

**NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
EXECUTIVE BOARD MEETING**

Minutes — **June 28, 2018**

Transportation Council Room

616 Six Flags Drive
Arlington, Texas

President Strength called the regular meeting of the North Central Texas Council of Governments Executive Board to order at 12:45 on June 28, 2018.

Members of the Board Present:

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| 1. Kevin Strength, Mayor, City of Waxahachie | 8. Tito Rodriguez, Councilmember, City of NRH |
| 2. J. D. Clark, County Judge, Wise County | 9. Keith Self, County Judge, Collin County |
| 3. Ray Smith, Mayor, City of Prosper | 10. Richard Stopfer, Mayor, City of Irving |
| 4. Tom Lombard, Councilmember, City of NRH | 11. David Sweet, County Judge, Rockwall County |
| 5. Clay Jenkins, County Judge, Dallas County | 12. Paul Voelker, Mayor, City of Richardson |
| 6. Lee Kleinman, Councilmember, City of Dallas | 13. Glen Whitley, County Judge, Tarrant County |
| 7. Curtistene McCowan, Mayor, City of DeSoto | 14. Kathryn Wilemon, Councilmember, City of Arlington |

Members of the Board Absent:

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| 15. Kelly Allen Gray, Councilmember, City of Fort Worth | 17. Nick Sanders, Mayor, Town of Trophy Club |
| 16. Bobbie Mitchell, Commissioner, Denton County | 18. Ron Simmons, State Representative |

Members of the Staff Present:

Mike Eastland, Monte Mercer, Tim Barbee, Doni Green, Edith Marvin, Michael Morris, David Setzer, Molly McFadden, Christy Williams, Lucille Johnson, Stephanie Cecil, Dan Kessler, Ken Kirkpatrick, James Powell, Karen Richards, Donald Parker, Natalie Bettger, Sara Harris, Timothy O'Leary, Emily Beckham, Lori Clark, Tamara Cook, Christie Gotti, Chris Klaus, Debra Kosarek, Maggie Lira, Amy Hodges.

Visitors Present:

Ramiro Lopez, Assistant City Manager, City of Irving

REGULAR SESSION

ACTION:

Item 1 Approval of Minutes

President Strength stated that the first item on the agenda was approval of the Minutes from the May Executive Board meeting.

Upon a Motion by Judge Whitley (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the minutes of the May Executive Board meeting.

Item 2 Resolution Approving 2018 Emergency Preparedness Planning Council (EPPC) Bylaws Update

Mike Eastland, Executive Director, explained that Molly McFadden, Director of Emergency Preparedness, was out of the office. He presented proposed changes to the Bylaws of the Emergency Preparedness Planning Council, including changes in the required two-thirds majority vote and the membership of the Council, as reflected in Attachment 1 to the Resolution. He explained that the Emergency Preparedness Planning Council (EPPC) is an advisory council to the NCTCOG Executive Board and recommends approval of the proposed Bylaw amendments by the Executive Board.

Exhibit: 2018-06-02-EP

Upon a Motion by Councilmember Lombard (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 3 Resolution Authorizing a Contract With a Public Accounting Firm for Audit and Advisory Services

Judge Whitley announced that although he is no longer connected with the selected firm, he recuse himself in order to avoid any appearance of a conflict of interest.

Monte Mercer, Deputy Executive Director, explained that NCTCOG recently conducted a competitive procurement for independent audit and advisory services. He told the Board that the audit committee had met to consider this item and had recommended approval of a contract with the public accounting firm of Whitley Penn, LLP, for a maximum five year term and a total amount not to exceed \$845,900. Judge Jenkins recommended approval on behalf of the Audit Committee.

Exhibit: 2018-06-03-AA

Upon a Motion by Judge Jenkins (seconded by Councilmember Wilemon), and unanimous vote of all members present, the Board approved the resolution as presented.

Judge Whitley returned to the meeting.

Item 4 Resolution Authorizing a Contract with All Points of Texas for Moving Services Relating to Building Renovations

Monte Mercer, Deputy Executive Director, asked for authorization of a contract with All Points of Texas, in an amount not to exceed \$300,000, for moving and temporary storage services to logistically support the planned NCTCOG building renovations and the workforce center renovations.

Exhibit: 2018-06-04-AA

Upon a Motion by Mayor McCowan (seconded by Judge Whitley), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 5 Resolution Authorizing a Contract with SHI International Corp. for the Purchase of Basemap Data, Licenses, and Related Services

Christy Williams, Director of 9-1-1 Programs, explained that the contract with SHI International Corp. is for basemap data, licenses and related services, in an amount not to exceed \$300,000, to complement 9-1-1's current GIS mapping data. The imagery will be utilized in all 9-1-1 Program Public Safety Answering Points (PSAPs) by County 9-1-1 Addressing Authorities and by internal 9-1-1 GIS operations. The contract includes 250 licenses and continuous updates for five years.

Exhibit: 2018-06-05-911

Upon a Motion by Judge Clark (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 6 Resolution Endorsing Request for a Secondary Safety Answering Point (SSAP)

Christy Williams, Director of 9-1-1 Programs, asked the Board to endorse and authorize an agreement with LifeCare Emergency Medical Services (EMS) for a Secondary Safety Answering Point (SSAP) utilizing available funds and existing vendors for equipment and network installation. She explained the Commission on State Emergency Communications (CSEC) requires NCTCOG to provide a resolution of endorsement in order to consider a request to add a Secondary Safety Answering Point. LifeCare EMS is a division of the Parker County Hospital District, a non-profit organization, and the sole EMS provider for Parker County. They receive 9-1-1 calls from Parker County Sheriff's Office, Springtown Police Department, Weatherford Police Department, and seven surrounding county Public Safety Answering Points (PSAPs), which are all a part of NCTCOG's 9-1-1 area. Calls are currently answered on an administrative telephone line system with no Automatic Location Identification (ALI) or Automatic Number Identification (ANI) information.

Exhibit: 2018-06-06-911

Upon a Motion by Councilmember Wilemon (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 7 Resolution Authorizing A Contract With Burns & McDonnell Engineering Company, Inc. For A Regional Recycling Survey And Campaign

Edith Marvin, Director of Environment and Development, explained that this project will identify and provide a data collection process and tracking tool for the residential recycling rates of member governments. The data will be used to develop and support a Regional Recycling Educational Campaign that promotes a mutual, consistent message to the region regarding common recyclables. The project will engage the cooperation of local Material Recovery Facilities (MRF) and other stakeholders to improve recycling participation, decrease recycling contamination and educate the public to "recycle more and recycle right". A selection committee recommended Burns & McDonnell Engineering Company, Inc. for this project in an amount not to exceed \$300,000.

Exhibit: 2018-06-07-ED

Upon a Motion by Judge Clark (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 8 Resolution Authorizing Agreements with Subrecipients of the Clean Fleets North Texas 2018 Call For Projects

Michael Morris, Director of Transportation, asked for authorization for agreements for five applications that were received by the deadline. He explained that available funding for Clean Fleets North Texas projects includes approximately \$1.5 million from the Environmental Protection Agency (EPA) National Clean Diesel Funding Assistance Program and approximately \$48,000 from the Texas Commission on Environmental Quality (TCEQ) Supplemental Environmental Project (SEP). Additional TCEQ Supplemental Environmental Project funds are designated for the North Central Texas Clean School Bus Program.

Subrecipients Recommended for Funding

Subrecipient	Project Description	Total Project Cost	EPA*	TCEQ SEP**	Local Contribution
1 City of Dallas	Replace 13 Dump Trucks	\$2,069,990	\$724,497	\$0	\$1,345,493
2 City of Mineral Wells	Replace 1 Truck	\$92,000	\$23,000	\$0	\$69,000
3 City of Richardson	Replace 2 Refuse Haulers and 1 Truck	\$635,000	\$158,750	\$0	\$476,250
4 City of Watauga	Replace 1 Firetruck	\$627,421	\$156,859	\$0	\$470,566
5 Garner Independent School District	Replace 3 School Buses	\$280,083	\$22,160	\$47,861	\$210,062
Total		\$3,704,494	\$1,085,262	\$47,861	\$2,571,371

*EPA=Environmental Protection Agency National Clean Diesel Funding Assistance Program

** TCEQ=Texas Commission on Environmental Quality; SEP=Supplemental Environmental Project. Additional SEP receipts will be added to awards for school bus replacements and will offset awarded EPA funds.

Exhibit: 2018-06-08-TR

Upon a Motion by Councilmember Kleinman (seconded by Councilmember Rodriguez), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 9 Resolution Authorizing Agreements for the 511DFW/Waze Data Sharing and the Traffic Signal Data Sharing Programs

Michael Morris, Director of Transportation, asked the Board to authorize agreements for selected applicants in the following two grant programs.

The Traffic Signal Data Sharing Program

The Regional Transportation Council (RTC) approved subawards to six applicants to provide assistance for local entities to make their traffic signal data accessible to the developer community to power in-vehicle applications that assist travelers. Projects funded through the Traffic Signal Data Sharing Program will utilize up to \$125,000 of Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds and 25,000 Transportation Development Credits in lieu of local match.

The 511DFW/Waze Data Sharing Program

The RTC approved subawards to eight applicants to provide assistance for local entities to share road closure and other pertinent information with travel navigation services such as Waze, Google Maps and Inrix so that applications can route users around traffic trouble spots. Projects funded through the 511DFW/Waze Data Sharing Program will use up to \$114,400 Surface Transportation Block Grant (STBG) Program funds and \$28,600 in State Match.

Exhibit: 2018-06-09-TR

Upon a Motion by Councilmember Wilemon (seconded by Councilmember Kleinman), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 10 Resolution Endorsing Submittal of a Grant Application to the United States Department of Transportation

Councilmember Kleinman and Judge Self left the meeting.

Michael Morris, Director of Transportation, explained that the Regional Transportation Council (RTC) approved the submission of a grant application for a total of approximately \$50 million in funding, under the United States Department of Transportation (US DOT) 2018 Advanced Transportation and Congestion Management Technologies Deployment (ATCMTD) Initiative, on June 14, 2018. The application was for approximately \$50 million total (\$10 million US DOT + \$20 million Congestion Mitigation and Air Quality Improvement Program + \$20 million Local Initiative Projects funding from Clean Air Account No. 151). The ATCMTD is a nationwide competitive grant program for the development of large-scale installation and operation of advanced transportation technologies to improve safety, efficiency, system performance, and infrastructure return on investment. The application includes the following components:

- Implement an integrated information hub for transportation-related information.
- Test technology within corridors that will improve environmental quality and roadway/bicycle/pedestrian safety and increase traveler satisfaction by reducing congestion and improving reliability.
- Collect and archive information to improve performance measures and evaluate transportation system operations to identify locations that may benefit from technology enhancements.

Exhibit: 2018-06-10-TR

Upon a Motion by Judge Whitley (seconded by Councilmember Lombard), and unanimous vote of all members present, the Board

Item 11 Resolution Endorsing Mobility 2045: The Metropolitan Transportation Plan for North Central Texas and Associated 2018 Transportation Conformity

Michael Morris, Director of Transportation, explained that the Regional Transportation Council (RTC) approved Mobility 2045: The Metropolitan Transportation Plan for North Central Texas (Mobility 2045) and the 2018 Transportation Conformity on June 14, 2018. Mobility 2045 is the long-range, multimodal transportation plan that guides the expenditure of federal and state funds for transportation projects in North Central Texas. NCTCOG staff worked with the public, transportation partners, and elected officials to prepare this transportation plan. The results of air quality conformity analysis in the 2018 Transportation Conformity demonstrate successful passing of the motor vehicle emissions budgets test and are consistent with the air quality goals of the State Implementation Plan, as required by the Fixing America's Surface Transportation Act and the Clean Air Act (FAST Act). The FAST Act assigns the MPO (RTC) the responsibility for carrying out the transportation conformity process in cooperation with the state and operators of publicly owned transit services.

Exhibit: 2018-06-11-TR

Upon a Motion by Judge Whitley (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

Item 12 Resolution Endorsing the 2019-2022 Transportation Improvement Program for North Central Texas

Michael Morris, Director of Transportation, explained that the Transportation Improvement Program (TIP) is a staged, multi-year program of projects approved for funding by federal, State, and local sources within the Dallas-Fort Worth area. Every two years, NCTCOG develops a new TIP in cooperation with the Texas Department of Transportation (TxDOT), local governments, and transportation agencies. The projects in the 2019-2022 TIP are consistent with Mobility 2045: The Metropolitan Transportation Plan for North Central Texas and the resulting air quality conformity analysis. The Regional Transportation Council (RTC) approved the TIP at its May 10, 2018 meeting.

Exhibit: 2018-06-12-TR

Upon a Motion by Councilmember Rodriguez (seconded by Judge Sweet), and unanimous vote of all members present, the Board approved the resolution as presented.

APPOINTMENTS:

Item 13 Appointment of Officers for the Surface Transportation Technical Committee and Notification of Regional Transportation Council Officers for the 2018-2019 Term

Michael Morris, Director of Transportation, announced the following new Regional Transportation Council (RTC) officers, as:

- o Gary Fickes, Chair, Commissioner, Tarrant County
- o Andy Eads, Vice Chair, Commissioner, Denton County
- o Roger Harmon, Secretary, County Judge, Johnson County

He also asked for approval of the following Surface Transportation Technical Committee (STTC) officers that will serve for a term of one year beginning in June.

- o Kristina Holcomb, Chair, Vice President of Strategic Planning and Development, Denton County Transportation Authority
- o Bryan Beck, Vice Chair, Director of Public Works, City of Grapevine
- o Brian Moen, Secretary, Assistant Director of Transportation, City of Frisco

Exhibit: 2018-06-13-TR

Upon a Motion by Judge Jenkins (seconded by Mayor McCowan), and unanimous vote of all members present, the Board approved the resolution as presented.

MISCELLANEOUS:

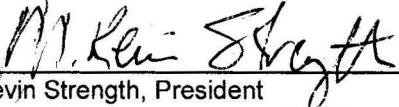
Item 14 Old and New Business

There was no old or new Business.

Item 15 Attendance and Calendar

The Board was provided with a Calendar of meetings and a record of Attendance. There being no other Business, President Strength adjourned the meeting.

Approved by:



Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

Checked by:



Mike Eastland, Executive Director
North Central Texas Council of Governments