



## North Central Texas Council of Governments

# SUMMARY

### Public Works Council

Thursday, May 19, 2022

9:30 AM, Virtual Meeting through Microsoft Teams

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NjA5OWJmODEtYTg3NS00ZTY3LWExNWltNjQzZThjNDkwYjgx%40thread.v2/0?context=%7b%22Tid%22%3a%22f5e7ebc-22b0-4fbe-934c-aabddb4e29b1%22%2c%22Oid%22%3a%22e36755e2-eefa-4b02-b9cc-4498875cd36a%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjA5OWJmODEtYTg3NS00ZTY3LWExNWltNjQzZThjNDkwYjgx%40thread.v2/0?context=%7b%22Tid%22%3a%22f5e7ebc-22b0-4fbe-934c-aabddb4e29b1%22%2c%22Oid%22%3a%22e36755e2-eefa-4b02-b9cc-4498875cd36a%22%7d)

Or call in (audio only)

[+1 903-508-4574](tel:+19035084574) United States, Tyler

Phone Conference ID: 391 436 589#

Chair: Michael Owen, City of Fort Worth

Vice Chair: George Marshall, City of Corinth

- **Welcome and Introductions.** The Public Works Council (PWC) Chair will welcome everyone to the meeting.

Olivia Kale welcomed the Council and Michael Owen introduced the attendees. Olivia also mentioned that she will be leaving her position at NCTCOG so this will be her last Council meeting. She expressed her sincere appreciation for the Council members.

### ACTION ITEM

- **Meeting Summary.** The February 17<sup>th</sup> meeting summary is available for review. Approval will be sought at the meeting.

George Marshall motioned to approve the February 17<sup>th</sup> meeting summary; Shawn Poe seconded. The motion was approved unanimously.

### DISCUSSION ITEMS

- **integrated Stormwater Management (iSWM) Outcome 17 Revisions.** NCTCOG staff will bring draft revisions of the iSWM Certification Outcome 17 (Water Quality) to the Public Works Council's awareness.

Casey Cannon informed the Council that the iSWM Implementation Subcommittee is considering a few changes to the iSWM Criteria Manual and Implementation Tiered Measurement Form as it relates to the water quality requirements of iSWM Certification. The proposed revisions include three changes: (1) removal of a point system that was used in scoring water quality requirements, (2) shifting emphasis of water quality requirements to focus on water quality treatment, and (3) relocating emphasis of integrated Site Design practices from the water quality requirements to the section on the

integrated Development Process. Casey asked if any Council members had any strong feelings for or against these proposed revisions. George Marshall and Bart VanAmburgh supported the change, and no members objected.

- **SHARE Pavement Analysis Contract.** NCTCOG staff would like to discuss some additional services to add to the Pavement Analysis contract that vendors suggested at the small group meeting.

Olivia Kale mentioned that on May 6<sup>th</sup> a group of Council volunteers from Celina, Coppell, Dallas, Garland, Mesquite, Waxahachie, and Half Associates participated in a discussion about potential changes to our Pavement Analysis Contract offered through NCTCOG SHARE. All four vendors including ARA, DTS, Fugro, and IMS participated and shared ideas for customers to consider. (1) The volunteers agreed upon modifying a line item to add “or ASTM E3303” that states, “Calculate a Pavement Condition Index (PCI) score for each road segment using an approved pavement management system and in accordance with ASTM D6433 or ASTM E3303. Provide results compatible with the Participant’s GIS database, if applicable” (2) A suggestion with no agreement reached during the May 6<sup>th</sup> meeting was that assets like signs should be quantified by “mile” rather than by “each” as currently quantified in the pricing. (3) Seven additional add-ons to the existing list of items provided in the contract were suggested by the vendors during the May 6<sup>th</sup> meeting, as well as 26 other add-ons that the vendors emailed Olivia following that meeting.

Olivia opened the call up for discussion.

(1) No discussion occurred regarding the modified language.

(3) Jim Lockart asked if there is a limit on the number of items that can be added to the list and that it may make sense to lump the items into categories. Olivia responded that there is no limit. Shawn Poe wanted to make sure that if these items were added, a vendor would not be excluded from bidding if they could not provide all the services. Edith Marvin indicated that items 1-7 are services the vendors would be able to provide, and ideally yes for items 1-26 since they are supposed to be a comprehensive agreed upon list by all the vendors. Sam Davis liked the idea to include the additional items and suggested adding language that would allow a vendor to “no-bid” an item if they are unable to provide 100 percent of the services. Sam also indicated that TxDOT is doing friction testing and reflectivity and those would be good additions as listed.

(2) Edith sought feedback on the mile vs. each discussion item from the May 6<sup>th</sup> meeting. Keith Marvin responded that a cost per mile rather than by each is more convenient for public works planning purposes. Larry Hoover asked how “each” is defined -- is it signs per post or the individual signs on that post? Edith read item 9 from the contract, and it sounds like each sign. Jim indicated that by mile would be best with a pavement assessment (the intent of the contract), but by each would be best if part of an asset inventory. Edith and Michael Owen agreed that the contract is intended to be utilized as a pavement analysis contract.

- **Regional Public Works Draft FY23 Work Program.** NCTCOG staff will introduce the draft FY23 Work Program for the Regional Public Works Program. This item is available for the group to discuss and provide edits. The FY23 Work Program will be voted on at the August PWC meeting.

Olivia went over the draft Public Works FY2023 Work Program. Edith pointed out that item #5 (Hydrologic and Flooding Technical Assistance) is supported by a FEMA grant. Sam Davis mentioned item A (Public Works Technician and Field Personnel - Labor Force and Career Paths for the Future) is a hot issue and he would like to collaborate. Olivia stated that the iSWM portion of Attachment A would be filled in as soon as the iSWM subcommittee has selected tasks for the contractor to complete in FY2023. In addition, cost shares will not change in FY2023 since it is within the 5-year term. Olivia asked the Council to send her any preferred changes or additional feedback so the Council could vote on the FY2023 Work Program at the August meeting.

- **Public Works Council Member Terms Expiring.** NCTCOG staff will show what Council member terms will expire September 30, 2022. NCTCOG will be contacting these members about the appointment process.

Olivia presented several slides indicating which Council member terms expire at the end of FY2022. No discussion occurred and Olivia indicated that NCTCOG staff will be following up with more appointment details.

- **Future Meetings.** NCTCOG staff will ask the Council if they would like to start meeting in person or continue virtually.

Olivia led the discussion on whether Council members would be interested in continuing meetings virtually or meet in person. Paul Sparkman and several other members indicated interest in continuing them virtually. Jim Lockart asked if hybrid meetings would be an option (allowing members to meet in person or virtually). Olivia responded that hybrid meetings are hard to facilitate and difficult to get the virtual attendees to engage in large groups. Edith and Michael Owen echoed Olivia's remark and suggested avoiding hybrid meetings. Shawn Poe, Keith Marvin, and several other members mentioned they see the benefit to both and would like to alternate the meeting schedule beginning in August. Michael put forth a motion to meet in person at the August meeting and alternate from there. There were no objections.

## INFORMATION ITEMS

- **FY 2022 Public Works Work Program Update.** NCTCOG staff will update the Council on recent Public Works efforts and Subcommittee activities.

Olivia stated that NCTCOG has received 89% of the budget needed for the Regional Public Works Program through cost-shares. The communities that have contributed to the FY2022 Work Program were listed on the presentation slide.

616 Six Flags Drive, Centerpoint Two  
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- Public Works Roundup.** NCTCOG staff will give the Council an update on planning for the upcoming Roundup and ask for feedback on presentation topics. The Public Works Roundup is scheduled for September 13, 2022 from 8:30 a.m. to 4:00 p.m. at the Grapevine Convention Center. Olivia asked the Council for any presentation topic ideas. Feedback received included presentations about complete streets certification (Ranjan Muttiah), pavement analysis contract (Larry Hoover), EPA's RainWorks Challenge pilot project at UTA (Taner Ozdil), and EV policies and the variety of roles municipalities could take in the development of the industry (Bart VanAmburgh). Keith Marvin also suggested having a job fair-type event where communities provide a booth with information. Olivia will email out a survey to vote on presentation topics. She also asked for feedback on the type of catered lunch that should be provided. Box lunches to include barbeque sandwiches and a vegetarian option over a buffet were preferred among members.
- Standard Drawings Subcommittee.** NCTCOG Staff will brief the Council on progress made towards updating the drawings in the Construction Standards Fifth Edition. Olivia provided the following updates: Division 1000 and 3000 have been completed and already approved by the Council; Division 2000 and 6000 are going through internal review by NCTCOG; and Division 4000 and 5000 are being edited by NCTCOG and will go through the final round of review by the subcommittee. NCTCOG anticipates bringing divisions 2000, 4000, 5000, and 6000 for final Council consideration at the August 2022 meeting. NCTCOG staff will release all divisions as updates to the Public Works Construction Standards once all drawings have been approved. This is expected to be released as an electronic update to those that have purchased the 5<sup>th</sup> edition and will begin incorporating the updated drawings in the books thereafter. The next meeting is TBD.
- Sustainable Public Rights of Way (SPROW) Subcommittee.** NCTCOG staff will update the Council on the activities of the SPROW Subcommittee. (Robert Woodbury) Robert Woodbury mentioned that the subcommittee will meet in July to start the topic of Complete Streets as the next chapter of the BMP Guidebook. NCTCOG is researching bicycle plans in the region and looking for outside resources to reference in this chapter. Olivia commented that rather than focusing a chapter solely on utilities in the public rights of way, that information is expected to be included in each of the chapters. The next meeting is TBD.
- integrated Stormwater Management (iSWM) Activities.** The Subcommittee Chair will present an update of iSWM program activities. Ranjan Muttiah reviewed tasks 2-8 and where the deliverables can be found. Half Associates completed all the work except finalizing the Outcome 17 language revisions as mentioned earlier. Ranjan said the contractor for next year should be selected before the August PWC meeting.
- Other Program Activities.**

  - Cooperative Technical Partnership Program and the Community Rating System Users Group.** NCTCOG staff will provide an update on FEMA's Cooperative

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Technical Partner (CTP) Program activities and the Floodplain Administrators/Community Rating System (CRS) Users Group.

Jai-W Hayes-Jackson, NCTCOG, updated the Council on the CTP Program. The survey and hydrologic and hydraulic analyses are complete for Harriet Creek (Denton County, 7 miles) and Waxahachie Creek (Ellis County, Midlothian, Waxahachie; 19 miles). The survey is complete and the hydrologic and hydraulic analyses are underway for Catherine Branch (Denton County). NCTCOG, USACE, and other key partners are collaborating on the project engagement aspect of the Transportation and Stormwater Integrated Project -- the community survey is complete, a stakeholder list was developed, and initial community meetings were held in early 2022. Finally, NCTCOG was awarded FY21 CTP grants for five projects including: Program Management, Hog Branch (Denton County), East Fork (Lowery Crossing and McKinney), Upper West Fork Discovery; COMS Project (CHARM Outreach Workshops).

Erin Blackman, NCTCOG, mentioned that the next CRS Users Group/Elected Officials meeting will be held this summer. This meeting provides floodplain managers an opportunity to earn Certified Floodplain Manager Continuing Education Credits and provides educational opportunities for elected officials as well. Erin requested that members email with any future meeting topic ideas.

- **Public Works Emergency Response Team (PWERT).** A PWERT representative will give an update on recent PWERT activities.  
Manny Palacios said there has been little action for PWERT recently.
- **Texas Chapter of American Public Works Association (TX-APWA).** The Council will be updated on upcoming local events and meetings.  
Shawn Poe said the TX-APWA Annual Conference will be in Frisco, TX on June 13-15, 2022 at Embassy Suites. Scholarship applications are being accepted by the North Central Branch until May 27th. Education as well as Professional Development applications are being accepted for these scholarships. The APWA PWX will occur August 28-31, 2022 in Charlotte, NC. The North Central TX Branch Scholarship Golf Tournament will be held on October 3, 2022 at Prairie Lakes GC in Grand Prairie. Also the Annual "one day" seminar in November is coming up and this is a great opportunity to receive PDHs.

## OTHER BUSINESS AND ROUNDTABLE DISCUSSION

- **Future Agenda Items.** PWC Members and NCTCOG staff may suggest future agenda items.  
Olivia indicated that action on the FY2023 Work Program and on new or returning Council members will be taken at the next meeting. Paul Sparkman mentioned in the roundtable discussion that he is interested in EV policy/ordinances for charging stations as a future agenda item.

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- **Roundtable Topics/Other Business.** Council members and NCTCOG staff may share additional items as time allows.

The following Council members provided an update:

- Bart VanAmburgh asked members for feedback on written policy for speed humps. George Marshall mentioned Kim Brauner in Celina may have information. Amy Williams and Michael Owen had ideas to provide. Keith Miertschin indicated that Grapevine does not do this on purpose.
  - Ali Hatefi has been working with UTA to create specifications for fiber-enforced concrete and he has resources he can share.
  - Keith Marvin mentioned job openings in Lewisville.
  - Ranjan Muttiah said the city's bond program passed.
  - Michael Owen asked for feedback on ordinances for contractors working in the right of way. NCTCOG will send out a PWC survey to get feedback from other cities or counties about this topic for him.
  - Many members expressed their appreciation for Olivia and wished her the best in her future endeavors.
- **The Next PWC Meeting** is scheduled for August 18, 2022 at 9:30 a.m. at NCTCOG offices, Regional Forum Room, CPII, 616 Six Flags Drive, Arlington, TX 76011.
  - **Adjournment.**

## **Attendance**

Virtual meeting through Microsoft Teams

NCTCOG Staff: Erin Blackman, Casey Cannon, Jai-W Hayes-Jackson, Carolyn Horner, Olivia Kale, Edith Marvin, and Liliana Sheppard

Stephen Belknap, Denton County  
Juan Cadena, City of Fort Worth  
Chris Cha, Council of Engineering Companies  
Layne Cline, City of Lake Dallas  
Lyndon Cox, Texas Council of Engineering  
Lisa Crossman, City of Mesquite  
Radwan Dalu  
Sam Davis, Associated General Contractors  
Andrew Figueroa, City of Celina  
Kumar Gali, City of Coppell  
Ali Hatefi, City of Dallas  
Cooper Hoffman  
Katie Klein, Town of Shady Shores  
Jim Lockart, City of Waxahachie  
George Marshall, City of Corinth  
Keith Marvin, City of Lewisville  
Keith Miertschin, City of Grapevine  
Ranjan Muttiah, City of Fort Worth  
Mark Hines, Collin County  
Larry Hoover, Town of Kennedale  
Taner Odzil  
Michael Owen, City of Fort Worth  
Manny Pacios, City of Weatherford  
Michael Polocek, City of Garland  
Ceclia Rutherford, Dallas County  
Sam Sarker  
Paul Sparkman, City of McKinney  
Shawn Poe, City of Richardson  
Bart VanAmburgh, City of Mansfield  
Morgan Walloch  
Amy Williams, City of Rockwall  
Robert Woodbury, City of Cedar Hill

If you have any questions regarding the meeting or agenda items, please contact Erin Blackman by phone at (817) 608-2360, or by email at [ERBlackman@nctcog.org](mailto:ERBlackman@nctcog.org).

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