

North Central Texas Council of Governments

**TO:** NCTCOG Executive Board **DATE:** February 17, 2022  
**FROM:** Mike Eastland  
Executive Director  
**SUBJECT:** Executive Board Meeting

The next meeting of the **NCTCOG Executive Board** will be:

**DATE:** February 24, 2022

Please RSVP to the Executive Director's office as soon as possible by email or call (817) 695-9100.

**AUDIT COMMITTEE MEETING**

**TIME:** 11:15 a.m. – Andrew Piel, Chair; Rick Carmona, Tammy Dana-Bashian, Kevin Falconer, Chris Hill, Glen Whitley (*Six Flags Conference Room*)

**REGULAR BOARD MEETING**

**TIME:** 12:00 noon – Lunch  
1:00 p.m. – Executive Board Meeting

**PLACE:** NCTCOG Offices  
Centerpoint II Conference Center  
616 Six Flags Drive  
Arlington, TX 76011  
Transportation Council Room

President Sweet hopes each of you will plan to attend this important meeting. I look forward to seeing you there!

ME:jw



**North Central Texas Council of Governments**

Meeting Date: February 24, 2022  
Submitted By: Monte Mercer  
Deputy Executive Director  
Item Title: Audit Committee Memo

Attached to the Executive Board Item #2 are the Annual Comprehensive Financial Report (ACFR) and single audit reports for the fiscal year ended September 30, 2021. Additionally, Agency Audits, Reviews and Monitoring is included via a PowerPoint presentation, which relates to reviews and monitorings conducted by third parties and/or internally.

Ms. Celina Cereceres, CPA, Partner, WhitleyPenn, will be presenting to the Committee the final reports along with any audit findings and/or Management Letter Comments. At this time, staff is not aware of, nor expects, any findings or Management Letter comments to be presented. The Committee will have the opportunity to ask questions of Ms. Cereceres or staff during the presentation as well as the opportunity to address the auditors independent of staffs' presence.

I will be available to answer any questions during the meeting.

MM  
Attachment

# North Central Texas Council of Governments

616 Six Flags Drive, Arlington, TX, 76011

## EXECUTIVE BOARD AGENDA

February 24, 2022 | 1:00 pm

### Executive Board

1. \_\_\_\_\_ David Sweet
2. \_\_\_\_\_ Andrew Piel
3. \_\_\_\_\_ Bill Heidemann
4. \_\_\_\_\_ Ray Smith
5. \_\_\_\_\_ Alfonso Campos
6. \_\_\_\_\_ Rick Carmona
7. \_\_\_\_\_ Jorja Clemson
8. \_\_\_\_\_ Michael Crain
9. \_\_\_\_\_ Tammy Dana-Bashian

10. \_\_\_\_\_ Kevin Falconer
11. \_\_\_\_\_ Clyde Hairston
12. \_\_\_\_\_ Chris Hill
13. \_\_\_\_\_ Clay Jenkins
14. \_\_\_\_\_ Cara Mendelsohn
15. \_\_\_\_\_ Bobbie Mitchell
16. \_\_\_\_\_ Kayci Prince
17. \_\_\_\_\_ Glen Whitley
18. \_\_\_\_\_ Glenn Rogers

### Staff

- |                        |                       |
|------------------------|-----------------------|
| _____ Mike Eastland    | _____ Lucille Johnson |
| _____ Monte Mercer     | _____ Jerri Watson    |
| _____ Tim Barbee       |                       |
| _____ Doni Green       |                       |
| _____ Edith Marvin     |                       |
| _____ Molly McFadden   |                       |
| _____ Michael Morris   |                       |
| _____ Phedra Redifer   |                       |
| _____ Molly Rendon     |                       |
| _____ Christy Williams |                       |

### **AUDIT COMMITTEE MEETING: 11:15 am**

The Audit Committee will meet to discuss the Annual Comprehensive Financial Report for Fiscal Year 2021

### **REGULAR SESSION: 1:00 pm**

Call to order time: \_\_\_\_\_

Pledge to the United States and Texas Flags

### **Public Comment on Agenda Items**

*Members of the public may comment on any item(s) on today's agenda at this time. If speaking, please announce your name, city of residence and the agenda item(s) on which you are commenting. A maximum three (3) minutes is permitted per speaker. At the conclusion of this item, no further opportunities for public comment will be provided for the duration of the meeting.*

### **ACTION:**

Motion/Second	Item #	Name of Item
_____/____	<b>1</b>	<b>Approval of Minutes</b>
_____/____	<b>2</b>	<b>Resolution to Accept and Acknowledge Receipt of the Annual Comprehensive Financial Report for Fiscal Year 2021 - Monte Mercer</b>
_____/____	<b>3</b>	<b>Resolution Approving 2045 Demographic Forecasts - Tim Barbee</b>
_____/____	<b>4</b>	<b>Resolution Authorizing Contracts for Document Management Services - Molly Rendon</b>
_____/____	<b>5</b>	<b>Resolution Authorizing Contracts for Public Sector Procurement Consulting Services - Molly Rendon</b>

- \_\_\_/\_\_\_ 6 Resolution Authorizing Contracts for Early Childhood Education Curriculum for Child Care Services - Phedra Redifer
- \_\_\_/\_\_\_ 7 Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation - Michael Morris
- \_\_\_/\_\_\_ 8 Resolution Authorizing an Amendment to the Contract with CARMA, Inc. and an Agreement with the Texas Transportation Institute for Auto Occupancy Verification Technology Demonstration Project - Michael Morris
- \_\_\_/\_\_\_ 9 Resolution Amending Authorization to Include Tarrant Regional Water District as a Necessary Party to the Interlocal Agreement with the City of Fort Worth Concerning the Trinity River Vision Bridges Project - Michael Morris
- \_\_\_/\_\_\_ 10 Resolution Authorizing Endorsement of an Application to the State Farm Neighborhood Assist Grant Program - Michael Morris
- \_\_\_/\_\_\_ 11 Resolution Authorizing Assignment of Agreement Concerning IH 30 Frontage Road Improvements in the City of Dallas - Michael Morris
- \_\_\_/\_\_\_ 12 Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives: Phase 1 – Notifications for Public Input/Meetings - Michael Morris
- \_\_\_/\_\_\_ 13 Resolution Accepting the Report from Whitley Penn, LLP, for the Transportation Department's Agreed Upon Procedures - Michael Morris

**APPOINTMENTS:**

- \_\_\_/\_\_\_ 14 Appointment to the Emergency Preparedness Planning Council (EPPC) - Molly McFadden

**MISCELLANEOUS:**

- \_\_\_/\_\_\_ 15 Old and New Business
- \_\_\_/\_\_\_ 16 Future Calendar and Attendance

**Adjournment:** \_\_\_\_\_

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS  
EXECUTIVE BOARD MEETING**

Minutes — January 27, 2022

Transportation Council Room | 616 Six Flags Drive | Arlington, Texas

President Sweet called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:12 pm on January 27, 2022.

**Members of the Board Present:**

- |                   |                     |
|-------------------|---------------------|
| 1. David Sweet    | 8. Clyde Hairston   |
| 2. Bill Heidemann | 9. Chris Hill       |
| 3. Ray Smith      | 10. Cara Mendelsohn |
| 4. Alfonso Campos | 11. Bobbie Mitchell |
| 5. Rick Carmona   | 12. Kayci Prince    |
| 6. Michael Crain  | 13. Glen Whitley    |
| 7. Kevin Falconer |                     |

**Members of the Board Absent:**

1. Andrew Piel
2. Jorja Clemson
3. Tammy Dana-Bashian
4. Clay Jenkins
5. Glenn Rogers

**Members of the Staff Present:**

Mike Eastland, Monte Mercer, Molly Rendon, Tim Barbee, Doni Green, Michael Morris, Edith Marvin, Phedra Redifer, Christy Williams, Lucille Johnson, Jerri Watson, Ken Kirkpatrick, James Powell, Randy Richardson, Lisa Sack, Jonathan Blackman, Mark Folden, Michael Bort, Kelly Schmidt, Vickie Alexander, Chris Klaus, Dan Kessler, Amy Hodges

**Visitors Present:**

Jordyn Senkirk, Chief of Staff | Representative Glenn Rogers

**WORK SESSION**

The work session began at approximately 12:30 pm. Phedra Redifer, Director of Workforce Development, provided an overview on the Labor Market Worker Shortages post Covid.

**REGULAR SESSION**

**PUBLIC COMMENT ON AGENDA ITEMS**

President Sweet opened the meeting for public comment and asked if there was anyone present wishing to speak. There being no one, he proceeded with the meeting.

**ACTION:**

**Item 1 Approval of Minutes**

President Sweet stated that the first item on the agenda was approval of the minutes from the November Board meeting.

Upon a Motion by Judge Whitley (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the minutes of the November 18, 2021, Executive Board meeting.

**Item 2 Resolution to Accept and Approve the Quarterly Investment Report**

Molly Rendon, Director of Administration, asked the Board to approve the Quarterly Investment Report for the quarter that ended December 31, 2021, as required by the Investment Policy and the Public Funds Investment Act. The report shows the average rate of return, cumulative transactions and beginning and ending balances for the quarter. She also included the supplementary schedule of the State investment activity for the Regional Toll Revenue funds and the NTTA Hwy 161 funds.

Upon a Motion by Mayor Carmona (seconded by Mayor Hairston), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 3 Resolution Authorizing Contracts for Early Childhood Education Equipment and Materials for Child Care Providers**

Phedra Redifer, Director of Workforce Development, requested Board approval to enter contract agreements with Kaplan Early Learning Company, Lakeshore Learning Materials, Community Playthings, and Discount School Supply for Early Childhood Education equipment and materials, for maximum two (2) year terms and in a cumulative amount not to exceed \$2,000,000. She explained that the materials selected will be used to help enhance indoor and outdoor learning environments within the programs to meet specific Texas Rising Star assessment measures for improvement. In addition, the purchases will also be used to incentivize Early Learning Programs for entrance into the Texas Rising Star program or recertification through a full Texas Rising Star assessment. The vendors selected were solicited and documented under the BuyBoard Proposal Name: Instructional Materials and Classroom Teaching Supplies and Equipment; Proposal Number 653-21 and/or Proposal Name: Furniture for School Office, Science, Library and Dormitory; Proposal Number 584-19.

Exhibit: 2022-01-03-WD

Upon a Motion by Mayor Pro Tem Prince (seconded by Councilmember Crain), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 4 Resolution Authorizing Agreement with the City of Dallas for the Clean Fleets North Texas 2020 Call for Projects**

Michael Morris, Director of Transportation, requested Board approval to enter an agreement with the City of Dallas for the Clean Fleets North Texas 2020 Call for Project in an amount not to exceed \$109,116 in EPA funds (no more than 35 percent of project costs) and a local contribution by the City of Dallas of approximately \$255,640 (at least 65 percent of the project cost). The Clean Fleets North Texas 2020 Call for Projects (CFP) is funded by the Environmental Protection Agency (EPA) National Clean Diesel Funding Assistance Program and is authorized by the Regional Transportation Council (RTC). The program provides funding for heavy-duty diesel vehicle or equipment replacement activities.

Exhibit: 2022-01-04-TR

Upon a Motion by Councilmember Mendelsohn (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 5 Resolution Authorizing a Contract with Cambridge Systematics, Inc. to Conduct a Transit Planning Study in Denton County**

Michael Morris, Director of Transportation, requested Board authorization to enter a contract with Cambridge Systematics, Inc., to conduct a Transit Planning Study in Denton County in an amount not to exceed \$435,000 (\$435,000 FTA and 87,000 in TDCs in lieu of local match). The project will provide planning expertise to develop a comprehensive approach to planning and implementing transit services outside of transit authority service areas in Denton County. The project is funded through Federal Transit Administration (FTA) funds and utilizes Transportation Development Credits (TDCs) in lieu of local match. Cambridge Systematics, Inc., has committed to meet a minimum Disadvantaged Business Enterprise participation goal of 31.3 percent for this project.

Exhibit: 2022-01-05-TR

Upon a Motion by Commissioner Mitchell (seconded by Judge Campos), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 6 Resolution Authorizing a Contract with Nelson\Nygaard Consulting Associates, Inc. to Conduct an Intermodal Transportation Hub Study for Colleges and Universities in the North Central Texas Region**

Michael Morris, Director of Transportation, requested Board approval to enter a contract with Nelson\Nygaard Consulting Associates, Inc. to conduct an Intermodal Transportation Hub Study for Colleges and Universities in the

North Central Texas region in an amount not to exceed \$350,000 (\$350,000 STBG funds and 70,000 in TDCs in lieu of local match). The project will provide expertise in developing a comprehensive guide for planning and strategic implementation of mobility hubs on college and university campuses around the region. This project is funded through Surface Transportation Block Grant Program (STBG) funds and utilizes Transportation Development Credits (TDCs) in lieu of local match. Nelson\Nygaard Consulting Associates, Inc., has committed to meet a minimum Disadvantaged Business Enterprise participation goal of 31.3 percent for this project.

Exhibit: 2022-01-06-TR

Upon a Motion by Councilmember Crain (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 7 Resolution Authorizing Agreements for the Blue-Green-Grey Application for New Ideas**

Michael Morris, Director of Transportation, requested Board authorization to enter agreements with the following for the Blue-Green-Grey application for new ideas in an amount not to exceed \$201,410:

- Huitt-Zollars, Inc./City of Allen – Inlet Floatables Filters (in an amount not to exceed \$75,000)
- The Golden SEEDS Foundation, Design Jones, University of Texas at Arlington, and City of Dallas – Bottom District Neighborhood Beautification (in an amount not to exceed \$74,910)
- University of Texas at Arlington/City of Fort Worth – Laboratory Testing of Engineered Media for Biofiltration Swales (in an amount not to exceed \$51,500)

Eligible projects for the Blue-Green-Grey application for new ideas were to be in the 12-county Metropolitan Planning Area and address innovative outcomes focused on three elements – Blue (water), Green (environment), and Grey (transportation infrastructure) in which applicants consisting of teams of individuals, private firms, and governmental agencies could receive a maximum award of \$75,000. The Regional Transportation Council (RTC) Local funds will be used to fund these awards. No local match is required.

Exhibit: 2022-01-07-TR

Upon a Motion by Councilmember Crain (seconded by Councilmember Mendelsohn), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 8 Resolution Approving Modifications to the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning**

Dan Kessler, Assistant Director of Transportation, requested Board approval for modifications to the FY2022 and FY2023 Unified Planning Work Program for Regional Transportation Planning (UPWP), including new initiatives, updates to existing projects and funding adjustments. He explained the proposed modifications, which have been approved by the Regional Transportation Council. The UPWP is required by federal and State transportation planning regulations and provides a summary of the transportation and related air quality planning tasks to be conducted by Metropolitan Planning Organization (MPO) staff.

Exhibit: 2022-01-08-TR

Mayor Falconer left the meeting and did not return.

Upon a Motion by Mayor Hairston (seconded by Judge Campos), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 9 Resolution Authorizing Agreements with Instruction and Training Providers**

Doni Green, Director of Aging, requested Board authorization to enter in agreements with the entities listed below to provide Instruction and Training services, for maximum 56-month terms:

- Alzheimer’s Association, Dallas and Northeast Texas Chapter \$ 45,150
- Mascari Corporation \$ 74,985
- Maurice Barnett Geriatric Wellness Center \$252,378

- Caregiver Transitions \$ 42,000
- TOTAL \$414,513

She explained that the North Central Texas Council of Governments (NCTCOG), in its capacity as the designated Area Agency on Aging (AAA), receives federal and state funding that may be used to conduct community education which engage subrecipients to provide training to older adults, caregivers and professionals on aging-related issues. She further explained that NCTCOG currently has agreements with two competitively procured entities to provide instruction and training services that will expire on January 31, 2022. NCTCOG released a Call for Projects in October 2021. Following evaluation from the proposal review subcommittee, these entities were awarded.

Exhibit: 2022-01-09-AG

Upon a Motion by Councilmember Crain (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 10 Resolution Authorizing Agreements with Caregiver Support Providers**

Doni Green, Director of Aging, requested Board approval to enter into agreements with the entities listed below to provide Caregiver Services, for maximum 56-month terms:

- Alzheimer’s Association, Dallas and Northeast Texas Chapter \$105,000
- Alzheimer’s Association, North Central Texas Chapter \$509,142
- Community for Permanent Supported Housing \$199,530
- James L. West Center for Dementia Care \$ 38,466
- Mascari Corporation \$324,180
- Maurice Barnett Geriatric Wellness Center \$748,284
- Meals on Wheels Senior Services \$ 56,250
- The Senior Source \$108,783
- Z-Quest: \$ 87,000
- TOTAL \$2,176,635

She explained that the North Central Texas Council of Governments (NCTCOG), in its capacity as the designated Area Agency on Aging (AAA), receives federal and state funding that provides support services to caregivers of older adults, young adults with severe disabilities, and grandchildren. The AAA funds Caregiver Information Services, Caregiver Training, and Caregiver Counseling Health as pass-through services. She further explained that NCTCOG currently has agreements to provide these caregiver support services that will expire on January 31, 2022. A Call for Projects was issued. Following evaluation, the proposal review subcommittee recommended the above entities.

Exhibit: 2022-01-10-AG

Upon a Motion by Mayor Hairston (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

**Item 11 Resolution Adopting FY 2023 Criminal Justice Program Policies and Procedures**

Kelly Schmidt, Criminal Justice Program Administrator, asked the Board to approve the FY 2023 Policies and Procedures recommended by the Criminal Justice Policy Development Committee (CJPDC). She explained that the Statement of Work within the Interlocal Cooperation Agreement with the Criminal Justice Division of the Governor’s Public Safety Office (PSO) specifies that NCTCOG is responsible for reviewing and scoring criminal justice grant applications from local agencies. In this capacity, NCTCOG is required to adopt Policies and Procedures that guide the application process and define committee responsibilities. The most significant change follows a PSO recommendation to add language regarding removal of a CJPDC member (§§ 7.1.6. and 7.1.7.). Other revisions include updates to grant period timeframes, minor sentence restructuring for clarity, and date revisions.

Exhibit: 2022-01-11-CJ



Upon a Motion by Mayor Smith (seconded by Mayor Carmona), and unanimous vote of all members present, the Board approved the resolution as presented.

**APPOINTMENTS:**

**Item 12 Appointments to the Criminal Justice Policy Development Committee**

Kelly Schmidt, Criminal Justice Program Administrator, asked the Board to appoint the following members to the Criminal Justice Policy Development Committee (CJPDC):

**Proposed Officers**

Name		Title	Agency	Committee Status / County
Mr. Robert	Severance III	Chief of Police	City of Cleburne	Chair – Johnson County
Mr. Tony	Simmons	Citizen-At-Large	N/A	Vice Chair – Denton County

**Proposed New Members:**

Name		Title	Agency	Committee Status / County
Ms. Sharon	Bradley	Director of Family and Social Services	Plano ISD	Proposed New Member – Collin County (Recommended by Denise Hammersla, Truancy Prevention Facilitator, Plano ISD)
Mr. Richard	Carrizales	Citizen-At-Large	Law Offices of Richard Carrizales	Proposed New Member - Dallas County (Recommended by Delia Lasso, former City of Dallas Councilmember)
Dr. Julie	Childers	Deputy Director of Executive and Administrative Services	Dallas County Juvenile Department*	Proposed New Rep for Dallas County Juvenile Department
Ms. DeAnne	Derrick	Program Director	Johnson County Family Crisis Center	Proposed New Member – Johnson County (Recommended by Jerri Vaughn, Executive Director, Johnson County Family Crisis Center)
Mr. Earnest	Jenkins Jr.	Sergeant	University of North Texas at Dallas Police Department	Proposed New Member – Dallas County (Recommended by Chief Sam Allen, Ret.)
Dr. Jill	Johansson-Love	Director of Clinical Services	Dallas County CSCD*	Proposed New Rep for Dallas County CSCD
Ms. Kelly	Pickens	Councilmember	City of Corinth	Proposed New Member – Denton County (Recommended by Bob Hart, City Manager, City of Corinth)
Mr. Danny	Plumer	Lieutenant	Dallas County Sheriff's Office*	Proposed New Rep for Dallas County Sheriff's Office
Mr. Stephen	Sanders	Lieutenant	City of Waxahachie	Proposed New Member – Ellis County (Recommended by Asst. Chief Dale Sigler, City of Waxahachie)
Ms. Disa	Shady	Unit Supervisor	Tarrant County CSCD*	Proposed New Rep for Tarrant County CSCD
Mr. David	Williams	Sergeant	City of DeSoto	Proposed New Member – Dallas County (Recommended by Chief Joe Costa, City of DeSoto)

\*Per CJPDC policies, these agencies shall have a permanent representative.

**Reappointments (3-year term)**

Name		Title	Agency	County
Mr. Lance	Arnold	Chief of Police	City of Weatherford	Parker County
Ms. Betty	Arvin	Attorney, Tarrant County Magistrate	Tarrant County	Tarrant County
Mr. Joey	Cagle	Sergeant	Kaufman County Sheriff's Office	Kaufman County
Ms. Carnesha	Collins	Victim Services Coordinator	City of Arlington	Tarrant County
Ms. Virginia	Hoft	Executive Director	Mental Health Connection of Tarrant County	Tarrant County
Ms. Shelby	Hopson	Victim Assistance Coordinator	City of Fort Worth	Tarrant County
Ms. Jan	Langbein	CEO	Genesis Women's Shelter & Support	Dallas County
Ms. Ann	Montgomery	County and District Attorney	Ellis County & District Attorney's Office	Ellis County

The Criminal Justice Policy Development Committee (CJPDC) assists the Executive Board in establishing criminal justice planning policy and priorities, reviews and prioritizes local requests for criminal justice funding, and encourages public awareness of criminal justice matters. All nominations were reviewed by the CJPDC Nominations Subcommittee.

Exhibit: 2022-01-12-CJ

Mayor Pro Tem Prince left the room. Mayor Smith addressed the Board and explained that the Appointments Committee met prior to the Board meeting and approved the appointments as presented.

Upon a Motion by Mayor Smith (seconded by Councilmember Crain), and unanimous vote of all members present, the Board approved the appointments.

**Item 13 Appointments to the Regional Aging Advisory Committee (RAAC)**

Doni Green, Director of Aging, asked the Board to appoint the following to the Regional Aging Advisory Committee (RAAC), which currently has 8 vacancies:

**County**

- Erath County: Leeann Hook (re-nominee)
- Johnson County: Pat Bonds (first-time nominee)
- Navarro County: Lynda Sloan (first-time nominee)
- Rockwall County: Dave Brown (re-nominee)

**Officers**

- President: Dee Ann Strother of Johnson County
- Vice-President: Dr. Bruce Wood of Kaufman County
- Secretary: Debbie Bounds of Kaufman County

She explained that the RAAC assists the Executive Board in the development and implementation of the Area Agency on Aging plan for persons sixty years old and over in the 14 counties adjacent to Dallas and Tarrant Counties. The program does not serve Dallas or Tarrant Counties, which have their own Area Agencies on Aging.

Exhibit: 2022-01-13-AG

Mayor Pro Tem Prince returned to the meeting.

Upon a Motion by Mayor Smith (seconded by Councilmember Crain), and unanimous vote of all members present, the Board approved the appointments.

**Item 14 Appointment to the North Central Texas Economic Development District Board**

Lucille Johnson, Assistant to the Executive Director, asked the Board to appoint Donna Simmons to the North Central Texas Economic Development District (NCTEDD) Board to serve a three-year term and fill a vacant seat for a representative in Kaufman County. Ms. Simmons, who is the Communications & Economic Development Coordinator with Kaufman County, has extensive experience in government communications and economic development promotion and is recommended by Kaufman County Judge, Hal Richards.

She explained that the NCTEDD Board functions as an advisory board to the NCTCOG Executive Board and guides the work of the region's Economic Development District. The region was designated as a district by the U. S. Economic Development Administration (EDA) in December 2016.

Exhibit: 2022-01-14-EDO

Upon a Motion by Mayor Carmona (seconded by Councilmember Crain), and unanimous vote of all members present, the Board approved the appointment.

**STATUS REPORTS:**

**Item 15 Status Report on the North Central Texas Emergency Communications District (NCT9-1-1)**

Christy Williams, Director of NCT9-1-1, provided an update on The North Central Texas Emergency Communications District (NCT9-1-1). She explained that NCT9-1-1 was created on December 5, 2018, and recently celebrated its third-year anniversary. She further explained that a public review hearing was held prior to the December 2, 2021,

NCT9-1-1 Board of Managers meeting to discuss the continuation of the District and the 9-1-1 emergency service fee. Upon receipt of no written comments prior or during the meeting, the Board unanimously adopted a resolution to continue the District and the 9-1-1 emergency service fee. The District provides 9-1-1 service to more than 40 Public Safety Answering Points (PSAPs) across North Central Texas and operates as a separate legal entity governed by a nineteen (19) member Board of Managers comprised of elected officials appointed by participating jurisdictions in accordance with its bylaws. The COG serves as the District's Fiscal/Administrative Agency by state law.

Exhibit: 2022-01-15-911

**Item 16 Status Report on NCTCOG 2045 Demographic Forecasts**

Dan Kessler, Assistant Director of Transportation, provided a status report on the North Central Texas Council of Governments' (NCTCOG) 2045 Demographic Forecasts. He explained the demographic forecasts support the development of the Metropolitan Transportation Plan along with a variety of transportation and infrastructure studies throughout the region. Development of the forecasts occur every four years which include estimates of future population and employment at a detailed level and is a joint effort between the Research and Information Services department and the Transportation department. Currently, the Metropolitan Transportation Plan for North Central Texas is under development and these forecasts will be used to support that effort.

Exhibit: 2022-01-16-TR

Judge Whitley and Councilmember Crain left the meeting.

**MISCELLANEOUS:**

**Item 17 Old and New Business**

Mike Eastland thanked the Research and Information Services and Transportation departments for their great work on the Demographic Forecasts and mentioned that this item would be brought to the Board at the February meeting for approval.

**Item 18 Attendance and Calendar**

The Board was provided with a Calendar of meeting and a record of Attendance.

President Sweet adjourned the meeting at 2:38 pm.

Approved by:

Checked by:

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David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

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Mike Eastland, Executive Director  
North Central Texas Council of Governments



**North Central Texas Council of Governments**

*Item 2*

*Exhibit: 2022-02-02-AA*

Meeting Date: February 24, 2022

Submitted By: Monte Mercer  
Deputy Executive Director

Item Title: Resolution to Accept and Acknowledge Receipt of the Annual Comprehensive Financial Report for Fiscal Year 2021

The ACFR and related reports are located at: <http://www.nctcog.org/edo/board.asp>

The North Central Texas Council of Governments' (NCTCOG) Annual Comprehensive Financial Report (ACFR), single audit reports, and the accompanying independent auditor's report for fiscal year ended September 30, 2021, are presented for acceptance and acknowledgement to the Executive Board. Representatives from NCTCOG's independent auditing firm, WhitleyPenn, will be available to review the reports with Board members.

The Executive Board Audit Committee will meet with NCTCOG staff and audit firm representatives prior to the Executive Board meeting to review the reports.

A draft resolution accepting and acknowledging receipt of the ACFR and single audit reports is attached for Executive Board consideration.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MM

**RESOLUTION TO ACCEPT AND ACKNOWLEDGE RECEIPT OF THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR FISCAL YEAR 2021**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG's Annual Comprehensive Financial Report along with single audit reports for fiscal year ended September 30, 2021, are hereby submitted as audited by independent auditing firm WhitleyPenn; and,

**WHEREAS**, the Audit Committee of the Executive Board and the Executive Board have reviewed the documents.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board accepts and acknowledges receipt of the Annual Comprehensive Financial Report and single audit reports for fiscal year 2021.

**Section 2.** This resolution shall be in effect immediately upon its adoption.

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David Sweet, President  
North Central Texas Council of Governments  
County Judge, Rockwall

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 24, 2022.

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Bill Heidemann, Secretary-Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth



**North Central Texas Council of Governments**

*Item 3*

*Exhibit: 2022-02-03-RIS*

Meeting Date: February 24, 2022  
Submitted By: Tim Barbee  
Director of Research and Information Services/CIO  
Item Title: Resolution Approving 2045 Demographic Forecasts

The North Central Texas Council of Governments (NCTCOG) has the responsibility for creating long-range, small-area demographic forecasts for use in infrastructure planning in North Central Texas. NCTCOG's Transportation Department provides the majority of the funding for this effort in support of the Mobility Plan. Development of the forecasts is a joint effort between the NCTCOG Research and Information Services (RIS) and Transportation departments.

The current NCTCOG forecasts extend to the year 2045. Over the last five years, work has been underway to develop 2045 forecasts to update and supersede the current forecasts. These forecasts were developed in part to support updates to the Metropolitan Transportation Plan and corresponding air quality conformity analysis. The work on these updated 2045 forecasts is now concluded.

Mark Folden, Senior Predictive Analytics Specialist, Research and Information Services, along with other Research and Information Services and Transportation Department staff will be available at the Executive Board meeting to describe the process that resulted in these new 2045 Demographic Forecasts and request approval by the Executive Board.

**RESOLUTION APPROVING 2045 DEMOGRAPHIC FORECASTS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG provides demographic information for long-range transportation planning for North Central Texas; and,

**WHEREAS**, updates to long-range metropolitan transportation plans must be reviewed for validity and consistency with current and forecasted conditions and trends; and,

**WHEREAS**, updated demographics are required to meet the planning horizon for the *Mobility 2045 Metropolitan Transportation Plan*; and,

**WHEREAS**, NCTCOG has recently developed long-range projections for the year 2045 using the best and most current data available in accordance with sound practices.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** The NCTCOG Executive Board approves the 2045 Demographic Forecast.

**Section 2.** This resolution shall be in effect immediately upon its adoption.

---

David Sweet, President  
North Central Texas Council of Governments  
County Judge, Rockwall

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 24, 2022.

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Bill Heidemann, Secretary-Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth



# 2045 DEMOGRAPHIC FORECASTS

NCTCOG EXECUTIVE BOARD BRIEFING  
FEBRUARY 24, 2022

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# FORECAST OVERVIEW

- NCTCOG has been responsible for developing demographic forecasts since the 1970's
- Forecasts provide a common base for regional planning and resource allocations
- Forecasts are used by NCTCOG, cities, counties, and partner agencies to support a wide variety of planning activities
- Forecast process is a data-driven, analytical approach with multiple input and feedback opportunities from stakeholders
- Process is a joint effort between the NCTCOG's Research and Information Services and Transportation Departments
- The forecasts are updated every 4-5 years in conjunction with the Metropolitan Transportation Plan



# MODELING OVERVIEW

## COMPREHENSIVE INPUT



Leverage the availability of a long time series of satellite imagery to understand changes in the built environment

Acquire observed and projected measures of residential and commercial activity in the form of household, population, and employment counts to serve as controls

Bring the understanding of the changes in the built environment and measures of activity together and quantify the relationships using mathematical models

Use these models to determine how much area must be transformed (built) to satisfy the projected activity levels (controls)

Develop statistical models that indicate the probability of a particular area becoming developed considering the permitted use, proximity to important activity nodes, and other features

Use these probabilities, expressed as continuous surfaces, to predict the type and timing of development

Adjust the surfaces (up or down) to match the controls and assign activity growth levels to individual areas while accumulating changes through feedback loops



## INFORMED OUTPUT



# MODEL DEVELOPMENT TIMELINE

- February 2015 – Implemented a third-party developed pixel-based process into legacy process
- May 2015 – Forecast 2040 completed; proposed completely new process based entirely on pixels
- January 2017 – Used prototype of new process to extend 2040 Forecast to 2045
- July 2018 – Automated processes for calibration and validation
- May 2019 – Senior management approval to use the new process for a new 2045 Forecast
- January 2021 – New 2045 control totals selected
- October 2021 – Draft sent for local review
- January 2022 – Review incorporated; initial briefing to Board

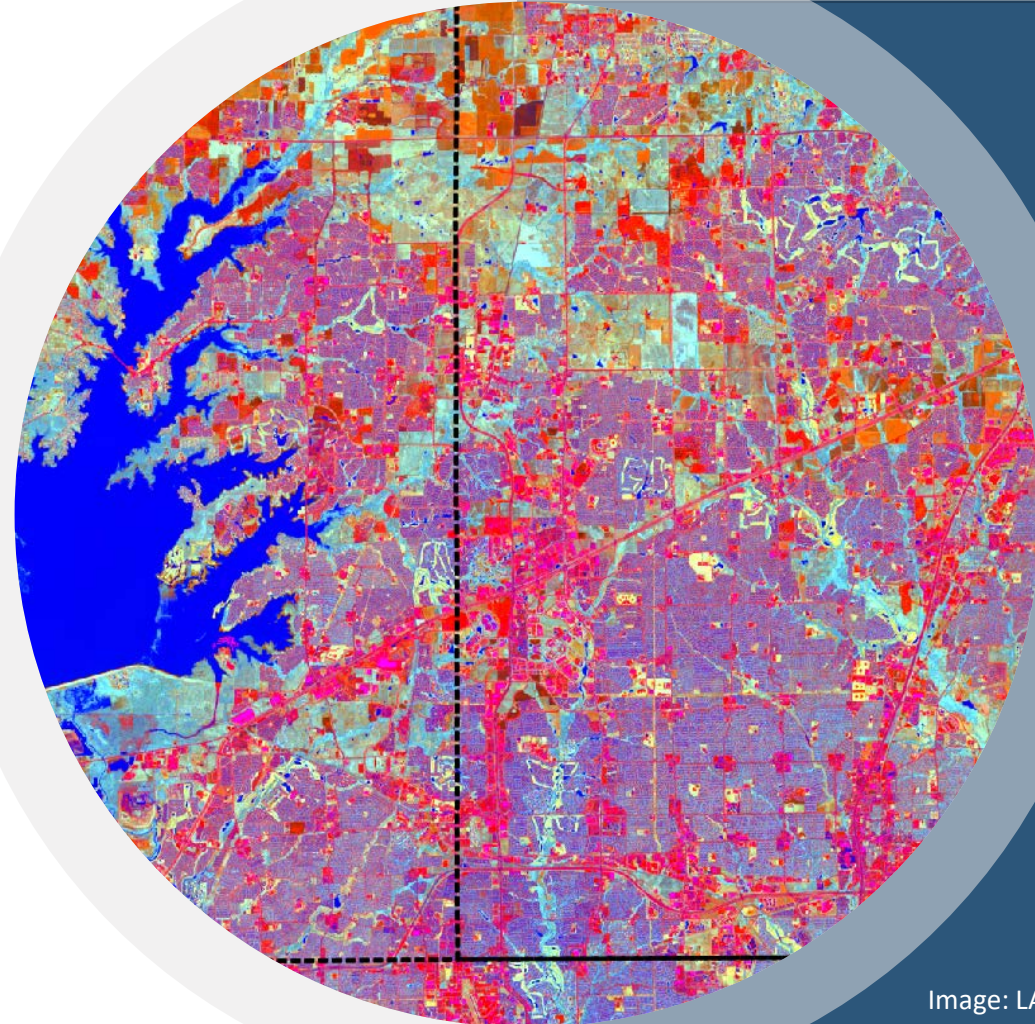


Image: LANDSAT 8 & NCTCOG



# FORECAST REVIEW PROCESS



## LOCAL INPUT REVIEW

- Existing and Future Land Use
- Development Information
- Small Area Estimates
  - Households
  - Population
  - Employment

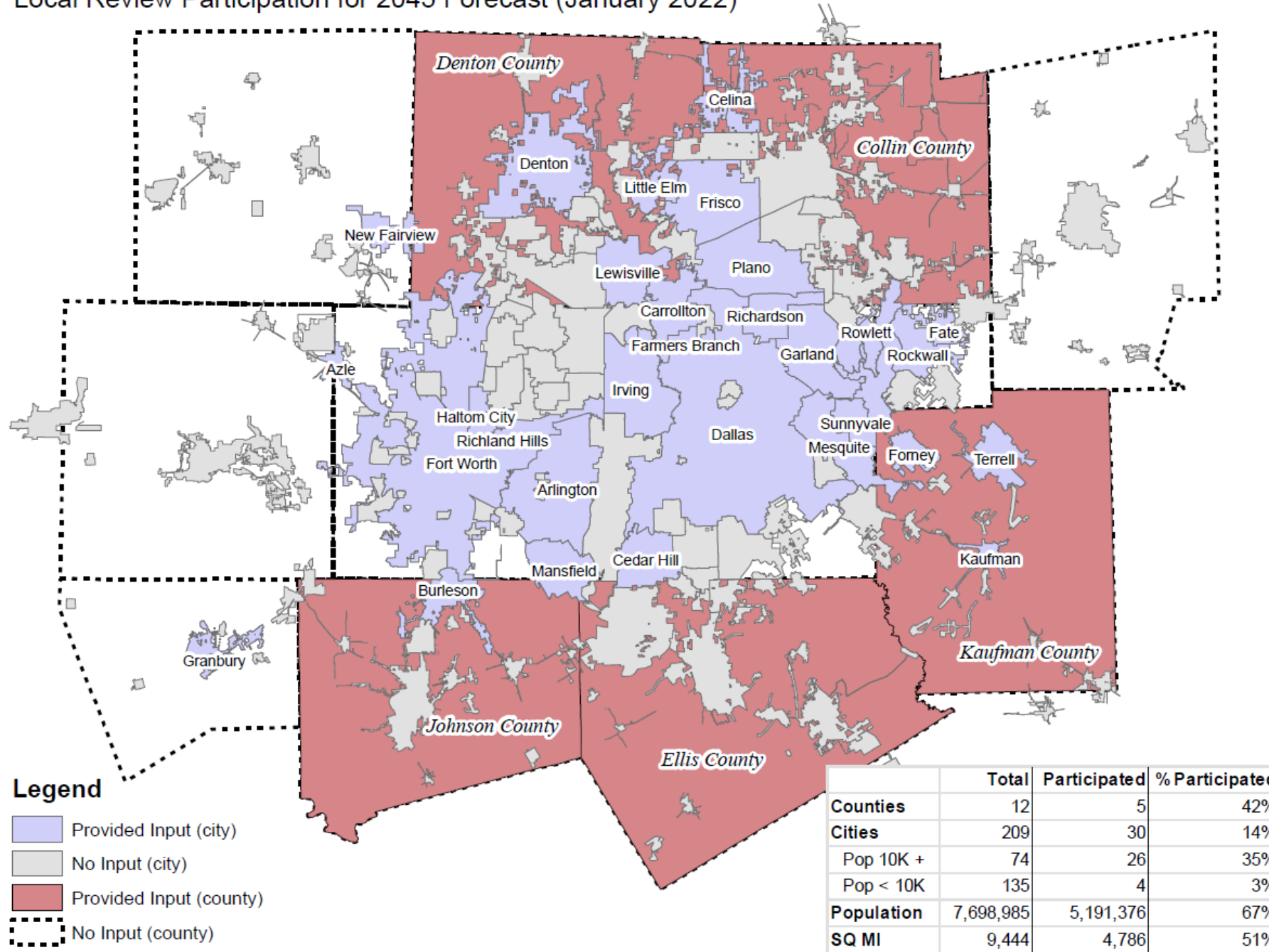


## LOCAL OUTPUT REVIEW

- Households
- Population
- Employment



# Local Review Participation for 2045 Forecast (January 2022)

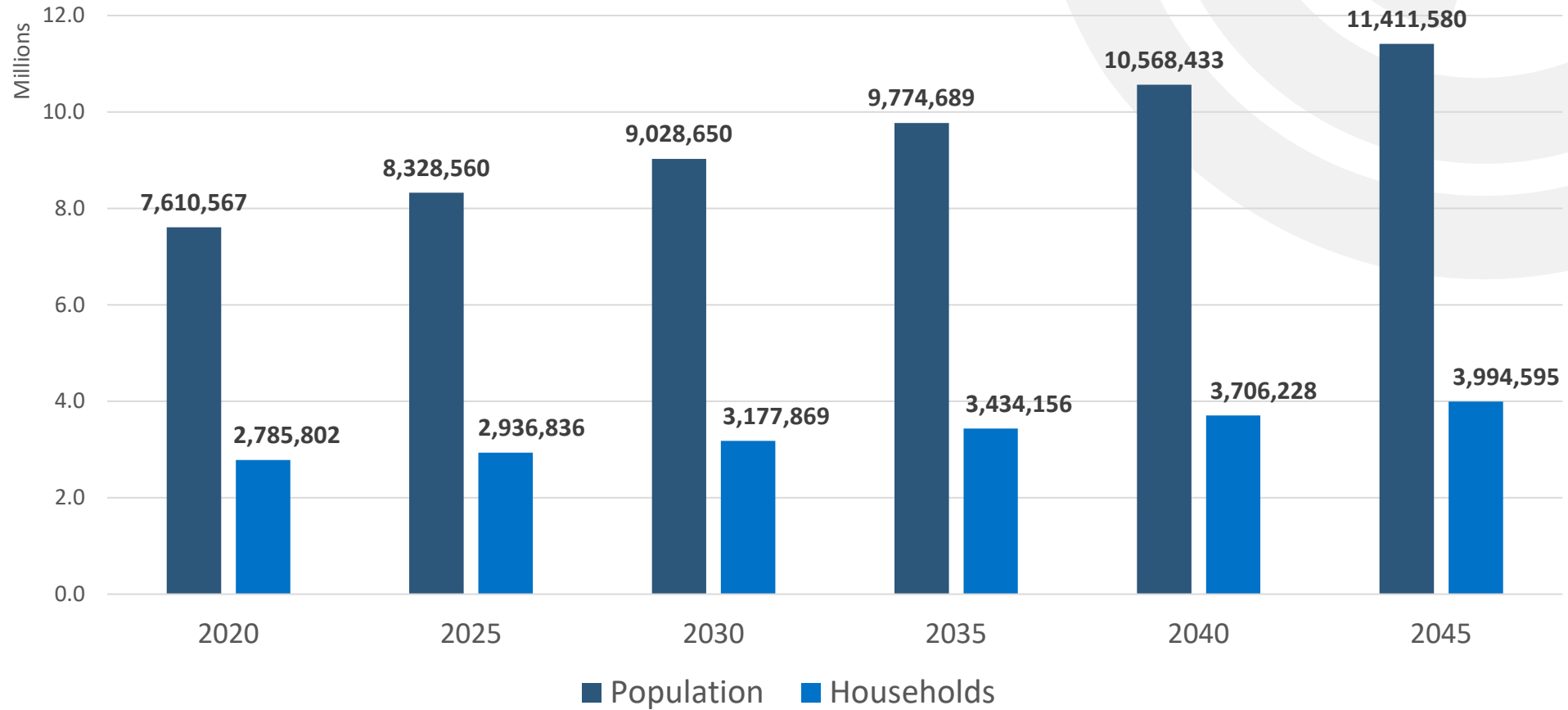


## Legend

- Provided Input (city)
- No Input (city)
- Provided Input (county)
- No Input (county)

	Total	Participated	% Participated
<b>Counties</b>	12	5	42%
<b>Cities</b>	209	30	14%
Pop 10K +	74	26	35%
Pop < 10K	135	4	3%
<b>Population</b>	7,698,985	5,191,376	67%
<b>SQ MI</b>	9,444	4,786	51%

# REGIONAL TOTALS – HOUSEHOLD POPULATION



Source: The Perryman Group. (March 2020). A Long-Term Employment and Population Forecast for the North Central Texas Council of Governments Region  
Note: Household population excludes people living in group quarters such as dormitories, jails, and nursing homes.



# POPULATION FORECAST COUNTY TOTALS

	2020 Census	2045	Change	Compound Annual Growth Rate
Collin	1,057,649	1,789,009	731,360	2.12%
Dallas	2,581,853	3,533,454	951,601	1.26%
Denton	897,070	1,516,522	619,452	2.12%
Ellis	190,652	318,212	127,560	2.07%
Hood	60,702	95,154	34,452	1.81%
Hunt	96,972	143,590	46,618	1.58%
Johnson	176,561	258,090	81,529	1.53%
Kaufman	143,800	209,425	65,625	1.52%
Parker	146,840	234,672	87,832	1.89%
Rockwall	107,130	161,628	54,498	1.66%
Tarrant	2,083,512	3,047,872	964,360	1.53%
Wise	<u>67,826</u>	<u>103,951</u>	<u>36,125</u>	<u>1.72%</u>
<b>TOTAL</b>	<b>7,610,567</b>	<b>11,411,579</b>	<b>3,801,013</b>	<b>1.63%</b>

Sources: The Perryman Group. (March 2020). A Long-Term Employment and Population Forecast for the North Central Texas Council of Governments Region; US Census Bureau; NCTCOG



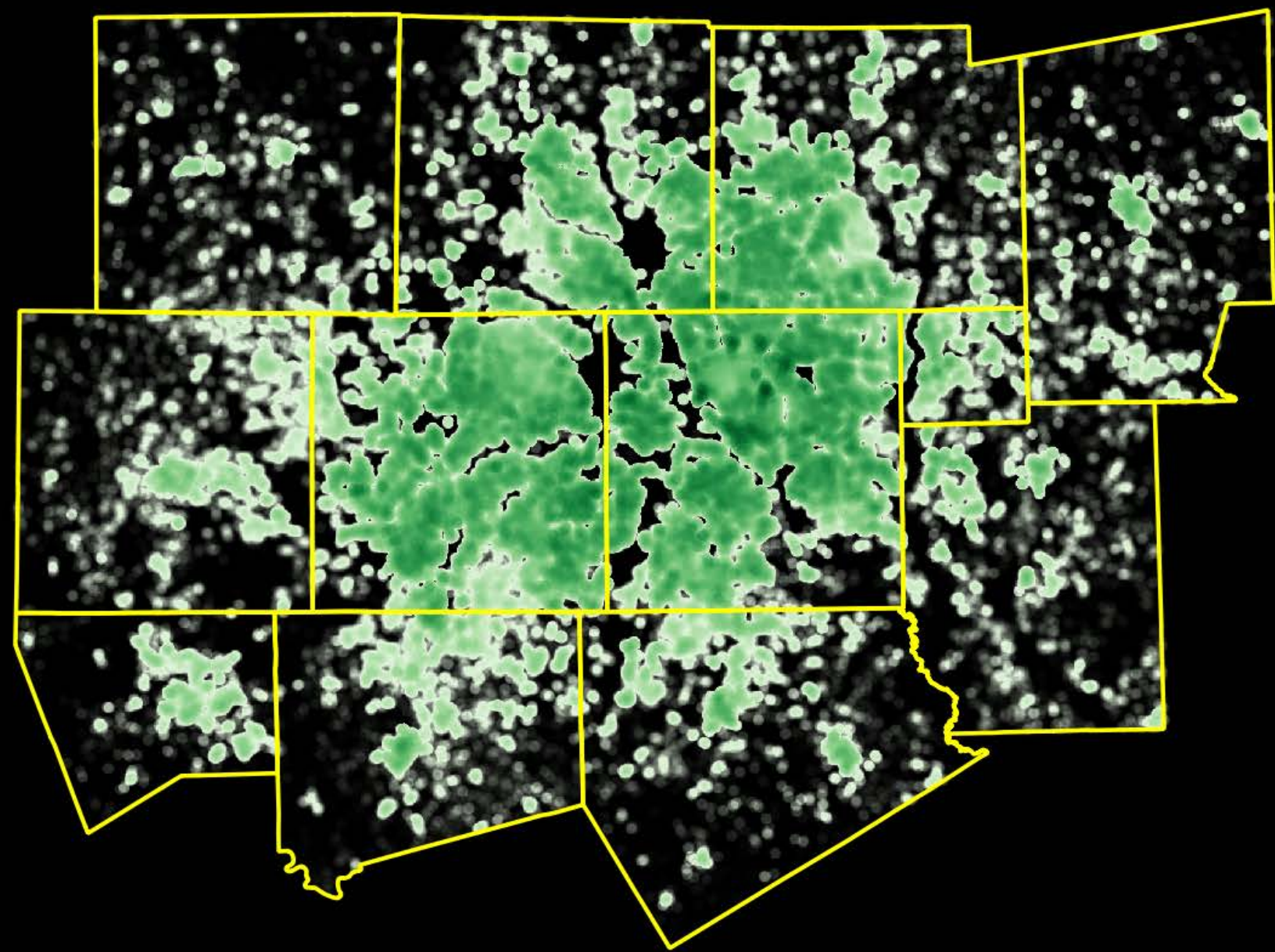
# LARGEST CITIES HOUSEHOLD POPULATION

Name	2020 Census	2045 Forecast	Change	% Change	CAGR
Dallas	1,289,961	1,619,100	329,139	25.52%	0.91%
Fort Worth	901,434	1,206,100	304,666	33.80%	1.17%
Arlington	388,680	492,910	104,230	26.82%	0.95%
Plano	284,519	322,580	38,061	13.38%	0.50%
Irving	255,247	298,530	43,283	16.96%	0.63%
Garland	244,984	297,920	52,936	21.61%	0.79%
Frisco	199,863	296,900	97,037	48.55%	1.60%
Grand Prairie	195,432	243,650	48,218	24.67%	0.89%
McKinney	193,488	234,630	41,142	21.26%	0.77%
Denton	132,437	210,000	77,563	58.57%	1.86%
Mesquite	149,523	191,950	42,427	28.37%	1.00%
Carrollton	132,791	152,830	20,039	15.09%	0.56%
Richardson	112,657	138,460	25,803	22.90%	0.83%
Lewisville	111,410	120,810	9,400	8.44%	0.32%
Mansfield	72,040	118,080	46,040	63.91%	2.00%
Allen	104,294	112,770	8,476	8.13%	0.31%
Lancaster	40,930	111,450	70,520	172.29%	4.09%
Flower Mound	75,690	97,059	21,369	28.23%	1.00%
Cedar Hill	48,985	94,138	45,153	92.18%	2.65%
Rowlett	62,255	90,787	28,532	45.83%	1.52%

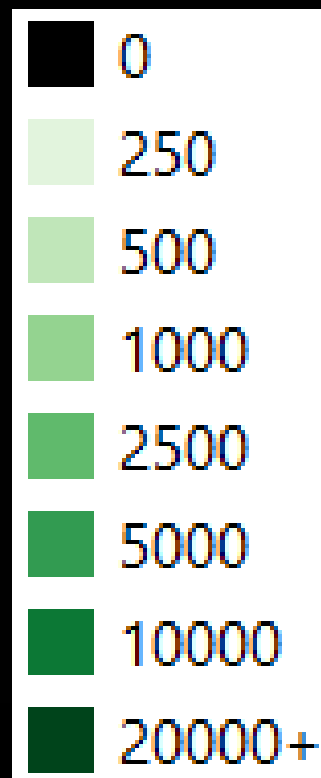




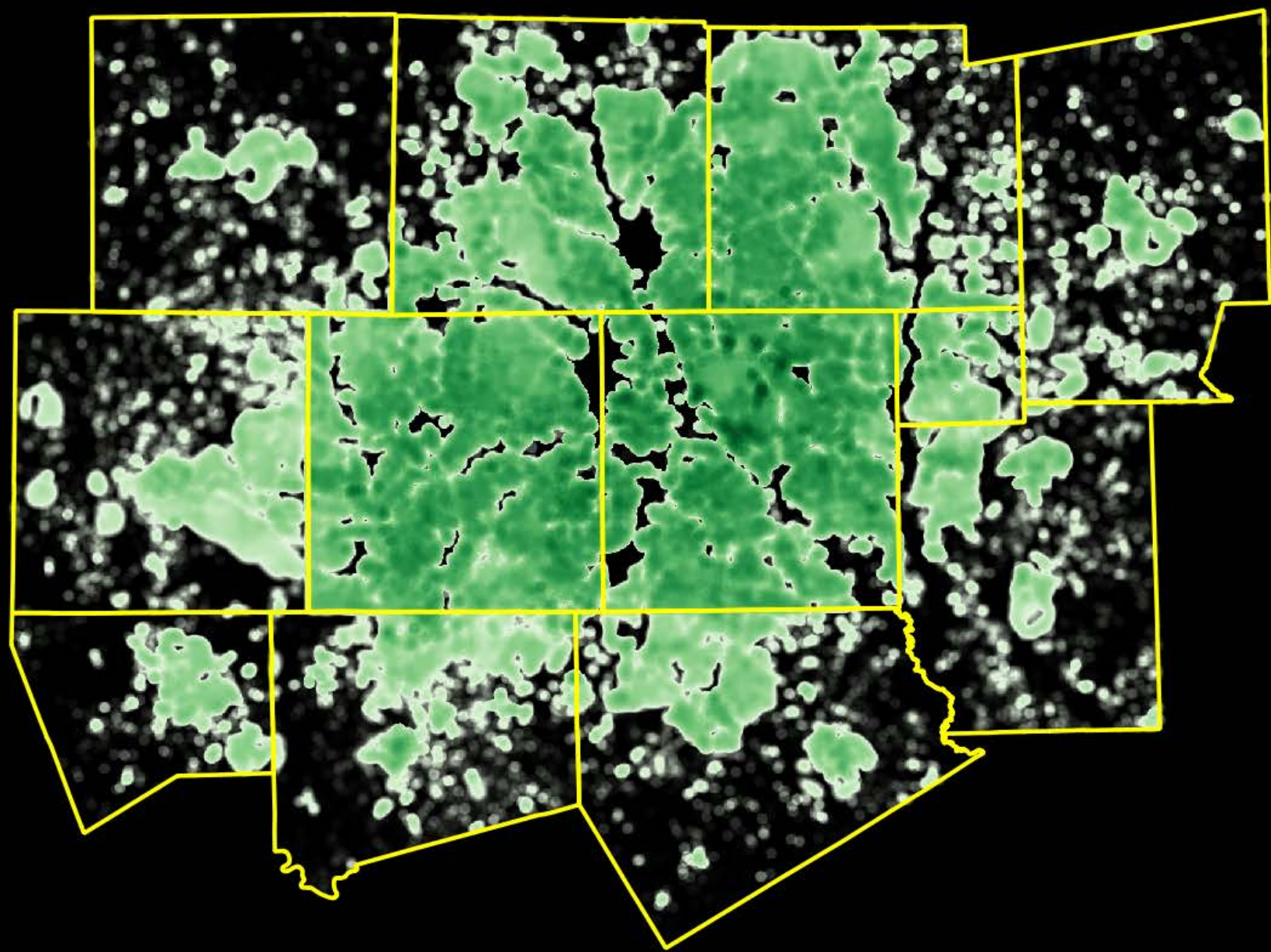
Household Population for a 1 SqMi circle around each 30x30m grid cell



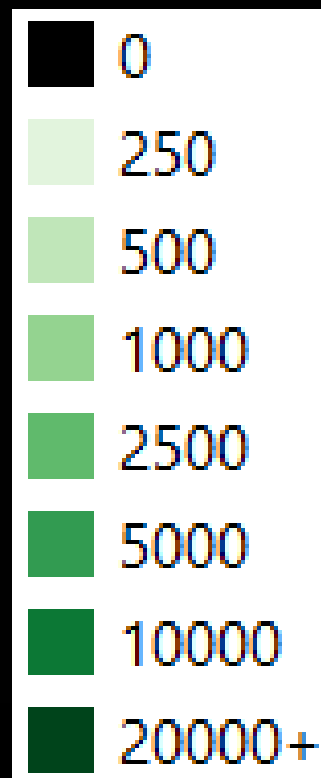
2015



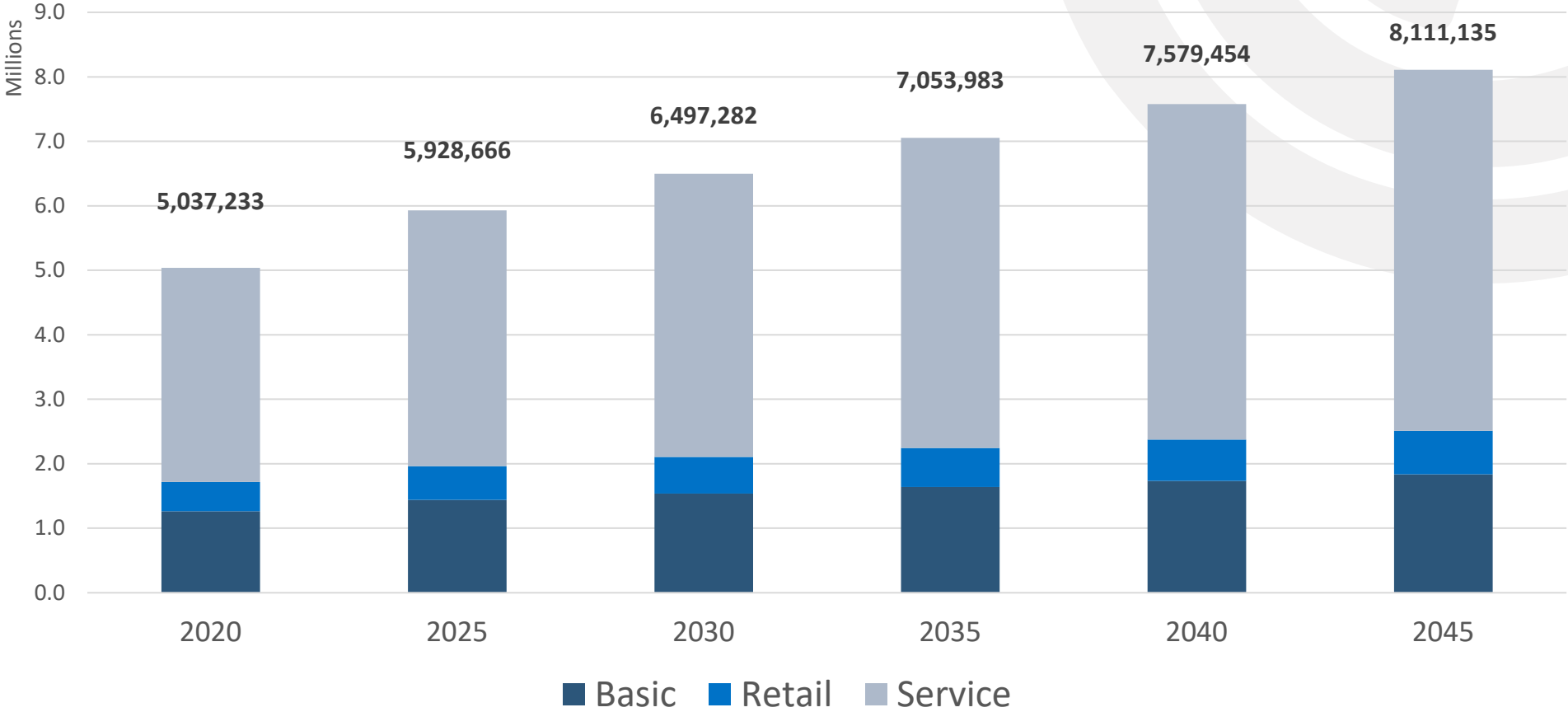
Household Population for a 1 SqMi circle around each 30x30m grid cell



2045



# REGIONAL TOTALS - EMPLOYMENT



Source: The Perryman Group. (March 2020). A Long-Term Employment and Population Forecast for the North Central Texas Council of Governments Region

# EMPLOYMENT FORECAST COUNTY TOTALS

	2020 BEA	2045	Change	Compound Annual Growth Rate
Collin	653,140	1,068,555	415,415	1.99%
Dallas	2,244,283	3,578,807	1,334,524	1.88%
Denton	419,727	694,447	274,720	2.03%
Ellis	85,407	136,153	50,746	1.88%
Hood	28,849	47,324	18,475	2.00%
Hunt	44,911	70,630	25,719	1.83%
Johnson	78,245	120,570	42,325	1.74%
Kaufman	55,884	82,623	26,739	1.58%
Parker	65,978	102,289	36,311	1.77%
Rockwall	53,561	88,717	35,156	2.04%
Tarrant	1,272,899	2,066,696	793,797	1.96%
Wise	34,349	54,326	19,977	1.85%
<b>TOTAL</b>	<b>5,037,233</b>	<b>8,111,135</b>	<b>3,073,902</b>	<b>1.92%</b>

Sources: The Perryman Group. (March 2020). A Long-Term Employment and Population Forecast for the North Central Texas Council of Governments Region; US Bureau of Economic Analysis; NCTCOG

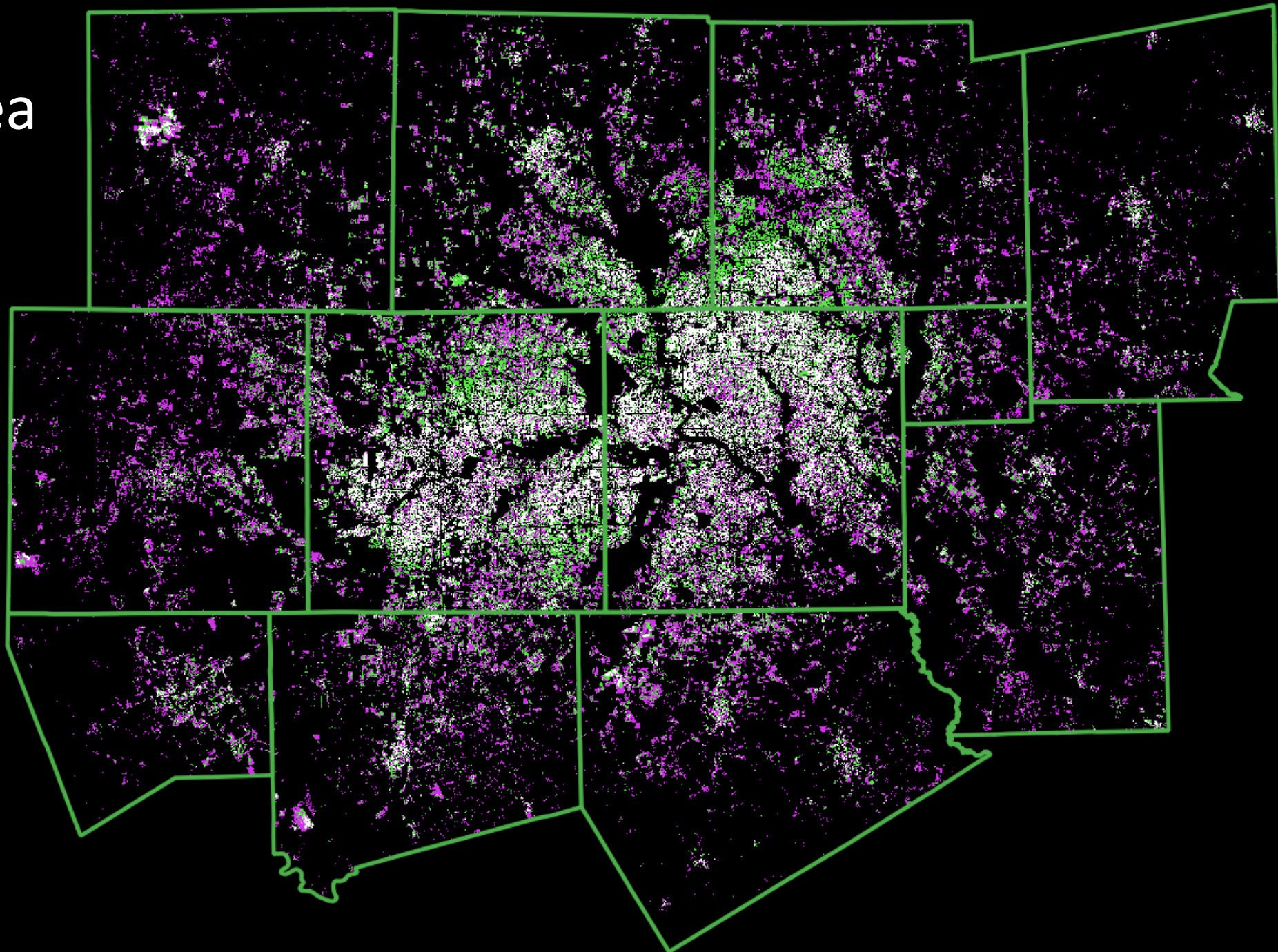


# LARGEST CITIES EMPLOYMENT

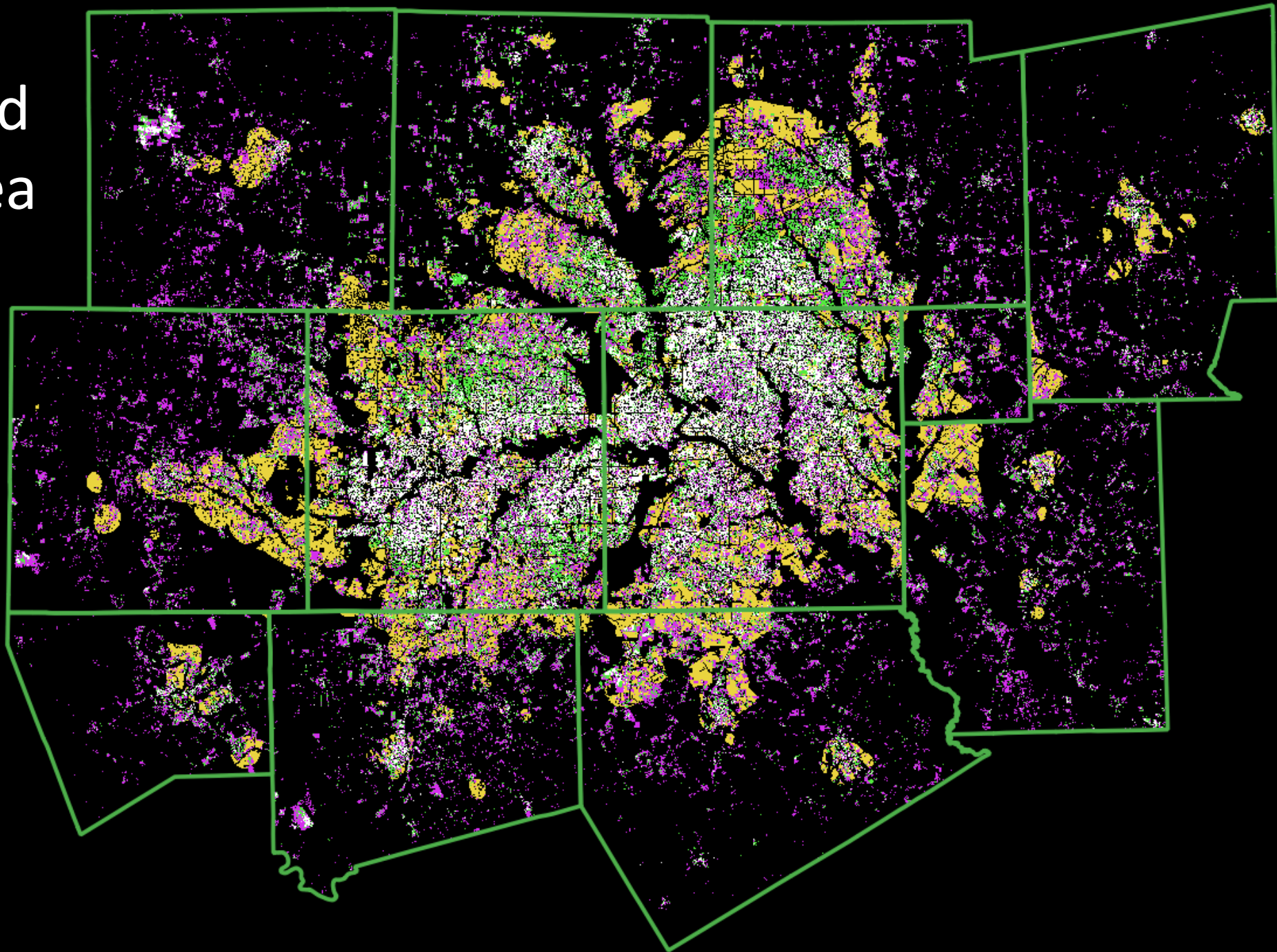
Name	2015 NCTCOG Estimate	2045 Forecast	Change	% Change	CAGR
Dallas	1,150,349	1,785,300	634,951	55.20%	1.77%
Fort Worth	530,119	973,420	443,301	83.62%	2.46%
Irving	289,318	456,270	166,952	57.71%	1.84%
Plano	271,915	385,300	113,385	41.70%	1.40%
Arlington	207,607	273,120	65,513	31.55%	1.10%
Richardson	152,845	224,400	71,555	46.82%	1.55%
Garland	105,832	181,470	75,638	71.47%	2.18%
Frisco	79,047	175,810	96,763	122.41%	3.25%
Denton	96,344	161,970	65,626	68.12%	2.10%
Carrollton	111,414	161,610	50,196	45.05%	1.50%
McKinney	62,137	159,510	97,373	156.71%	3.84%
Mesquite	67,813	156,130	88,317	130.24%	3.39%
Grand Prairie	88,020	154,600	66,580	75.64%	2.28%
Grapevine	104,368	141,600	37,232	35.67%	1.23%
Farmers Branch	82,392	119,930	37,538	45.56%	1.51%
Lewisville	83,184	116,800	33,616	40.41%	1.37%
Addison	74,033	113,270	39,237	53.00%	1.72%
Allen	39,063	84,564	45,501	116.48%	3.14%
Coppell	46,377	73,654	27,277	58.82%	1.87%
Mansfield	28,017	69,300	41,283	147.35%	3.69%



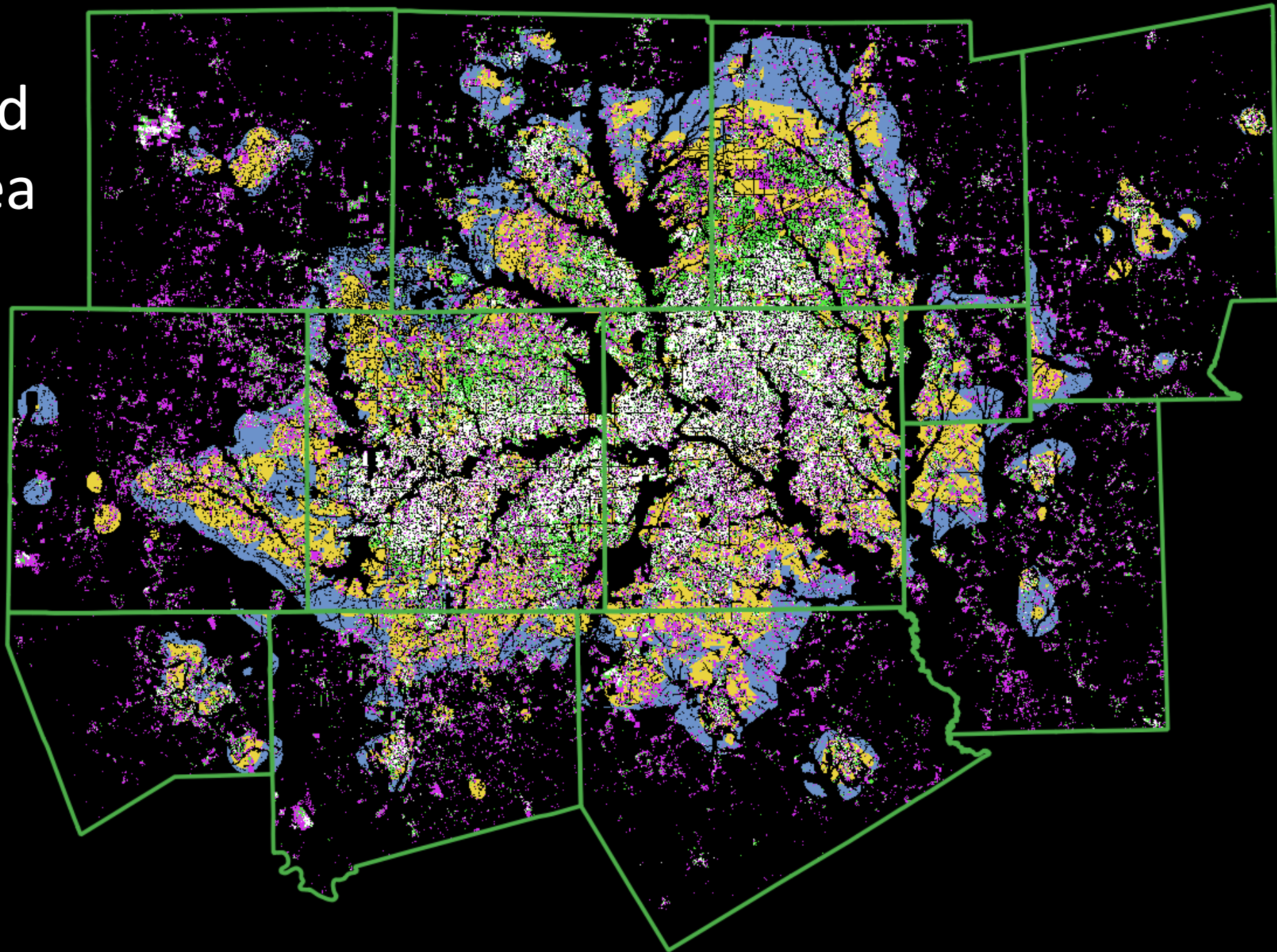
# 2015 Built Area



# 2030 Predicted Built Area



# 2045 Predicted Built Area



1986  
2000  
2015  
2030  
2045



# SCHEDULE TOWARD COMPLETION

**July/September 2021**

*Draft forecasts for internal review*

**October/November 2021**

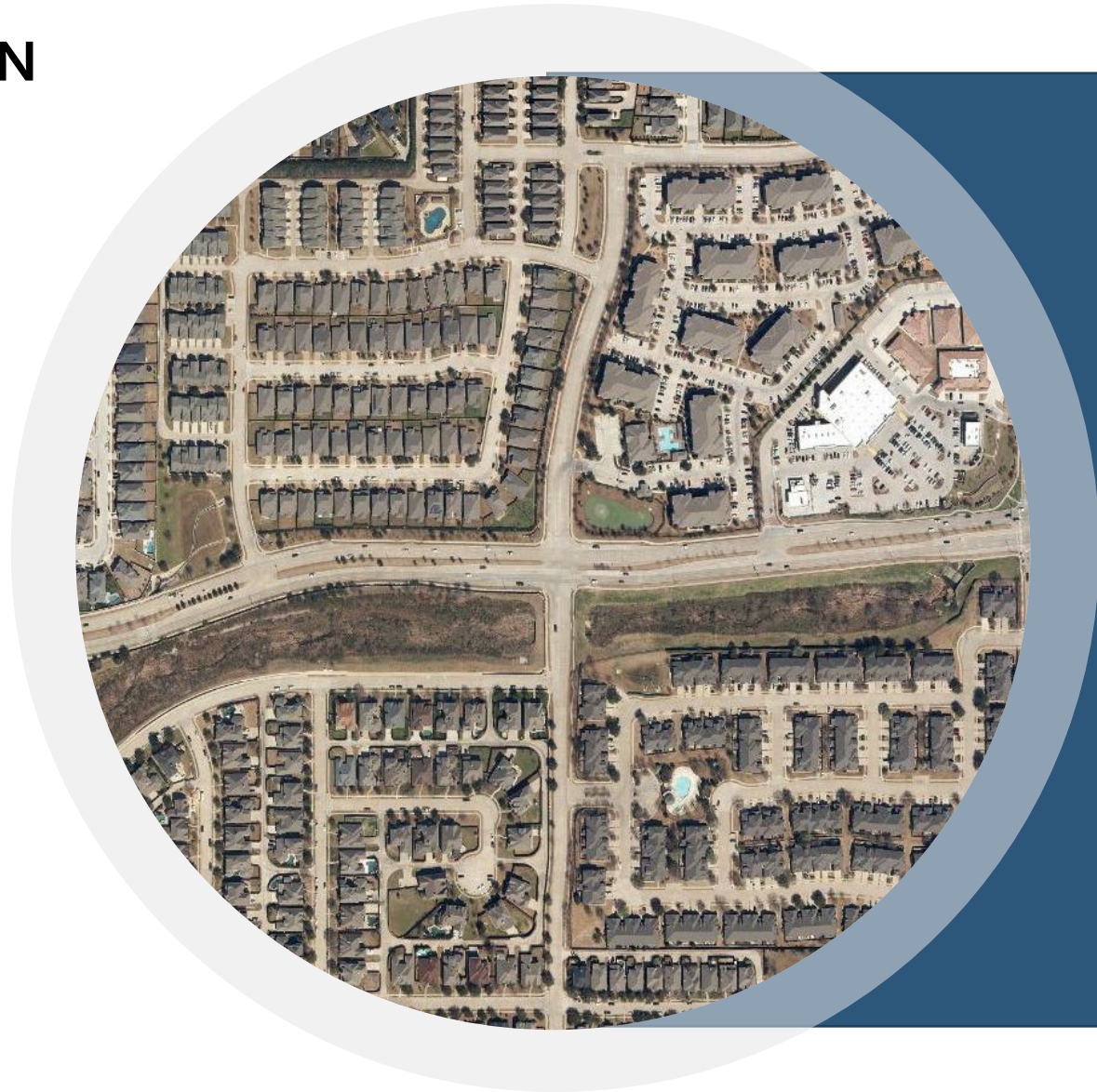
*Draft forecasts for external review*

**December 2021**

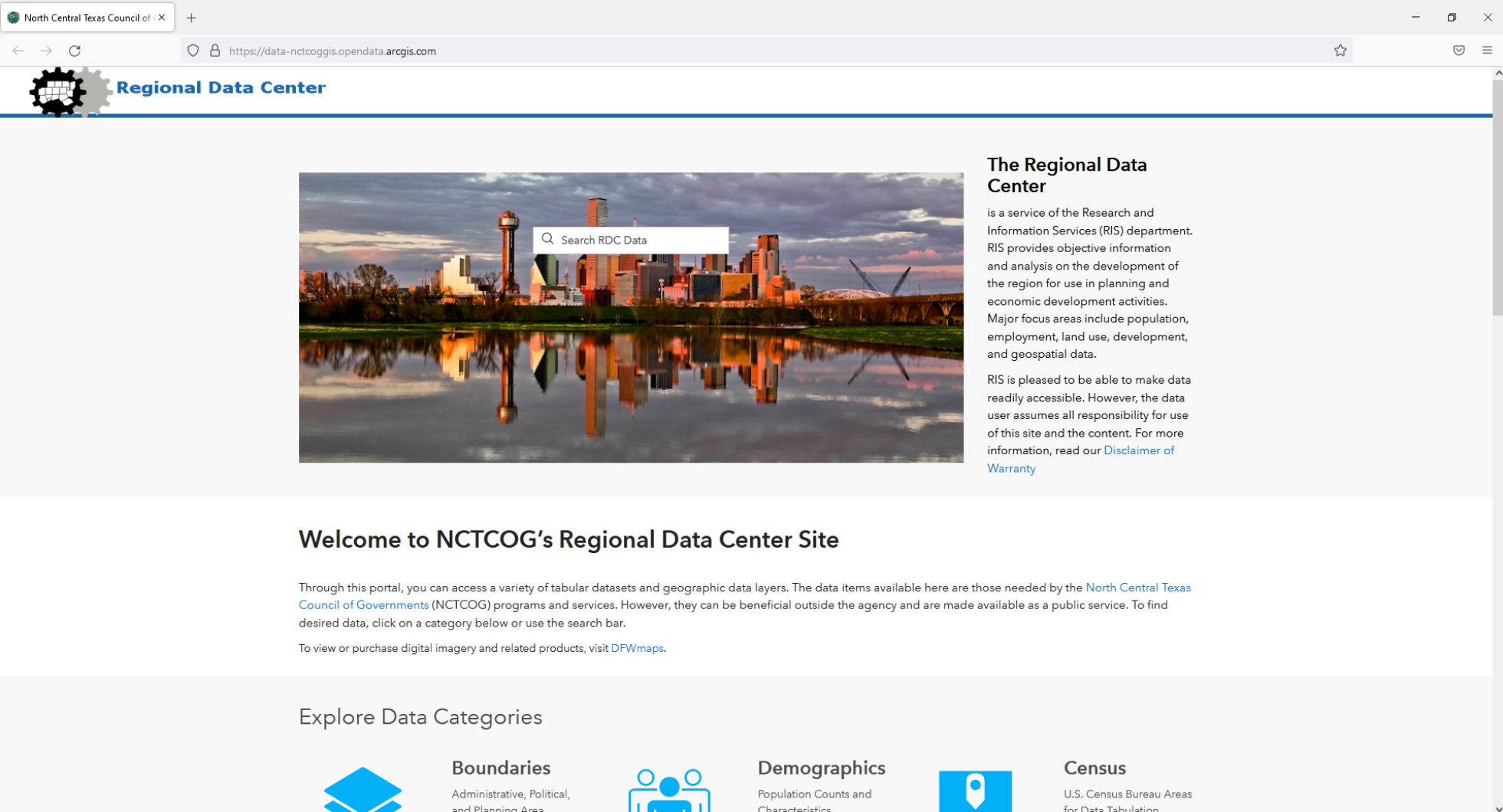
*Finalization of forecasts*

**January/February 2022**

*Presentations of final forecasts to  
NCTCOG Executive Board*




# data-nctcoggis.opendata.arcgis.com




The screenshot shows a web browser window with the URL <https://data-nctcoggis.opendata.arcgis.com>. The page features a header with the "Regional Data Center" logo and title. Below the header is a large image of a city skyline reflected in water, with a search bar overlaid that says "Search RDC Data". To the right of the image is a section titled "The Regional Data Center" with a description of its services and a link to a "Disclaimer of Warranty". Below this is a "Welcome to NCTCOG's Regional Data Center Site" section with a paragraph of text and a link to "DFWmaps". At the bottom, there is a section titled "Explore Data Categories" with three icons and labels: "Boundaries" (Administrative, Political, and Planning Area), "Demographics" (Population Counts and Characteristics), and "Census" (U.S. Census Bureau Areas for Data Tabulation).

North Central Texas Council of ×

← → ↻ <https://data-nctcoggis.opendata.arcgis.com> ☆

 **Regional Data Center**



**The Regional Data Center**

is a service of the Research and Information Services (RIS) department. RIS provides objective information and analysis on the development of the region for use in planning and economic development activities. Major focus areas include population, employment, land use, development, and geospatial data.




RIS is pleased to be able to make data readily accessible. However, the data user assumes all responsibility for use of this site and the content. For more information, read our [Disclaimer of Warranty](#)

**Welcome to NCTCOG's Regional Data Center Site**

Through this portal, you can access a variety of tabular datasets and geographic data layers. The data items available here are those needed by the [North Central Texas Council of Governments](#) (NCTCOG) programs and services. However, they can be beneficial outside the agency and are made available as a public service. To find desired data, click on a category below or use the search bar.

To view or purchase digital imagery and related products, visit [DFWmaps](#).

**Explore Data Categories**

-  **Boundaries**  
Administrative, Political, and Planning Area
-  **Demographics**  
Population Counts and Characteristics
-  **Census**  
U.S. Census Bureau Areas for Data Tabulation





# QUESTIONS

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# FORECAST TEAM

## RESEARCH & INFORMATION SERVICES



**Mark Folden**  
Senior Predictive  
Analytics Specialist

**Kyle Caskey**  
Research Data Analyst

**Donna Coggeshall**  
Manager of Research

## TRANSPORTATION



**Arash Mirzaei**  
Senior Program Manager

**Zhen Ding**  
Senior Transportation  
System Modeler

**Dan Kessler**  
Assistant Director of  
Transportation





**North Central Texas Council of Governments**

*Item 4*

*Exhibit: 2022-02-04-AA*

Meeting Date: February 24, 2022

Submitted By: Molly Rendon  
Director of Administration

Item Title: Resolution Authorizing Contracts for Document Management Services

This is a request to award contracts to Armstrong Archives, Corporate Records Management, ManCom, National Records Centers and Neubus for Document Management Solution Services through the North Central Texas Council of Governments TXShare cooperative purchasing program. These contracts will be available for use by members of the TXShare cooperative and NCTCOG.

The purpose of these contracts is to retain the services of firms that provide document storage, document imaging and digitization and/or document destruction services via cooperative contracts in order to allow entities to maintain and manage their records retention and document maintenance needs.

NCTCOG prepared and issued a Request for Proposals (RFP) #2022-003 for Document Management Services with proposals due on January 19, 2022. Seven proposals were received and publicly opened. Proposals were evaluated by a committee comprised of members from different departments within NCTCOG. Following evaluation, the Evaluation Committee is recommending contract awards to Armstrong Archives, Corporate Records Management, ManCom, National Records Centers and Neubus.

A draft resolution authorizing contracts with Armstrong Archives, Corporate Records Management, ManCom, National Records Centers and Neubus for Document Management Services for maximum five (5) year terms is attached for Executive Board consideration. If approved, these contracts will be available to agencies throughout the United States through the TXShare cooperative purchasing program.

I will be available at the Executive Board meeting should you have any questions.

MR

## RESOLUTION AUTHORIZING CONTRACTS FOR DOCUMENT MANAGEMENT SERVICES

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, a Request for Proposals (RFP) #2022-003 for Document Management Services was advertised and proposals received on January 19, 2022; and,

**WHEREAS**, proposals were evaluated by a committee comprised of NCTCOG employees; and,

**WHEREAS**, following evaluation it is recommended that contracts be awarded to Armstrong Archives, Corporate Records Management, ManCom, National Records Centers and Neubus for Document Management Services; and,

**WHEREAS**, the contracts are intended to be utilized by NCTCOG, its member governments and other participating entities as part of NCTCOG's TXShare Cooperative Purchasing Program; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2022-003.

### **NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** Contracts between NCTCOG and Armstrong Archives, Corporate Records Management, ManCom, National Records Centers and Neubus for Document Management Services, for maximum five (5) year terms, be and are hereby approved.
- Section 2.** The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

---

David Sweet, President  
North Central Texas Council of Governments  
County Judge, Rockwall

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 24, 2022.

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Bill Heidemann, Secretary-Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth



**North Central Texas Council of Governments**

*Item 5*

*Exhibit: 2022-02-05-AA*

Meeting Date: February 24, 2022

Submitted By: Molly Rendon  
Director of Administration

Item Title: Resolution Authorizing Contracts for Public Sector Procurement Consulting Services

This is a request to award contracts to Calyptus Consulting Group, Carol Cooper, Charles E. Oberrender, Civic Initiatives, LLC, Periscope Holdings, Inc., and Simplar Sourcing Solutions LLC for Public Sector Procurement Consulting Services through the North Central Texas Council of Governments TXShare cooperative purchasing program. These contracts will be available for use by members of the TXShare cooperative and NCTCOG.

The purpose of these contracts is to retain the services of experienced individual consultants and experienced consulting firms that provide Public Sector Procurement Consulting Services via cooperative contracts in order to allow entities to achieve their procurement objectives by augmenting existing procurement personnel.

NCTCOG prepared and issued a Request for Proposals (RFP) #2021-083 for Public Sector Procurement Consulting Services with proposals due on December 2, 2021. Ten proposals were received and publicly opened. Proposals were evaluated by a committee comprised of NCTCOG Administration Department staff. Following evaluation, the Evaluation Committee is recommending contract awards to Calyptus Consulting Group, Carol Cooper, Charles E. Oberrender, Civic Initiatives, LLC, Periscope Holdings, Inc., and Simplar Sourcing Solutions LLC.

A draft resolution authorizing contracts with Calyptus Consulting Group, Carol Cooper, Charles E. Oberrender, Civic Initiatives, LLC, Periscope Holdings, Inc., and Simplar Sourcing Solutions LLC for Public Sector Procurement Consulting Services for maximum five (5) year terms, is attached for Executive Board consideration. If approved, these contracts will be available to agencies throughout the United States through the TXShare cooperative purchasing program.

I will be available at the Executive Board meeting should you have any questions.

MR

## RESOLUTION AUTHORIZING CONTRACTS FOR PUBLIC SECTOR PROCUREMENT CONSULTING SERVICES

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, a Request for Proposals (RFP) #2021-083 for Public Sector Procurement Consulting Services was advertised and proposals received on December 2, 2021; and,

**WHEREAS**, proposals were evaluated by a committee comprised of members of NCTCOG Administration Department staff; and,

**WHEREAS**, following evaluation it is recommended that contracts be awarded to Calyptus Consulting Group, Carol Cooper, Charles E. Oberrender, Civic Initiatives, LLC, Periscope Holdings, Inc., and Simplar Sourcing Solutions LLC for Public Sector Procurement Consulting Services; and,

**WHEREAS**, the contracts are intended to be utilized by NCTCOG, its member governments and other participating entities as part of NCTCOG's TXShare Cooperative Purchasing Program; and,

**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings for this Procurement #2021-083.

### **NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** Contracts between NCTCOG and Calyptus Consulting Group, Carol Cooper, Charles E. Oberrender, Civic Initiatives, LLC, Periscope Holdings, Inc., and Simplar Sourcing Solutions LLC for Public Sector Procurement Consulting Services, for maximum five (5) year terms, be and are hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute contractual agreements necessary to carry out this program, including agreements with member governments and other entities wishing to participate in NCTCOG's Cooperative Purchasing Program, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

---

David Sweet, President  
North Central Texas Council of Governments  
County Judge, Rockwall

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 24, 2022.

---

Bill Heidemann, Secretary-Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth





**North Central Texas Council of Governments**

*Item 6*

*Exhibit: 2022-02-06-WD*

Meeting Date: February 24, 2022

Submitted By: Phedra Redifer  
Director of Workforce Development

Item Title: Resolution Authorizing Contracts for Early Childhood Education Curriculum for Child Care Services

The North Central Texas Council of Governments (NCTCOG), in its capacity as the Administrative Entity and designated Grant Recipient/Fiscal Agent of the North Central Texas Workforce Development Board, is responsible for the administration of workforce and child care services in a 14-county service area.

NCTCOG has identified a need to purchase Early Childhood Education curriculum and training for Early Learning Programs within the North Central Texas Workforce Development Board area. Curriculum selected through designated vendors will be used to provide and enhance instructional support for Early Learning Professionals within these programs to meet specific Texas Rising Star assessment measures for improvement. Vendors selected were solicited and documented under the Buyboard Proposal Name: Instructional Materials and Classroom Teaching Supplies and Equipment: Proposal Number 653-21.

A draft resolution authorizing contracts between NCTCOG and Frog Street Press, LLC; Kindermusik International, Inc.; and Teaching Strategies, LLC for the provision of Early Childhood Education curriculum and training, for a maximum two (2) year term and in a cumulative amount not to exceed \$500,000, is attached for Executive Board consideration and approval.

I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

**RESOLUTION AUTHORIZING CONTRACTS FOR EARLY CHILDHOOD EDUCATION CURRICULUM FOR CHILD CARE SERVICES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG serves as the Administrative Entity and designated Grant Recipient and Fiscal Agent of the North Central Texas Workforce Development Board (Workforce Board); and,

**WHEREAS**, NCTCOG has identified a need to purchase Early Childhood Education curriculum and training for Early Learning Programs within the North Central Texas Workforce Development Board area to enhance instructional support for Early Learning Professionals and to meet specific Texas Rising Star assessment measures for improvement; and,

**WHEREAS**, NCTCOG wishes to engage Frog Street Press, LLC; Kindermusik International, Inc.; and Teaching Strategies, LLC for these services and each is available through Buyboard cooperative purchasing program for Instructional Materials and Classroom Teaching Supplies and Equipment 653-21; and,

**WHEREAS**, NCTCOG has complied with federal and state regulations regarding contract and procurement proceedings.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** Contracts between NCTCOG and Frog Street Press, LLC; Kindermusik International, Inc.; and Teaching Strategies, LLC, for Early Childhood Education curriculum for maximum two (2) year terms and in a cumulative amount not to exceed \$500,000, be and are hereby approved.

**Section 2.** The Executive Director or designee is authorized to execute agreements necessary to carry out the initiatives described herein, in the name of the North Central Texas Council of Governments.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

---

David Sweet, President  
North Central Texas Council of Governments  
County Judge, Rockwall

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 24, 2022.

---

Bill Heidemann, Secretary-Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth



**North Central Texas Council of Governments**

*Item 7*

*Exhibit: 2022-02-07-TR*

Meeting Date: February 24, 2022

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation

The Executive Board has previously approved receipt of funding for continuation and enhancement of ongoing transportation and air quality initiatives and for new projects implemented and managed by the North Central Texas Council of Governments (NCTCOG) staff. This item reaffirms previous Executive Board approvals and includes the newest Regional Transportation Council (RTC)-requested projects. The resolution approving receipt of revenue and execution of necessary agreements is included in the agreements with the Texas Department of Transportation (TxDOT).

The Regional Transportation Council approved the programming of funds for these projects at various times, including three additional FY2022 agreements. Also, the Executive Board previously authorized the receipt of funds for the GoCarma Demonstration on US 75 Technology Lanes or Other Corridors for which the source of funds and funding shares were recently modified. This information is included in the attached table. The RTC approval date is included in this information. In preparation for development and execution of FY2022 agreements, staff is requesting Executive Board approval to receive funding. This includes Surface Transportation Block Grant Program (STBG) funds, Category 10 funds, Regional Toll Revenue (RTR) funds, local match contributed by award partner, and RTC Transportation Development Credits. This totals to approximately \$16,450,000 (\$6,450,000 STBG + \$5,000,000 Category 10 + \$925,000 RTR local match + \$4,075,000 local match + 1,290,000 in Transportation Development Credits in lieu of match). Attachment 1 contains a table detailing individual funding agreements. NCTCOG will coordinate with TxDOT to enter into agreements to receive these funds.

A draft resolution authorizing the receipt of funds for planning and implementation programs is attached for Executive Board consideration. I will provide a brief presentation of this item and will be available to answer any questions.

AL:tmb  
Attachments

**RESOLUTION AUTHORIZING AGREEMENTS FOR THE RECEIPT OF FUNDS FOR PLANNING AND IMPLEMENTATION PROGRAMS FROM THE TEXAS DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, in March 2021, August 2021, October 2021, and January 2022 the RTC authorized the programming of Surface Transportation Block Grant Program, Category 10, and Regional Toll Revenue funds and associated match for planning and implementation programs to be administered and managed by NCTCOG.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** NCTCOG is authorized to receive Surface Transportation Block Grant Program, Category 10, and Regional Toll Revenue funds and associated match in the amount of approximately \$16,450,000, as reflected in Attachment 1.
- Section 2.** These funds are programmed for multiple fiscal years and shall be incorporated into the appropriate fiscal year budgets and Unified Planning Work Program.
- Section 3.** The Executive Board accepts the fiduciary responsibility to administer the planning and implementation programs carried out with these funds.
- Section 4.** The Executive Director or designee is authorized to enter into agreements with the Texas Department of Transportation for each project specified in Attachment 1.
- Section 5.** NCTCOG is authorized to expend funds for the projects and in the amounts specified in Attachment 1.

**Section 6.** The Executive Director or designee is authorized to enter into agreements with other partners to carry out these programs, including agreements for the receipt of local match.

**Section 7.** This resolution shall be in effect immediately upon its adoption.

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David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 24, 2022.

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Bill Heidemann, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth

ATTACHMENT 1

Program Title	RTC Approval Date	Funding Source	Total Funding Amount (TDCs are not included in the total)	Federal/ Regional	Match Amount				Fiscal Year(s)*	Program Status
					State	Local	RTR	TDC^		
GoCarma Demonstration on US 75 Technology Lanes or Other Corridors	10/9/2021	Category 10*	\$ 10,000,000	\$ 5,000,000	\$0	\$4,075,000	\$925,000	0	2022	New
IH 30 Fair Park Area Street Grid Planning Study	1/13/2022	STBG	\$ 950,000	\$ 950,000	\$0	\$0	\$0	190,000	2022	New
Insurance for Passenger Rail Integration	3/11/2021	STBG	\$ 5,000,000	\$ 5,000,000	\$0	\$0	\$0	1,000,000	2022	New
Park Row Historic District Comprehensive Plan	8/12/2021	STBG	\$ 500,000	\$ 500,000	\$0	\$0	\$0	100,000	2022	New
			<b>\$16,450,000</b>	<b>\$ 11,450,000</b>	<b>\$0</b>	<b>\$4,075,000</b>	<b>\$925,000</b>	<b>1,290,000</b>		

\* Fiscal Year denotes year in which funds are programmed in the Transportation Improvement Program. However, funds may be spent over multiple years depending on project requirements and schedules, pursuant to this authorization.

^1,290,000 of Transportation Development Credits utilized in lieu of a local match and are not calculated in funding total.

+Surface Transportation System Funding Alternatives Program



**North Central Texas Council of Governments**

*Item 8*

*Exhibit: 2022-02-08-TR*

Meeting Date: February 24, 2022

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing an Amendment to the Contract with CARMA, Inc. and an Agreement with the Texas Transportation Institute for Auto Occupancy Verification Technology Demonstration Project

In December 2016, the Executive Board authorized the North Central Texas Council of Governments (NCTCOG) to contract with CARMA, Inc. to implement an auto occupancy detection and verification technology for tolled managed lanes in the Dallas-Fort Worth (DFW) region. The Executive Board authorized a contract with CARMA for a pilot project not to exceed \$2 million with an option to extend the agreement up to a 10-year period for a total not to exceed \$18 million contingent on 1) successful completion of the pilot and 2) sufficient funding allocated by the Regional Transportation Council (RTC). In January 2019, the pilot project moved to the integration phase, and the Executive Board authorized an amendment of the contract with CARMA by increasing the pilot project not-to-exceed amount to \$3,300,000 with a total contract authorization amount not to exceed \$19,300,000.

NCTCOG, in partnership with the Texas Department of Transportation, CARMA and Texas Transportation Institute, recently received \$10 million in additional funding to continue the development and evaluation of this technology as part of the Surface Transportation System Funding Alternatives Program (Category 10 funds). The Executive Board approval for the receipt of these funds was included in the previous item. In order to implement this program, the Executive Board will be requested to authorize an amendment of the contract with CARMA by increasing the contract amount by \$2,735,000 (\$2,735,000 Surface Transportation System Funding Alternatives) for an amount not to exceed \$22,035,000 to implement a demonstration project to develop an accounting framework to provide high-occupant vehicles financial discounts or rewards along corridors in the DFW region. CARMA is responsible to provide in-kind match of \$4,075,000.

In addition, the Executive Board will be requested to authorize NCTCOG to enter into an agreement with the Texas Transportation Institute to evaluate the effectiveness of the CARMA technology accounting framework for the demonstration for an amount not to exceed \$810,000 (\$810,000 Surface Transportation System Funding Alternatives).

A draft resolution authorizing an amendment to the contract with CARMA, Inc. and an agreement with the Texas Transportation Institute to implement an auto occupancy detection and verification technology demonstration project is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

NB:bw  
Attachment

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH CARMA, INC.  
AND AN AGREEMENT WITH THE TEXAS TRANSPORTATION INSTITUTE FOR AUTO  
OCCUPANCY VERIFICATION TECHNOLOGY DEMONSTRATION PROJECT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Regional Transportation Council is committed to the development and implementation of policies, projects, and programs to improve air quality and reduce emissions; and,

**WHEREAS**, in 2006 the RTC adopted the Tolloed Managed Lane Policy, which provides for discounts for eligible high-occupancy vehicles (HOV) during the peak periods and recommends that vehicle occupancy verification technology be implemented; and,

**WHEREAS**, Subtask 5.05 of the Fiscal Year (FY) 2022 and FY2023 Unified Planning Work Program provides for a Managed Lane Technology Assessment including the implementation and integration of technology to verify occupancy on the transportation system and monitoring of the effectiveness of the technology; and,

**WHEREAS**, on April 8, 2016, NCTCOG initiated a Request for Proposals to secure the vendor for Auto Occupancy Detection and Verification Technology; and,

**WHEREAS**, in December 2016, the NCTCOG Executive Board adopted a resolution authorizing NCTCOG to contract with CARMA, Inc. and in January 2019, the NCTCOG Executive Board adopted a resolution authorizing NCTCOG to increase the contract not-to-exceed amount with CARMA, Inc. to Implement Technology to Automatically Detect and Verify Vehicle Occupancy for Users of Tolloed Managed Lane Facilities in the Dallas-Fort Worth region for NCTCOG;

**WHEREAS**, on February 24, 2022, the NCTCOG Executive Board adopted a resolution authorizing the receipt of Surface Transportation System Funding Alternatives Program (Category 10 funds), Regional Toll Revenue, and associated local match funds for planning and implementation programs to be administered and managed by NCTCOG; and,



**WHEREAS**, NCTCOG has complied with federal and State regulations regarding contract and procurement proceedings.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** A contract amendment between NCTCOG and CARMA, Inc. to implement a demonstration project and increase the not-to-exceed amount by \$2,735,000 for a total contract not-to-exceed amount of \$22,035,000 be and is hereby approved. In addition, CARMA is responsible to provide in-kind match of \$4,075,000 for the demonstration project.

**Section 2.** An agreement between NCTCOG and the Texas Transportation Institute to evaluate the effectiveness of the CARMA technology demonstration for a not-to-exceed amount of \$810,000 be and is hereby approved.

**Section 3.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 4.** This resolution shall be in effect immediately upon its adoption.

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David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 24, 2022.

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Bill Heidemann, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth



**North Central Texas Council of Governments**

*Item 9*

*Exhibit: 2022-02-09-TR*

Meeting Date: February 24, 2022

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Amending Authorization to Include Tarrant Regional Water District as a Necessary Party to the Interlocal Agreement with the City of Fort Worth Concerning the Trinity River Vision Bridges Project

In March 2020, the Regional Transportation Council (RTC) approved an increase of \$20,000,000 for the Trinity River Vision (TRV) Bridges Project. The TRV Bridges Project includes the construction of three bridges over a new bypass section of the Trinity River in downtown Fort Worth. The Bypass Channel is now funded by the United States Army Corps of Engineers. The bridges were originally funded in 2011 with a total of \$69.9 million in federal, State, City and private partner funding. Due to constructability issues and resulting delays, the projected costs increased. To fund the cost increase, the RTC allocated \$20,000,000 to the City of Fort Worth, of which \$15,000,000 is a grant and \$5,000,000 to be repaid to the North Central Texas Council of Governments as the RTC's fiscal agent.

On August 27, 2020, the Executive Board authorized an Interlocal Agreement (ILA) with the City of Fort Worth for the repayment of \$5,000,000, consistent with the terms and conditions outlined in the RTC action. Through efforts to finalize the ILA, the City of Fort Worth has identified that a portion of the payments will be made by the Tarrant Regional Water District.

A draft resolution amending authorization to include the Tarrant Regional Water District as a necessary party to the Interlocal Agreement with the City of Fort Worth for the repayment of \$5,000,000 associated with the Trinity River Vision Bridges Project is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

KK:al  
Attachment

**RESOLUTION AMENDING AUTHORIZATION TO INCLUDE TARRANT REGIONAL WATER DISTRICT AS A NECESSARY PARTY TO THE INTERLOCAL AGREEMENT WITH THE CITY OF FORT WORTH CONCERNING THE TRINITY RIVER VISION BRIDGES PROJECT**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, Subtask 1.02 of the Fiscal Year (FY) 2020 and FY2021 Unified Planning Work Program supports efforts to explore innovative transportation financing and funding strategies to meet critical transportation needs; and,

**WHEREAS**, on March 12, 2020, the Regional Transportation Council approved an increase of \$20,000,000 for the Trinity River Vision (TRV) Bridge Project to cover projected cost increases of which \$15,000,000 is a grant and \$5,000,000 must be repaid to the North Central Texas Council of Governments as the RTC's fiscal agent; and

**WHEREAS**, on August 27, 2020, the Executive Board authorized an interlocal agreement with the City of Fort Worth for the payment of \$5,000,000, consistent with the terms and conditions outlined in the RTC action; and,

**WHEREAS**, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, provides authority for NCTCOG to enter into an agreement with the City of Fort Worth for the provision of governmental functions and services of mutual interest.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** NCTCOG is authorized to include Tarrant Regional Water District as a necessary party to the Interlocal Agreement (ILA) with the City of Fort Worth for the repayment of \$5,000,000 related to the Trinity River Vision Bridges Project.

**Section 2.** The Executive Director or designee is authorized to execute necessary amendments in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 24, 2022.

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Bill Heidemann, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth



**North Central Texas Council of Governments**

*Item 10*

*Exhibit: 2022-02-10-TR*

Meeting Date: February 24, 2022

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Endorsement of an Application to the State Farm  
Neighborhood Assist Grant Program

The North Central Texas Council of Governments (NCTCOG) requests endorsement for a grant application submitted on February 16, 2022, to the State Farm Neighborhood Assist grant program funded by the State Farm Mutual Automobile Insurance Company, and receipt of funds.

The State Farm Neighborhood Assist grant program funds activities that address unmet needs in communities State Farm serves. NCTCOG will use the funding to supplement existing Safe Routes to School planning activities by developing a Safe Routes to School plan for a school in the region that is in an economically disadvantaged neighborhood, with the goal of planning for improvements that would better enable students to safely and comfortably walk or bicycle to school.

NCTCOG received an award from the State Farm Neighborhood Assist program in 2017 to develop three Safe Routes to School plans and were encouraged to participate in future funding calls. Maximum funding for this program is \$25,000. The grant is funded at 100 percent; therefore, no local match is required. Executive Board approval will be requested to endorse the grant application submittal and to receive the funds.

A draft resolution authorizing Endorsement of an Application to the State Farm Neighborhood Assist Grant Program is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

SC:bw  
Attachment

**RESOLUTION AUTHORIZING ENDORSEMENT OF AN APPLICATION TO THE STATE FARM NEIGHBORHOOD ASSIST GRANT PROGRAM**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, State Farm through the Neighborhood Assist Grant Program has made available funding to promote causes that help build safer, stronger, and better educated communities; and,

**WHEREAS**, a grant application was submitted by NCTCOG staff on February 16, 2022, to the State Farm Neighborhood Assist grant program funded by the State Farm Mutual Automobile Insurance Company for funding to develop a Safe Routes to School plan in South Dallas.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** The NCTCOG Executive Board endorses the submittal of the State Farm Neighborhood Assist grant program application funded by the State Farm Mutual Automobile Insurance Company in the amount of \$25,000.
- Section 2.** NCTCOG is authorized to receive approximately \$25,000 in funds from State Farm Mutual Automobile Insurance Company or any related entities.
- Section 3.** These funds shall be incorporated into the appropriate fiscal year budgets, Unified Planning Work Program, and other planning/administrative documents.

**Section 4.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 5.** This resolution shall be in effect immediately upon its adoption.

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David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 24, 2022.

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Bill Heidemann, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth



**North Central Texas Council of Governments**

*Item 11*

*Exhibit: 2022-02-11-TR*

Meeting Date: February 24, 2022

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Assignment of Agreement Concerning IH 30 Frontage Road Improvements in the City of Dallas

In 2012, the Executive Board authorized an agreement with SLF III – The Canyon TIF, L.P., (Stratford Land) to receive \$3,000,000 over a ten-year period through a combination of Tax Increment Financing (TIF) revenues and developer funds related to the construction of IH 30 frontage roads west of Westmoreland in the City of Dallas. These payments are passed through to the City of Dallas to support the Dallas Streetcar Project, which NCTCOG serves as the federal grantee. Payments by the developer are made to NCTCOG on an annual basis in the amount of \$300,000. To date, NCTCOG has received \$2,400,000, which has been provided to the City of Dallas, leaving \$600,000 to be paid in the future. The developer is transferring its holdings and has requested NCTCOG consent to the assignment of its obligations to LMC Canyon Holdings, LLC, which has indicated its commitment to fully comply with the terms of the original agreement and make the remaining payments on schedule.

A draft resolution authorizing assignment of SLF III – The Canyon TIF, L.P.'s (Stratford Land) obligations under its agreement with NCTCOG to LMC Canyon Holdings, LLC is attached for Executive Board consideration. I will provide a brief presentation on this item and will be available to answer any questions prior to requesting Board approval.

KK:al  
Attachment



**RESOLUTION AUTHORIZING ASSIGNMENT OF AGREEMENT CONCERNING IH 30  
FRONTAGE ROAD IMPROVEMENTS IN THE CITY OF DALLAS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, Subtask 1.02 of the Fiscal Year (FY) 2020 and FY2021 Unified Planning Work Program supports efforts to explore innovative transportation financing and funding strategies to meet critical transportation needs; and,

**WHEREAS**, in 2012 the Executive Board authorized an agreement with SLF III – The Canyon TIF, L.P., (Stratford Land) to receive \$3,000,000 over a ten-year period through a combination of Tax Increment Financing (TIF) revenues and developer funds related to the construction of IH 30 frontage roads west of Westmoreland in the City of Dallas, consistent with the terms and conditions outlined in the RTC action; and,

**WHEREAS**, Stratford Land is transferring its holdings and has requested NCTCOG consent to assignment of its obligations to LMC Canyon Holdings LLC, which has indicated its commitment to fully comply with the terms of original agreement.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** NCTCOG is authorized to consent to the assignment of SLF III --The Canyon TIF, L.P.'s obligations under its agreement with NCTCOG to LMC Canyon Holdings LLC.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 24, 2022.

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Bill Heidemann, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth



**North Central Texas Council of Governments**

*Item 12*

*Exhibit: 2022-02-12-TR*

Meeting Date: February 24, 2022

Submitted By: Michael Morris, P.E.  
Director of Transportation

Item Title: Resolution Authorizing Purchase and Placement of Education Campaigns for Transportation Initiatives: Phase 1 – Notifications for Public Input/Meetings

Since January 2014, the Executive Board has approved education campaign funding annually for various transportation programs. Fiscal Year (FY) 2022 Education Campaigns for Transportation Initiatives: Phase 1 - Notifications for Public Input/Meetings was included in the FY2022 and FY2023 Unified Planning Work Program (UPWP), which was approved by the Regional Transportation Council (RTC) and Executive Board.

Combining education campaign efforts within the Transportation Department has resulted in increased website traffic, greater public participation, and lower costs. Additional benefits received include efficiencies with media outlets such as improved staff coordination; increased timeliness; a broader audience reach, including historically underserved populations; and cross-program communication. FY2022 education campaigns will be taken in phases so that we can be strategic in how North Central Texas Council of Governments (NCTCOG) staff plans and implements messages, and NCTCOG staff will come back to the Executive Board at a future meeting with another phase. In Phase 1, education campaigns may be presented through print publications and digital placements, social media, radio and TV, and transportation displays in multiple languages when appropriate.

The Notifications for Public Input/Meetings aims to provide reasonable opportunities for the public to learn about and comment on the region's transportation plans according to requirements of the Infrastructure Investment and Jobs Act. Public meetings and other opportunities allow North Texans to learn about and provide input on transportation and air quality in the region and help set priorities for the future. This effort will be funded with \$85,000 of Federal Transit Administration (FTA) funds, Surface Transportation Block Grant Program (STBG) funds, Transportation Planning Funds (TPF), and RTC Transportation Development Credits (TDCs) in lieu of cash match.

Staff is seeking Executive Board approval to spend up to \$85,000 for the purchase and placement of department education campaigns that will initiate in FY2022 during our Phase 1 approach. A draft resolution authorizing the purchase and placement of Transportation Department educational campaigns is attached for Executive Board consideration. A funding table detailing funding sources and funding amounts, including match sources and match amounts, is provided in Attachment 1 to this memorandum. I will provide a brief presentation on this item and be available to answer any questions prior to requesting Board approval.

MHM:kw  
Attachments

**RESOLUTION AUTHORIZING PURCHASE AND PLACEMENT OF EDUCATION CAMPAIGNS FOR TRANSPORTATION INITIATIVES: PHASE 1 – NOTIFICATIONS FOR PUBLIC INPUT/MEETINGS**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Dallas-Fort Worth region is in nonattainment of the federal air quality standard for ozone and NCTCOG is actively involved in the development and implementation of the State Implementation Plan for air quality; and,

**WHEREAS**, there has been significant regional interest to enhance coordination, communication, and awareness of various programs administered by NCTCOG; and,

**WHEREAS**, it has become beneficial for various NCTCOG Transportation Department program areas to administer and coordinate multimedia education campaigns in an effort to reach all audiences efficiently, effectively, and responsibly.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

**Section 1.** NCTCOG is authorized to enter into agreements with various multimedia outlets for the purchase and placement of education campaigns initiated in Fiscal Year 2022 for Transportation Department Initiatives: Phase 1 – Notifications of Public Input/Meetings in an amount up to \$85,000.

**Section 2.** The Executive Director or designee is authorized to execute necessary agreements in the name of the North Central Texas Council of Governments to carry out the initiatives described herein.

**Section 3.** This resolution shall be in effect immediately upon its adoption.

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David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 24, 2022.

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Bill Heidemann, Secretary/Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth

<b>Purchase and Placement of Education Campaigns for Transportation Initiatives for FY2022: Phase 1 - Public Input/Meetings</b>					
<b>Program Name</b>	<b>Funding Source</b>	<b>Funding Amount</b>	<b>Match Source</b>	<b>Match Total</b>	<b>Total</b>
Public Involvement	TPF/STBG/FTA	\$ 85,000	TDCs	16,500	\$ 85,000
Total		\$ 85,000		16,500	\$ 85,000



**North Central Texas Council of Governments**

*Item 13*

*Exhibit: 2022-02-13-TR*

Meeting Date: February 24, 2022

Submitted By: Michael Morris, P.E.  
Director of Transportation

Molly Rendon  
Director of Administration

Item Title: Resolution Accepting the Report from Whitley Penn, LLP, for the  
Transportation Department's Agreed Upon Procedures

In April and May 2021, the accounting firm of Whitley Penn, LLP, conducted a review of Transportation Department consultant and subgrantee contracts in excess of \$250,000 that closed during Fiscal Year 2020. This review is a requirement of the Transportation Department's Contractor Procurement Procedures, which serve as the Metropolitan Planning Organization's procurement policies. These policies have been approved by the Texas Department of Transportation (TxDOT) to support compliance with regulations guiding the use of federal funds.

The review consisted of a financial and non-financial assessment of Transportation Department consultant and subgrantee contracts to verify adherence with invoice and contract compliance procedures. A total of nine contracts were selected through a random sample of 17 contracts that were closed during Fiscal Year 2020. Four contracts selected were funded through Agreements with TxDOT and five contracts were funded through the Federal Transit Administration.

NCTCOG staff developed the list of seven procedural areas that the auditors were asked to test. Specifically, auditors reviewed the following:

- A. Evidence of verification and calculation of allowable profit;
- B. Evidence of Disadvantaged Business Enterprise (DBE) participation;
- C. Proper verification of review of final work product to authorize final payment;
- D. Proper documentation and review of expenditures compared to agreed upon budgets;
- E. Evidence of verification and calculation of overhead rates;
- F. Proper determination of allowable costs; and
- G. Verification of timely payment.

The auditor's report is included in the attached resolution. The report indicates there were no exceptions in six of the procedural areas. The seventh procedural area of review, verification of timely payment, identified one voucher that was not paid timely. This one payment was identified from 42 randomly selected vouchers reviewed by the auditors. Review of payment timeliness was first included as part of the external agreed upon procedures review conducted in June 2020. Following the first assessment of this criteria, which identified four vouchers that were not paid timely, staff examined and updated payment review procedures to support compliance with prompt payment requirements.

The satisfactory results and assurances of the appropriate management oversight have been applied to the payment review process; therefore, staff submits the attached draft resolution accepting the report for Executive Board consideration. NCTCOG staff will also be available to answer any questions prior to requesting Board approval.

DD:  
Attachment

**RESOLUTION ACCEPTING THE REPORT FROM WHITLEY PENN, LLP, FOR THE  
TRANSPORTATION DEPARTMENT'S AGREED UPON PROCEDURES**

**WHEREAS**, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

**WHEREAS**, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

**WHEREAS**, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

**WHEREAS**, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

**WHEREAS**, the Regional Transportation Council facilitates Calls for Projects to solicit and award agreements to subgrantees for transportation and air quality programs; and,

**WHEREAS**, the Unified Planning Work Program (UPWP) includes activities performed by consultants and subgrantees to support planning and implementation projects in the region; and,

**WHEREAS**, NCTCOG's Transportation Department utilizes contracting procurement procedures in the selection and contracting with consultants to perform these activities; and,

**WHEREAS**, NCTCOG's Transportation Department's contracting procurement procedures have been approved by the Texas Department of Transportation (TxDOT); and,

**WHEREAS**, NCTCOG's Transportation Department's contracting procurement procedures require an external audit of third-party contracts in excess of \$250,000; and,

**WHEREAS**, the accounting firm of Whitley Penn, LLP, performed a review of the Transportation Department's consultant and subgrantee contracts in excess of \$250,000 that closed during Fiscal Year (FY) 2020, to determine compliance with the department's contracting procedures; and,

**WHEREAS**, the review consisted of a financial and non-financial review of a total of nine contracts selected through a random sample of 17 contracts; and,

**WHEREAS**, Whitley Penn, LLP, prepared a final report finding exceptions in one review area for the contracts reviewed; and,



**WHEREAS**, management has reviewed the satisfactory results and assurances of appropriate management oversight applied to the payment review process.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** NCTCOG accepts the Agreed-Upon Procedures Report, included as Attachment 1, prepared by Whitley Penn, LLP, on Transportation Department consultant and subgrantee contracts in excess of \$250,000 for FY2020.
- Section 2.** The report shall be transmitted to TxDOT and other funding agencies as appropriate.
- Section 3.** This resolution shall be in effect immediately upon its adoption.

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David Sweet, President  
North Central Texas Council of Governments  
Rockwall County Judge

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on February 24, 2022.

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Bill Heidemann, Secretary-Treasurer  
North Central Texas Council of Governments  
Mayor, City of Corinth



640 Taylor Street  
Suite 2200  
Fort Worth, Texas 76102  
817.259.9100 Main  
whitleypenn.com

## INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Mr. Monte Mercer  
Deputy Executive Director  
North Central Texas Council of Governments Arlington, Texas

We have performed the procedures listed below, which were agreed to by North Central Texas Council of Governments (the Council) in the engagement letter dated April 14, 2021, solely to assist the Council in evaluating the invoices related to the Transportation consultant contracts listed in Schedule B of this report, are in compliance with the requirements listed in the attached Schedule A. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representations regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

### Procedures Performed and Findings

In accordance with your instructions, our procedures and findings on the vouchers selected from the selected contracts listed in Schedule B are as follows:

- A. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that total profit paid did not exceed amount agreed upon in contract.

#### Results

No exceptions were found as a result of applying those procedures.

- B. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence of Disadvantaged Business Enterprises (DBE) participation substantially met or exceeded amount agreed upon in contracts and/or documentation of management decisions to approve activities with reduced DBE participation.

#### Results

No exceptions were found as a result of applying those procedures.

- C. We reviewed documentation of final work product and final Payment Authorization Forms (PAF) related to the consulting contracts listed in Schedule A to confirm that the process included proper verification from program management of project completion and/or product delivery to authorize final payment, including release of retainage when applicable.

#### Results

No exceptions were found as a result of applying those procedures.

Mr. Monte Mercer  
Deputy Executive Director  
North Central Texas Council of Governments Arlington, Texas

- D. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that invoiced expenses agreed to Form 60 and/or other budget estimates.

Results

No exceptions were found as a result of applying those procedures.

- E. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for verification and calculation of overhead rates as agreed upon in the contract and/documentation of management decisions to approve activities inconsistent with contract budgets.

Results

No exceptions were found as a result of applying those procedures.

- F. We verified invoices related to the consulting contracts listed in Schedule A contain proper determination of allowable costs in accordance with 2 CFR Part 225, *Cost principles for State, Local, and Indian Tribe Governments*.

Results

No exceptions were found as a result of applying those procedures.

- G. We verified invoices had been paid timely and in accordance with prompt payment guidelines or documentation of delayed payment due to incomplete invoice submittal.

Results

All invoices were either paid in a timely manner or supported by documentation of delayed payment, except for the following:

<u>Contract Number</u>	<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Payment Date</u>	<u>Number of Days</u>	<u>Criteria</u>	<u>Support for Delayed Payment</u>
TRN 2071	TR5910	6/23/2015	8/13/2015	51	Within 45 days	No

Mr. Monte Mercer  
Deputy Executive Director  
North Central Texas Council of Governments Arlington, Texas

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in the Government Auditing Standards issued by the Comptroller General of the United States. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion, or conclusion, respectively, on compliance with specified requirements. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures; other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Council's Executive Director, the Transportation department, management, and the Funding Agency, and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Whitley Penn LLP". The signature is written in a cursive, flowing style.

Whitley Penn, LLP  
Fort Worth, Texas  
June 2, 2021

**NORTH TEXAS COUNCIL OF GOVERNMENTS**  
**Schedule A - Procedures Performed**

A list of all Tier 1 and Tier 2 transportation contracts that closed as of September 30, 2020 was provided by the Council. A required minimum of 50% of the contracts for Tier 1 and Tier 2 were selected, and the procedures in Schedule A were applied to the selected contracts/vouchers. A minimum of 50% of the contracts in Schedule C were randomly selected. Those selections are included in Schedule B. If the contract had 5 or fewer total vouchers, then the procedures were applied to 100% of the vouchers. If the contract has more than 5 total vouchers, then 15% of the vouchers were randomly sampled and the procedures were applied to the vouchers selected. The Council requested that the final voucher for each contract be included in the 15%. The following procedures were applied to the contracts listed in Schedule B.

- A. Performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that total profit paid did not exceed amount agreed upon in contract.
- B. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence of Disadvantaged Business Enterprises (DBE) participation substantially met or exceeded amount agreed upon in contracts and/or documentation of management decisions to approve activities with reduced DBE participation.
- C. We reviewed documentation of final work product and final Payment Authorization Forms (PAF) related to the consulting contracts listed in Schedule A to confirm that the process included proper verification from program management of project completion and/or product delivery to authorize final payment, including release of retainage when applicable.
- D. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for evidence that invoiced expenses agreed to Form 60 and/or other budget estimates.
- E. We performed a financial review of invoices related to the consulting contracts listed in Schedule A for verification and calculation of overhead rates as agreed upon in the contract and/documentation of management decisions to approve activities inconsistent with contract budgets.
- F. We verified invoices related to the consulting contracts listed in Schedule A contain proper determination of allowable costs in accordance with 2 CFR Part 225, *Cost principles for State, Local, and Indian Tribe Governments*.
- G. We verified invoices had been paid timely and in accordance with prompt payment guidelines or documentation of delayed payment due to incomplete invoice submittal.

**NORTH TEXAS COUNCIL OF GOVERNMENTS**  
**Schedule A - Procedures Performed (continued)**

<b>Funding Source</b>	<b>Tier</b>	<b>P/O Number</b>	<b>Agreement #</b>	<b>ID</b>	<b>Name</b>	<b>Total Cost</b>
Texas Department of Transportation	1	20816	TRN2100	V-000000645	HDR Engineering	\$ 1,353,479.28
Texas Department of Transportation	1	32902	TRN5334	V-000000495	DART	\$ 358,773.20
Texas Department of Transportation	1	20793	TRN2071	V-000000723	Kimley-Horn & Associates, Inc.	\$ 2,645,132.04
Texas Department of Transportation	1	20794	TRN2105	V-000000723	Kimley-Horn & Associates, Inc.	\$ 1,344,983.85
Federal Transit Administration	2	22957	TRN2392	V-000008559	Community Council	\$ 856,383.74
Federal Transit Administration	2	30355	TRN4814	V-000005490	Fort Worth Transit Authority	\$ 587,500.00
Federal Transit Administration	2	31479	TRN5201	V-000000717	KART/STAR Transit	\$ 485,072.00
Federal Transit Administration	2	33294	TRN4913	V-0000018629	CWI Digital Systems	\$ 648,849.25
Federal Transit Administration	2	19264	TRN1627	V-000003051	City of Dallas	\$ 26,000,000.00

**NORTH TEXAS COUNCIL OF GOVERNMENTS**  
**Schedule B - Consulting Contracts to Perform Agreed-Upon Procedures**

<b>P/O Number</b>	<b>Project Name</b>	<b>Consultant</b>	<b>Beginning Date</b>	<b>Ending Date</b>	<b>Close Out Date</b>	<b>Project Manager</b>	<b>Project Status</b>	<b>Audit Schedule</b>
20816	Regional Traffic Signal Retiming Project Phase III	HDR Engineering	9/9/2014	3/31/2019	11/4/2019	Marian Thompson	Completed	9/30/2020
32902	Dallas Area Rapid Transit (DART) Vanpool Program	DART	10/1/2019	9/30/2020	1/7/2021	Robby Sprosty	Completed	9/30/2020
20793	Regional Traffic Signal Retiming Project Phase II	Kimley-Horn & Associates, Inc.	5/8/2014	2/28/2019	2/13/2020	Marian Thompson	Completed	9/30/2020
20794	Regional Traffic Signal Retiming Project Phase III	Kimley-Horn & Associates, Inc.	9/18/2014	1/31/2019	2/13/2020	Marian Thompson	Completed	9/30/2020
22957	Implementation of Enhanced Mobility of Seniors and Individuals with Disabilities	Community Council	7/14/2016	2/29/2020	4/22/2020	Robby Sprosty	Completed	9/30/2020
30355	Implementation of a Job Access/Reverse Commute Project	Fort Worth Transit Authority	12/3/2018	4/30/2019	6/22/2020	Robby Sprosty	Completed	9/30/2020
31479	Implementation of Enhanced Mobility of Seniors and Individuals with Disabilities	KART/STAR Transit	6/12/2019	12/31/2019	2/13/2020	Robby Sprosty	Completed	9/30/2020
33294	Cooperative Transit Vehicle Security Camera System Installation	CWIDigital System	9/18/2019	9/30/2020	10/22/2020	Robby Sprosty	Completed	9/30/2020
19264	Implementation of The Dallas Tiger-Funded Mondem Street Car Project	City of Dallas	5/26/2011	1/31/2015	12/2/2015	Jeff Neal	Completed	9/30/2020

**NORTH TEXAS COUNCIL OF GOVERNMENTS**  
**Schedule C - Voucher Selections to Perform Agreed-Upon Procedures**

*Voucher Selections for Projects Ending 09/30/2020*

**P/O Number** 20816  
**Project Name** Regional Traffic Signal Retiming  
Project Phase III  
**Consultant** HDR Engineering  
**Sample Method** Random (15%)

Items Sampled	Voucher #	Amount
1	362732	\$ 66,632.84
2	369011	\$ 3,687.42
3	375433	\$ 53,293.99
4	375438	\$ 71,450.10
5	406744	\$ 105,984.89
6	550054	\$ 7,496.30
7	576810	\$ (1,164.00)

**P/O Number** 20793  
**Project Name** Regional Traffic Signal Retiming  
Project Phase II  
**Consultant** Kimley-Horn & Associates, Inc.  
**Sample Method** Random (15%)

Items Sampled	Voucher #	Amount
1	354996	\$ 55,010.71
2	367841	\$ 200,845.09
3	385115	\$ 104,884.44
4	385119	\$ 87,921.59
5	410125	\$ 58,269.14
6	435529	\$ 26,197.31
7	503916	\$ 46,498.87
8	538934	\$ 4,279.80

**P/O Number** 22957  
**Project Name** Implementation of Enhanced  
Mobility of Seniors and Individuals  
with Disabilities  
**Consultant** Community Council  
**Sample Method** Random (15%)

Items Sampled	Voucher #	Amount
1	447551	\$ 21,100.00
2	508916	\$ 20,947.61
3	533199	\$ 22,073.14
4	563824	\$ 12,819.71
5	566562	\$ 13,584.78
6	566748	\$ 16,344.21
7	594456	\$ 12,346.27

**P/O Number** 32902  
**Project Name** Dallas Area Rapid Transit (DART)  
Vanpool Program  
**Consultant** DART  
**Sample Method** Random (15%)

Items Sampled	Voucher #	Amount
1	582810	\$ 44,878.69
2	624392	\$ 12,216.02

**P/O Number** 20794  
**Project Name** Regional Traffic Signal Retiming  
Project Phase III  
**Consultant** Kimley-Horn & Associates, Inc.  
**Sample Method** Random (15%)

Items Sampled	Voucher #	Amount
1	354997	\$ 14,065.57
2	388105	\$ 16,069.13
3	438892	\$ 19,975.51
4	517520	\$ 10,231.79
5	525480	\$ 3,360.84
6	537292	\$ 13,676.84

**P/O Number** 30355  
**Project Name** Implementation of a Job  
Access/Reverse Commute Project  
**Consultant** Fort Worth Transit Authority  
**Sample Method** 100%

Items Sampled	Voucher #	Amount
1	529176	\$ 366,431.50
2	603644	\$ 221,068.50



**NORTH TEXAS COUNCIL OF GOVERNMENTS**  
**Schedule C - Voucher Selections to Perform Agreed-Upon Procedures (continued)**

**P/O Number** 31479  
**Project Name** Implementation of Enhanced Mobility of Seniors and Individuals with Disabilities  
**Consultant** KART/STAR Transit  
**Sample Method** Random (15%)

Items Sampled	Voucher #	Amount
1	584572	\$ 49,572.20

**P/O Number** 33294  
**Project Name** Cooperative Transit Vehicle Security Camera System Installation  
**Consultant** CWI Digital System  
**Sample Method** 100%

Items Sampled	Voucher #	Amount
1	594455	\$ 132,998.10
2	603646	\$ 64,239.00
3	610436	\$ 286,171.11
4	625934	\$ 132,998.58
5	628179	\$ 32,442.46

**P/O Number** 19264  
**Project Name** Implementation of The Dallas Tiger-Funded Mondem Street Car Project  
**Consultant** City of Dallas  
**Sample Method** Random (15%)

Items Sampled	Voucher #	Amount
1	288266	\$ 676,158.16
2	321037	\$ 1,361,341.80
3	332823	\$ 1,212,371.24
4	366760	\$ 558,185.96



**North Central Texas Council of Governments**

*Item 14*

*Exhibit: 2022-02-14-EP*

Meeting Date: February 24, 2022

Submitted By: Molly McFadden  
Director of Emergency Preparedness

Item Title: Appointment to the Emergency Preparedness Planning Council (EPPC)

The Emergency Preparedness Planning Council (EPPC) serves in an advisory role to the North Central Texas Council of Governments (NCTCOG) Executive Board. From a pool of nominations, the Board appoints qualified local elected officials to serve for an approximate two-year term for cities and a permanent seat for counties. The Council is responsible for providing policy direction and oversight functions pertaining to the development and maintenance of a coordinated and integrated regional approach to emergency management planning and response systems. The Council may also make recommendations as to how the region can most efficiently and effectively utilize state and/or federal financial assistance made available for emergency and disaster planning, mitigation, and recovery.

Staff requests approval to appoint representatives at the next EPPC meeting on March 3, 2022. Biographical information for Council nominees will be made available if requested.

Council Nominees Include:

- Darrell Hale, Commissioner, Collin County

The Emergency Preparedness Department is still accepting applications for the following population brackets.

<b>Population</b>	<b>Number of Seats Available</b>	<b>Current Seats up for Appointment</b>
1 – 5,000	1	Vacant Seat
5,000 – 14,999	1	Vacant Seat
15,000 – 29,999	1	Vacant Seats
750,000 – 999,999	1	Fort Worth
Counties	1	Navarro

Should either you or the Executive Board members have questions, staff will be present at the meeting to address any questions, or I may be contacted by phone at 817-608-2322 or via e-mail at [mmcfadden@nctcog.org](mailto:mmcfadden@nctcog.org).

MMC:cf

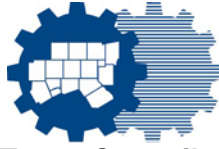
**APPOINTMENT TO THE EMERGENCY PREPAREDNESS PLANNING COUNCIL (EPPC)**

2021-2022 Emergency Preparedness Planning Council Members								
First	Last	Jurisdiction	Position	Title	Email	Phone	Population	Seat Expires
Rick	Grady	Plano	<b>Chair</b>	Councilmember	rickgrady@plano.gov	(972) 941-7107	250,000-399,999	August 2022
Larry	Woolley	Johnson County	<b>Vice-Chair</b>	Commissioner, Precinct 4	lwoolley@johnsoncountytexas.org	(817) 558-9400	County	Permanent
Rickie	Allison		<b>Past - Chair</b>		rkbd@charter.net	(817) 996-9593	Non-Voting	August 2022
Rusty	Pendleton	Carrollton	Member	Councilmember	rusty.pendleton@cityofcarrollton.com	(972) 466-3001	120,000-169,999	August 2023
Gregory	Glover	Cedar Hill	Member	Councilmember	gregory.glover@cedarhilltx.com	(972) 291-5100	30,000-49,999	August 2023
Kathy	Wheat	Colleyville	Member	Councilmember	kwheat@colleyville.com		15,000-29,999	August 2023
Darrell	Hale	Collin County	Member	Commissioner, Precinct 3	dhale@collincountytexas.gov	(972) 424-1460 ext. 4631	County	Permanent
Tina	Henderson	Corinth	Member	Councilmember	tina.henderson@council.cityofcorinth.com	(214) 604-8655	15,000-29,999	August 2023
Adam	McGough	Dallas	Member	Councilmember	adam.mcgough@dallascityhall.com	(214) 670-4068	1,000,000+	August 2022
Clay Lewis	Jenkins	Dallas County	Member	County Judge	clay.jenkins@dallascounty.org	(214) 653-7949	County	Permanent
Mike	McQuinston	Decatur	Member	Mayor	mavord@decaturtx.org	(940) 627-3684	5,000-14,999	August 2023
Bobbie	Mitchell	Denton County	Member	Commissioner, Precinct 3	bobbie.mitchell@dentoncounty.com	(972) 434-4780	County	Permanent
Nicole	Raphael	DeSoto	Member	Councilmember	nraphiel@desototexas.gov	(214) 500-0344	50,000-79,999	August 2022
Kyle	Bulter	Ellis County	Member	Commissioner, Precinct 4	kyle.butler@co.ellis.tx.us	(972) 825-5305	County	Permanent
Jason	Schipper	Erath County	Member	Constable	constable@co.erath.tx.us	(254) 965-1445	County	Permanent
Ray	Richardson	Everman	Member	Councilmember	mavord@evermantx.net	(817) 293-2923	5,000-14,999	August 2022
Shona	Huffman	Frisco	Member	Councilmember	shuffman@friscotexas.gov	(972) 898-8461	170,000-249,999	August 2023
Ron	Jensen	Grand Prairie	Member	Mayor	mavord@grandprairie.net	(972) 237-8062	170,000-249,999	August 2022
Roger	Deeds	Hood County	Member	Sheriff	rdeeds@co.hood.tx.us	(817) 579-3330	County	Permanent
Steven	Harrison	Hunt County	Member	County	sharrison@huntcounty.net		County	Permanent
Mike	Hunt	Kaufman County	Member	Commissioner, Precinct 1	mhunt@kaufmancounty.net	(972) 932-0285	County	Permanent
Carol	Strain-Burk	Lancaster	Member	Councilmember	cstrainburk@lancaster-tx.com	(214) 957-9666	30,000-49,999	August 2022
Brandon	Jones	Lewisville	Member	Deputy Mayor Pro	bjones@cityoflewisville.com	(469) 322-9432	80,000-119,999	August 2022
Jim	Olk	Lucas	Member	Councilmember	jolk@lucastexas.us	(214) 850-5077	5,000-14,999	August 2022
Marc	Moon	Palo Pinto County	Member	Constable, Precinct 2	marc.moon@co.palo-pinto.tx.us	(940) 659-8409	County	Permanent
Pat	Deen	Parker County	Member	County Judge	pat.deen@parkercountytexas.com	(817) 598-6148	County	Permanent
Jeff	Hodges	Prosper	Member	Councilmember	jeff.hodges@prospertx.gov	(469) 569-1011	30,000-49,999	August 2022
David	Sweet	Rockwall County	Member	County Judge	dsweet@rockwallcountytexas.com	(972) 204-6001	County	Permanent
Brownie	Sherrill	Rowlett	Member	Councilmember	bsherrill@rowlett.com	(469) 651-9070	50,000-79,999	August 2022
Danny	Chambers	Somervell County	Member	County Judge	cojudge@co.somervell.tx.us	(254) 897-2322	County	Permanent
Gerald	Cook	Stephenville	Member	Councilmember	gcook@stephenvilletx.gov		15,000-29,999	August 2023
B. Glen	Whitley	Tarrant County	Member	County Judge	gwhitley@tarrantcounty.com	(817) 884-1441	County	Permanent
J.D.	Clark	Wise County	Member	County Judge	cojudge@co.wise.tx.us	(940) 627-5743	County	Permanent
							5,000-14,999	
							1-4,999	
							15,000-29,999	
		Fort Worth					750,000-999,999	
		Navarro County					County	Permanent

## NCTCOG EXECUTIVE BOARD ATTENDANCE

June 2021 - May 2022

Name	June	July	August	September	October	November	December	January	February	March	April	May	TOTAL
David Sweet President	P	P	P	P	P	P	NM	P					7
Andrew Piel Vice President	P	P	P	P	P	P	NM	A					6
Bill Heidemann Secretary/Treasurer	P	P	P	P	P	P	NM	P					7
Ray Smith Past President	P	P	P	P	P	P	NM	P					7
Alfonso Campos	A	P	P	P	P	P	NM	P					6
Rick Carmona	P	P	P	P	P	A	NM	P					6
Jorja Clemson	P	P	P	P	P	P	NM	A					6
Michael D. Crain			P	P	P	P	NM	P					5
Tammy Dana-Bashian	P	A	P	P	A	P	NM	A					4
Kevin Falconer		P	P	P	P	P	NM	P					6
Clyde Hairston	P	P	P	P	P	P	NM	P					7
Chris Hill	A	A	A	P	P	A	NM	P					3
Clay Jenkins	P	A	A	A	A	A	NM	A					1
Cara Mendelsohn			A	P	P	P	NM	P					4
Bobbie Mitchell	P	P	A	P	A	P	NM	P					5
Kayci Prince	P	P	P	A	P	A	NM	P					5
Glen Whitley	A	P	P	A	A	A	NM	P					3
Glenn Rogers - Ex Officio, Non-Voting Member	P	A	A	A	A	A	NM	A					1
<b>TOTAL PRESENT</b>	<b>12</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>13</b>	<b>12</b>	<b>0</b>	<b>13</b>					<b>89</b>
<b>Attendance Code:</b>	P=Present    A=Absent    NM=No meeting    *Check previous the posted attendance sheet for that month												



**North Central Texas Council of Governments**

**2022 NCTCOG Executive Board Calendar**

Regular Meetings start at **12:30 pm** unless otherwise posted  
 Meeting Location: CenterPoint II, 616 Six Flags Drive, Arlington, Texas

<b>March 24, 2022</b>	Executive Board Meeting – NCTCOG Offices
<b>April 28, 2022</b>	Executive Board Meeting – NCTCOG Offices
<b>May 26, 2022</b>	Executive Board Meeting – NCTCOG Offices
<b>June 23, 2022</b>	Executive Board Meeting – NCTCOG Offices
<b>June 24, 2022</b>	<i>GENERAL ASSEMBLY</i>
<b>July 28, 2022</b>	Executive Board Meeting & NCTCOG Foundation Meeting – NCTCOG Offices
<b>August 25, 2022</b>	Executive Board Meeting – NCTCOG Offices
<b>September 22, 2022</b>	Executive Board Meeting – NCTCOG Offices
<b>October 27, 2022</b>	Executive Board Meeting – NCTCOG Offices
<b>November 17, 2022</b>	Executive Board Meeting – NCTCOG Offices
<b>December 15, 2022</b>	Executive Board Meeting – NCTCOG Offices