



**North Central Texas Council of Governments**

**TO:** NCTCOG Executive Board                      **DATE:** January 15, 2015  
**FROM:** Mike Eastland  
          Executive Director  
**SUBJECT:** Executive Board Meeting

The next regular meeting of the **NCTCOG Executive Board** will be:

**DATE:** January 22, 2015

Please RSVP to the Executive Director's office as soon as possible by return email or call (817) 695-9100.

**NCTCOG BOARD**

**TIME:** 11:30 a.m. – Appointments Committee (Steve Terrell, Chair; Larry Marshall; Toni Rose; Ex Officio; Kevin Strength; Laura Wheat)  
          12:00 noon – Lunch  
          12:45 p.m. – Executive Board Meeting

**PLACE:** NCTCOG Offices  
          Centerpoint II Conference Center  
          616 Six Flags Drive  
          Arlington, TX 76011  
          Transportation Council Room

I hope each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:sc

**616 Six Flags Drive, Centerpoint Two  
P.O. Box 5888, Arlington, Texas 76005-5888  
(817) 640-3300 FAX: 817-608-2372  
[www.nctcog.org](http://www.nctcog.org)**

# North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

## EXECUTIVE BOARD AGENDA

January 22, 2015, 12:45 pm

### Executive Board

_____ Kathryn Wilemon	_____ Clay Jenkins	_____ Toni Rose
_____ John Horn	_____ Vonciel Jones Hill	_____ Keith Self
_____ Daniel Scarth	_____ Tom Lombard	_____ Kevin Strength
_____ Stephen Terrell	_____ Laura Maczka	_____ Laura Wheat
	_____ Larry Marshall	_____ Glen Whitley

### Staff

_____ Mike Eastland	_____ Doni Green	_____ Edith Marvin
_____ Monte Mercer	_____ Michael Morris	_____ Christy Williams
_____ Tim Barbee	_____ David Setzer	_____ Lucille Johnson
	_____ Molly Thoerner	_____ Stephanie Cecil

### REGULAR SESSION

Call to order time: \_\_\_\_\_

Pledges

NCTCOG Service Awards

### ACTION:

Motion/ Second	Item #	Name of Item
_____/____	1.	Approval of Minutes
_____/____	2.	Resolution to Accept and Approve the Quarterly Investment Report (Monte Mercer)

- \_\_\_/\_\_\_ 3. Resolution Authorizing an Increase to the Workforce Development Department's Budget and the Receipt of New Grant Funding (David Setzer)
  
- \_\_\_/\_\_\_ 4. Resolution Authorizing an Interlocal Agreement with the Texas Transportation Institute to Conduct a Diesel Inspection and Maintenance Demonstration Program (Michael Morris)
  
- \_\_\_/\_\_\_ 5. Resolution Authorizing Agreements with Agencies Receiving Funding Under the Incident Management Equipment Purchase 2014 Call for Projects (Michael Morris)
  
- \_\_\_/\_\_\_ 6. Resolution Recommending Local Government Participation in the Solar Ready II Project and Adoption of Solar Energy Best Management Practices (Edith Marvin)

**APPOINTMENTS:**

- \_\_\_/\_\_\_ 7. Appointments to the 9-1-1 Regional Advisory Committee (Christy Williams)
  
- \_\_\_/\_\_\_ 8. Appointments to the Regional Aging Advisory Committee (RAAC) and Election of Officers (Doni Green)
  
- \_\_\_/\_\_\_ 9. Appointments to the Emergency Preparedness Planning Council (EPPC) (Molly Thoerner)

**STATUS REPORTS:**

- 10. Status Report on the Electronic Warrant Payments Shared Services Program (Monte Mercer)
  
- 11. Status Report on Forecast 2040 (Michael Morris)

**MISCELLANEOUS:**

12. Old and New Business

13. Future Calendar and Attendance

Adjournment: \_\_\_\_\_

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE BOARD MEETING**

Minutes — December 18, 2014

Transportation Council Room  
616 Six Flags Drive  
Arlington, Texas

President Wilemon called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:50 pm on December 18, 2014.

**Members of the Board Present:**

Kathryn Wilemon – President, Councilmember, City of Arlington  
John Horn – Vice-President, County Judge, Hunt County  
Daniel Scarth – Secretary/Treasurer, Councilmember, City of Fort Worth  
Stephen Terrell – Past President, Mayor, City of Allen  
Dr. Larry Marshall, Councilmember, City of Benbrook  
Toni Rose, State Representative  
Keith Self, County Judge, Collin County  
Kevin Strength, Mayor, City of Waxahachie

**Members of the Board Absent:**

Vonciel Jones Hill, Councilmember, City of Dallas  
Clay Jenkins, County Judge, Dallas County  
Tom Lombard, Councilmember, City of North Richland Hills  
Laura Maczka, Mayor, City of Richardson  
B. Glen Whitley, County Judge, Tarrant County  
Laura Wheat, Mayor, Town of Westlake

**Members of the Staff Present:**

Mike Eastland, Executive Director  
Monte Mercer, Deputy Executive Director  
Tim Barbee, Chief Information Officer, Research and Information Services  
Michael Morris, Director of Transportation  
David Setzer, Director of Workforce Development  
Edith Marvin, Director of Environment and Development  
Molly Thoerner, Director of Emergency Preparedness  
Stephanie Cecil, Administrative Assistant, EDO  
Bob Best, Audio/Video Comp Support Tech, Transportation  
Dan Kessler, Assistant Director of Transportation  
Ken Kirkpatrick, Transportation Counsel  
Bob Best, Audio/Video Comp Support Tech, Transportation  
Doni Green, Chief Aging Program Officer  
Mindy Mize, Program Manager, Transportation  
Molly Rendon, Fiscal Manager, Administration  
Shannan Ramirez, Assistant Director of Finance, Administration  
Kelly Schmidt, Senior Criminal Justice Planner  
Shannon Stevenson, Program Manager, Transportation  
Jack Tidwell, Manager, Environment & Development  
Christy Williams, Chief Program Manager, 9-1-1  
Amanda Wilson, Public Involvement Manager, Transportation  
Whitney Vandiver, Communication Specialist, Transportation  
Jeff Hathcock, Senior Air Quality Planner, Transportation  
Brent Archer, Specialist, Emergency Preparedness  
Ryan Hatfield, Specialist, Emergency Preparedness

Elizabeth Whitaker, Senior Planner, Transportation  
Chad McKeown, Program Manager, Transportation  
Jeff Rice, Planner, Environment & Development  
Samantha Lamanna, Planner, Environment & Development  
Sandra Barba, Planner, Environment & Development  
Sarah Chadderdon, Senior Planner, Transportation

**Visitors Present:**

Bob Fishe, Regional Manager, KSA Engineers

**REGULAR SESSION**

Mike Eastland, Executive Director, informed the Board that Councilmember Lombard sent regrets that he could not be at the meeting because he had very recently suffered the loss of his daughter.

**ACTION:**

**Item 1. Approval of Minutes**

President Wilemon stated that the first item on the agenda was approval of the minutes from the October Board meeting.

Upon a Motion by Councilmember Marshall (seconded by Judge Horn), and unanimous vote of all members present, the Board approved the minutes of the October Executive Board meeting.

**Item 2. Resolution Authorizing Contract with the Texas Department of State Health Services (DSHS) Mass Fatality Training and Exercise Project**

Molly Thoerner, Director of Emergency Preparedness, explained that the contract with DSHS, in an amount of approximately \$99,998 would provide planning, equipment, training, citizen preparedness, and exercise assistance for Health Services Regions 2/3. As detailed in the Agenda Item Memo and Resolution, training opportunities will help regional jurisdictions develop strategies for, and provide technical assistance to develop & test mass fatality plans.

Upon a Motion by Judge Horn (seconded by Mayor Terrell), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E14-12-2*

**Item 3. Resolution Authorizing Submittal of the Fiscal Year 2015 Regional Implementation Plan to the Texas Department of Public Safety**

Molly Thoerner, Director of Emergency Preparedness, presented the FY2015 Regional Implementation Plan (RIP), along with the Threat and Hazard Identification Risk Assessment (THIRA) and the State Preparedness Report (SPR). The RIP was developed by the Regional Emergency Preparedness Advisory Committee (REPAC), in conjunction with staff, and was approved by the Emergency Preparedness Planning Council (EPPC). The RIP is an annual State of Texas requirement that identifies recent accomplishments and future priorities for grant funds, including the State Homeland Security Program (SHSP) grant. The THIRA identifies and assesses the region's threats and hazards, and the SPR identifies the region's capabilities and gaps.

Upon a Motion by Councilmember Scarth (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E014-12-3*

**Item 4. Resolution Ratifying a Contract with Woolpert, Inc. for High-Resolution Orthophotography, LiDar and Contour Data**

Tim Barbee, Director of Research and Information Services, told the Board that since the November 2014 Executive Board meeting was cancelled, NCTCOG executed a contract not to exceed \$1,600,000.00 with Woolpert, Inc. on December 3, 2014 because of the need to expedite this project. He explained that NCTCOG routinely facilitates the cooperative purchase of high-resolution orthophotography, LiDAR, Contour Data and related services on behalf of its member governments for use in engineering, public works and planning efforts. The specifications are set by the NCTCOG GIS Coordinating Committee, which is comprised of member agencies from across the region. The funding will be provided by the 63 regional agency participants.

Upon a Motion by Councilmember Marshall (seconded by Councilmember Scarth), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E014-12-4*

**Item 5. Resolution Authorizing a Contract with SHI Government Solutions, Inc. for Google High-Resolution Orthophotography**

Tim Barbee, Director of Research and Information Services, asked for authorization of a contract with Google, not to exceed \$200,000, for a secondary project to secure orthophotography for the outer portion of the NCTCOG Region that is not covered by the primary Woolpert orthophotography project. Funding will be provided by the 911 Department, which requested the project to supplement the primary project in areas that do not have the funding to purchase the more expensive Woolpert product. The imagery will be used by NCTCOG and 911 personnel for visual background purposes, not detailed analysis.

Upon a Motion by Councilmember Marshall (seconded by Judge Horn), and unanimous vote of all members present, except Judge Self, who voted no, the Board approved the resolution as presented.

*See Exhibit E014-12-5*

**Item 6. Resolution Recommending Local Government Participation in the Solar Ready II Project and Adoption of Solar Energy Best Management Practices**

This item was withdrawn from the agenda.

**Item 7. Resolution Ratifying Consultant Services Contract Extension for the integrated Stormwater Management (iSWM) Program**

Edith Marvin, Director of Environment and Development explained that due to cancellation of the November Board meeting and the need to continue services, staff executed an amended agreement to extend the contract term with Freese and Nichols, Inc. for the iSWM Program through April 30, 2016. The program assists local governments in achieving the goals of water quality protection, stream bank protection, flood control and stormwater discharge permit compliance through education, training, and implementation assistance. She asked the Board to ratify the contract extension and detailed (as described by the Agenda Item Memo and Resolution) the history of the contract, which was initiated in 2009 for a total amount not to exceed \$750,000. The latest extension, approved by the Board in 2012, authorized consultant services through FY2014. The original 2009 contract amount of \$750,000 remains unchanged and a total of \$491,004 has been expended thus far.

Councilmember Scarth expressed concern that the iSWM process and manual could become burdensome to cities and developers as the guidelines are very powerful, essentially guiding ordinances that cities will adopt. Mrs. Marvin and Mr. Eastland explained that the iSWM Program is advisory in nature and was developed by and on behalf of participating member cities. They also pointed out that, at the choice of individual cities, iSWM could be adopted in whole, or certain sections could be incorporated in local ordinances, or that a city could choose not to utilize any part of it. Board members recommended that staff continue to coordinate and solicit input from cities and the development community to be sure that the processes and guidelines are effective but not onerous. Councilmember Marshall commented that it was important that downstream cities not be negatively impacted by development located upstream of them, but in another jurisdiction.

Councilmember Scarth made a motion to approve, with the provision that COG staff be encouraged to seek more input from developers and city staff (seconded by Councilmember Marshall), and the vote was unanimous among members present, except for Judge Self, who voted no, to approve the resolution as presented.

*See Exhibit E014-12-7*

**Item 8. Resolution Endorsing Submittal of a Grant Application for the Light Farms Regional Park Plan and Green Infrastructure Demonstration Project**

Edith Marvin, Director of Environment and Development, asked the Board to endorse the submittal of a grant application (and the acceptance of funds, if awarded) to Wells Fargo and the National Fish and Wildlife Foundation for the Light Farms Regional Park Plan and Green Infrastructure Demonstration Project, in the amount of \$100,000. Matching funds will be provided by the City of Celina, Texas A&M AgriLife, the Texas Trees Foundation, the Connemara Conservancy, and the Upper Trinity Regional Water District (UTRWD) through the cost of land acquisition and in-kind services.

As detailed in the Agenda Item Memo and Resolution, the demonstration project at the Light Farms Regional Park Trailhead in the City of Celina seeks to create a showcase project that can be used as an educational tool to demonstrate how integrating green infrastructure (trees, rain gardens, native plants, permeable pavement, pond, recycled trail materials, solar lighting, and solar trash compactors) into a parking lot can reap many environmental benefits.

The Board discussed the phrase “NCTCOG may retain 10 percent of the award for administration of the program,” and agreed to change the wording to: “NCTCOG may retain up to 10 percent of the award for administration of the program.”

Upon a Motion by Mayor Strength (seconded by Mayor Terrell), and unanimous vote of all members present, the Board approved the resolution as amended.

*See Exhibit E014-12-8*

**Item 9. Resolution Authorizing Purchase and Placement of Advertising for Transportation Initiatives**

Michael Morris, Director of Transportation, asked for authorization to enter into agreements with various multimedia outlets for the purchase and placement of advertising for Transportation Department initiatives in an amount not to exceed \$829,000: \$678,000 in federal funds and \$151,000 in matching funds. Coordinating multimedia advertising within the Transportation Department during Fiscal Year (FY) 2014 resulted in increased Web site traffic, greater public participation, and broader audience reach among the various advertised programs. It also resulted in improved staff coordination, increased timeliness, lower advertising rates, increased audience reach, and cross communication when feasible. He explained that the Board approved advertising funding in January 2014 and approximately \$330,000 of the funding was not expended and will carry over into FY 2015. Approximately \$499,000 will be expended for new FY2015 initiatives, as detailed in the Agenda Item Memo and Resolution, which included a funding table detailing funding sources, funding amounts including carry-over funds, match sources, and match amounts.

Upon a Motion by Judge Horn (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E014-12-9*

**Item 10. Resolution Endorsing Mobility 2035: The Metropolitan Transportation Plan for North Central Texas – 2014 Amendment and the 2014 Transportation Conformity Determination for the North Central Texas Ten-County Nonattainment Area**

Michael Morris, Director of Transportation, told the Board that the Regional Transportation Council (RTC) approved Mobility 2035: The Metropolitan Transportation Plan for North Central Texas – 2014 Amendment (Mobility 2035 – 2014 Amendment) and the 2014 Transportation Conformity on November 13, 2014. The Mobility 2035 – 2014 Amendment is the long-range multimodal transportation plan that guides the expenditure of federal and state funds. 2014 Transportation Conformity demonstrates that the Mobility 2035 – 2014 Amendment meets



the transportation conformity-related state and federal requirements.

As detailed in the Agenda Item Memo and Resolution, the Mobility 2035 – 2014 Amendment specifies plans for \$94.5 billion in expenditures for improvements in freeway, tollway, tolled managed lanes and passenger rail. It meets numerous local, state and federal requirements, including financial constraints, nondiscrimination and environmental justice requirements, the motor vehicle emissions budgets test, and the RTC approved public participation plan.

Upon a Motion by Councilmember Scarth (seconded by Judge Horn), and unanimous vote of all members present except for Councilmember Marshall and Judge Self, who voted no, the Board approved the resolution as presented.

*See Exhibit E014-12-10*

**Item 11. Resolution Authorizing the Receipt of Additional Congestion Mitigation and Air Quality Improvement Program Funds for Planning and Implementation Programs**

Michael Morris, Director of Transportation, explained that the Roy Orr Trail along Ten Mile Creek in DeSoto has a low water crossing which is not compliant with the American Disabilities Act (ADA) and is not suitable for bicyclists as currently designed. The Regional Transportation Council (RTC) has programmed additional Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds for completion of a feasibility plan and initial design schematic of a bicycle/pedestrian bridge crossing for the Trail. Funding includes \$160,000 CMAQ funds and Transportation Development Credits in lieu of the local match. NCTCOG will coordinate with the Texas Department of Transportation (TxDOT) to enter into an agreement to receive these funds. NCTCOG anticipates a significant portion of the funding will be awarded to a consultant to complete the feasibility plan and initial design schematic. Contracts resulting from procurement activities will be brought back to the Board for any necessary approval.

Upon a Motion by Councilmember Marshall (seconded by Mayor Strength), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E014-12-11*

**Item 12. Resolution Authorizing an Agreement with the North Texas Tollway Authority for Travel Demand Modeling and Traffic Forecasting Assistance**

Michael Morris, Director of Transportation, explained that the North Texas Tollway Authority (NTTA) has requested travel modeling technical assistance to support analysis of potential toll road facilities. The current Board-approved agreement for technical assistance with NTTA will expire on December 31, 2014. The new agreement, in the amount of approximately \$100,000, would extend through December 31, 2016. Work under the proposed agreement would be performed on a task-order basis, consistent with the previous agreement with NTTA. NCTCOG will provide assistance such as travel modeling technical assistance to support toll road feasibility/viability assessments, corridor studies, environmental analyses and forecasting, and other initiatives.

Upon a Motion by Councilmember Scarth (seconded by Judge Horn), and unanimous vote of all members present, the Board approved the resolution as presented.

*See Exhibit E014-12-12*

**Item 13. Resolution Authorizing a Consultant Contract with McDonald Transit Associates, Inc., for Bus Route Planning Services**

Michael Morris, Director of Transportation, explained that two NCTCOG subgrantees, STAR Transit and Public Transit Services (PTS), requested assistance in procuring consulting services in order to complete bus route planning work to improve the efficiency of public transportation operations in communities outside the service areas of the Dallas Area Rapid Transit (DART) and the Fort Worth Transportation Authority (The T). As explained in the Agenda Item Memo and Resolution, McDonald Transit Associates, Inc. was selected as the consultant for bus route planning services, in a contract amount not to exceed \$125,000. \$100,000 in FTA Urbanized Area Formula Program funding and \$25,000 in local funds provided by STAR Transit and PTS will be used for the planning effort, which will result in detailed plans to select and implement efficient bus routes.

Upon a Motion by Councilmember Marshall (seconded by Judge Self), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E014-12-13

**Item 14. Resolution Authorizing Allocations for Title III Nutrition and Transportation Services**

Doni Green, Chief Aging Program Officer, reminded the Board that NCTCOG, as the designated Area Agency on Aging for State Planning Region 4A, receives federal and state funding through Title III of the Older Americans Act for nutrition and transportation services to older persons. It is anticipated that approximately \$3.4 million of these funds will be received and allocated to contractors during Fiscal Year 2015.

As detailed in the Agenda Item Memo and Resolution, these pass-through funds to the 15 not-for-profit agencies listed were allocated through a competitive process using a formula approved by the Executive Board on May 22, 2014. The current contractors were selected in 2013 for one-year contracts with the option to renew for one additional year with both parties' consent. Reimbursement rates and total reimbursement are renegotiated on an annual basis.

• City of Cleburne (Cle-Tran)	\$ 11,850
• Collin County Committee on Aging	\$632,110
• SPAN (Denton County Committee on Aging)	\$434,934
• Erath County Senior Citizens, Inc.	\$132,570
• Meals on Wheels of Johnson and Ellis Counties	\$525,736
• Hood County Committee on Aging	\$232,654
• Senior Center Resources and Public Transit (Hunt County Committee on Aging)	\$292,881
• Kaufman/Navarro County Senior Citizens, Inc.	\$495,240
• Meals on Wheels of Palo Pinto County	\$115,297
• Parker County Committee on Aging	\$245,235
• Meals on Wheels Senior Services of Rockwall County	\$106,881
• Somervell County Committee on Aging	\$ 90,079
• Wise County Committee on Aging	\$ 90,700
• Public Transit Services (Palo Pinto and Parker counties)	\$ 25,287
• Senior Citizens Services of Greater Tarrant County	\$ 15,000
<b>TOTAL</b>	<b>\$3,431,454</b>

Upon a Motion by Councilmember Marshall (seconded by Judge Horn), and unanimous vote of all members present, the Board approved the resolution as presented.

See Exhibit E014-12-14

**Item 15. Resolution Adopting Policies and Procedures for Criminal Justice Grant Cycle Fiscal Year 2016**

Kelly Schmidt, Senior Criminal Justice Planner, asked the Board to adopt the Fiscal Year (FY) 2016 Criminal Justice Policy Development Committee Policies and Procedures (as submitted in Agenda Item 15, Attachment 1) that were approved by the 2014 the Criminal Justice Policy Development Committee. She explained that under an Interlocal Cooperation Agreement with the Criminal Justice Division (CJD) of the Office of the Governor, NCTCOG is required to develop policies and procedures that guide the process for submitting, reviewing and scoring applications requesting funding under the following listed programs. She explained that CJD staff had advised COG that morning to remove all funding limits for general victim assistance projects in anticipation of funding increases. She told the Board that changes would be made accordingly; to Section 3.3.2 General Assistance, to read, *Funding limits do not apply for new applications submitted in the General Victim Assistance category*; and in Section 3.4 to reflect that *applicants are exempt from the 3-application limit*.

## CJD Programs

- General Victim Assistance – Direct Services Programs
- Justice Assistance Grant Programs
- Juvenile Justice and Delinquency Prevention Programs
- Violent Crimes Against Women Criminal Justice and Training Projects – Domestic Violence, Sexual Assault, Dating Violence, and Stalking Programs

Upon a Motion by Mayor Strength (seconded by Councilmember Marshall), and unanimous vote of all members present, the Board approved the resolution as amended.

*See Exhibit E014-12-15*

## **STATUS REPORTS:**

### **Item 16. Air Quality Update**

Mike Eastland, Executive Director, explained that the 2014 ozone season had ended and he updated the Board on current air quality issues (Attachment 1), including:

- Monitoring data and the historical trend in achievement of the 85 parts per billion (PPB) standard
- The Consent Decree between the California Sierra Club and the Environmental Protection Agency (EPA) regarding EPA's failure to reclassify the DFW non-attainment area from "Serious" to "Severe" due to non-attainment of the 85 ppb standard in 2013
- The time-frame for the Texas Commission on Environmental Quality (TCEQ) to submit a State Implementation Plan (SIP) to EPA to demonstrate how the DFW area will attain the current federal standard of 75 ppb
- The EPA announcement of a new standard in December on which it is now receiving public comments.

### **Item 17. Initiation of Process for Selecting a Legislator to Fill an Ex-Officio, Non-Voting Seat on the North Central Texas Council of Governments' Executive Board**

Mike Eastland, Executive Director, reminded the Board that January would be the last meeting for Representative Tony Rose and thanked her for her service on the Board. He explained that the Texas Legislature, under House Bill (HB) 2160, requires Councils of Governments to offer a seat on the Board to a legislator whose district is located wholly or partly within the counties served. Accordingly, in January 2013, the Board passed a resolution that established a method of notifying each qualified legislator of the availability of this seat and establishing a process for selecting a person from among those who indicate an interest. Under that process, Representative Rose was seated on the Board during February of 2013 and in January of 2015, President Wilemon will send a letter to the region's legislative delegation notifying them of the opportunity to submit a letter of interest in holding this ex-officio, non-voting seat on the Board. Selection of the legislator and passage of a resolution appointing the selected person will occur at the February Board meeting.

### **Item 18. Status Report on Aging Application to National Council on Aging**

Doni Green, Chief Aging Program Officer, briefed the Board on a grant application, for the amount of \$100,000, that was submitted by the Aging Department to the National Council on Aging to establish a Benefits Enrollment Center (BEC). She told the Board that awards will be announced in early February 2015, with up to 10 grants approved throughout the U.S. Should the application be recommended for funding, Aging will seek Board authorization to enter into a contract with the National Council on Aging. If awarded, the funds will be used to expand the capacity of the benefits counseling program, whose staff would assist the North Central Texas Aging and Disability Resource staff case managers with an expected influx of callers resulting from the spring 2015 implementation of a statewide toll-free Aging and Disability Resource Center phone line. As described in the Agenda Item Memo, she explained other details of the proposed grant that would be accomplished during the 15-month period of performance, beginning March 1, 2015 and ending May 31, 2016.

**MISCELLANEOUS:**

**Item 19. Old and New Business**

Judge Self requested that staff look into the possibility of streaming Executive Board meetings. Mr. Eastland stated that he would take action on this request.

**Item 20. Attendance and Calendar**

The Board was provided with a Calendar of meetings and a record of attendance.

President Wilemon adjourned the meeting at 2:36 pm.

Approved by:

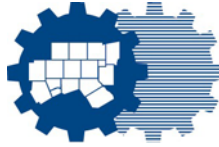
Checked by:

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Kathryn Wilemon  
President, North Central Texas Council of Governments  
Mayor Pro Tem, City of Arlington

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Mike Eastland, Executive Director  
North Central Texas Council of Governments



**North Central Texas Council of Governments**

**TO:** Mike Eastland  
Executive Director

**DATE:** January 14, 2015

**FROM:** Monte Mercer  
Deputy Executive Director

**SUBJECT:** Resolution to Accept and Approve the Quarterly Investment Report

An Investment Report, as required by the Investment Policy, is submitted for management and Executive Board review. This Investment Report provides information on the investment activity for the quarter ended December 31, 2014.

The following schedule, which complies with the Public Funds Investment Act, shows the average rate of return, cumulative transactions, beginning and ending balances for this quarter.

In addition, a supplementary schedule regarding the State's investment activity of the Regional Toll Revenue funds as well as the NTTA Hwy 161 funds has been provided. I will be available at the Board meeting to answer any questions.

MM:rm

**RESOLUTION TO ACCEPT AND APPROVE  
THE QUARTERLY INVESTMENT REPORT**

**WHEREAS**, the North Central Texas Council of Governments' Quarterly Investment Report for the quarter ended December 31, 2014 is hereby submitted in accordance with the Public Funds Investment Act; and,

**WHEREAS**, the Executive Board has reviewed the document and finds it to be in compliance with the Act.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The North Central Texas Council of Governments Executive Board hereby accepts the Quarterly Investment Report for the quarter ended December 31, 2014.

**Section 2.** This resolution shall be in effect immediately upon its adoption.

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Kathryn Wilemon, President  
North Central Texas Council of Governments  
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2015.

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Daniel Scarth, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Fort Worth

## NCTCOG Quarterly Investment Report

Fiscal Year 2015 Quarter 1

Ended 12-31-2014

### Investment Portfolio Detail by Fund

Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Operating	\$ 3,023,132.95	\$ 10,984,312.34	\$ (7,279,117.87)	\$ 274.87	\$ 6,728,602.29	13.24%
Logic	756049012-001	General Operating	438.07	-	-	-	438.07	0.00%
TexStar	1111-000	General Operating	3,554,468.13	693,593.08	(1,000,000.00)	327.41	3,248,388.62	6.39%
<b>General Fund</b>			<b>\$ 6,578,039.15</b>	<b>\$ 11,677,905.42</b>	<b>\$ (8,279,117.87)</b>	<b>\$ 602.28</b>	<b>\$ 9,977,428.98</b>	<b>19.63%</b>
TexPool	2200400002	Solid Waste	\$ 996,440.34	761,637.50	-	93.34	\$ 1,758,171.18	3.46%
TexPool	2200400003	Supplemental Environmental Projects	6,631.06	-	-	0.62	6,631.68	0.01%
TexPool	2200400005	Air Check Texas	256,657.04	2,293,517.37	-	57.15	2,550,231.56	5.02%
TexPool	2200400005	9-1-1 Operating	2,268,540.08	1,223,963.00	(2,632,353.55)	186.10	860,335.63	1.69%
TexPool	2200400007	Transportation Revenue Center 5 Funds	14,903,789.79	-	(1,601,958.79)	1,192.31	13,303,023.31	26.17%
TexStar	1111001	Transportation	226,612.89	-	-	24.24	226,637.13	0.45%
TexStar	2100999	Exchange Funds Principal Pooled	18,033,676.22	-	(695,510.58)	1,917.50	17,340,083.14	34.11%
TexStar	3100999	Exchange Funds Earnings Pooled	4,810,001.81	1,917.50	-	514.87	4,812,434.18	9.47%
<b>Special Revenue Fund</b>			<b>\$ 41,502,349.23</b>	<b>\$ 4,281,035.37</b>	<b>\$ (4,929,822.92)</b>	<b>\$ 3,986.13</b>	<b>\$ 40,857,547.81</b>	<b>80.37%</b>
<b>Total</b>			<b>\$ 48,080,388.38</b>	<b>\$ 15,958,940.79</b>	<b>\$ (13,208,940.79)</b>	<b>\$ 4,588.41</b>	<b>\$ 50,834,976.79</b>	<b>100.00%</b>

### Investment Portfolio Detail by Investment Type

Description	Account #	Program	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	2200400001	General Operating	\$ 3,023,132.95	\$ 10,984,312.34	\$ (7,279,117.87)	\$ 274.87	\$ 6,728,602.29	13.24%
TexPool	2200400002	Solid Waste	996,440.34	761,637.50	-	93.34	1,758,171.18	3.46%
TexPool	2200400003	Supplemental Environmental Projects	6,631.06	-	-	0.62	6,631.68	0.01%
TexPool	2200400004	Air Check Texas	256,657.04	2,293,517.37	-	57.15	2,550,231.56	5.02%
TexPool	2200400005	9-1-1 Operating	2,268,540.08	1,223,963.00	(2,632,353.55)	186.10	860,335.63	1.69%
TexPool	2200400007	Transportation Revenue Center 5 Funds	14,903,789.79	-	(1,601,958.79)	1,192.31	13,303,023.31	26.17%
<b>TexPool</b>			<b>\$ 21,455,191.26</b>	<b>\$ 15,263,430.21</b>	<b>\$ (11,513,430.21)</b>	<b>\$ 1,804.39</b>	<b>\$ 25,206,995.65</b>	<b>49.59%</b>
Logic	756049012001	General Operating	\$ 438.07	\$ -	-	-	\$ 438.07	0.00%
TexStar	1111000	General Operating	\$ 3,554,468.13	693,593.08	(1,000,000.00)	327.41	\$ 3,248,388.62	6.39%
TexStar	1111001	Transportation	226,612.89	-	-	24.24	226,637.13	0.45%
TexStar	2100999	Exchange Funds Principal Pooled	18,033,676.22	-	(695,510.58)	1,917.50	17,340,083.14	34.11%
TexStar	3100999	Exchange Funds Earnings Pooled	4,810,001.81	1,917.50	-	514.87	4,812,434.18	9.47%
<b>TexStar</b>			<b>\$ 26,624,759.05</b>	<b>\$ 695,510.58</b>	<b>\$ (1,695,510.58)</b>	<b>\$ 2,784.02</b>	<b>\$ 25,627,543.07</b>	<b>50.41%</b>
<b>Total</b>			<b>\$ 48,080,388.38</b>	<b>\$ 15,958,940.79</b>	<b>\$ (13,208,940.79)</b>	<b>\$ 4,588.41</b>	<b>\$ 50,834,976.79</b>	<b>100.00%</b>

**NCTCOG Quarterly Investment Report**  
**Fiscal Year 2015 Quarter 1**  
**Ended 12-31-2014**

**Investment Portfolio Summary**

Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
General Fund	\$ 6,578,039.15	\$ 11,677,905.42	\$ (8,279,117.87)	\$ 602.28	\$ 9,977,428.98	19.63%
Special Revenue	41,502,349.23	4,281,035.37	(4,929,822.92)	3,986.13	40,857,547.81	80.37%
<b>Total</b>	<b>\$ 48,080,388.38</b>	<b>\$ 15,958,940.79</b>	<b>\$ (13,208,940.79)</b>	<b>\$ 4,588.41</b>	<b>\$ 50,834,976.79</b>	<b>100.00%</b>

**Fiscal Year 2015 to Date**

Pool Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
TexPool	\$ 21,455,191.26	\$ 15,263,430.21	\$ (11,513,430.21)	\$ 1,804.39	\$ 25,206,995.65	49.59%
Logic	438.07	-	-	-	438.07	0.00%
TexStar	26,624,759.05	695,510.58	(1,695,510.58)	2,784.02	25,627,543.07	50.41%
<b>Total</b>	<b>\$ 48,080,388.38</b>	<b>\$ 15,958,940.79</b>	<b>\$ (13,208,940.79)</b>	<b>\$ 4,588.41</b>	<b>\$ 50,834,976.79</b>	<b>100.00%</b>

**Year to Date Interest**

Pool Description	Fiscal Year 2015			Fiscal Year 2014		
	General Fund	Special Revenue	Total	General Fund	Special Revenue	Total
TexPool	\$ 274.87	\$ 1,529.52	\$ 1,804.39	\$ 795.36	\$ 1,938.26	\$ 2,733.62
Logic	-	-	-	0.02	-	0.02
TexStar	327.41	2,456.61	2,784.02	720.53	2,542.69	3,263.22
<b>Total</b>	<b>\$ 602.28</b>	<b>\$ 3,986.13</b>	<b>\$ 4,588.41</b>	<b>\$ 1,515.91</b>	<b>\$ 4,480.95</b>	<b>\$ 5,996.86</b>

**Interest Rate Averages**

Rate Description	December-2014	December-2013	FY 2015 Qtr 1	FY 2014 Qtr 1	FY 2015 thru December-2014	FY 2014 thru December-2013
	90 Day T-Bill	0.0300%	0.0700%	0.0233%	0.0633%	0.0233%
TexPool	0.0418%	0.0372%	0.0324%	0.0439%	0.0324%	0.0439%
Logic	0.0974%	0.0965%	0.0908%	0.1078%	0.0908%	0.1078%
TexStar	0.0501%	0.0357%	0.0424%	0.0399%	0.0424%	0.0399%

All funds are invested in investment pools whose book and market value are the same.



## Regional Toll Revenue (RTR) Supplementary Report <sup>(1)</sup>

Fiscal Year 2015 Quarter 1

Thru 11-30-2014

### Investment Balances Summary

#### This Month

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ 1,076,299,753.25	\$ -	\$ (32,491,648.14)	\$ 415,383.84	\$ 1,044,223,488.95	67.42%
RTR-REVOLVING FUND	398,183,135.95	402,476.18	(4,669,991.75)	153,562.72	394,069,183.10	25.44%
SH161 FUNDS	86,822,508.68	-	(5,265.96)	33,508.18	86,850,750.90	5.61%
SH162 FUNDS	23,672,884.42	-	-	9,136.29	23,682,020.71	1.53%
<b>Total</b>	<b>\$ 1,584,978,282.30</b>	<b>\$ 402,476.18</b>	<b>\$ (37,166,905.85)</b>	<b>\$ 611,591.03</b>	<b>\$ 1,548,825,443.66</b>	<b>100.00%</b>

#### This Quarter

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ 1,075,956,304.32	\$ -	\$ (32,491,648.14)	\$ 758,832.77	\$ 1,044,223,488.95	67.42%
RTR-REVOLVING FUND	397,495,942.73	967,025.11	(4,669,991.75)	276,207.01	394,069,183.10	25.44%
SH161 FUNDS	86,796,512.89	-	(5,265.96)	59,503.97	86,850,750.90	5.61%
SH162 FUNDS	23,665,904.77	-	-	16,115.94	23,682,020.71	1.53%
<b>Total</b>	<b>\$ 1,583,914,664.71</b>	<b>\$ 967,025.11</b>	<b>\$ (37,166,905.85)</b>	<b>\$ 1,110,659.69</b>	<b>\$ 1,548,825,443.66</b>	<b>100.00%</b>

#### Last Quarter

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ 1,229,640,241.63	\$ -	\$ (154,739,395.01)	\$ 1,055,457.70	1,075,956,304.32	67.93%
RTR-REVOLVING FUND	410,343,811.95	1,581,099.23	(14,781,517.01)	352,548.56	397,495,942.73	25.10%
SH161 FUNDS	89,151,479.32	-	(2,432,627.03)	77,660.60	86,796,512.89	5.48%
SH162 FUNDS	23,645,358.66	-	-	20,546.11	23,665,904.77	1.49%
<b>Total</b>	<b>\$ 1,752,780,891.56</b>	<b>\$ 1,581,099.23</b>	<b>\$ (171,953,539.05)</b>	<b>\$ 1,506,212.97</b>	<b>\$ 1,583,914,664.71</b>	<b>100.00%</b>

#### Fiscal Year 2015 to Date

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ 1,075,956,304.32	\$ -	\$ (32,491,648.14)	\$ 758,832.77	\$ 1,044,223,488.95	67.42%
RTR-REVOLVING FUND	397,495,942.73	967,025.11	(4,669,991.75)	276,207.01	394,069,183.10	25.44%
SH161 FUNDS	86,796,512.89	-	(5,265.96)	59,503.97	86,850,750.90	5.61%
SH162 FUNDS	23,665,904.77	-	-	16,115.94	23,682,020.71	1.53%
<b>Total</b>	<b>\$ 1,583,914,664.71</b>	<b>\$ 967,025.11</b>	<b>\$ (37,166,905.85)</b>	<b>\$ 1,110,659.69</b>	<b>\$ 1,548,825,443.66</b>	<b>100.00%</b>

#### Inception to Date

Fund Description	Beginning Balance	Deposits	Withdrawals	Interest	Ending Balance	% of Total
RTR	\$ -	\$ 2,509,540,060.13	\$ (1,654,577,134.01)	\$ 189,260,562.83	\$ 1,044,223,488.95	67.42%
RTR-REVOLVING FUND	-	1,021,732,255.69	(673,874,068.78)	46,210,996.19	394,069,183.10	25.44%
SH161 FUNDS	-	150,221,700.03	(65,480,150.41)	2,109,201.28	86,850,750.90	5.61%
SH162 FUNDS	-	50,073,900.01	(27,049,640.75)	657,761.45	23,682,020.71	1.53%
<b>Total</b>	<b>\$ -</b>	<b>\$ 3,731,567,915.86</b>	<b>\$ (2,420,980,993.95)</b>	<b>\$ 238,238,521.75</b>	<b>\$ 1,548,825,443.66</b>	<b>100.00%</b>

#### Interest Rate Averages

Rate Description	November-2014	November-2013	FY 2015 Qtr 1 thru November-2014	FY 2014 Qtr 1 thru November-2013	FY 2015 thru November-2014	FY 2014 thru November-2013
90 Day T-Bill	0.0200%	0.0700%	0.0200%	0.0600%	0.0200%	0.0600%
TexPool	0.0286%	0.0446%	0.0277%	0.0472%	0.0277%	0.0472%
Logic	0.0871%	0.1085%	0.0875%	0.1134%	0.0875%	0.1134%
TexStar	0.0387%	0.0405%	0.0386%	0.0420%	0.0386%	0.0420%
State Comptroller	0.3899%	0.3887%	0.4222%	0.3803%	0.4222%	0.3803%

<sup>(1)</sup> All funds are invested by the Texas Treasury Safekeeping Trust Company; interest earned in the current month is credited in the following month



**North Central Texas Council of Governments**

TO: Mike Eastland  
Executive Director

FROM: David K. Setzer  
Director of Workforce Development

DATE: January 14, 2015

SUBJECT: Resolution Authorizing an Increase to the Workforce Development Department's Budget and the Receipt of New Grant Funding

Additional Workforce carry over funds available for FY 2015 expenditures have been identified and total approximately \$1.32 million. These funds are over and above what was previously estimated during the FY 2015 budget process and are mainly attributable to the Workforce Investment Act (WIA) and Child Care funding sources.

The Workforce Board has also been notified by the Texas Workforce Commission that it has been selected to receive additional funding from a new grant referred to as the Long-Term Unemployed Initiative. The grant amount is projected to total \$109,000 and is primarily designated to serve the Workforce Board area's long-term unemployed. The grant does allow the flexibility to utilize the funding to enhance customer outreach capacity via technology upgrades within the workforce outreach programs.

The Workforce staff propose utilizing a portion of the additional carry over funds plus the projected additional funds from the Long-Term Unemployed Initiative to increase the Workforce Board's Budget by an amount totaling \$575,000. The additional budget funds are projected to be utilized to complete projects designed to improve customer outreach effectiveness and workforce center workflow efficiencies. Any unused portion of the carry over funding will be reviewed by appropriate staff and future resolutions to the NCTCOG Executive Committee could possibly be required.

A budget amendment will be presented to the Workforce Board's Oversight and Accountability subcommittee and the full Workforce Board for their approval prior to the January NCTCOG Executive Committee meeting.

A draft resolution authorizing the increase in the FY 2015 Budget for Workforce funded activities and receipt of new grant funding is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions prior to requesting Board approval.

**RESOLUTION AUTHORIZING AN INCREASE TO THE WORKFORCE  
DEVELOPMENT DEPARTMENT'S BUDGET AND THE RECEIPT OF NEW GRANT  
FUNDING**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) acts as the Administrative Entity and Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

**WHEREAS**, the Workforce Board has identified carry over funding totaling approximately \$1.32 million over and above the amount estimated during the FY 2015 budget process; and

**WHEREAS**, the Workforce Board has been notified by the Texas Workforce Commission that it has been selected to receive additional funding in the form of a new grant referred to as the Long-Term Unemployed Initiative which totals approximately \$109,000; and

**WHEREAS**, the Workforce Board proposes utilizing a portion of the additional carry over funds plus the projected additional funds from the Long-Term Unemployed Initiative to increase the Workforce Board's Budget by an amount totaling \$575,000. The additional budget funds are projected to be utilized to complete projects designed to improve customer outreach effectiveness and workforce center workflow efficiencies; and

**WHEREAS**, a budget amendment will be presented to the Workforce Board's Oversight and Accountability subcommittee and the full Workforce Board for their approval prior to the January NCTCOG Executive Board meeting.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** NCTCOG is authorized to receive funding in the amount of approximately \$109,000 through the Texas Workforce Commission,

**Section 2.** NCTCOG authorizes the use of approximately \$466,000 of unallocated Workforce Development carryover funds for Workforce Development funded activities.

**Section 3.** The FY 2015 Budget is hereby amended to include an additional \$575,000 for Workforce Development funded activities designed to improve customer outreach effectiveness and workforce center workflow efficiencies.

**Section 4.** The Executive Director or designee is authorized to execute contractual agreements with the Texas Workforce Commission to carry out this project.

**Section 5.** This resolution shall be in effect immediately upon its adoption.

---

Kathryn Wilemon, President  
North Central Texas Council of Governments  
Mayor Pro Tem, City of Arlington

I hereby certify that the resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2015.

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Daniel Scarth, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Fort Worth



**North Central Texas Council of Governments**

TO: Mike Eastland  
Executive Director

DATE: January 15, 2015

FROM: Michael Morris, P.E.  
Director of Transportation

SUBJECT: Resolution Authorizing an Interlocal Agreement with the Texas Transportation Institute to Conduct a Diesel Inspection and Maintenance Demonstration Program

In 2011, at the request of the Texas Department of Transportation (TxDOT), the North Central Texas Council of Governments (NCTCOG) began coordination with TxDOT and the Texas Transportation Institute (TTI) to investigate the feasibility of a Heavy-Duty Diesel Inspection and Maintenance Program in North Central Texas. In February 2012, the NCTCOG Executive Board approved a resolution supporting a partnership with TxDOT and TTI for a pilot program. In June 2012, TTI implemented a project titled *Heavy-Duty Diesel Inspection and Maintenance Pilot Program* for NCTCOG and TxDOT. After emissions data from nearly 1,500 heavy-duty diesel vehicles was collected, the data validated that using the emission testing technology could be a viable option for an Inspection and Maintenance Program. However, it was also determined that further refinements to the system design were needed, along with an operational plan. It is proposed to conduct additional activities as a final phase to follow up on the work conducted previously.

NCTCOG staff is requesting authorization to partner with TTI to implement the final phase of the pilot program in the amount of approximately \$250,000. \$200,000 of the funding will be contributed through Congestion Mitigation and Air Quality Improvement Program funding previously authorized through an agreement between NCTCOG and TxDOT. TTI will contribute approximately \$50,000 utilizing funding provided through a research grant from TxDOT.

This final phase of the pilot program will include installation and refinement of the system design of emissions testing technology, to be operated by TTI. Data will be collected through this technology to develop an operational plan for this program to improve air quality emissions.

A draft resolution authorizing an interlocal agreement with TTI to conduct a Heavy-Duty Diesel Inspection and Maintenance Demonstration Program is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

JB:al  
Attachment

**616 Six Flags Drive, Centerpoint Two  
P.O. Box 5888, Arlington, Texas 76005-5888  
(817) 640-3300 FAX: 817-608-2372  
[www.nctcog.org](http://www.nctcog.org)**

**RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT WITH THE TEXAS  
TRANSPORTATION INSTITUTE TO CONDUCT A DIESEL INSPECTION AND  
MAINTENANCE DEMONSTRATION PROGRAM**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Environmental Protection Agency (EPA) has designated the ten-county area of Collin, Dallas, Denton, Ellis, Johnson, Kaufman, Parker, Rockwall, Tarrant, and Wise Counties as moderate nonattainment under the 2008 8-Hour National Ambient Air Quality Standard for the pollutant ozone, effective July 20, 2012; and EPA has proposed a more stringent revised ozone standard within a range of 65 to 70 parts per billion, which may require substantial additional emissions reductions; and,

**WHEREAS**, the RTC is responsible for air quality conformity and the Clean Air Act Amendments of 1990 require that in air quality nonattainment areas transportation plans and improvement programs conform to the applicable air quality implementation plan; and,

**WHEREAS**, the Texas Department of Transportation requested NCTCOG to coordinate with the Texas Transportation Institute to conduct a Diesel Inspection and Maintenance Demonstration Program; and,

**WHEREAS**, element 3.03 of the FY2014 and FY2015 Unified Planning Work Program provides for investigation of potential measures for greater implementation including a feasibility study on an enhanced inspection and maintenance program; and,

**WHEREAS**, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, provides authority for NCTCOG to coordinate with local partners for the provision of governmental functions and services of mutual interest.

**NOW THEREFORE, BE IT RESOLVED THAT:**

**Section 1.** NCTCOG is authorized to enter into an agreement with the Texas Transportation Institute to conduct a Diesel Inspection and Maintenance Demonstration Program in the amount of approximately \$250,000 (\$200,000 Congestion Mitigation and Air Quality Improvement Program funds and \$50,000 match from the Texas Transportation Institute).

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

---

Kathryn Wilemon, President  
North Central Texas Council of Governments  
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2015.

---

Daniel Scarth, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Fort Worth



**North Central Texas Council of Governments**

TO: Mike Eastland  
Executive Director

DATE: January 15, 2015

FROM: Michael Morris, P.E.  
Director of Transportation

SUBJECT: Resolution Authorizing Agreements with Agencies Receiving Funding Under the Incident Management Equipment Purchase 2014 Call for Projects

The Fiscal Year (FY) 2014 and FY2015 Unified Planning Work Program Element 5.06 provides for Freeway Incident Management as part of the Congestion Management Operations Program. On June 16, 2014, the North Central Texas Council of Governments (NCTCOG) opened the Incident Management Equipment Purchase 2014 Call for Projects to assist regional partner agencies in purchasing equipment and technology that aid in quick incident clearance and mitigation. The Call for Projects covered multiple jurisdictions throughout the Dallas-Fort Worth nonattainment area, including Collin, Dallas, Denton, Ellis, Johnson, Kaufman, Parker, Rockwall, Tarrant, and Wise Counties and is funded through the Category 5 – Congestion Mitigation and Air Quality Improvement Program (CMAQ). Local match is paid with Transportation Development Credits.

The Regional Transportation Council (RTC) voted to approve the project recommendations on January 8, 2015. NCTCOG staff is requesting Executive Board approval to enter into agreements with 17 award recipients for a total amount not to exceed \$1,712,646. The 17 recipients are: City of Anna; City of Dallas; City of Frisco; City of Denton; City of Farmers Branch; City of Flower Mound; City of Grand Prairie; City of Richardson; Dallas County; Dallas Area Rapid Transit; City of Arlington; City of Euless; City of Fort Worth; City of Grapevine; City of Hurst; City of North Richland Hills; and City of Weatherford.

A draft resolution authorizing agreements with agencies receiving funding under the Incident Management Equipment Purchase 2014 Call for Projects in an amount not to exceed \$1,712,646 is attached for Executive Board consideration. This is a 100 percent federally funded program. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval. Attached is a copy of the RTC resolution requesting aggressive freeway management.

SL:tmb  
Attachment



**RESOLUTION AUTHORIZING AGREEMENTS WITH AGENCIES RECEIVING FUNDING UNDER THE INCIDENT MANAGEMENT EQUIPMENT PURCHASE 2014 CALL FOR PROJECTS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, Element 5.06 of the Fiscal Year (FY) 2014 and FY2015 Unified Planning Work Program, provides for Freeway Incident Management Training as part of the Congestion Management Operations Program; and,

**WHEREAS**, the Freeway Incident Management (FIM) Training Program is designed to initiate a common coordinated response to traffic incidents that will build partnerships, enhance safety for emergency personnel, reduce secondary traffic crashes, improve the efficiency of the transportation system, and improve air quality in the Dallas-Fort Worth region; and

**WHEREAS**, on May 8, 2014, the RTC approved staff to conduct the Incident Management Equipment Purchase 2014 Call for Projects with \$2 million of Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds to assist local governments in obtaining equipment and technology designed to facilitate quick incident clearance; and

**WHEREAS**, on January 8, 2015, the RTC approved the project selection recommendations for the Call for Projects; and,

**WHEREAS**, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, provides authority for NCTCOG to coordinate with local partners for the provision of governmental functions and services of mutual interest.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** Agreements between NCTCOG and recipients receiving funding under the Incident Management Equipment Purchase 2014 Call for Projects in an amount not to exceed \$1,712,646 total award, as outlined in Attachment 1, be and are hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute Agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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Kathryn Wilemon, President  
North Central Texas Council of Governments  
Mayor Pro Tem, City of Arlington

I hereby certify that the Executive Board of the North Central Texas Council of Governments adopted this resolution on January 22, 2015.

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Daniel Scarth, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Fort Worth

**NCTCOG INCIDENT MANAGEMENT EQUIPMENT PURCHASE 2014 CALL FOR PROJECTS  
PROJECT SELECTION**

**Eastern Subregion - Project Summary**

	<b>Agency</b>	<b>Project Types</b>	<b># of Projects Awarded</b>	<b>Maximum Award</b>
1	City of Anna	Traffic Control Equipment, Responder Safety Gear, and Dynamic Message Boards	3	\$57,303
2	City of Dallas	Traffic Control Equipment, Dynamic Message Boards, Responder Radios and Accident Investigation Technology	5	\$144,739
3	City of Frisco	Traffic Control Equipment, TMC Equipment, Thermal Imager and Incident Dispatching Software	4	\$372,526
4	City of Denton	Traffic Control Equipment, Responder Safety Gear, Scene Lighting, and Dynamic Message Boards	7	\$52,512
5	City of Farmers Branch	Traffic Control Equipment, Responder Radios, Accident Investigation Technology	3	\$67,208
6	City of Flower Mound	Responder Opticom Emitters	1	\$4,905
7	City of Grand Prairie	Traffic Control Equipment and Dynamic Message Boards	3	\$33,606
8	City of Richardson	Accident Investigation Technology	1	\$10,248
9	Dallas County	Crash Attenuator Trucks Equipped with Traffic Control and Scene Management Equipment (Arrowboards, Lighting)	2	\$233,174
10	Dallas Area Rapid Transit (DART)	Accident Investigation Technology	1	\$60,000
		<b>Total</b>	<b>30</b>	<b>\$1,036,221</b>

**NCTCOG INCIDENT MANAGEMENT EQUIPMENT PURCHASE 2014 CALL FOR PROJECTS  
PROJECT SELECTION**

**Western Subregion - Project Summary**

	<b>Agency</b>	<b>Project Types</b>	<b># of Projects Awarded</b>	<b>Maximum Award</b>
1	City of Arlington	Traffic Control Equipment, Crash Attenuators, Arrowboards, Push Bumpers/Transit Clusters and Accident Investigation Technology	8	\$343,949
2	City of Euless	Traffic Control Equipment, Responder Safety Gear, Scene Lighting, and Dynamic Message Boards	5	\$34,597
3	City of Fort Worth	Heavy Duty Response Truck Equipped with Traffic Control Equipment, Responder Safety Gear, Portable Message Boards, and Accident Investigation Technology	7	\$160,036
4	City of Grapevine	Accident Investigation Technology	1	\$32,262
5	City of Hurst	Traffic Control Equipment and Scene Lighting	3	\$5,617
6	City of North Richland Hills	Heavy Duty Response Truck Equipped with Traffic Control Equipment	1	\$78,028
7	City of Weatherford	Traffic Control Equipment, Scene Lighting and Accident Investigation Technology	4	\$21,937
		<b>Total</b>	<b>29</b>	<b>\$676,425</b>

**Grand Total: \$1,712,646**

**RESOLUTION SUPPORTING A COMPREHENSIVE, COORDINATED, INTERAGENCY  
APPROACH TO FREEWAY INCIDENT MANAGEMENT  
(R08-10)**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with the North Central Texas Council of Governments and has been and continues to be the regional forum for cooperative decisions on transportation; and,

**WHEREAS**, the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) assigns the MPO the responsibility for carrying out the metropolitan planning process, in cooperation with the State and public agencies; and,

**WHEREAS**, regionwide, commuters have experienced a 35 percent increase in travel time due to congestion, resulting in unacceptable levels of vehicle emissions and \$4.2 billion in lost productivity due to traffic congestion annually; and,

**WHEREAS**, reducing traffic congestion and its related impacts on air quality, energy, safety, and the quality of life are primary goals of Mobility 2030: The Metropolitan Transportation Plan for the Dallas Fort Worth Area; and,

**WHEREAS**, congestion mitigation is an integral element of The Metropolitan Transportation Plan, with a total program cost of approximately \$3.1 billion, and congestion mitigation strategies are intended to decrease congestion in the Dallas-Fort Worth Metropolitan Area; and,

**WHEREAS**, multi-agency coordination and the implementation of “best practices” Freeway Incident Management techniques reduce congestion on affected roadways and improve the safety of incident responders.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

- Section 1.** The Regional Transportation Council (RTC) supports the quick detection and clearance of traffic incidents using state-of-the-art traffic surveillance, traveler notification, and crash investigation equipment.
- Section 2.** The RTC encourages all personnel involved in freeway incident management to be trained in NCTCOG training classes, opportunities, and exercises that promote the objectives within this resolution—a common, comprehensive approach that maintains the safety of incident responders and travelers, while minimizing clearance time.
- Section 3.** The RTC supports an enhanced geographic information systems (GIS) based incident location system that will aid incident reporters and responders in the timely detection and verification of incidents.

**Section 4.** The RTC supports a uniform policy whereby law enforcement agency personnel may remove personal property from a roadway or right-of-way, without the consent of the owner or carrier of the property, if the agency determines that the property blocks the roadway or endangers public safety.

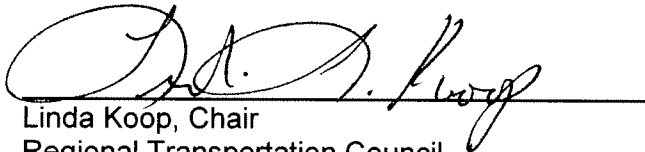
**Section 5.** The RTC encourages local governments to adopt a towing ordinance that mandates the arrival of appropriate equipment within a specified time limit and instructs staff to inventory towing ordinance policies impacting freeway and toll road facilities.

**Section 6.** The RTC supports consistent, coordinated operational strategies for all major freeway and toll road projects that include quick incident clearance practices, and that these strategies be consistently adopted prior to major freeway and toll road improvement expenditures in order to ensure that the expected mobility benefits are realized.

**Section 7.** The RTC may consider compliance with this resolution when considering future Regional Transportation Council funding actions.

**Section 8.** This resolution shall be transmitted to the Texas Transportation Commission, Texas Department of Transportation Dallas and Fort Worth Districts, the North Texas Tollway Authority, Dallas/Fort Worth International Airport, counties within the Metropolitan Planning Organization planning boundary, and cities having freeways and toll roads within their jurisdiction.

**Section 9.** This resolution shall be in effect immediately upon its adoption.



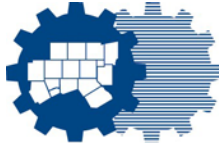
Linda Koop, Chair  
Regional Transportation Council  
Councilmember, City of Dallas

I hereby certify that this resolution was adopted by the Regional Transportation Council of the North Central Texas Council of Governments for the Dallas-Fort Worth Metropolitan Area on October 9, 2008.



Ron Natinsky, Secretary  
Regional Transportation Council  
Councilmember, City of Dallas

January 22, 2015 – ITEM 6



**North Central Texas Council of Governments**

**TO:** Mike Eastland  
Executive Director

**DATE:** January 14, 2015

**FROM:** Edith Marvin, P.E.  
Director of Environment and Development

**SUBJECT:** Resolution Recommending Local Government Participation in the Solar Ready II Project and Adoption of Solar Energy Best Management Practices

The North Central Texas Council of Governments (NCTCOG), in partnership with the National Association of Regional Councils, the Mid America Regional Council, Meister Consultants Group, the Council of State Governments, and other regional planning agencies, is administering the Solar Ready II project in the Dallas-Fort Worth (DFW) area through a grant awarded by the Department of Energy under the Rooftop Solar Challenge II Program. The NCTCOG Executive Board endorsed NCTCOG's participation in this program on March 28, 2013.

The goal of the Solar Ready II project is to achieve measurable improvements in market conditions for solar photovoltaic (PV) across the region by providing local government representatives with information and best management practices (BMPs) that will enable local government policies and processes to be updated in a way that accommodates growth of new, innovative technologies, such as solar energy.

The NCTCOG staff will seek the Executive Board's endorsement of the goal of the Solar Ready II initiative and encouragement of local governments in the DFW area to pass a resolution, similar to that shown in Attachment 1, to participate in the project and implement solar BMPs. The NCTCOG staff will also seek authorization for NCTCOG's Executive Director to accept funding from local governments, partner entities, and the State of Texas through FY2016 to continue work on solar initiatives suggested and prioritized by Solar Ready II stakeholders.

A brief presentation of this item will be provided, and I will be available to answer any questions prior to requesting Board approval.

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**RESOLUTION RECOMMENDING LOCAL GOVERNMENT PARTICIPATION IN THE SOLAR  
READY II PROJECT AND ADOPTION OF SOLAR ENERGY BEST MANAGEMENT  
PRACTICES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) Executive Board is the policy development body and is responsible for the general policies and programs of the NCTCOG and for control of the funds; and,

**WHEREAS**, the NCTCOG has been designated as the Metropolitan Planning Organization for the Dallas-Fort Worth (DFW) Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the NCTCOG Strategic Plan directs staff to identify and implement regional measures to reduce air pollutant emissions; and,

**WHEREAS**, the United States Environmental Protection Agency (EPA) has designated the ten-county area of Collin, Dallas, Denton, Ellis, Johnson, Kaufman, Parker, Rockwall, Tarrant, and Wise Counties as a moderate nonattainment area under the 2008 8-hour ozone National Ambient Air Quality Standards, and EPA has proposed a more stringent revised ozone standard within a range of 65 to 70 parts per billion, which may require substantial additional emissions reductions; and,

**WHEREAS**, emissions inventories from the Texas Commission on Environmental Quality indicate that in 2018, approximately five percent of ozone-forming nitrogen oxides emissions in the DFW ozone nonattainment area are expected to be attributable to Electric Utility Point sources; and,

**WHEREAS**, increases in the amount of electricity generated by low-emitting, renewable energy sources, such as solar energy, have the potential to help reduce emissions that lead to ozone formation, improve the reliability of the Texas electrical grid, and facilitate more sound local energy reliability in cases of natural disaster or preparedness planning; and,

**WHEREAS**, the NCTCOG, in partnership with the National Association of Regional Councils, the Mid-America Regional Council, Meister Consultants Group, the Council of State Governments, and other regional planning agencies, is administering the Solar Ready II project in the DFW area through a grant application awarded by the Department of Energy under the Rooftop Solar Challenge II Program, which was endorsed by the NCTCOG Executive Board on March 28, 2013; and,

**WHEREAS**, the goal of the Solar Ready II project is to achieve measurable improvements in market conditions for solar photovoltaic (PV) across the region by providing local government representatives with information and best management practices (BMPs) that will enable local government policies and processes to be updated in a way that accommodates growth of new, innovative technologies, such as solar energy; and,

**WHEREAS**, the NCTCOG Executive Board wishes to encourage regional efforts to achieve workable solutions that conserve resources, improve reliability of the electrical grid, and support efforts to attain the ozone standard.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** The NCTCOG Executive Board endorses the goal of the Solar Ready II project and recommends its member governments pass a resolution, similar to that shown in Attachment 1, to participate in the project and implement solar BMPs as provided by the NCTCOG.
- Section 2.** This resolution will be transmitted to all local governments within the 16-county region.
- Section 3.** The NCTCOG is authorized to receive funds from local governments, partner entities, and the State of Texas through FY2016 to continue work on solar initiatives suggested and prioritized by Solar Ready II stakeholders.
- Section 4.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.
- Section 5.** This resolution shall be in effect immediately upon its adoption.

---

Kathryn Wilemon, President  
North Central Texas Council of Governments  
Mayor Pro Tem, City of Arlington

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on January 22, 2015.

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Daniel Scarth, Secretary-Treasurer  
North Central Texas Council of Governments  
Councilmember, City of Fort Worth



**RESOLUTION AUTHORIZING PARTICIPATION IN THE SOLAR READY II PROJECT AND ADOPTION OF SOLAR ENERGY BEST MANAGEMENT PRACTICES**

**WHEREAS**, the United States Environmental Protection Agency has designated the ten-county area of Collin, Dallas, Denton, Ellis, Johnson, Kaufman, Parker, Rockwall, Tarrant, and Wise Counties as a moderate nonattainment area under the 2008 8-hour ozone National Ambient Air Quality Standards, and is expected to propose a more stringent 8-hour ozone standard by December 2014 that may require additional significant emissions reductions; and,

**WHEREAS**, emissions inventories from the Texas Commission on Environmental Quality indicate that in 2018, approximately five percent of ozone-forming nitrogen oxides emissions in the Dallas-Fort Worth (DFW) ozone nonattainment area are expected to be attributable to Electric Utility Point sources; and,

**WHEREAS**, increases in the amount of electricity generated by low-emitting, renewable energy sources, such as solar energy, have the potential to help reduce emissions that lead to ozone formation, improve the reliability of the Texas electrical grid, and facilitate more sound local energy reliability in cases of natural disaster or preparedness planning; and,

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG), in partnership with the National Association of Regional Councils, the Mid-America Regional Council, Meister Consultants Group, the Council of State Governments, and other regional planning agencies, is administering the Solar Ready II project in the DFW area; and,

**WHEREAS**, the goal of the Solar Ready II project is to achieve measurable improvements in market conditions for solar photovoltaic (PV) across the region by providing local government representatives with information and best management practices (BMPs) that will enable local government policies and processes to be updated in a way that accommodates growth of new, innovative technologies, such as solar energy; and,

**WHEREAS**, [adopting entity] wishes to participate in regional efforts to achieve workable solutions that conserve resources, improve reliability of the electrical grid, and support efforts to attain the ozone standard.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** <adopting entity> endorses the goal of the Solar Ready II initiative and will participate in the preparation of policy and market changes associated with growth in solar PV deployment.

**Section 2.** <adopting entity> will join ongoing discussions with other partners regarding implementation of solar BMPs in the DFW region.

**Section 3.** <adopting entity> will review current permitting and planning processes and consider revising and adopting solar BMPs, including regional products developed in the Solar Ready II project or other solar initiatives, as appropriate.

**Section 4.** <adopting entity> will strive to notify the NCTCOG of changes made with regard to solar permitting and planning processes to help inform further regional coordination.

**Section 5.** This resolution shall be in effect immediately upon its adoption.

I hereby certify that this resolution was adopted by the <adopting entity> on <date of adoption>.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Adopting Entity

January 22, 2015 – Item 7



**North Central Texas Council of Governments**

TO: Mike Eastland  
Executive Director

DATE: January 22, 2015

FROM: Christy Williams  
Director of 9-1-1 Program

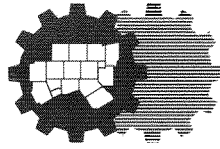
SUBJECT: Approval of new 9-1-1 Regional Advisory Committee Members

The 9-1-1 Regional Advisory Committee serves in an advisory role to the NCTCOG Executive Board. Its primary purpose is to foster cooperation, collaboration, planning, development, and the implementation of regional 9-1-1 plans for the North Central Texas Council of Governments' region. The appointing body of NCTCOG will make every effort to include representatives from each county in the 9-1-1 service area to represent their jurisdiction and provide a regional perspective of 9-1-1.

The 9-1-1 Regional Advisory Committee has four openings for new members to this committee. To fill these vacancies, we are recommending Board consideration to seat a total of four (4) representatives at the next quarterly 9-1-1 Regional Advisory Committee meeting. NCTCOG 9-1-1 Regional Advisory Committee recommends Rockwall Fire Chief Mark Poindexter, Johnson County Commissioner Jerry Stringer, Wilmer Police Chief Victor Kemp, and Weatherford Police Chief Mike Manning to fill the four vacant seats.

Should either you or the Executive Board members have questions, staff will be present at the meeting, or I may be contacted via e-mail at [cwilliams@nctcog.org](mailto:cwilliams@nctcog.org).

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P.O. Box 5888, Arlington, Texas 76005-5888  
(817) 640-3300 FAX: 817-608-2372  
[www.nctcog.org](http://www.nctcog.org)**



**North Central Texas Council of Governments**

TO: Mike Eastland  
Executive Director

DATE: January 14, 2014

FROM: Doni Green  
Director of Aging Programs

SUBJECT: Appointments to the Regional Aging Advisory Committee (RAAC) and Election of Officers

The Regional Aging Advisory Committee assists the North Central Texas Area Agency on Aging (NCTAAA) in representing the interests of older persons. RAAC is comprised of 28 members, with two representatives from each county in the 14-county service area.

RAAC currently has 12 vacancies. To fill those vacancies, the NCTAAA has solicited nominations from county judges and local contractors, and received six nominations. Of these six nominations, two are re-nominations and four are first-time nominations. Ed Wilson of Kaufman County has been re-nominated by Judge James Bruce Wood, and Linda Carlisle of Erath County has been re-nominated by Judge Tab Thompson. First-time nominees are Evelyn Guerin of Hood County, Dorothy Canon of Denton County, Carol Connelly of Ellis County, and Gary Whittle of Somervell County.

A brief outline of the Committee's responsibilities and a membership chart are attached.

During its November 11, 2014 meeting, RAAC members moved that the following persons serve as officers during Calendar Year 2015:

- President: Ed Wilson of Kaufman County
- Vice-President: Harry Kepner of Collin County
- Secretary: Stephen Straughan of Rockwall County

We are seeking Board approval of RAAC nominees and officers. For your reference, we have attached biographical sketches for the four new nominees.

Should you or the Executive Board have questions, I will be available during the January 22<sup>nd</sup> Board meeting to respond to questions. I may be contacted at 817-695-9193.

Thank you.

DG:ct

## **REGIONAL AGING ADVISORY COMMITTEE**

### **PRIMARY RESPONSIBILITY OF COMMITTEE**

The Regional Aging Advisory Committee is appointed by and serves at the pleasure of NCTCOG's Executive Board. This Committee assists the Executive Board in the development and implementation of the area agency on aging plan for persons sixty years old and over in the 14 counties adjacent to Dallas and Tarrant Counties. The Committee also reviews proposals for aging services through NCTCOG's Aging Program under Title III of the Older Americans Act. This program does not serve Dallas or Tarrant Counties, which have their own Area Agencies on Aging.

### **NUMBER OF COMMITTEE MEMBERS**

28

### **TERMS OF MEMBERSHIP**

Terms of membership are based on staggered three-year terms with approximately one-third of the membership appointed each year.

### **STANDARD MEETING DATE**

The Committee meets quarterly.

### **SPECIAL REQUIREMENTS**

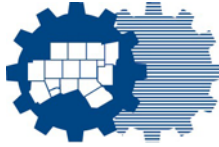
- The composition of the Committee, according to funding agency guidelines and Committee bylaws, should include the following.
- More than 50 percent of the Committee includes older persons, older persons with the greatest economic or social need, older minority persons and participants in programs funded by the Area Agency on Aging.
- Each of the fourteen counties served by the Area Agency is represented by two persons from each county and may include local elected and appointed officials, older citizens and representatives of older persons.
- Additional persons may serve as ex-officio members because of their special knowledge or experience with aging matters. These resource members may include representatives from the Veterans Administration, State Citizen Advisory Council, and the Texas Silver-Haired Legislature.

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
AREA AGENCY ON AGING**

**PROPOSED REGIONAL AGING ADVISORY COMMITTEE  
(Terms expiring December 31 of year indicated)**

<b>COUNTY</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
<b>Collin</b>	Harry Kepner		vacant
<b>Denton</b>	Anita Nelson		<b>Dorothy Canon</b>
<b>Ellis</b>	Karen Cox		<b>Carol Connelly</b>
<b>Erath</b>		Bailee McCauley	Linda Carlisle
<b>Hood</b>	Carole Cockerham		<b>Evelyn Guerin</b>
<b>Hunt</b>	Denise Ayers		vacant
<b>Johnson</b>	Martin Rechnitzer	Pat Bonds	
<b>Kaufman</b>		Homer Norville	Ed Wilson
<b>Navarro</b>	Deborah Richardson		vacant
<b>Palo Pinto</b>		Caye Mauney	vacant
<b>Parker</b>		vacant	vacant
<b>Rockwall</b>	Brenda Cross	Stephen Straughan	
<b>Somervell</b>		Laverne West	<b>Gary Whittle</b>
<b>Wise</b>	Don Majka	Tim Woodruff	

**Shaded areas represent appointees. The names of new nominees appear in bold.**



**North Central Texas Council of Governments**

TO: Mike Eastland  
Executive Director

DATE: January 15, 2014

FROM: Molly Thoerner  
Emergency Preparedness Director

SUBJECT: Appointments to the Emergency Preparedness Planning Council 2015 (EPPC)

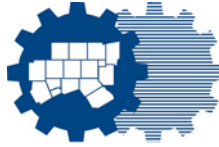
The Emergency Preparedness Planning Council serves in an advisory role to the NCTCOG Executive Board. From a pool of nominations, the Board appoints qualified local elected officials to serve for a two-year term. The Council is responsible for providing policy direction and oversight functions pertaining to the development and maintenance of a coordinated and integrated regional approach to emergency management planning and response systems. The Council may also make recommendations as to how the region can most efficiently and effectively utilize state and/or federal financial assistance made available for emergency and disaster planning, mitigation, and recovery.

Due to end-of-term rotations, the EPPC currently has seven population category positions open on the Council. To fill these vacancies we are requesting approval to appoint representatives at the next EPPC meeting. Biographical information for Council nominees will be made available at the Appointments Committee meeting.

Should either you or the Executive Board members have questions, staff will be present at the meeting to address any questions, or I may be contacted by phone at 817-608-2322 or via e-mail at [mthoerner@nctcog.org](mailto:mthoerner@nctcog.org).

MT: cf

January 22, 2015 – Item 10



**North Central Texas Council of Governments**

**TO:** Mike Eastland  
Executive Director

**DATE:** January 14, 2015

**FROM:** Monte Mercer  
Deputy Executive Director

**SUBJECT:** Status Report on the Electronic Warrant Payments Shared Services Program

The Electronic Warrant Payments Program is a NCTCOG Shared Services Program which allows participating entities to electronically accept warrant payments, and in some circumstances other court related fees and payments, on behalf of other participating entities. Operations began in June of 2013 with five pilot entities: Arlington, Carrollton, Euless, Grand Prairie, and Plano. There are 12 entities currently participating and 12 more are in the process of being added in 2015. The program has collected and distributed over \$920,000 on over 1,700 transactions from June 2013-October 2014. The attached 2014 Annual Report provides additional information on the progress of the program thus far.

I will be available to answer any questions at the Executive Board Meeting.

MM:mdm  
Attachment

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[www.nctcog.org](http://www.nctcog.org)**





# ELECTRONIC WARRANT PAYMENTS SHARED SERVICES PROGRAM

2014 ANNUAL REPORT

*(For period ending October 2014)*



North Central Texas  
Council of Governments

## **Electronic Warrant Payments Shared Services Program Executive Summary**

The Electronic Warrant Payments Program (EWP) is a NCTCOG Shared Services Program which allows participating entities to electronically accept warrant payments, and in some circumstances other court related payments, on behalf of other participating entities.

As with NCTCOG's other shared services, this program originated at the request of local government representatives. Throughout the life of the program, subject matter experts (SMEs) have been utilized to develop and refine the program. The design and implementation incorporated the multidisciplinary perspectives required to meet the needs of police officers, municipal court administrators, municipal court judges, jailers, city marshals, dispatchers, and finance officers. The program has been operational since June 2013 with five (5) pilot entities: Arlington, Carrollton, Euless, Grand Prairie, and Plano. Seven (7) new entities have since joined the program and include: Cedar Hill, DeSoto, Denton, Pantego, Lancaster, Irving, and Fort Worth (Belknap facility). At this time, projections are to add, at a minimum, twelve (12) more entities in 2015.

The multi-jurisdictional approach of this program has resulted in several, significant benefits for the participating entities. The program is provided at no cost to participants and the vendor payment system is flexible, allowing participants to keep their processes virtually unchanged. In addition, liability is reduced as a result of minimized jail time, which also reduces the cost and risk associated with prisoner detention/transfers. The program has collected and distributed over \$920,000 on approximately 1,700 transactions from June 2013- October 2014. As more participants sign on to the program, economies of scale and utilization will continue to increase.

The EWP program has received two awards since launching in 2013. The pilot group participants were awarded the Professionalism Award from the North Texas Court Clerks Association in 2013 for their participation in this effort. The pilot agencies were also awarded the 2014 Regional Cooperation Award from the North Central Texas Council of Governments during its General Assembly.

As reflected by the awards mentioned above, EWP's success is a direct result of the tireless work of our pilot entities. Their involvement since day one has been the driving force behind this project. The SMEs took ownership in their role as implementation team members and their input was critical to structuring and implementing a successful program. During the previous eighteen (18) months, these pilot cities have been advocates for the EWP program holding regional meetings, fielding questions from interested entities, and taking other steps to increase the visibility of the program. Their continued participation will be a vital component to our collective continued success.

## **Electronic Warrant Payments Shared Services Program 2014 Annual Report**

The following information is provided as an overview and update on the Electronic Warrant Payments (EWP) Program being offered to all jails and courts within the North Central Texas region. This project is offered through the North Central Texas Council of Governments (NCTCOG) as a Shared Services initiative with services provided by a Government Payment Service, Inc. (dba GovPayNet).

### ***Background***

During May 2012, NCTCOG was approached by local government representatives to host a meeting to gauge interest within the region for a Shared Services program to electronically accept warrant payments and possibly other court related fees and payments. This program would facilitate inter-governmental cooperation for the acceptance of warrant payments between entities using a private sector vendor to be selected through a competitive procurement. It was determined based on the initial meeting that there was significant interest in such an endeavor and it would be worthwhile for NCTCOG to facilitate it with local government subject matter experts (SMEs) participating in the procurement process.

A selection committee was established to develop and evaluate a Request for Proposals (RFP). The selection committee participants consisted of SMEs in jail and court administration and represented various sized entities from throughout the region. The selection committee along with NCTCOG staff drafted a RFP that addressed the needs for this program.

The EWP Services Program NCTCOG Selection Committee met on Wednesday, October 3, 2012, to make a recommendation on the service provider of choice for the RFP. Three (3) proposals were received in response to the RFP. These three (3) proposals were scored by the selection committee. After careful consideration, the selection committee was in agreement to recommend Government Payment Service, Inc. (GovPayNet) to be the service provider for the EWP Services Program. The selection committee recommendation to contract with GovPayNet was then approved by the NCTCOG Executive Board at the October 2012 Board meeting.

An agreement for service with GovPayNet was executed by the NCTCOG in January 2013 and program development began immediately thereafter.

## ***Project Implementation***

An implementation team was formed consisting of five (5) entities. This Pilot Group was comprised of representatives from the following:

- Arlington
- Carrollton
- Euless
- Grand Prairie
- Plano

Representatives from these entities included court and jail staff familiar with their respective operational needs, as well as best practices for their agencies. Meetings were held with Pilot Group representatives to keep the project on schedule and ensure that all of the operational needs of the group were met.

The Pilot Group, NCTCOG staff, and GovPayNet staff developed a simple, uniform payment process that facilitated the ability to accept payment for arrest warrants utilizing existing “best practices” for courts and law enforcement. This development stage took approximately six (6) months and included demonstration and testing of services at each of the five (5) pilot agencies. With the completion and testing of this payment process the Pilot Group set a launch date for service implementation (Phase I).

### Phase I Implementation

The initial launch of services (Phase I) occurred on June 17th, 2013, with all five (5) pilot agencies going “live” simultaneously on that date. On-site and remote training was provided by GovPayNet staff during the two (2) weeks prior to the launch date at each of the five (5) entities. Training for jail staff, court staff, communications/dispatch staff, warrants division staff, financial services staff, and others at each of the Pilot Group entities was coordinated and provided to ensure that all parties involved in the payment process were fully engaged. The payment process developed by the Pilot Group allows each entity to continue to process payments, and communicate release authorization in the same fashion as previously utilized. The payment protocols developed do not require significant changes within each entity. The payment system developed and implemented by GovPayNet is flexible in communicating payment notifications and distributing pertinent payment information, thereby allowing the existing processes utilized by each entity to fundamentally remain the same. This flexibility facilitated ease of implementation at each pilot site and made the on-boarding process simpler for each entity.

Once the Pilot Group completed their respective implementation of GovPayNet for their jail and court operations and a period of time had elapsed to assess operations, the project was scheduled with a Phase II roll-out. The initial five (5) pilot group entities that participated in Phase I processed payments over a six (6) month period determined that the system was working as designed. Prior to Phase II, the Pilot Group worked to develop guidelines and prepare checklists for future participating agencies. In addition, a Universal Plea Form was created. This form was a collaborative effort that included several conversations with Judges and court personnel and resulted in a form suitable for all parties concerned.

## Phase II Launch

Phase II was launched in January 2014 and an effort to expand the EWP project beyond the original five (5) entities was undertaken. Initially, Phase II of this project involved each of the original pilot entities hosting a meeting for area entities interested in participating in the EWP project or those interested in learning more about the project. This awareness effort was successful and these meetings were well attended. Phase II efforts have resulted in seven (7) additional agencies being on-boarded over a ten (10) month period ending in October 2014. Currently, there are twelve (12) participating entities in the EWP program with more scheduled for participation in the coming months. The current twelve (12) participating entities are:

### Phase I (Original Pilot Group)

- Arlington
- Carrollton
- Euless
- Grand Prairie
- Plano

### Phase II

- Cedar Hill – January 2014
- DeSoto – January 2014
- Denton – March 2014
- Pantego – March 2014
- Lancaster – March 2014
- Irving – July 2014
- Fort Worth – July 2014  
(Belknap facility only)

Some of the above on-boarded agencies have chosen to expand services for the payment of arrest warrants to include payments in the field thereby further avoiding jail arrests, reducing costs associated with incarceration, and increasing revenue collections for each respective entity. The agencies that have elected to expand services include the following:

- DeSoto – added field citation payments in February 2014
- Carrollton – added non-jail warrant payments in August 2014
- Pantego – scheduled for warrant payments in the field in January 2015
- Carrollton – scheduled for warrants paid in the field in January 2015

The expansion of services was requested due to the success experienced by each of the respective agencies with the payment services provided through this Shared Services program. It is anticipated that this additional service expansion may be requested by other participating agencies as this project expands.

### Phase III In Progress

In addition to the twelve active participating entities, several agencies are prepared to be on-boarded within the next 30 to 60 days (on-boarding to occur in January and/or February 2015). These include the following entities:

- Allen
- Balch Springs
- Little Elm
- Mansfield
- North Richland Hills
- Richland Hills

Also several entities are currently moving forward with execution of the Interlocal Agreement (ILA) and Letter of Engagement (LOE). It is anticipated these “pending” entities will be on-boarded in the first quarter of 2015 contingent upon review and approval by their respective councils and/or administrators. These include the following entities:

- Burleson
- Coppell
- Haltom City
- Hurst
- Kennedale
- Watauga

Finally, as the result of awareness efforts, thirteen (13) entities have expressed an interest in services and are anticipating moving forward sometime in 2015.

Page eight (8) includes a timeline outlining the Phase I and Phase II Service Roll-Out reflecting milestones of service implementation for this program through October 31, 2014.

### Planned Phase IV Approach

The NCTCOG, GovPayNet, and the original five (5) pilot agencies will coordinate an additional awareness effort for entities that have not yet been approached or responded. This additional awareness campaign will include email and mail notification regarding the project, sub-regional meetings, forwarding performance information contained within this report, and marketing efforts by GovPayNet to area court administrators, jail/detention supervisors, city administrators, and others regarding this service.

## ***Benefits of the Program***

The program carries several benefits for those participating entities. Some of these include:

- Provided at no cost to the participating entities;
- Minimized jail time, cost, and risk associated with prisoner detention/transfers;
- Minimized administrative costs to accept and administer the process;
- Reduction of city overhead concerning checks, envelopes, time and mailing, among other expenses;
- The process is "hands-off" for the participants;
- 24/7 customer services and support;
- Payments are made directly from the vendor to the entity;
- Easy to join the program through an Interlocal Agreement with NCTCOG.

## ***User Outcome***

This program provides not only a benefit to the entity, but also to the user, who will have the added convenience for paying warrants and fees. With this program users will:

- Be able to pay outstanding warrants and fees for other entities, eliminating the need to be transferred;
- Be able to utilize electronic payment via the website or 1-800 number with "live" Call Center Specialist assistance available;
- Be able to pay using a credit card from one of the four major card types – VISA®, MasterCard®, Discover®, and American Express® - and/or a debit or pre-paid debit card with a service fee;
- Payments may be made on-site and/or remotely maximizing the ability of individuals detained to be released.

## ***Participation***

Participation in this program is a simple process and has been set up to make implementation uncomplicated. An entity must execute an Interlocal Agreement and standard engagement letter prior to participation. The resulting terms and conditions of the master contract are reflected in the Interlocal Agreements. All documents for participation in the EWP project are available from either NCTCOG or GovPayNet.

## ***Performance Data***

With the initial launch of services in June 2013 through the end of October 2014, there has been over 1,700 transactions processed and in excess of \$920,000 transferred directly to participating agencies.

Below outlines summary data for transactions and funds transferred:

<b>NCTCOG EWP Project Data: June 2013- October 2014</b>	
Total Transaction by Participating Agencies	<b>1,724</b>
Transactions Agency to Agency	538
Transactions within Same City	1,186
Dollar Amount Received (Total)	<b>\$920,376</b>
Dollar Amount Received (Agency to Agency Total)	\$284,064
Dollar Amount Received (Within Same City)	\$636,312
Average Payment	\$533

Based on the above information, 31% of all transactions are processed for another entity thereby maximizing this program's benefits by eliminating prisoner transfer costs, expanding payment options for the public, and forwarding funds for these payments directly to the entity issuing the warrant and not the entity detaining the defendant. As more participating agencies are added it is anticipated that this percentage of payments processed for entities other than where the defendant is held will continue to increase. Currently, nearly one (1) out of every three (3) payments has been for a warrant issued by an entity other than where the defendant was held at the time of payment.

### ***Recognition***

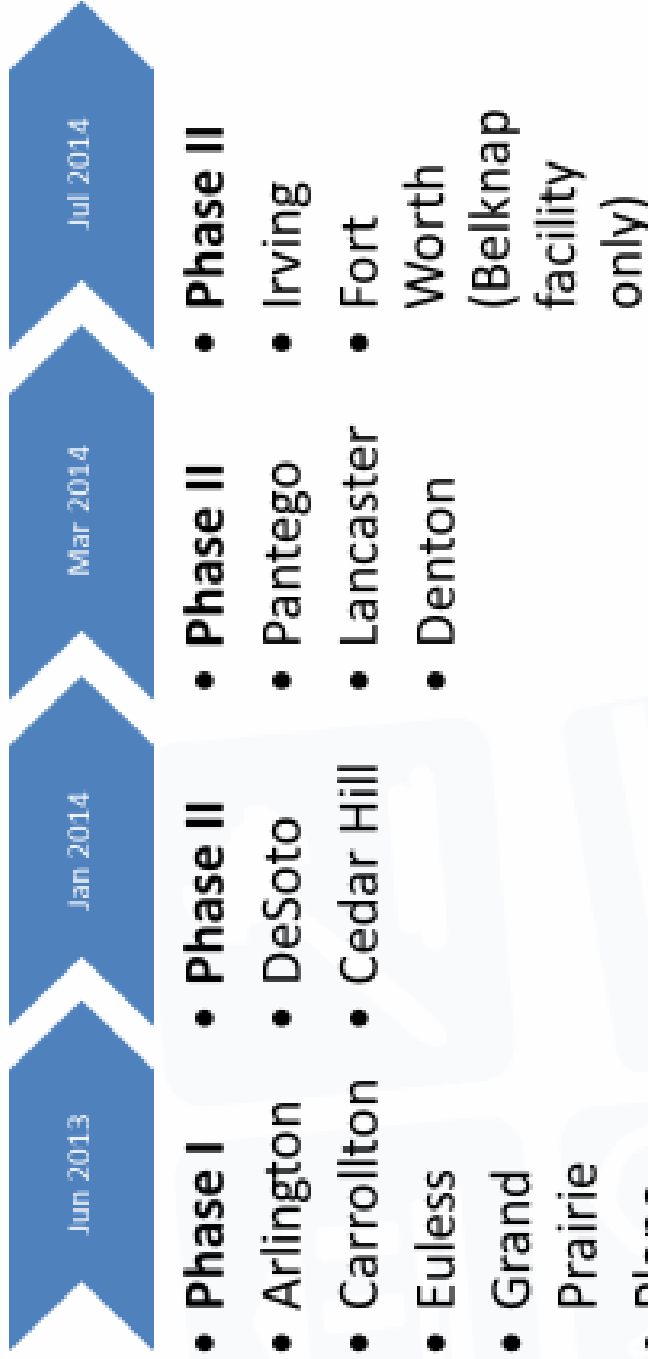
The EWP program has received two (2) awards since launching in 2013. The pilot group participants were awarded the Professionalism Award from the North Texas Court Clerks Association in 2013 for their participation in this effort. The pilot agencies were also awarded the 2014 Regional Cooperation Award from the North Central Texas Council of Governments members during their General Assembly.

### ***Conclusion***

The EWP project remains a "work in progress." With more agencies participating and a longer history of performance, we expect significant growth during the coming year. Many of the larger entities in the greater Dallas-Fort Worth region are currently participating or have indicated the intent to participate. As the number of participating agencies increases, the opportunity for the clearance of more warrants by payment through this program rises and the benefits offered through this program will become available to more entities.

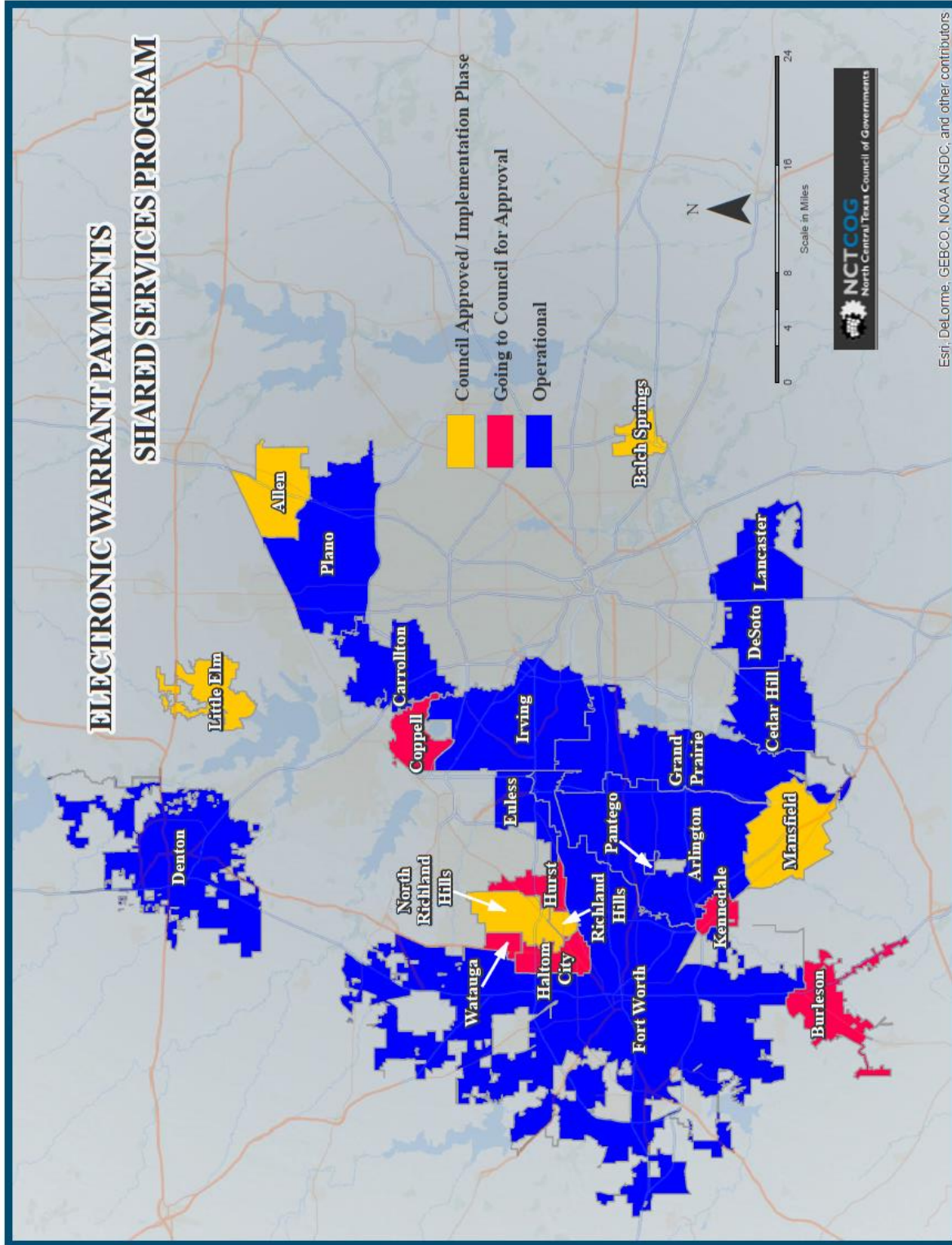


# Electronic Warrant Payments Program Timeline



GovPayNet.com | (888) 561-7888

# ELECTRONIC WARRANT PAYMENTS SHARED SERVICES PROGRAM



Esri, DeLorme, GEBCO, NOAA NGDC, and other contributors



FOR MORE INFORMATION, CONTACT ANY OF OUR PILOT ENTITIES. FOR  
DETAILS, PLEASE VISIT OUR WEBSITE:

[HTTP://WWW.NCTCOG.ORG/AA/EWP.ASP](http://www.nctcog.org/aa/ewp.asp)

FOR TECHNICAL QUESTIONS AND REQUESTS TO PARTICIPATE, PLEASE  
CONTACT:

TOM McCARTY

GOVERNMENT PAYMENT SERVICES

[TMcCARTY@GOVPAYNET.COM](mailto:TMcCARTY@GOVPAYNET.COM)

281-300-3426

FOR ADMINISTRATIVE QUESTIONS, PLEASE CONTACT:

JESSIE SHADOWENS-JAMES

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS

[JSHADOWENS@NCTCOG.ORG](mailto:JSHADOWENS@NCTCOG.ORG)

817-704-2534



**North Central Texas Council of Governments**

TO: Mike Eastland  
Executive Director

DATE: January 15, 2015

FROM: Michael Morris, P.E.  
Director of Transportation

Tim Barbee  
Director of Research and Information Services/CIO NCTCOG

SUBJECT: Status Report on Forecast 2040

Over the past 24 months, North Central Texas Council of Governments (NCTCOG) staff, in cooperation with local governments and public agencies, has led the process for the development of population and employment forecasts through the year 2040. These forecasts for the 12-county Metropolitan Planning Area are updated every four years and are used to guide the development of the region's Metropolitan Transportation Plan, as well as other regionwide, county, and municipal planning initiatives.

This process was initiated in the spring of 2013, with refinements to the forecast methodology and the development of the district structure used to support the forecasting process. Since that time, this interdepartmental effort being carried out by of Research and Information Services and Transportation Departments staffs has focused on the three principal work activities, the development of regional control totals, district level forecasts, and the allocation of future activity to the traffic survey zone level. Integral to this process are the review steps carried out by local governments at both the district and traffic survey zone levels.

The forecasting process is now in the final stages of review by local governments and partner agencies. The Executive Board will be provided a brief overview of this process and the project status. These forecasts will be presented to the Executive Board for approval in the spring of 2015.

DK:al



**North Central Texas Council of Governments**

**2015 NCTCOG Executive Board Calendar**

<b>February 26, 2015</b>	Executive Board Meeting – NCTCOG Offices
<b>March 26, 2015</b>	Executive Board Meeting – NCTCOG Offices
<b>April 23, 2015</b>	Executive Board Meeting – NCTCOG Offices
<b>May 28, 2015</b>	Executive Board Meeting – NCTCOG Offices
<b>JUNE 19, 2015</b>	<b>GENERAL ASSEMBLY</b>
<b>June 25, 2015</b>	Executive Board Meeting – NCTCOG Offices
<b>July 23, 2015</b>	Executive Board Meeting – NCTCOG Offices
<b>August 27, 2015</b>	Executive Board Meeting – NCTCOG Offices
<b>September 24, 2015</b>	Executive Board Meeting – NCTCOG Offices
<b>October 22, 2015</b>	Executive Board Meeting – NCTCOG Offices
<b>November 19, 2015</b>	Executive Board Meeting – NCTCOG Offices
<b>December 17, 2015</b>	Executive Board Meeting – NCTCOG Offices

## EXECUTIVE BOARD ATTENDANCE

June 2014 - May 2015

EXECUTIVE BOARD ATTENDANCE													
June 2014 - May 2015													
Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
<b>Kathryn Wilemon</b> President	P	P	P	P	P	NM	P						
<b>John Horn</b> Vice-President	P	P	P	P	P	NM	P						
<b>Daniel Scarth</b> Secretary/Treasurer	P	P	P	P	P	NM	P						
<b>Steve Terrell</b> Past President	P	P	P	P	P	NM	P						
<b>Vonciel Jones Hill</b>	P	EA	P	EA	P	NM	EA						
<b>Clay Jenkins</b>	P	EA	P	P	EA	NM	EA						
<b>Tom Lombard</b>	P	P	EA	P	P	NM	EA						
<b>Laura Maczka</b>	EA	P	P	P	P	NM	EA						
<b>Larry Marshall, MD</b>	P	P	P	P	P	NM	P						
<b>Keith Self</b>	P	EA	P	P	P	NM	P						
<b>Kevin Strength</b>	P	P	P	P	P	NM	P						
<b>Glen Whitley</b>	P	P	P	P	P	NM	EA						
<b>Laura Wheat</b>	EA	EA	P	P	EA	NM	EA						
<b>Toni Rose - Ex Officio, Non-Voting Member</b>	EA	EA	P	EA	EA	NM	P						
<b>TOTAL PRESENT</b>													
	11	9	13	12	11	NM	8						
<b>Attendance Code:</b>													
	P=Present EA=Excused Absence A=Absence NM=No meeting												