water quality.

NCTCOG required and initiated procurement of a consulting firm to provide technical assistance for the Regional Stormwater Monitoring Project. NCTCOG issued RFSQ # NCT-2017-16 on June 19, 2017, and received one (1) response by the July 19, 2017 deadline.

The Stormwater Monitoring Task Force, comprised of members from the participating entities, served as the consultant selection committee. The response, submitted by Atkins North America, Inc., met all the minimum requirements stated in the RFSQ, and fulfilled the requirements of the Stormwater Monitoring Task Force. The Task Force recommends Atkins North America, Inc., as the selected consulting firm.

A draft resolution authorizing a contract with Atkins North America, Inc., in an amount not to exceed \$1,850,000 for a 5-year contract term is attached for Executive Board consideration. The funds for this program are provided by the eight (8) participating governmental entities.

I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

RESOLUTION AUTHORIZING A CONTRACT WITH ATKINS NORTH AMERICA, INC. FOR THE REGIONAL STORMWATER MONITORING PROGRAM

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, the Regional Stormwater Monitoring Program was developed by NCTCOG and its member governments to provide assistance in complying with federal and state stormwater permit requirements; and,

WHEREAS, the Regional Stormwater Monitoring Program is coordinated by NCTCOG with guidance from the Stormwater Monitoring Task Force, comprised of local government staff; and,

WHEREAS, NCTCOG issued RFSQ #NCT-2017-16 on June 19, 2017, to receive qualified responses from consulting firms to assist with the program; and,

WHEREAS, the Stormwater Monitoring Task Force which serves as the Consultant Selection Committee, is recommending Atkins North America, Inc.; and,

WHEREAS, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

NOW THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** A contract between NCTCOG and Atkins North America, Inc., for the Regional Stormwater Monitoring Program, for a maximum five (5) year term and in an amount not to exceed \$1,850,000, be and is hereby approved.
- Section 2.** A Notice to Proceed for the contractor is contingent upon commitment of funds from the participating governmental entities.
- Section 3.** The Executive Director or designee is authorized to execute the contractual agreements necessary to carry out this program, in the name of the North Central Texas Council of Governments.
- Section 4.** This resolution shall be in effect immediately upon its adoption.

Tom Lombard, President
North Central Texas Council of Governments
Councilmember, City of North Richland Hills

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on September 28, 2017.

J.D. Clark, Secretary-Treasurer
North Central Texas Council of Governments
County Judge, Wise County



North Central Texas Council of Governments

Item 12

Exhibit: 2017-09-12-ED

MEETING DATE: September 28, 2017

FROM: Edith Marvin, P.E.
Director of Environment and Development

SUBJECT: Appointments to Department of Environment and Development Advisory Committees

The Executive Board is being asked to consider appointments to the following advisory committees:

- **Public Works Council (PWC)** – Originating in 1977 as the Standard Specifications Advisory Committee, becoming the Public Works Advisory Committee in 1984, and evolving into the PWC in 2001, this committee is composed of public and private sector professionals with public works and development expertise. The current PWC structure is based on large jurisdiction and subregion representation. The subregions are intended to provide a linkage to the Council for all jurisdictions in the region and allow for subregional meetings to address localized issues.
- **Regional Codes Coordinating Committee (RCCC)** – The North Central Texas Council of Governments' (NCTCOG) RCCC is comprised of area public and private code professionals that research and provide recommendations on the standardization of municipal construction codes.
- **Resource Conservation Council (RCC)** – Serving as NCTCOG's solid waste advisory committee, the RCC provides support and advice on methods to conserve, recover, and recycle valuable resources and to provide proper handling and disposal of non-recoverable waste materials.
- **Water Resources Council (WRC)** – The WRC was established in 1979 to advise NCTCOG's Executive Board on both technical and policy issues related to water resources matters. The WRC reviews day-to-day technical issues; oversees the water resources planning process; and performs technical review of water-related grant applications.

Please reference Attachment 1 for the listing of members recommended for appointment/reappointment as well as continuing members. We look forward to discussing these recommendations with the Executive Board.

PUBLIC WORKS COUNCIL

(Chair and Vice Chair serve one year terms; other members serve two year terms)

Chair: Manny Palacios
 Transportation and Public Works Director
 City of Weatherford

Vice Chair: Mike Brownlee
 City Engineer
 City of Corinth

Public Sector Standing Member	2017	2018
City of Arlington	Mindy Carmichael Director of Public Works and Transportation (Interim for: Keith Melton Director of Public Works and Transportation)	Mindy Carmichael Director of Public Works and Transportation
City of Arlington	Walter “Buzz” Pishkur Director of Water Utilities	**
City of Carrollton	John Crawford Director of Public Works	**
City of Dallas	Haytham Hassan Senior Program Manager (Interim for: Tim Starr Assistant Director, Public Works)	**
City of Dallas	Kenneth Jones Senior Engineer	Jennifer Nicewander Senior Engineer
City of Denton	David Hunter Watershed Protection Manager	**
City of Fort Worth	Greg Simmons Assistant Director, Transportation and Public Works	Greg Simmons Assistant Director, Transportation and Public Works
City of Fort Worth	John Kasavich Senior Professional Engineer	**
City of Frisco	Paul Knippel Director of Public Works	**
City of Garland	Michael Polocek Director of Engineering	**
City of Grand Prairie	Stephanie Griffin Floodplain Administrator/ Stormwater Utility Manager	Stephanie Griffin Floodplain Administrator/ Stormwater Utility Manager
City of Irving	Wayne Lee City Engineer	**
City of Lewisville	*New Public Sector Standing Member*	Keith Marvin Director of Public Services
City of McKinney	Paul Sparkman Assistant Director of Public Works	**

**Continuing – term ends 9.30.2018

Public Sector Standing Member	2017	2018
City of Mesquite	Tim James Director of Public Works	Tim James Director of Public Works
City of Plano	Gerald Cosgrove Director of Public Works	Gerald Cosgrove Director of Public Works
City of Richardson	Jim Lockart Assistant Director of Engineering	Jim Lockart Assistant Director of Engineering
Collin County	Tracy Homfeld Assistant Director of Engineering (Interim for: Gary Enna Assistant Director of Public Works)	**
Dallas County	John Mears Assistant Director of Public Works	**
Denton County	Fred Ehler Public Works Director	**
Tarrant County	Joe Trammel County Engineer	Joe Trammel County Engineer

Public Sector Subregional Representative	2017	2018
Denton/Lake Cities	Mike Brownlee City Engineer City of Corinth	**
DFW North	Keith Marvin Director of Public Services City of Lewisville	Ken Parr Executive Director Public Works Town of Flower Mound
East	Bobby Clay Public Works Director City of Fate	**
Mid-Cities	Mike Curtis Managing Director of Development Services City of North Richland Hills	**
Northeast	Alan Fourmentin Assistant Director of Public Works City of Celina	**
Northeast Dallas	Jim Proce Assistant City Manager City of Rowlett	Shawn Poe Director Public Works City of Rowlett
Northeast Tarrant	Jeremy Hutt City Engineer City of Colleyville	Kyle Hogue City Engineer / Deputy Director City of Southlake
Northwest	Eric Tamayo Public Works Director Town of Northlake	Eric Tamayo Public Works Director Town of Northlake
Northwest Dallas	Mike Garza Assistant Director of Public Works	Mike Garza Assistant Director of Public Works City of Coppell

**Continuing – term ends 9.30.2018

Public Sector Subregional Representative	2017	2018
Northwest Tarrant	Joseph Alvarez Public Works Supervisor City of Westworth Village	Jeffrey J. James City Manager City of White Settlement
South Tarrant	Sheyi Ipaye City Manager City of Forest Hill	Bennett C. Howell Director of Public Services City of Benbrook
Southeast	Jeff Chambers Director of Public Works City of Waxahachie	Randall Heye Assistant City Manager City of Ennis
Southeast Dallas	Andrew Waits Water and Wastewater Superintendent City of Lancaster	Andrew Waits Water and Wastewater Superintendent City of Lancaster
Southwest	David Disheroon Public Works Director Johnson County	**
Southwest Dallas	Elias Sassoon Director, Public Works Department City of Cedar Hill	**
West	Manny Palacios Transportation and Public Works Director City of Weatherford	**

Private Sector	2017	2018
Associated General Contractors	Paul Causey North Texas Area Manager Associated General Contractors of Texas	Paul Causey North Texas Area Manager Associated General Contractors of Texas
Council of Engineering Companies	Chris Cha Associate Prin - Pacheco Koch ACEC-Tarrant County (Interim for: Jerry Roberts Vice President, Halff Associates)	Chris Cha Associate Principal - Pacheco Koch ACEC-Tarrant County
Associated General Contractors	Eric Johnson General Plant Manager Austin Bridge and Road	Eric Johnson General Plant Manager Austin Bridge and Road
Council of Engineering Companies	Brad Tribble Senior Vice President Kimley-Horn	David Speicher Vice President - Wade Trim ACEC Dallas
Texas Council of Engineering Laboratories/ GeoProfessionals Serving Texas	Lyndon Cox Senior Principal/Dallas Construction Services Department Manager Terracon Consultants	**

**Continuing – term ends 9.30.2018

REGIONAL CODES COORDINATING COMMITTEE

(Chair and Vice Chair serve one year terms; other members serve two year terms)

Chair: David Kerr **Vice Chair:** Vacant

Deputy Chief/
Fire Marshal
City of Plano

Public Sector Member	2017	2018
City of Arlington	Rick Ripley Building Official	Rick Ripley Building Official
City of Coppell	Suzanne Arnold Chief Building Official (Interim for: Keith Smith Building Official City of Mesquite)	Suzanne Arnold Chief Building Official
City of Dallas	Ted Padgett Assistant Chief, Fire Department	Christopher Martinez Deputy Chief/Fire Marshal, Fire Department
City of Dallas	Ed Dryden Assistant Building Official	**
City of Duncanville	Greg Contreras Building Official	Greg Contreras Building Official
Town of Flower Mound	Danny Hartz Building Official	**
City of Fort Worth	Allison Gray Assistant Director, Development Division	Allison Gray Assistant Director, Development Division
City of Fort Worth	Bob Morgan Senior Fire Protection Engineer	Bob Morgan Senior Fire Protection Engineer
City of Frisco	Steve Covington Chief Building Official	**
City of Frisco	Gilbert Urvina Chief Plumbing Inspector	**
City of Garland	Jim Olk Building Official	**
Town of Highland Park	Kirk Smith Development Services Manager	**
City of Mansfield	Clayton Chandler City Manager	**
City of Mansfield	Paul Coker Chief Building Official	Paul Coker Chief Building Official
City of North Richland Hills	David Pendley Chief Building Official	**
City of Plano	David Kerr Deputy Chief/Fire Marshal	David Kerr Deputy Chief/Fire Marshal

**Continuing – term ends 9.30.2018

Public Sector Member	2017	2018
City of Plano	Selso Mata Chief Building Official	**
Town of Westover Hills	Jack Thompson Director of Community Development	Vacant

Private Sector Member	2017	2018
Associated General Contractors	Jack Baxley Executive Vice President TEXO	**
Associated General Contractors	Larry Bartlett Lead Plumbing Coordinator TDIndustries	Larry Bartlett Lead Plumbing Coordinator TDIndustries
International Association of Electrical Inspectors	Gary Jones Principal, Owner G. W. Jones Consulting	Todd Gritch Director of Life Safety HKS, Inc. American Institute of Architects
American Institute of Architects, East	Bruce Rachel Architect Hensley Lamkin Rachel, Inc.	Bruce Rachel Architect Hensley Lamkin Rachel, Inc.
Construction Code Consultant	Stan Folsom Executive Director Systemhouse	**
Society of Fire Protection Engineers	Amy Porter Senior Fire Protection Engineer Jensen Hughes	James Rodriguez Executive Vice President Fox Energy Specialists Greater Fort Worth Builders Association
Energy Specialist	Bahman Yazdani Associate Director Texas A&M Energy Systems Laboratory	Bahman Yazdani Associate Director Texas A&M Energy Systems Laboratory
Dallas Builders Association	David Lehde Director of Government Affairs Dallas Builders Association	David Lehde Director of Government Affairs Dallas Builders Association
Dallas Builders Association	Tommy Ford President Tommy Ford Construction Company	Tommy Ford President Tommy Ford Construction Company
Building Owners and Managers Association, Dallas	Joe Bass Senior Vice President – Development Hillwood	**

**Continuing – term ends 9.30.2018

RESOURCE CONSERVATION COUNCIL

(Chair and Vice Chair serve one year terms; other members serve two year terms)

Chair: Stephen Massey
Community Services Director
City of Allen

Vice Chair: Jeff Mayfield
Assistant Deputy Director, Solid
Waste
North Texas Municipal Water District

Public Sector Member	2017	2018
City of Allen	Stephen Massey Community Services Director	Stephen Massey Community Services Director
City of Arlington	Jennifer Shaver Environmental Programs Coordinator	Jennifer Shaver Environmental Programs Coordinator
City of Dallas	Murray Myers Manager, Zero Waste City of Dallas	**
City of Denton	A. Vance Kemler Director of Solid Waste	Tyler Hurd Solid Waste Supervisor Planning and Public Outreach Manager
City of Euless (Previous Member – City of Stephenville)	Nick Williams Director of Public Works City of Stephenville	Betsy Deck Assistant to the City Manager City of Euless
City of Farmers Branch	Shane Davis Solid Waste Administrator	Shane Davis Solid Waste Administrator
City of Fort Worth	Robert Smouse Assistant Director, Solid Waste Services	Robert Smouse Assistant Director, Solid Waste Services
City of Garland	Tiana Lightfoot Svendsen Environmental Outreach Coordinator	**
City of Grand Prairie	Patricia Redfearn Solid Waste Manager	**
City of Irving	Brenda Haney Solid Waste Services Director	Brenda Haney Solid Waste Services Director
City of Lewisville	Lisa Weaver Sustainability Manager	Jordan Strickler Environmental Control Services Manager
Town of Little Elm	Kevin Mattingly Director of Public Works	**
City of Mansfield	Howard Redfearn Environmental Manager	**
City of Mesquite	Kathy Fonville Water Conservation and Recycling Coordinator	**

**Continuing – term ends 9.30.2018

Public Sector Member	2017	2018
City of Plano	Steve Funk Environmental Waste Services Superintendent	Steve Funk Environmental Waste Services Superintendent
City of Weatherford (Previous Member - City of Kennedale)	Bob Hart City Manager City of Kennedale	Dustin Deel Director of Municipal and Community Service City of Weatherford
Collin County	Mike Evertson Road & Bridge Superintendent	Chuck Sibley Environmental Deputy
Dallas County	Rudy Phillips Asst. Director of Environmental Health (Interim for: Anthony Jenkins Asst. Director of Environmental Health)	**
Ellis County	*New addition in 2018*	Tim Birdwell Ellis County Fire Marshall
Johnson County	Rick Bailey County Commissioner (Interim for: David Disheroon Director of Public Works)	**
Hood County	Rick Crownover Director of Public Works/ Flood Plain Administrator City of Granbury	**
Somervell County	Chester Nolen City Administrator City of Glen Rose	**
Tarrant County	Robert Berndt Environmental Specialist	**

Other	2017	2018
Educational	Brandon Morton Sustainability Coordinator North Lake College	**
Educational	William Shenko Assistant Director of Facility Management Birdville ISD	**
Environmental	Cecile Carson Vice President, Litter and Affiliate Relations Keep America Beautiful	**

**Continuing – term ends 9.30.2018

Other	2017	2018
Environmental	Corey Troiani Statewide Program Director Texas Campaign for the Environment	**
Environmental	Grace Darling Board Member Arlington Conservation Council	Grace Darling Board Member Arlington Conservation Council
Private Sector	Greta J. Calvery Area Public Affairs Manager Waste Management	Greta J. Calvery Area Public Affairs Manager Waste Management
Private Sector	Elizabeth Keller Public Relations and Recycling Coordinator Waste Connections	Elizabeth Keller Public Relations and Recycling Coordinator Waste Connections
Private Sector	Risa Weinberger Principal Risa Weinberger & Associates, Inc.	**
Private Sector	Lora Hinchcliff Municipal Solutions Manager Living Earth	**
Private Sector	Vince Hrabal Municipal Services Manager Republic Waste	**
Private Sector	Robert Medigovich Waste Minimization/Recycling Consultant Community Waste Disposal, Inc.	**
Special District	Jeff Mayfield Solid Waste System Officer North Texas Municipal Water District	**

**Continuing – term ends 9.30.2018

WATER RESOURCES COUNCIL

(Chair and Vice Chair serve one year terms; other members serve two year terms)

Chair: Ron McCuller
 Director of Public Works
 City of Grand Prairie

Vice Chair: Wayne Owen
 Planning Director
 Tarrant Regional Water District

Public Sector Member	2017	2018
City of Arlington	Craig Cummings Assistant Director of Water Utilities	**
City of Dallas System	Zachary Peoples Assistant Director - Wastewater Operations City of Dallas	Zachary Peoples Assistant Director - Wastewater Operations City of Dallas
City of Dallas System	Larry McDaniel General Manager Dallas County Park Cities Municipal Water District	Larry McDaniel General Manager Dallas County Park Cities Municipal Utilities District
City of Dallas System	Jason Shroyer Assistant Director, Infrastructure & Operations Services Town of Addison	**
City of Dallas System	Todd Reck Water Utilities Director City of Irving	**
City of Dallas System	Susan Alvarez Assistant Director – Floodplain & Drainage Management City of Dallas	**
City of Dallas System	Terry Lowery Interim Director, Water Utilities City of Dallas (Interim for: Jody Puckett Director, Water Utilities City of Dallas)	**
City of Denton	Tim Fisher Director of Water Utilities City of Denton	**
City of Fort Worth System	David Fain Director of Public Works City of Aledo	Greg Dickens Executive Director of Public Works City of Hurst
City of Fort Worth System	Mike Curtis Managing Director, Development Services City of North Richland Hills	**

**Continuing – term ends 9.30.2018

Public Sector Member	2017	2018
City of Fort Worth System	Sebastian "Buster" Fichera Assistant Director, Water Department City of Fort Worth	Jerry Pressley Acting Assistant Director, Water Department City of Fort Worth
City of Fort Worth System	Stacy Walters Regulatory/Environmental Coordinator City of Fort Worth	**

Region-At-Large Members (serve a one-year term)	2017	2018
NCTCOG Region-At-Large	Gabe Johnson Director of Planning and Public Works City of Celina	Gabe Johnson Director of Planning and Public Works City of Celina
NCTCOG Region-At-Large	Michael Nieswiadomy Department of Economics, University of North Texas	Michael Nieswiadomy Department of Economics, University of North Texas
NCTCOG Region-At-Large	Terry Kelley General Manager Johnson County Special Utility District	Terry Kelley General Manager Johnson County Special Utility District
NCTCOG Region-At-Large	Grace Darling Member, Tarrant Coalition of Environmental Awareness	Grace Darling Member, Tarrant Coalition of Environmental Awareness
NCTCOG Region-At-Large	Craig Schkade Senior Development Manager Hillwood Development	Craig Schkade Senior Development Manager Hillwood Development

Private Sector Member	2017	2018
North Texas Municipal Water District	Donald Magner, Jr. Assistant City Manager/Director of Community Services City of Richardson	**
North Texas Municipal Water District	Wes Kucera Managing Director of Public Works City of Garland	**
North Texas Municipal Water District	Elizabeth Turner Environmental Services Officer	Mike Rickman Deputy Director
Tarrant Regional Water District	Wayne Owen Planning Director	**
Trinity River Authority	Ron McCuller Public Works Director City of Grand Prairie	Ron McCuller Public Works Director City of Grand Prairie

**Continuing – term ends 9.30.2018

Private Sector Member	2017	2018
Trinity River Authority	James Whitt Assistant Director of Public Works City of Euless	Jeff Price Utility Director City of Mansfield
Trinity River Authority	Fiona Allen Northern Regional Manager	**
Trinity River Authority	Glenn Clingenpeel Manager, Planning and Environmental Services	**
Upper Trinity Regional Water District	Kevin Mercer General Manager Denton County Fresh Water Supply District 6 & 7	**
Upper Trinity Regional Water District	Larry Patterson Deputy Executive Director	Larry Patterson Deputy Executive Director

**Continuing – term ends 9.30.2018



North Central Texas Council of Governments

Item 13

Exhibit: 2017-09-13-EP

MEETING DATE: September 28, 2017

FROM: Molly McFadden
Director of Emergency Preparedness

SUBJECT: Status Report on National Preparedness Month

September is National Preparedness Month (NPM). This emergency preparedness awareness month is sponsored by the *Ready* Campaign in partnership with Citizen Corps. NPM is held each September and is designed to encourage Americans to take simple steps to prepare for emergencies in their homes, businesses, and communities. This year's theme is **Don't Wait. Communicate. Make Your Emergency Plan Today.**

Now is the time to be sure you can communicate during emergencies by having up-to-date contact information for those you may need to get in touch with during a disaster. Establish alternate methods of communication in case traditional means are not available.

Making a family emergency communication plan is a great way to prepare for disasters, but testing your plan is even better so you will be familiar with how to respond. It is also one of the 10 Ways to Participate in America's PrepareAthon! <https://community.fema.gov/about>

In addition to the overall theme, each week of NPM will also promote the following hazard focused themes:

- September 1 – September 9: Make a Plan for Yourself, Family and Friends
 - Find resources to promote National Preparedness Month at www.ready.gov/september
- September 10 – 16: Plan to Help Your Neighbor and Community
- September 11 – 17: Preparing Through service
- September 17 – 23: Practice and Build Out Your Plans
- September 24 – 30: Get Involved! Be a Part of Something Larger

National PrepareAthon! Day culminates NPM on September 30, 2016. Individuals, families, organizations and businesses are encouraged to use America's PrepareAthon! Materials available at www.ready.gov/prepare as you plan, host and support preparedness actions such as discussions, drills, exercises and training sessions, throughout the month and on September 30.

KnowWhat2Do, our regional public education campaign, exists to educate and empower people in the

16-county North Central Texas Council of Governments region about the tools and resources available to help them prepare for any number of threats specific to this region. We would like the Executive Board to participate in preparedness activities and encourage local governments to increase preparedness at the citizen level by supporting National Preparedness Month.

Please visit the new KnoWhat2Do website that has a modern, interactive, mobile friendly design reflecting the updated English and Spanish guidebooks. The website allows users to make an emergency plan and build an emergency supply kit. The Working group worked extremely hard on getting it updated. (www.knowwhat2do.com)

Should either you or the Executive Board members have questions, staff and I will be present at the meeting to summarize and address any questions, or I may be contacted by phone at 817-608-2322 or by e-mail at mmcfadden@nctcog.org.

MMc: di

EXECUTIVE BOARD ATTENDANCE

June 2017 - May 2018

Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
Tom Lombard President	P	P	P										3
Kevin Strength Vice-President	P	P	P										3
J. D. Clark Secretary/Treasurer	P	P	A										2
Lissa Smith Past President	P	A	P										2
Doug Athas	A	P	P										2
Kelly Gray	A	P	A										1
Clay Jenkins	P	P	P										3
Lee Kleinman	P	P	P										3
Curtistene McCowan	A	P	P										2
Bobbie Mitchell	P	A	A										1
Nick Sanders	A	P	P										2
Keith Self	P	P	P										3
Ray Smith	P	P	P										3
Glen Whitley	P	P	A										2
Kathryn Wilemon	P	P	P										3
Bruce Wood	P	A	A										1
Paul Voelker	P	P	P										3
Ron Simmons - Ex Officio, Non-Voting	A	A	A										0
TOTAL PRESENT	13	14	12										
Attendance Code:	P=Present A=Absence NM=No meeting												



North Central Texas Council of Governments

2017-18 NCTCOG Executive Board Calendar

October 26, 2017	Executive Board Meeting – NCTCOG Offices
November 16 , 2017	Executive Board Meeting – NCTCOG Offices
December 21, 2017	Executive Board Meeting – NCTCOG Offices
January 25, 2018	Executive Board Meeting – NCTCOG Offices
February 22, 2018	Executive Board Meeting – NCTCOG Offices
March 22, 2018	Executive Board Meeting – NCTCOG Offices
April 26, 2018	Executive Board Meeting – NCTCOG Offices
May 24, 2018	Executive Board Meeting – NCTCOG Offices
JUNE 2018	GENERAL ASSEMBLY
June 28, 2018	Executive Board Meeting – NCTCOG Offices
July 26, 2018	Executive Board Meeting – NCTCOG Offices
August 23, 2018	Executive Board Meeting – NCTCOG Offices
September 27, 2018	Executive Board Meeting – NCTCOG Offices
October 25, 2018	Executive Board Meeting – NCTCOG Offices
November 15, 2018	Executive Board Meeting – NCTCOG Offices
December 20, 2018	Executive Board Meeting – NCTCOG Offices