

NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS EXECUTIVE BOARD MEETING

Minutes — June 25, 2020

Zoom Virtual Meeting

616 Six Flags Drive | Arlington, Texas

President Clark called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 1:05 pm on June 25, 2020.

Members of the Board Present:

- | | |
|-----------------------|---------------------|
| 1. J. D. Clark | 9. Clay Jenkins |
| 2. Ray Smith | 10. Lee Kleinman |
| 3. Curtistene McCowan | 11. Bobbie Mitchell |
| 4. Kevin Strength | 12. Andrew Piel |
| 5. Gary Caplinger | 13. Tito Rodriguez |
| 6. Kelly Allen Gray | 14. Ken Shetter |
| 7. Bill Heidemann | 15. David Sweet |
| 8. Chris Hill | |

Members of the Board Absent:

- 16. Yvonne Davis
- 17. Richard Stopfer
- 18. Glen Whitley

Members of the Staff Present:

Mike Eastland, Monte Mercer, Tim Barbee, Doni Green, Michael Morris, Molly McFadden, Molly Rendon, Christy Williams, Lucille Johnson, Stephanie Cecil, Ken Kirkpatrick

REGULAR SESSION

PUBLIC COMMENT ON AGENDA ITEMS

There was no one present requesting to speak to the Board about any item on the Agenda.

ACTION:

Item 1 Approval of Minutes

President Clark stated that the first item on the agenda was approval of the minutes from the May Board meeting.

Upon a Motion by Judge Jenkins (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the minutes of the May Executive Board meeting.

Item 2 Resolution Authorizing A Contract Amendment with Gradient Solutions Corporation for Professional Monitoring and Audit Advisory Services

Molly Rendon, Director of Administration, asked the Board to approve an increase in a previous contract with Gradient Solutions Corporation, increasing the not to exceed amount by \$75,000, for a revised total not to exceed amount of \$375,000. She explained that the purpose for continuing the contract for Professional Monitoring and Audit Advisory Services, with a revised amount is that it continues to be utilized for a wide range of ongoing professional monitoring, compliance, and audit advisory services benefitting the Agency. This will aid in the completion of Administration and Agency-wide projects.

Exhibit: 2020-06-02-AA

Upon a Motion by Councilmember Rodriguez (seconded by Councilmember Gray), and unanimous vote of all members present, the Board approved the resolution as presented.

tem 3 Resolution Authorizing Contracts with Pavia Systems, Procore Technologies, Inc. and U.S. Intellwake, LLC for Electronic Invoicing and Reporting

Molly Rendon, Director of Administration, requested authorization to award contracts, for a maximum five-year term, to Pavia Systems; Procore Technologies, Inc.; and U.S. Intellwake, LLC; for Electronic Invoicing and Reporting Resources. The contract will be available to agencies throughout the United States through the SHARE cooperative purchasing program. She explained that Electronic Invoicing and Reporting services provide enhanced invoicing and reporting capabilities that give end-users in construction and several other industries the ability to see, approve and/or reject invoices in real time, enhancing invoicing and reporting capabilities.

Exhibit: 2020-06-03-AA

Upon a Motion by Mayor McCowan (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing Acceptance of Aging and Disability Resource Center Critical Relief Funds for COVID-19 Pandemic Response

Doni Green, Director of Aging, asked the Board to authorize an additional \$273,208 in Critical Relief Funds for COVID-19 Pandemic Response that was awarded by the Texas Health and Human Services Commission (HHSC) for the Aging and Disability Resource Center (ADRC). She explained that NCTCOG submitted a proposed work plan and was awarded these funds to enhance a variety of approved services and projects for the ADRC, with a period of performance ending September 31, 2020. The ADRC assists persons with disabilities and their family caregivers in accessing long-term services and supports and wishes to use the funds to upgrade staff members' technology; help nursing home residents return to the community; provide emergency relief to persons with disabilities who are experiencing food insecurity; provide internet access to those who lack such access; and compile and disseminate emergency housing resources.

Exhibit: 2020-06-04-AG

Upon a Motion by Commissioner Mitchell (seconded by Mayor Shetter), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing Allocations for Families First and CARES Act Nutrition Service

Doni Green, Director of Aging, requested authorization to increase allocations to nutrition subrecipients for an additional approximately \$3.7 million in nutrition funding awarded under the Families First and CARES Acts. She explained the Board previously authorized the Area Agency on Aging (AAA) to allocate approximately \$3.7 million per annum among its network of 13 competitively procured nutrition subrecipients. This initial federal and state funding was received through Title III of the Older Americans Act to provide nutrition services to older persons who live in the 14-county service region. With this additional \$3.7 million, NCTCOG wishes to reimburse subrecipients for eligible meals and expenses that directly relate to COVID-19, based upon a work plan approved by both NCTCOG and HHSC.

Exhibit: 2020-06-05-AG

Upon a Motion by Mayor McCowan (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Endorsing the City of Fort Worth Regional Radio ID Management Project

Molly McFadden, Director of Emergency Preparedness, asked the Board to endorse the City of Fort Worth as the regional radio ID Administrator to manage and coordinate public safety communications systems and radio ID assignments in the region; and to continue coordinating through and updating the Regional Interoperable Communications Working Group. She said the City Fort Worth has one of the largest public safety communications systems in the region and will administer and assign radio IDs through direct interlocal agreements. The City will utilize its existing commercial software and technology program capabilities that are specifically designed to manage radio IDs. There is no financial responsibility requirement for NCTCOG. She explained that managing and coordinating the assignment of radio IDs is critical during multi-agency operations on large interoperability networks such as those in the NCTCOG region. NCTCOG maintains a Regional

Interoperability Communications Committee (RICC) to address regional communications infrastructure through its Regional Interoperability Communications Plan (RICP) and this committee recommends this endorsement.

Exhibit: 2020-06-06-EP

Upon a Motion by Mayor Shetter (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing Agreements for the Receipt of Funds for Planning and Implementation Programs from the Texas Department of Transportation

Michael Morris, Director of Transportation, requested authorization of agreements and approval to receive additional Surface Transportation Block Grant Program funds for the expansion of previously approved projects, in the amount of approximately \$1.4 million (\$1,400,000 STBG + 280,000 Transportation Development Credits from the RTC regional account in lieu of local match) for two planning and implementation programs: 1) A Transit Planning and implementation Study in Collin, Dallas, Kaufman and Rockwall Counties and 2) Regional Air Quality Initiatives. He explained that planning to advance transit is already underway and that requests have been received from Rockwall and other Counties to participate in the transit dialogue, which is an expansion of the original work plan. He also noted that Regional Air Quality Initiatives were previously approved by the Board in June 2016 but are being ratified to satisfy funding agency requirements.

Exhibit: 2020-06-07-TR

Upon a Motion by Councilmember Rodriguez (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Endorsing FY 2021 Criminal Justice Priorities for North Central Texas

Kelly Schmidt, Criminal Justice Program Administrator, explained that under an Interlocal Cooperation Agreement with the Office of the Governor's Public Safety Office (PSO) NCTCOG is responsible for determining regional criminal justice priorities. Priorities are submitted annually to the PSO, which provides funds for local project implementation each year. She presented the FY 2021 Criminal Justice priority projects, which are attached to the Resolution for Board endorsement. Applications are reviewed, discussed and scored by NCTCOG's Criminal Justice Policy Development Committee (CJPDC). Priority lists are developed based on high to low scores in each of five categories.

Criminal Justice Program - Justice Assistance Grant:

Projected Funding:	\$1.62 million
Recommended Non-competing Continuation grants (2 projects):	\$ 155,107
Recommended New or Renewal Requests (27 projects):	\$2.32 million
Balance:	(\$ 855,000)

General Victim Assistance:

Projected Funding:	\$14.7 million
Recommended Non-competing Continuation grants (17 projects):	\$ 2.4 million
Recommended New or Renewal Requests (40 projects):	\$10.7 million
Balance:	\$ 1.6 million

Juvenile Justice:

Projected Funding:	\$1.0 million
Recommended Non-competing Continuation grants (7 projects):	\$ 528,000
Recommended New or Renewal Requests (10 projects):	\$ 818,000
Balance:	(\$ 346,000)

Truancy Prevention:

Projected Funding:	\$ 384,356
Recommended New or Renewal Requests (2 projects):	\$ 387,598
Balance:	(\$ 3,242)

Violence Against Women:

Projected Funding:	\$1,304,421
Recommended Non-competing Continuation grants (8 projects):	\$ 584,126
Recommended New or Renewal Requests (7 projects):	\$ 720,295
Balance:	\$ 0

Upon a Motion by Judge Sweet (seconded by Councilmember Caplinger), and unanimous vote of all members present, except for Mayor Shetter, who abstained, the Board approved the recommendations as presented.

APPOINTMENTS:

Item 9 Appointment of Officers for the Surface Transportation Technical Committee and Notification of Regional Transportation Council Officers for the 2020-2021 Term

Michael Morris, Director of Transportation, asked the Board to approve officers for the Surface Transportation Technical Committee for a one-year term, as called for in the Regional Transportation Council (RTC) Bylaws. STTC officers being recommended for approval are Brian Moen, Chair, Assistant Director of Transportation, City of Frisco; Tanya Brooks, Vice Chair, Assistant Director, Transportation and Management Division, Transportation and Public Works, City of Fort Worth; and Cason G. Clemens, Secretary, Deputy District Engineer, Texas Department of Transportation, Dallas District. He also briefed the Board on the Regional Transportation Council Officers for the 2020-21 Term, which are: Roger Harmon, Chair, County Judge, Johnson County; Theresa Daniel, Ph.D., Vice Chair, Commissioner, Dallas County; and Ann Zadeh, Secretary, Councilmember, City of Fort Worth.

Upon a Motion by Mayor Shetter (seconded by Councilmember Caplinger), and unanimous vote of all members present, the Board approved the appointments as recommended.

Item 10 Appointment to the North Central Texas Economic Development District Board (NCTEDD)

Lucille Johnson, Assistant to the Executive Director, asked the Board to appoint Pamela Mundo, founder and President of Mundo and Associates Consulting Firm, to the North Central Texas Economic Development District (NCTEDD) Board to serve a three-year term and fill a vacant seat for representatives from the private sector. She explained that the NCTEDD Board functions as an advisory board to the NCTCOG Executive Board and guides the work of the region's Economic Development District, which is managed and staffed by NCTCOG. The region was designated as a district by the U. S. Economic Development Administration (EDA) in December 2016. This District is organized in accordance with Federal Regulations, and its membership includes officials and/or employees of general-purpose local governments, educational institutions and private sector representatives that must be residents of and/or work in State Planning Region 4 – the North Central Texas Region.

Ms. Johnson also informed the Board that a supplemental grant application for funds that was approved by the Board last month (for approximately \$400,000.00 from EDA) had been approved and received. The funding was provided through the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Mike Eastland told the Board that, due to the diligence of Ms. Johnson, the agency was the first in EDA's 5 state region to receive an award of funds under the program. President Clark commended Ms. Johnson for her work in securing the funds so quickly.

Upon a Motion by Councilmember Rodriguez (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the appointment as recommended.

MISCELLANEOUS:

Item 11 Old and New Business

Mike Eastland explained that due to the Coronavirus, most employees of the Agency were still working remotely. He commended the staff for keeping up with their work and not missing a beat. He also said that it was still being determined whether the General Assembly would be a face-to-face or virtual meeting. He asked the Board members to encourage their Cities and Counties to continue wearing masks to help eliminate the Coronavirus.

Michael Morris briefed the Board on Regional Toll Road Funds in Fund 6. He explained that for several months, projects using RTR funds were held up at the State Department of Transportation due to a lack of knowledge and understanding of how that program works. He informed the Board that those projects had now been approved and that ongoing education of newly appointed members and the legislature were important.

Item 12 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

President Clark adjourned the meeting at 1:43 pm.

Approved by:

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J.D. Clark, President
North Central Texas Council of Governments
County Judge, Wise County

Checked by:

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Mike Eastland, Executive Director
North Central Texas Council of Governments