

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — January 24, 2019

Transportation Council Room, 616 Six Flags Drive, Arlington, Texas

Vice-President Clark called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 2:48 pm on January 23, 2019.

Members of the Board Present:

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|--------------------|---------------------|
| 1. J. D. Clark | 7. Nick Sanders |
| 2. Ray Smith | 8. David Sweet |
| 3. Tom Lombard | 9. Paul Voelker |
| 4. Chris Hill | 10. Glen Whitley |
| 5. Bobbie Mitchell | 11. Kathryn Wilemon |
| 6. Tito Rodriguez | 12. Clay Jenkins |

Members of the Board Absent:

- | |
|------------------------|
| 13. Kevin Strength |
| 14. Kelly Allen Gray |
| 15. Lee Kleinman |
| 16. Curtistene McCowan |
| 17. Richard Stopfer |
| 18. Ron Simmons |

Members of the Staff Present:

Mike Eastland, Doni Green, Michael Morris, David Setzer, Molly McFadden, Christy Williams, Lucille Johnson, Stephanie Cecil, Dan Kessler, Ken Kirkpatrick, James Powell, Karen Richard, Emily Beckham, Chris Klaus, Heather Mazac, Richard Michael, Carmen Morones, Shannon Stevenson, Francisco Torres, Rhylee Skowronski, Vivian Dillen, Donna Insixiengmay, Sandy Wesch, Brian Geck

Visitors Present:

Jim Bookhout, Councilmember, City of Garland

REGULAR SESSION

ACTION:

Item 1 Approval of Minutes

Vice-President Clark stated that the first item on the agenda was approval of the minutes from the November Board meeting.

Upon a Motion by Councilmember Lombard (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the minutes of the November Executive Board meeting.

Item 2 Resolution to Accept and Approve the Quarterly Investment Report

Molly Rendon, Assistant Director of Finance, submitted the Investment Report for the quarter that ended December 31, 2018. The report shows the average rate of return, cumulative transactions, and beginning and ending balances for the quarter. She also provided a supplementary schedule regarding the State's investment activity of the Regional Toll Revenue funds as well as the NTTA Hwy 161 funds.

Exhibit: 2019-01-02-AA

Upon a Motion by Judge Jenkins (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Authorizing a Contract with Network Cabling Services, Inc. for NCTCOG Facility Cabling Installation Services

Randy Richardson, Senior Fiscal Manager, explained that this contract with Network Cabling Services, Inc., in an amount not to exceed \$300,000, is for Cabling Installation Services to be used in the renovation of the agency campus and various Workforce facilities.

Exhibit: 2019-01-03-AA

Upon a Motion by Mayor Sanders (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 4 Resolution Authorizing Transfer of Assets and Assignment of Contracts to the North Central Texas Emergency Communications District

Randy Richardson, Senior Fiscal Manager, explained that the North Central Texas Emergency Communications District (NCT9-1-1) was created on December 3, 2018, pursuant to Chapter 772, Subchapter H of the Texas Health and Safety Code, through the passage of resolutions by all jurisdictions located in the NCT9-1-1 service area. NCT9-1-1 is a political subdivision of the State and is overseen by a Board of Managers. NCTCOG will no longer be the policy body for 9-1-1 services but will serve as the fiscal and administrative entity. With the change of roles, it is recommended that NCTCOG transfer all 9-1-1 related service assets to the new district and start the process of assigning contracts for 9-1-1 related services and equipment as they reach their termination dates. In the event NCT9-1-1 were to ever dissolve, State law stipulates all assets and contracts would be transferred back to NCTCOG.

Exhibit: 2019-01-04-AA

Upon a Motion Councilmember Lombard (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing Acceptance of Hazard Mitigation Assistance Funds to Support the North Central Texas Residential Safe Room Rebate Program

Molly McFadden, Director of Emergency Preparedness, asked the Board to authorize the acceptance of additional Hazard Mitigation Assistance Funds, in a cumulative amount not to exceed \$15,000,000 federal share, to support the North Central Texas Residential Safe Room Rebate Program. She explained that this will be a continuation of the currently funded Safe Room Rebate Program, which is available in all jurisdictions of the NCTCOG region. With additional funding, applicants will be selected to apply from a waiting list, currently exceeding 7,800, in the order they signed up. North Central Texas residents are eligible to apply for a rebate of 50% of the cost of a safe room installation, up to \$3,000. NCTCOG manages all aspects of the project in coordination with appropriate local jurisdictional staff and ensures that applicants meet State and Federal rebate guidelines.

Exhibit: 2019-01-05-EP

Upon a Motion by Commissioner Mitchell (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Authorizing a Lease Extension for the Weatherford Workforce Center

David Setzer, Director of Workforce Development, explained that the current facility leased for the Weatherford workforce center will not accommodate the pending required integration of an additional 11 Vocational Rehabilitation (VR) personnel. Staff is continuing to try to find space that can accommodate both the NCTCOG subrecipient and VR staff, but it is anticipated that it could take as much as two years. In the meantime, the Board is being asked to authorize a lease extension until January 2021 for NCTCOG subrecipient staff and to locate temporary space for the VR staff. The current Weatherford landlord (CPSC I Limited Partnership) has proposed a price per square foot of \$13.60 (net of utilities, janitorial, common area maintenance, internal suite maintenance, taxes, and insurance), for a term of 24 months.

Exhibit: 2019-01-06-WF

Upon a Motion by Judge Whitley (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing an Amendment to Contract with CARMA, Inc., for Auto-Occupancy Verification Technology and Agreements with the Texas Department of Transportation and the Tolled Managed Lane Operators for Integration with the Existing Tolled Managed Lane System

Michael Morris, Director of Transportation, explained that the purpose of this contract was to pilot and implement technology to automatically detect and verify vehicle occupancy for users of tolled managed lane facilities in the Dallas-Fort Worth region. The RTC Tolled Managed Lane Policy, adopted in 2006, and the Fiscal Year (FY) 2018 and FY2019 Unified Planning Work Program provide for implementation and testing of this technology. He asked the Board to authorize a contract amendment between NCTCOG and CARMA, Inc. to increase the pilot project by \$1,300,000 (\$1,040,000 Surface Transportation Block Grant Program funding and \$260,000 State match provided by TxDOT). This will fund the CARMA's cost of integration, including the development of middleware software to apply the high-occupancy vehicle discount. This would bring the authorized pilot not to exceed amount to \$3,300,000 with a total contract authorization amount not to exceed \$19,300,000. In addition, he requested authorization for agreements with TxDOT and/or the existing tolled managed lane operators in an amount not to exceed \$1,700,000 (\$1,360,000 Surface Transportation Block Grant Program funding and \$340,000 State match provided by TxDOT) to fund the costs of integrating the technology with operators of the tolled managed lanes within the DFW region.

Exhibit: 2019-01-07-TR

Upon a Motion by Councilmember Wilemon (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing a Consultant Contract with AECOM Technical Services, Inc. for the Fort Worth/Waco/Temple/Killeen/Austin/San Antonio/Laredo High-Speed Transportation Study

Michael Morris, Director of Transportation, asked the Board to authorize a consultant contract with AECOM Technical Services, Inc., in an amount not to exceed \$500,000 of Regional Transportation Council Local funds, to conduct a Fort Worth/Waco/Temple/Killeen/Austin/San Antonio/Laredo High-Speed Transportation Study. The Fiscal Year (FY) 2018 and FY2019 Unified Planning Work Program for Regional Transportation Planning provides for conducting high-speed rail planning studies. He explained that the Texas Department of Transportation previously completed a Service-Level National Environmental Policy Act (NEPA) process and received a Record of Decision for the Texas-Oklahoma Passenger Rail Study (TOPRS) high-speed rail project. This consultant contract is an effort to refine the Service-Level NEPA process and prepare the project to enter the Project-Level NEPA process by reevaluating corridor alignment recommendations for additional analysis and evaluating potential mode options for the corridor.

Exhibit: 2019-01-08-TR

Upon a Motion by Judge Whitley (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Authorizing a Consultant Contract with Cartovista, Inc. for the Development Environment and Web Interface for Transportation Geographical Information

Michael Morris, Director of Transportation, asked the Board to authorize a contract between NCTCOG and Cartovista, Inc., in an amount not to exceed \$175,000, to implement a Development Environment and Web Interface for Transportation Geographical Information. He explained that the goal of this program is to update the existing Traffic Counts Website and to provide the tools for a development environment that will allow the efficient display of other transportation data, such as travel demand model results and demographics, on the Agency website.

Exhibit: 2019-01-09-TR

Upon a Motion by Mayor Sanders (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Authorizing a Consultant Contract with National Research Center, Inc. for the DART Red and Blue Line Corridors Transit-Oriented Development Survey

Michael Morris, Director of Transportation, asked the Board to authorize a consultant contract with the National Research Center, Inc., in an amount not to exceed \$250,000 (\$200,000 Federal Transit Administration funds and \$50,000 RTC Local funds), to conduct a Transit-Oriented Development (TOD) survey. He explained that the purpose of the survey is to develop planning recommendations for improved policies and practices for implementing TOD and to improve transit ridership around 28 Dallas Area Rapid Transit (DART) Red and Blue Line stations. The survey will include residents, employers, and employees in an approximate one mile radius of the stations.

Exhibit: 2019-01-10-TR

Upon a Motion by Councilmember Lombard (seconded by Commissioner Mitchell), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 11 Resolution Authorizing an Agreement with the Fort Worth Transportation Authority, dba Trinity Metro, for Transit Service between the Trinity Railway Express and Dallas Fort Worth International Airport

Michael Morris, Director of Transportation, asked the Board for approval to enter into an agreement with Trinity Metro, in an amount not to exceed \$3,171,200 (\$200,000 RTR funds, \$1,485,600 FTA funds, \$1,485,600 local match), to continue providing critical first/last mile transit service connections between the TRE Centreport Station and DFW International Airport. He explained that this service was previously provided by the Dallas Fort Worth International Airport Board (DFW International Airport) but will transition to the Fort Worth Transportation Authority, dba Trinity Metro. The RTC has approved transferring the project and associated funding. Previously authorized Federal Transit Administration (FTA) and Regional Toll Revenue funds will be utilized. Trinity Metro, Dallas Area Rapid Transit, and DFW International Airport are sharing the required match for the FTA funds.

Exhibit: 2019-01-11-TR

Upon a Motion by Councilmember Lombard (seconded by Mayor Sanders), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Authorizing an Agreement with the Fort Worth Transportation Authority, dba Trinity Metro, for Transit Service in the Alliance Area

Michael Morris, Director of Transportation, requested Board approval to enter into an agreement with Trinity Metro, in an amount not to exceed \$500,000 of Regional Toll Revenue funds previously authorized for transit projects, for transit service between the Fort Worth Alliance area and potential employee pools in Fort Worth, Denton, and surrounding areas. The Fort Worth Transportation Authority, dba Trinity Metro, requested bridge funding to continue the Alliance Link, a pilot project implemented to increase public transit ridership and transportation access in the Fort Worth Alliance area until federal funding becomes available. The Alliance Link provides critical first/last mile service to connect employees with existing nearby bus routes and final destinations. Trinity Metro is coordinating the service with the Denton County Transportation Authority and will integrate the service into the High-Intensity Bus project, or guaranteed transit, taking shape along the IH 35W corridor.

Exhibit: 2019-01-12-TR

Upon a Motion by Commissioner Mitchell (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 13 Resolution Authorizing an Agreement Amendment with Span, Inc. for Transit Service

Michael Morris, Director of Transportation, asked the Board to authorize an amendment to the Urbanized Area Transit Service Agreement with Span, Inc. adding \$160,000 in Regional Toll Revenue funds, for a total not to exceed \$1,385,108. He explained that Span, Inc. is a public transportation provider in Denton and Collin Counties and that urban transit service in Span's provider area has increased. However, annually allocated federal funds are reflective of service levels from the former two years. Due to this gap, Span has introduced new funding and service adjustments, but is facing reductions in urban service until additional federal funds become available from the Federal Transit Administration and additional local funds are secured. Span

requested additional funding from NCTCOG to sustain urban service until new federal funding becomes available. This will ensure continuation of urban transit services for seniors and people with disabilities.

Exhibit: 2019-01-13-TR

Upon a Motion by Councilmember Wilemon (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 14 Resolution Authorizing an Agreement with Subrecipient of the Clean Fleets North Texas 2018 Call for Projects

Michael Morris, Director of Transportation, asked the Board to authorize an agreement with the City of Benbrook, not to exceed \$175,000 EPA funds with a \$525,000 local match, for the replacement of one fire truck. He explained that Clean Fleets North Texas is funded by the Texas Commission on Environmental Quality (TCEQ) Supplemental Environmental Project (SEP) and the Environmental Protection Agency (EPA) National Clean Diesel Funding Assistance Program. Applicants must adopt the RTC Clean Fleet Policy. Funds are available in the 10-county ozone nonattainment area for the implementation of projects that reduce ozone forming nitrogen oxide emissions from diesel-powered heavy-duty vehicles or equipment by replacing older, high-emitting vehicles or equipment with new, low-emitting vehicles and equipment.

Exhibit: 2019-01-14-TR

Upon a Motion by Mayor Sanders (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 15 Resolution Authorizing an Agreement for Receipt of Additional Funds from the US Department of Energy

Michael Morris, Director of Transportation, asked the Board to authorize the renewal of an agreement and receipt of additional funds with the Department of Energy's contracting agent, in the amount of approximately \$85,000, to support NCTCOG as the host organization for the Dallas-Fort Worth Clean Cities (DFWCC) Coalition, which has been housed and supported at NCTCOG since 1995. He also informed the Board that while the previous DOE emphasis was to reduce petroleum consumption and increase the use of alternative fuel vehicles, in response to changing national priorities related to energy and energy security, the DOE has shifted to a broader goal of improving energy efficiency in the transportation sector regardless of fuel type. DFWCC fills this role for the 16-county NCTCOG area and works to help end users determine the best technologies to meet their needs while reducing overall energy consumption and reducing emissions of ozone-forming pollutants.

Exhibit: 2019-01-15-TR

Upon a Motion by Mayor Sanders (seconded by Mayor Voelker), and unanimous vote of all members present, the Board approved the resolution as presented.

APPOINTMENTS:

Item 17 Appointments to the Regional Aging Advisory Committee

Doni Green, Director of Aging, informed the Board that during the November 13, 2018 meeting, the Regional Aging Advisory Committee (RAAC) approved the following officers for Calendar Year 2019. She also asked the Board to approve appointments to Committee.

Officers:

- President: Berniece Reeve-Brown of Hunt County
- Vice-President: Sue Whitehurst of Collin County
- Secretary: Pat Rodgers of Collin County

Appointees by county:

- Collin County: Pat Rodgers (re-nominee)
- Hunt County: Sheryl Zelhart (re-nominee)

- Palo Pinto County: Carla Hay Perdue (re-nominee)
- Somervell County: Greg Marsh (first-time nominee)
- Wise County: Kelly Jones (re-nominee)

Upon a Motion by Commissioner Mitchell (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

STATUS REPORTS:

Item 17 Mobility 2045 Status, Transportation Conformity Determination, and Ozone Standards Update

Michael Morris, Director of Transportation, updated the Board on changes to both the 2008 and 2015 ozone standards that were announced for the region in November 2018. Due to the ozone nonattainment status for the Dallas-Fort Worth region, Regional Transportation plans must comply with federal air quality regulations. He told the Board that *The Metropolitan Transportation Plan for North Central Texas (Mobility 2045)* and the *2019-2022 Transportation Improvement Program for North Central Texas (TIP)* must comply with federal air quality regulations under the Clean Air Act Amendments of 1990. He informed the Board that the Federal Highway Administration has determined that these plans do meet requirements. He also explained that the purpose of the *2018 Transportation Conformity* is to demonstrate successful passing of the motor vehicle emissions budgets test and the timely implementation of Transportation Control Measures and must be consistent with air quality goals identified in the region's State Implementation Plan.

Exhibit: 2019-01-16-TR

EXECUTIVE SESSION:

Vice-President Clark announced that the Executive Board would convene in Executive Session pursuant to the Open Meetings Act Sections 551.071 and/or 551.074 regarding potential litigation regarding personnel claim(s). At 2:09 pm, he called the Executive Session to order. At 2:56 pm Vice-President Clark closed the Executive Session. No action was taken.

At 2:57 pm, Vice-President Clark reconvened the Regular Session of the Executive Board.

MISCELLANEOUS:

Item 18 Old and New Business

There was no old or new Business.

Item 19 Attendance and Calendar

The Board was provided with a Calendar of meeting and a record of Attendance.

Vice-President Clark adjourned the meeting at 3:00 pm.

Approved by:



J.D. Clark, Vice-President
North Central Texas Council of Governments
County Judge, Wise County

Checked by:



Mike Eastland, Executive Director
North Central Texas Council of Governments